

COUNCIL MEETING AGENDA

**Casper City Council
City Hall, Council Chambers
Tuesday, February 7, 2023 at 6:00 p.m.**



COUNCIL POLICY PUBLIC STATEMENTS

- I. Members of the Public Wishing to Speak to an Item Already on the Agenda, Other Than a Public Hearing, or Second or Third Reading Ordinance, Must Submit a Request to the City Clerk's Office by 12:00 Noon on the Monday Immediately Preceding the Council Meeting, or May Speak During the Communications from Persons Present.
- II. When Speaking to the City Council Please:
 - Clearly State Your Name
 - Direct all questions/comments to the Mayor and only the Mayor.
 - No personal attacks on staff or Council.
 - Speak to the City Council with Civility and Decorum.
- III. The City Council Will Not Respond to Any Comments or Questions Concerning Personnel Matters. Any Such Comments or Questions Will be Handled by the Appropriate Persons. Public Hearing Comments and Presentations Will be Limited to Five Minutes or Less per Person, nor Will Time Extensions be Permitted. No Duplication of Speakers will be Allowed.
- IV. Questions Posed by Speakers May, or May Not be Responded to by Councilors.
- V. Willful Disruption of, or the Breach of the Peace at, a Council Meeting may Result in the Removal of any Such Individuals or Groups from the Council Chambers.
(These Guidelines Are Also Posted at the Podium in the Council Chambers)

Please silence cell phones during the City Council meeting.

Entrance to the meetings is the east door off David Street. Public input via email is encouraged: CouncilComments@casperwy.gov

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF COUNCIL MEETING MINUTES
 - A. Consideration of Minutes of The January 3, 2023 Regular Council Meeting, As Published in The Casper Star-Tribune on January 18, 2023

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B. Consideration of Minutes of The January 17, 2023 Regular Council Meeting, As Published in The Casper Star-Tribune on January 26, 2023

C. Consideration of Minutes of The January 17, 2022 Executive Session

4. CONSIDERATION OF BILLS AND CLAIMS

5. BRIGHT SPOT: ROTARY CHECK PRESENTATION FOR TWO BUS SHELTERS

6. COMMUNICATIONS

A. From Persons Present

7. ESTABLISH DATES OF PUBLIC HEARINGS

A. Consent

1. Establish February 21, 2023, as the Public Hearing Date for Consideration of:

a. New **Special Malt Beverage Permit No. 1 for Spuds Baseball Club, LLC**, d/b/a Spuds Baseball, Located at 330 Kati Lane.

b. **An Ordinance Amending Casper Municipal Code Chapter 1.04 - General Provisions.**

8. PUBLIC HEARINGS

A. Ordinance

1. **Amending Chapter 17.08** of the Casper Municipal Code Pertaining to the Definition of **Flag Lots.**

2. **Amending Section 17.56.030** of the Casper Municipal Code to Reduce the **Minimum Front Yard Setback Requirement in the PH** (Park Historic) Zoning District.

9. SECOND READING ORDINANCE

A. **An Ordinance Approving a Zone Change of the Property Located at 1231, 1235 and 1241 South Washington Street** (Lots 294, 295, and 296, Kenwood Addition), from Zoning Classification R-2 (One Unit Residential) to R-3 (One to Four Unit Residential).

1. Communications from Persons Present

10. RESOLUTIONS

A. Consent

1. Authorizing the Acceptance of a **Grant from the Wyoming Office of Homeland Security.**

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2. Approving and Adopting the **Bar Nunn Streetscape Revitalization Plan** for the Casper Metropolitan Area.
3. Authorizing a Professional Services Contract Between the City of Casper and **Dynamic Controls Inc. for Door Security Hardware and Installation at Casper Fire Stations.**
4. Authorizing an Agreement with the **Department of Justice** to Participate in the **Equitable Sharing Program.**
5. Authorizing an Agreement with **Western Plains Logistics, LLC**, for the **Center Street Enhancements**, Project No. 21-027.
6. Authorizing an Agreement with **Modern Electric Co.**, for the **Ford Wyoming Center Fire Alarm – Phase II**, Project No. 22-037.
7. Authorizing a Revised Cooperative Agreement with the **Wyoming Department of Transportation for the Midwest Avenue Reconstruction - Walnut Street to Poplar Street**, Project No. 21-079.
8. Authorizing an **Amendment to the Real Estate Purchase Agreement with Knife River.**
9. Authorizing an **Access Easement Agreement with Knife River.**
10. Authorizing the Execution of an **ARPA Grant Agreement** with the Office of State Lands and Investments for the Purpose of the **Wastewater Treatment Plant Secondary Rehabilitation Project.**
11. Acceptance of a **Natrona County Recreation Joint Powers Board** Grant in the Amount of \$100,000, for a Parks and Recreation Master Plan.
12. Authorizing a Contract for Professional Services with **Geosyntec Consultants, Inc., for the 24-28 Casper Regional Landfill (CRL) Lifetime Permit Annual Reporting & Monitoring**, Project No. 22-070.

11. MINUTE ACTION

A. Consent

1. Acknowledging the Receipt of **Financial Disclosure Information** from City Officials with Public Fund Investment Responsibility.
2. Establishing an **Athletic Fund and a 1%#17 Fund.**
3. Authorizing the **Purchase of One (1) New Compact Front End Wheel Loader** for Use by the Solid Waste Division of the Public Services Department.

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4. Authorizing the **Purchase of One (1) New John Deere Turf Gator and One (1) New John Deere Z-Trac Mower** for Use by the Waste Water Treatment Plant of the Public Services Department.
5. Authorizing the **Purchase of Seventy (70) New Club Car Tempo Golf Cars** to be Used by the Casper Municipal Golf Course.
6. Appointing Eric K. Nelson as the City of Casper’s Representative, and Tracey Belser as the City's Alternate Representative, to the **Wyoming Association of Risk Management Liability Pool and Property Pool Board of Directors**.

12. INTRODUCTION OF MEASURES AND PROPOSALS BY MEMBERS OF THE CITY COUNCIL

13. ADJOURN INTO EXECUTIVE SESSION – LAND ACQUISITION & PERSONNEL

14. ADJOURNMENT OF REGULAR MEETING

Upcoming Council Meetings

Regular Council Meetings

6:00 p.m. Tuesday, February 21, 2023 – Council Chambers

6:00 p.m. Tuesday, March 7, 2023 – Council Chambers

Work Sessions

4:30 p.m. Tuesday, February 14, 2023– Council Meeting Room

4:30 p.m. Tuesday, February 28, 2023 – Council Meeting Room

ZONING CLASSIFICATIONS

FC	Major Flood Channels & Riverbanks	PUD	Planned Unit Development
AG	Urban Agriculture	HM	Hospital Medical
R-1	Residential Estate	C-1	Neighborhood Convenience
R-2	One Unit Residential	C-2	General Business
R-3	One to Four Unit Residential	C-3	Central Business
R-4	High-Density Residential	C-4	Highway Business
R-5	Mixed Residential	M-1	Limited Industrial
R-6	Manufactured Home (Mobile) Park	M-2	General Industrial
PH	Park Historic	SMO	Soil Management Overlay

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COUNCIL PROCEEDINGS
Casper City Hall – Council Chambers
January 3, 2023

1.A. ROLL CALL

Casper City Council met in regular session at 6:00 p.m., Tuesday, January 3, 2023. Present: Councilors McIntosh, Pollock, Gamroth, Engebretsen, Cathey, Humphrey, Sutherland, Vice Mayor Knell, and Mayor Pacheco.

2. PLEDGE OF ALLEGIANCE

Mayor Pacheco led the audience in the pledge of allegiance.

3.A. REGULAR MEETING MINUTES

Moved by Vice Mayor Knell, seconded by Councilor Engebretsen to, by minute action, approve the minutes of the December 6, 2022 Regular Council Meeting, as published in the Casper Star Tribune on December 24, 2022. Motion passed.

3.B. EXECUTIVE SESSION MINUTES

Moved by Councilor Cathey, seconded by Councilor Sutherland to, by minute action, approve the minutes of the December 6, 2022 Executive Session. Motion passed.

3.C. SPECIAL MEETING MINUTES

Moved by Councilor Engebretsen, seconded by Councilor Pollock to, by minute action, approve the minutes of the December 13, 2022 Special Council Meeting, as published in the Casper Star Tribune on December 25, 2022. Motion passed.

3.D. EXECUTIVE SESSION MINUTES

Moved by Councilor McIntosh, seconded by Councilor Gamroth to, by minute action, approve the minutes of the December 13, 2022 Executive Session. Motion passed.

3.E. REGULAR MEETING MINUTES

Moved by Councilor Pollock, seconded by Vice Mayor Knell to, by minute action, approve the minutes of the December 20, 2022 Regular Council Meeting, as published in the Casper Star Tribune on December 29, 2022. Motion passed.

3.F. EXECUTIVE SESSION MINUTES

Moved by Councilor Engebretsen, seconded by Vice Mayor Knell to, by minute action, approve the minutes of the December 20, 2022 Executive Session. Motion passed.

4. BILLS & CLAIMS

Moved by Councilor Cathey seconded by Councilor McIntosh to, by minute action, approve payment of the January 3, 2023, bills and claims, as audited by City Manager Napier. Motion passed.

<u>Bills & Claims 01/03/23</u>		
5150TrsmDvlpmnt	Services	1,250.00
6HGroup	Goods	3,283.70
ABaedke	Reimb	142.75

ADonelan	Refund	37.02
AIsenock	Refund	43.92
AMcClure	Refund	54.53
AMiddleton	Refund	458.10
APatterson	Refund	37.09
AWells	Refund	116.35
AWood	Refund	156.74
AAALndscpng	Services	300.00
AccntPckgng	Goods	87,761.60
AceHrdwr	Goods	133.91
Airgas	Goods	1,487.89
AllTrees	Refund	100.00
Alsco	Services	1,022.71
AMBI	Services	171.94
AltdRcyclngEqmnt	Services	6,500.00
AmrTech	Services	11,992.84
Amrgs	Goods	211.75
AT&T	Services	820.60
Atlas	Goods	6,207.29
BAllen	Reimb	150.00
BArellano	Reimb	100.79
BShaw	Refund	150.00
BdgrMtr	Services	710.22
BigWndMedia	Services	9,250.00
BlkHillsEnrgy	Utilities	68,821.57
BlkmnPrpn	Goods	3,506.57
BluestmCnsltng	Services	9,399.18
CHendershott	Refund	24.12
CMettler	Refund	21.12
CPetersen	Refund	35.92
CSmith	Refund	163.50
CSteig	Refund	20.32
CStrother	Refund	18.59
CSwinney	Refund	11.34
CZiehl	Reimb	150.00
CptlBusnsSystem	Services	61.80
CarahsftTchnlgy	Services	5,810.49

Caselle	Services	78.00
CsprDDA	Refund	95.76
CsprStrTrb	Services	9,003.17
CsprTinShop	Services	270.00
CsprTire	Services	630.00
CntryLnk	Utilities	959.33
CtyCspr	Services	113,568.06
CivicPlus	Goods	399.58
CMITeco	Services	27,860.14
CoastlChmcl	Goods	185.00
CommTech	Services	2,004.90
CmprsnLeasng	Services	2,869.90
Cmtrnx	Goods	201.00
Cnvrgrn	Goods	3,496.98
CowboySplyHse	Goods	1,361.71
CPU	Goods	759.00
CrimeScnInfo	Services	122.00
CSCnsltng	Services	1,882.00
CurryGrageDoor	Services	1,460.00
DCiocarlan	Refund	10.40
DHarveyJr	Refund	72.47
DJoslyn	Refund	28.99
DckrAuto	Services	738.06
DsrtMtn	Goods	7,007.96
DPCIndstrs	Goods	37,777.91
EHart	Refund	112.26
EMcGuyton	Refund	18.36
EatonSls&Svc	Services	1,599.48
EmrgncyMdcl	Services	550.00
Empco	Services	1,705.00
EmplyrsCncl	Services	406.71
EnrgyLabs	Services	1,600.00
ExpSvcs	Services	2,155.90
FSannes	Refund	119.07
FIB	Goods/Invstmnts	10,028.26
Flo-BackEqpmnt	Refund	27.70
GWitte	Refund	118.18

GCBldgSply	Services	620.80
Galls	Goods	368.92
GeosyntcCnsltnts	Services	1,503.65
GloblSpctrm	Services	79,671.00
Grngr	Goods	20.17
HDREngnrng	Services	13,530.55
Homax	Goods	3,180.00
Hose&RubrSply	Goods	8.05
HowrdSply	Goods	1,216.20
InstfrmTchnlgs	Services	70,337.86
JBouissey	Refund	116.00
JButz	Refund	59.57
JDebski	Refund	42.60
JRobinson	Refund	84.67
Jwolfe	Refund	153.09
KDoyle	Refund	55.80
KFerraro	Refund	43.12
KJohnson	Refund	35.85
KLarsen	Refund	114.62
KSedmak	Refund	164.05
KSuba	Reimb	150.00
KtlThorstenson	Services	15,000.00
Kinsco	Goods	1,108.75
KnghEqpmnt	Services	3,281.64
KubwtrRes	Goods	8,300.00
LLunstrum	Refund	38.15
LNCrts&Sons	Goods	3,173.84
LawsnPrdcts	Services	900.00
LongBldgTech	Services	5,434.40
MBurgardt	Reimb	140.85
MHuss	Reimb	807.43
MStrohl	Refund	68.06
MlgrdCnstrctn	Refund	810.52
MillsPD	Services	2,343.76
MdrnElctrc	Services	12,818.00
MonsnIntrlSrvc	Services	5,366.35
MotnIndstrs	Goods	1,920.70

MtnStLitho	Services	284.46
NGassman	Reimb	199.00
NMangus	Refund	135.62
NCSO	Services	2,194.60
NCTreasurer	Goods	180.00
Norco	Goods	594.99
NrthrnLights	Services	3,900.00
OneCall	Services	44.25
OvrHeadDr	Services	292.80
PMoss	Refund	153.26
PstlPros	Services	15,093.68
Prntwrks	Services	434.43
ProfrMrktng	Goods	9,886.20
RRepasky	Refund	13.73
RmshrnCnstrctn	Refund	35.00
RdnrRsrch	Services	10,809.66
RvrOaksComm	Services	1,870.00
RckyMtnAirSltns	Goods	2,058.50
RckyMtnPwr	Utilities	213,666.58
RodlphBros	Refund	36.59
RootrSwr	Services	892.30
SDunnuck	Reimb	291.30
SHilton	Reimb	45.00
SMoore	Refund	88.61
S/D	Goods	305.00
SkylnRnchs	Services	141.98
SmthPsych	Services	600.00
SftDr	Services	288.30
StOfWyo	Services	41,146.25
StatelineNo7	Services	5,000.00
StothramPrprts	Refund	10.26
StotzEqpmnt	Services	9,053.43
SummitElectrc	Services	80.00
SummitFire	Services	931.50
TGenzler	Refund	55.12
TLogue	Refund	756.58
Terracon	Services	5,700.00

ThomeVtrnnrHsptl	Services	438.30
ThomsnReutrs	Goods	1,010.39
TopOffc	Goods	237.26
TreetopPrdcts	Goods	29,604.66
TretoCnstrctn	Services	165,586.90
VrznWrsl	Services	776.29
VermrSales&Srvs	Goods	3,483.98
VRC	Services	60.77
WtrTech	Goods	28,736.00
WstrnStatesFirePrctcn	Services	930.00
WstlndPrk	Services	2,045.34
WstPlainsEngnrng	Services	10,510.00
WrdElctrc	Services	185.00
WLCEngnrng	Services	16,956.87
WWCEngnrng	Services	7,177.00
WyoMchnry	Services	3,690.01
ZonrSystms	Services	671.16
Total		1,284,337.43

5. COMMENTS AND PRESENTATIONS TO OUTGOING COUNCILORS

Mayor Pacheco presented outgoing Councilors Sutherland, Humphrey and McIntosh with plaques and thanked them for their service. Each of the outgoing Councilors thanked staff and Council and expressed their appreciation for the opportunity to serve on City Council. All of the current Councilors also thanked each of the outgoing Councilors for their time and dedication.

6. OATHS OF OFFICE TO NEWLY-ELECTED COUNCILORS & RECESS

Mayor Pacheco issued the oath of office to newly-elected Councilors Brandy Haskins, Gena Jensen, and Michael Bond.

7. RECESS

The 2023 Council was seated after a brief recess.

8. COMMENTS BY NEW COUNCILORS AND INTRODUCTIONS OF FAMILY/FRIENDS

Councilors Haskins, Jensen, and Bond introduced family members and friends.

9. ROLL CALL

A new roll call was taken with the following Councilors present: Pollock, Haskins, Cathey, Bond, Engebretsen, Jensen, Gamroth, Vice Mayor Knell, and Mayor Pacheco.

10.A. ELECTION OF MAYOR FOR 2023

Moved by Councilor Pollock, seconded by Councilor Gamroth, to, by minute action, elect Councilor Bruce Knell as Mayor of the City of Casper, Wyoming, for calendar year 2023. Councilor Engebretsen voted nay. Motion passed.

10.B. ELECTION FOR VICE MAYOR FOR 2023

Moved by Councilor Pollock, seconded by Mayor Elect Knell, to, by minute action, elect Councilor Ray Pacheco as Vice Mayor of the Casper City Council for calendar year 2023. Motion passed.

10.C. CITY CLERK ISSUES OATH

City Clerk Fleur Tremel issued the oath of office to newly-appointed Mayor Knell and Vice Mayor Pacheco.

10.D. COMMENTS BY NEWLY-ELECTED LEADERSHIP

Mayor Knell thanked everyone for their support and introduced his wife. Vice Mayor Pacheco also thanked Council, staff and citizens for their support.

10.E. PRESENTATION TO OUTGOING MAYOR

Mayor Knell presented Vice Mayor Pacheco with a plaque of appreciation for his service as Mayor in 2022.

11. COMMUNICATIONS FROM PERSONS PRESENT

There were no citizens wishing to address Council.

12. ESTABLISH DATE OF PUBLIC HEARINGS

Moved by Councilor Cathey, seconded by Councilor Pollock, to, by minute action, establish January 17, 2023, as the public hearing date for consideration of:

- A.1.a. Adoption of the Fiscal Year 2023 Budget Amendment #2; and,
- A.1.b. An ordinance approving a zone change of the property located at 1231, 1235 and 1241 South Washington Street (Lots 294, 295, and 296, Kenwood Addition), from Zoning Classification R-2 (One Unit Residential) to R-3 (One to Four Unit Residential).

Councilor Engebretsen abstained from voting on Item 12.A.1.b. Motion passed.

13. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 23-1

A RESOLUTION AUTHORIZING AN AGREEMENT WITH EXPERIAN INFORMATION SOLUTIONS, INC., TO PROVIDE REPORTING INFORMATION SERVICES.

RESOLUTION NO. 23-2

A RESOLUTION AUTHORIZING A CONTRACT WITH PRARIE PELLA WYOMING, LLC, TO REPLACE WINDOWS AND DOORS AT THE MILLER DORM.

RESOLUTION NO. 23-3

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH GSG ARCHITECTURE, INC., FOR ENGINEERING/ARCHITECTURAL DESIGN, BIDDING, AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE CASPER FAMILY AQUATICS CENTER NATATORIUM IMPROVEMENTS, PROJECT NO. 21-031.

RESOLUTION NO. 23-4
A RESOLUTION PROVIDING FOR THE NAMING OF LEGAL
DEPOSITORIES AND INVESTMENT FIRMS FOR 2023.

Councilor Engebretsen presented the foregoing four (4) resolutions for adoption. Seconded by Councilor Pollock. Motion passed.

14.A. CONSENT MINUTE ACTION

Moved by Vice Mayor Pacheco, seconded by Councilor Cathey to, by consent minute action:

1. Designate the Casper Journal and Casper Star-Tribune as the City's official newspaper for the calendar year 2023;
2. reappointing Carol Martin, Karen Meyer, Kelly Ivanoff, and Phillip Rael to two-year terms expiring December 31, 2024, and appointing Michael Hirschbine and Pete Maxwell to one-year terms, expiring December 31, 2023, to the Old Yellowstone District Advisory Committee;
3. approving the transfer of ownership interest for THW, Inc. dba JS Chinese Restaurant, located at 116 West 2nd Street; and,
4. authorizing the reappointment of Councilmembers Steve Cathey and Amber Pollock and appointing Paul Bertoglio to Jai-Ayla Sutherland's unexpired term on the Central Wyoming Regional Water System Joint Powers Board.

Councilor Pollock abstained from item 14.A.3. and 14.A.4., and Councilor Cathey abstained from item 14.A.4. Councilor Gamroth voted nay on item 14.A.1. Motion passed.

15. INTRODUCTION OF MEASURES AND PROPOSALS

Councilors spoke on meetings and events they attended as well as matters of public interest. Councilor Gamroth explained that he voted nay on Item 14.A.1. because he does not feel that the City should be required to pay to publish in newspapers. Mayor Knell explained that it was decided during the pre-meeting that Council titles will be changed from "councilmember" to "councilor".

16. ADJOURNMENT

Moved by Councilor Pollock, seconded by Councilor Cathey, to adjourn the regular meeting. Motion passed. The meeting was adjourned at 6:43 p.m.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Bruce Knell
Mayor

COUNCIL PROCEEDINGS
Casper City Hall – Council Chambers
January 17, 2023

1. ROLL CALL

Casper City Council met in regular session at 6:00 p.m., Tuesday, January 17, 2023. Present: Councilors Bond, Pollock, Gamroth, Engebretsen, Cathey, Haskins, Jensen, Vice Mayor Pacheco, and Mayor Knell.

2. PLEDGE OF ALLEGIANCE

Councilor Engebretsen led the audience in the pledge of allegiance.

3. BILLS & CLAIMS

Moved by Councilor Pollock, seconded by Councilor Gamroth to, by minute action, approve payment of the January 17, 2023, bills and claims, as audited by City Manager Napier. Motion passed.

Bills & Claims 01/17/23

AMontes	Reimb	146.98
AceHrdwr	Goods	88.05
AirInnvtns	Services	4,535.22
AllncElctrc	Services	1,785.00
Alsco	Services	1,104.75
AltdVtrnry	Services	626.00
AMBI	Services	1,125.74
AmrTech	Services	1,889.64
Amrgs	Goods	2,527.44
AT&T	Services	1,800.14
Atlas	Goods	1,682.55
B&BRbrStmp	Goods	404.40
BdgrMtr	Services	162.87
BlkHillsEnrgy	Utilities	8,886.26
BlkmmPrpn	Goods	10,441.52
Cnvs&Indstrl	Services	12.00
CrlnaSftwr	Goods	700.00
CsprAreaCnvntn	Services	50,000.00
CsprStrTrb	Services	1,988.52
CsprTire	Services	931.00
CsprWlnsn	Goods	10,716.26
CntrlTrk&Dsl	Services	8,560.36
CntrlWyoRescueMission	Services	14,580.50
CntryLnk	Utilities	5,068.24

ChpmnVldz&Lnsng	Services	2,000.00
ChildDvlpmnt	Services	5,312.50
CtyCspr	Services	487,767.30
CMITeco	Services	12,542.69
CommTech	Services	1,901.67
CntryStyleProcess	Refund	23.16
CowboySplyHse	Goods	461.65
DckrAuto	Services	705.10
Dell	Goods	129.35
DsrtMtn	Goods	24,396.58
DscntDoors-Garage	Services	300.00
DynmcCntrls	Services	3,920.00
EatonSls&Svc	Services	1,152.50
EPGCmpns	Services	4,178.26
ExpSvcs	Services	506.40
ExtrmTrkOutftrs	Services	532.57
FIB	Goods	306.00
FoxstrOpco	Goods	1,110.00
Galls	Goods	1,705.68
GeosyntcCnsltnts	Services	4,519.96
GldrAssoc	Services	449.40
GnrMotr	Goods/Services	46,549.80
HaasCnstrctn	Refund	145.00
HrvrdDrugGrp	Goods	1,920.31
HrcIsInd	Goods	30.41
Hollnd&Hart	Services	20,723.50
Homax	Goods	83,496.10
HonnenEquip	Services	735.09
Hose&RubrSply	Goods	855.12
IconicElmnts	Goods	43,349.07
IndstrlScrn	Services	2,750.00
ITCElctrel	Services	688.80
JHernandez	Reimb	150.00
JacobsEngnrng	Services	195,146.26
JonasSftwr	Services	349.00
KRollison	Reimb	150.00
KashCorp	Goods	939.00

Kinsco	Goods	424.70
KnfRvr	Services	58,024.75
KoisBrosEqmnt	Goods	229,850.00
LNCrts&Sons	Goods	1,443.22
LawsnPrdcts	Services	900.00
Lisa'sSpcNSpn	Services	420.00
MLAuto	Services	490.78
MillsPD	Services	105.00
MdrnElctrc	Services	4,512.00
MonsnJntrlSrvc	Services	225.00
Motn&FlowCntrl	Goods	715.10
MotorlaSltns	Services	9,457.67
MtnAlrmFire&Scrty	Services	4,304.00
MtnStLitho	Services	139.12
MtnWstTech	Services	519.95
MtnWstVltm	Services	3,000.00
Napa	Goods	75,000.00
NCSO	Services	30,254.16
NCHallOfJstcDetentnPwrsBrd	Services	8,719.44
NCHallOfJstcJntPwrsBrd	Services	1,857.45
Norco	Goods	1,822.27
OffcShop	Services	72.10
OneCall	Services	758.25
OvrHeadDr	Services	1,555.26
Pedens	Goods	684.00
PepprTnk&Cntrctrs	Services	230.00
Pepsi	Goods	663.92
PrfsnlClng	Services	1,395.00
RMcClean	Reimb	134.99
RMcMillen	Reimb	150.00
RailRdMgmt	Services	344.67
RapidFirePrctctn	Services	2,315.00
Rexel	Services	668.08
Ricoh	Services	389.07
RckyMtnPwr	Utilities	31,479.38
RootrSwr	Services	331.65
SBoyle	Reimb	252.10

SnsnlKids	Refund	2,341.80
SeaWstrn	Goods	6,843.57
SrchAcqstn	Goods	524.80
Smrsh	Services	2,170.78
SolidWstAssoc	Dues	290.00
StOfWyo	Services	3,871.67
SummitElctrc	Services	120.00
SummitFire& Scrt	Services	357.00
SynrgyPntng	Services	2,575.40
TGilbert	Reimb	949.46
TSanchez	Reimb	150.00
TWilliams	Reimb	87.25
Ttchr	Goods	28,722.88
TheWash	Services	87.46
33MileRd	Services	78.64
ThomsnReutrs	Goods	865.71
TopOffc	Goods	143.60
TrnsUnionRsk	Services	202.80
TriStOilReclm	Services	100.00
TWEntrprs	Services	10,572.08
Unifrms2Gear	Goods	674.08
UpslpMedia	Services	6,750.00
VeoliaEsTech	Services	35,900.62
VrznWrsl	Services	2,769.96
WardLbrtrs	Services	850.00
WardwlWtr	Goods	31.17
WstrnStatesFirePrtctn	Services	620.00
WstPlainsEngnrng	Services	13,500.00
WLEA	Services	2,992.00
WYDOT	Refund	106.93
Wyo1stAid	Goods	26.47
WyoMchnry	Services	1,786.58
WyoRnvtns/Fairgrnds	Refund	51.30
Total		1,682,383.76

4. COMMUNICATIONS FROM PERSONS PRESENT

There were no citizens wishing to speak to Council.

5. ESTABLISH DATE OF PUBLIC HEARINGS

Moved by Vice Mayor Pacheco, seconded by Councilor Pollock, to, by minute action, establish February 7, 2023, as the public hearing date for consideration of:

A.1.a. amending Chapter 17.08 of the Casper Municipal Code pertaining to the definition of flag lots; and,

A.1.b. amending Section 17.56.030 of the Casper Municipal Code to reduce the minimum front yard setback requirement in the Parks Historic zoning district.

Motion passed.

6.A. PUBLIC HEARING - RESOLUTION

Mayor Knell opened the public hearing for the consideration of a resolution for the second amendment to the current budget for the fiscal year ending June 30, 2023.

Interim City Attorney Brown entered two (2) exhibits: correspondence from Jill Johnson to J. Carter Napier, dated January 11, 2023; and an affidavit of publication, as published in the Casper Star Tribune, dated January 9, 2023. City Manager Napier provided a brief report.

There being no citizens to speak for or against the issue, the public hearing was closed.

Following resolution read:

RESOLUTION NO. 23-5
A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE
FISCAL YEAR ENDING JUNE 30, 2023 (SECOND AMENDMENT TO
THE ORIGINAL ADOPTED BUDGET).

Councilor Cathey presented the foregoing resolution for adoption. Seconded by Councilor Engebretsen. Motion passed.

6.B. PUBLIC HEARING – ORDINANCE

Mayor Knell opened the public hearing for the consideration of an ordinance approving a zone change of the property located at 1231, 1235, and 1241 South Washington Street.

Interim City Attorney Brown entered two (2) exhibits: correspondence from Liz Becher to J. Carter Napier, dated December 23, 2023; and an affidavit of publication, as published in the Casper Star Tribune, dated January 10, 2023. City Manager Napier provided a brief report.

Speaking in favor was: Tim Stirrett, property owner. Speaking in opposition was: Angela Frechea. There being no other citizens to speak for or against the item, the public hearing was closed.

Following ordinance read:

ORDINANCE NO. 1-23
AN ORDINANCE APPROVING A ZONE CHANGE OF THREE (3)
LOTS LOCATED AT 1231, 1235, AND 1241 SOUTH WASHINGTON
STREET, LOTS 294, 295, AND 296, KENWOOD ADDITION
SUBDIVISION IN THE CITY OF CASPER, WYOMING.

Vice Mayor Pacheco presented the foregoing ordinance for approval, on first reading. Seconded by Councilor Cathey. Council asked questions regarding the types of buildings that would be allowed in the new zoning designation. City Manager Napier explained that the zoning allows for three units per piece of land, and the Comprehensive Land Use Plan does support the mixture of

these types of units with single-family residential homes in the same neighborhood. Mr. Stirrett also answered questions regarding his plan for parking at the units. Councilor Engebretsen abstained from voting. Motion passed.

7. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 23-6

A RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF CASPER AND NATRONA COUNTY SCHOOL DISTRICT CONCERNING SCHOOL RESOURCE OFFICERS.

RESOLUTION NO. 23-7

A RESOLUTION AUTHORIZING A LEASE AGREEMENT WITH THE SPUDS BASEBALL CLUB, LLC, FOR USE OF THE MIKE LANSING CONCESSIONS STAND.

RESOLUTION NO. 23-8

A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES CONTRACT WITH THE BAR D SINGS, INC., TO REPLACE AN ELECTRONIC DIGITAL MONUMENT SIGN.

RESOLUTION NO. 23-9

A RESOLUTION AUTHORIZING SUBMISSION OF APPLICATION TO THE WYOMING STATE LOAN AND INVESTMENT BOARD FOR A GRANT THROUGH THE LOCAL GOVERNMENT PROJECT ARPA GRANT FUNDING PROGRAM FOR THE 1ST AND POPLAR STREET UTILITY RELOCATION PROJECT.

RESOLUTION NO. 23-10

A RESOLUTION AUTHORIZING SUBMISSION OF APPLICATION TO THE WYOMING STATE LOAN AND INVESTMENT BOARD FOR A GRANT THROUGH THE LOCAL GOVERNMENT PROJECT ARPA GRANT FUNDING PROGRAM FOR THE POPLAR STREET CY TO COLLINS UTILITY REPLACEMENT PROJECT.

RESOLUTION NO. 23-11

A RESOLUTION AUTHORIZING SUBMISSION OF APPLICATION TO THE WYOMING STATE LOAN AND INVESTMENT BOARD FOR A GRANT THROUGH THE LOCAL GOVERNMENT PROJECT ARPA GRANT FUNDING PROGRAM FOR THE POPLAR STREET WATER MAIN REPLACEMENT PROJECT.

RESOLUTION NO. 23-12

A RESOLUTION AUTHORIZING SUBMISSION OF APPLICATION TO THE WYOMING STATE LOAN AND INVESTMENT BOARD FOR A GRANT THROUGH THE LOCAL GOVERNMENT PROJECT ARPA GRANT FUNDING PROGRAM FOR THE CITY OF CASPER WASTEWATER TREATMENT PLANT MOTOR CONTROL CENTER REPLACEMENT PROJECT.

RESOLUTION NO. 23-13

A RESOLUTION AUTHORIZING SUBMISSION OF APPLICATION TO THE WYOMING STATE LOAN AND INVESTMENT BOARD FOR A GRANT THROUGH THE LOCAL GOVERNMENT PROJECT ARPA GRANT FUNDING PROGRAM FOR THE CITY OF CASPER WASTEWATER TREATMENT PLANT SECONDARY CONCRETE REHABILITATION PROJECT.

RESOLUTION NO. 23-14

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH ITC ELECTRICAL TECHNOLOGIES, FOR THE WASTEWATER TREATMENT PLANT TRANSFORMER REPLACEMENT, PROJECT NO. 22-057.

RESOLUTION NO. 23-15

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH JACOBS ENGINEERING GROUP, INC., FOR ENGINEERING SERVICES RELATED TO PHASE 2 OF THE SAM H. HOBBS WASTEWATER TREATMENT PLANT SECONDARY TREATMENT REHABILITATION, PROJECT NO. 23-002.

RESOLUTION NO. 23-16

A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE CONTRACT FOR PROFESSIONAL SERVICES WITH LONG BUILDING TECHNOLOGIES, INC., FOR THE FORD WYOMING CENTER FLUE REPLACEMENT, PROJECT NO. 22-058.

Councilor Pollock presented the foregoing eleven (11) resolutions for adoption. Seconded by Councilor Engebretsen. Motion passed.

8. CONSENT MINUTE ACTION

Moved by Councilor Engebretsen, seconded by Councilor Cathey to, by consent minute action:

A.1. Appoint member to the Boards of Examiners and Appeals, and the Contractors Licensing Board; and,

A.2. Approve advocacy for issues on the Wyoming Association of Municipalities 2023 Wyoming Legislative Agenda.

Councilor Pollock abstained from voting on Item 8.A.2. Motion passed.

9. INTRODUCTION OF MEASURES AND PROPOSALS

Councilors spoke on meetings and events they attended as well as matters of public interest. Council gave their thumbs up to add the ordinance for camping and a Game and Fish Department discussion for feeding turkeys to future work session agendas.

10. ADJOURN INTO EXECUTIVE SESSION

At 6:39 p.m., it was moved by Vice Mayor Pacheco, seconded by Councilor Pollock, to adjourn into executive session to discuss land acquisition, personnel, litigation and potential litigation. Motion passed. Council moved into the Council Meeting Room.

At 8:22 p.m., it was moved by Councilor Cathey, seconded by Councilor Engebretsen, to adjourn the executive session. Motion passed.

12. ADJOURNMENT

Council opened the meeting to the public. At 8:22 p.m. it was moved by Councilor Cathey, seconded by Councilor Engebretsen, to adjourn the regular council meeting. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Bruce Knell
Mayor

City of Casper - Bills and Claims for February 07, 2023

307 JANITORIAL LLC

307 JANITORIAL LLC	Buildings & Structures Fund	Janitorial service	\$3,627.12
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<i>307 JANITORIAL LLC - Total For Buildings & Structures Fund</i>			\$3,627.12
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307 JANITORIAL LLC - ALL DEPARTMENTS			\$3,627.12
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4IMPRINT, INC

4IMPRINT, INC	Police Administration	ALL OTHER DIRECT MARKETERS- PD Swag	\$2,778.59
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<i>4IMPRINT, INC - Total For Police Administration</i>			\$2,778.59
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4IMPRINT, INC - ALL DEPARTMENTS			\$2,778.59
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5150 TOURISM DEVELOP

5150 TOURISM DEVELOP	Hogadon - Operations	Advertising in 2022 Visitors Guide	\$1,250.00
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<i>5150 TOURISM DEVELOP - Total For Hogadon - Operations</i>			\$1,250.00
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5150 TOURISM DEVELOP - ALL DEPARTMENTS			\$1,250.00
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6H GROUP LLC

6H GROUP LLC	Police Administration	Dog food	\$57.80
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6H GROUP LLC	Police Administration	Dog food	\$231.20
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6H GROUP LLC	Police Administration	Dog food	\$115.60
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<i>6H GROUP LLC - Total For Police Administration</i>			\$404.60
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6H GROUP LLC - ALL DEPARTMENTS			\$404.60
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71 CONSTRUCTION, INC

71 CONSTRUCTION, INC	Balefill - Disposal & Landfill	Rock Material for Landfill Stormwater Contro	\$1,412.66
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71 CONSTRUCTION, INC	Balefill - Disposal & Landfill	1 1/2" Dolomite & Trucking FOR LANDFILL C	\$1,896.20
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<i>71 CONSTRUCTION, INC - Total For Balefill - Disposal & Landfill</i>			\$3,308.86
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71 CONSTRUCTION, INC - ALL DEPARTMENTS			\$3,308.86
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A.M.B.I. & SHIPPING,

A.M.B.I. & SHIPPING,	Balefill - Disposal & Landfill	Postage / Mailing Service Bar Nunn, Mills, Ev	\$27.57
<i>A.M.B.I. & SHIPPING, - Total For Balefill - Disposal & Landfill</i>			<i>\$27.57</i>
A.M.B.I. & SHIPPING,	Metro Animal Shelter	Postage / mailing service	(\$8.49)
<i>A.M.B.I. & SHIPPING, - Total For Metro Animal Shelter</i>			<i>(\$8.49)</i>
A.M.B.I. & SHIPPING,	Municipal Court	Postage / mailing service	\$492.03
<i>A.M.B.I. & SHIPPING, - Total For Municipal Court</i>			<i>\$492.03</i>
A.M.B.I. & SHIPPING,	Rec Center - Operations	Postage/Mailing Service	\$4.48
A.M.B.I. & SHIPPING,	Rec Center - Operations	Postage/Mailing Service	\$16.45
A.M.B.I. & SHIPPING,	Rec Center - Operations	Postage/Mailing Service	\$35.20
A.M.B.I. & SHIPPING,	Rec Center - Operations	Postage/Mailing Service	\$107.85
<i>A.M.B.I. & SHIPPING, - Total For Rec Center - Operations</i>			<i>\$163.98</i>
A.M.B.I. & SHIPPING, - ALL DEPARTMENTS			\$675.09

ACCENT PACKAGING INC

ACCENT PACKAGING INC	Balefill - Baler Processing	Baler Bag Procurement	\$82,098.50
<i>ACCENT PACKAGING INC - Total For Balefill - Baler Processing</i>			<i>\$82,098.50</i>
ACCENT PACKAGING INC - ALL DEPARTMENTS			\$82,098.50

ACE RADIATOR LLC

ACE RADIATOR LLC	WWTP Operations	Flame traps	\$258.50
<i>ACE RADIATOR LLC - Total For WWTP Operations</i>			<i>\$258.50</i>
ACE RADIATOR LLC - ALL DEPARTMENTS			\$258.50

AHERN RENTALS INC

AHERN RENTALS INC	Balefill - Disposal & Landfill	Steamer hose, wand, gun & reel equip bldg	\$740.66
<i>AHERN RENTALS INC - Total For Balefill - Disposal & Landfill</i>			<i>\$740.66</i>
AHERN RENTALS INC	Refuse - Residential	Flow switch repair / replacement hotsey in tr	\$254.50
<i>AHERN RENTALS INC - Total For Refuse - Residential</i>			<i>\$254.50</i>
AHERN RENTALS INC - ALL DEPARTMENTS			\$995.16

AIRGAS USA LLC

AIRGAS USA LLC	Balefill - Baler Processing	Gloves & welding supplies for baler ops	\$197.52
AIRGAS USA LLC	Balefill - Baler Processing	Gloves FOR MAINT BLDG	\$78.42

<i>AIRGAS USA LLC - Total For Balefill - Baler Processing</i>			\$275.94
AIRGAS USA LLC	Balefill - Disposal & Landfill	Oxygen & Acetylene FOR EQUIP BLDG	\$247.91
AIRGAS USA LLC	Balefill - Disposal & Landfill	Cutting torch, attachment, etc equip bldg	\$428.91
AIRGAS USA LLC	Balefill - Disposal & Landfill	rebuild cutting torch in equip bldg	\$122.90
<i>AIRGAS USA LLC - Total For Balefill - Disposal & Landfill</i>			\$799.72
AIRGAS USA LLC - ALL DEPARTMENTS			\$1,075.66

ALBERTSONS #0062

ALBERTSONS #0062	Buildings & Structures Fund	Repair supplies for Ice Arena - Albertsons	\$14.90
<i>ALBERTSONS #0062 - Total For Buildings & Structures Fund</i>			\$14.90
ALBERTSONS #0062	Parks - Parks Maint.	GROCERY STORES, SUPERMARKETS	\$25.47
<i>ALBERTSONS #0062 - Total For Parks - Parks Maint.</i>			\$25.47
ALBERTSONS #0062	Sewer Administration	Supplies for CPU Advisory Board meeting	\$5.40
<i>ALBERTSONS #0062 - Total For Sewer Administration</i>			\$5.40
ALBERTSONS #0062	Water Administration	Supplies for CPU Advisory Board meeting	\$6.59
<i>ALBERTSONS #0062 - Total For Water Administration</i>			\$6.59
ALBERTSONS #0062 - ALL DEPARTMENTS			\$52.36

ALLIANCE COMMUNICATI

ALLIANCE COMMUNICATI	Buildings & Structures Fund	Repairs on sliding automatic doors	\$985.00
<i>ALLIANCE COMMUNICATI - Total For Buildings & Structures Fund</i>			\$985.00
ALLIANCE COMMUNICATI - ALL DEPARTMENTS			\$985.00

ALLIANCE ELECTRIC LL

ALLIANCE ELECTRIC LL	Balefill - Disposal & Landfill	Ceiling fans for equip bldg	\$4,760.00
ALLIANCE ELECTRIC LL	Balefill - Disposal & Landfill	Electric receptacle repair equip bldg	\$140.00
ALLIANCE ELECTRIC LL	Balefill - Disposal & Landfill	Installation of ceiling fans	\$2,390.00
<i>ALLIANCE ELECTRIC LL - Total For Balefill - Disposal & Landfill</i>			\$7,290.00
ALLIANCE ELECTRIC LL - ALL DEPARTMENTS			\$7,290.00

ALLIANT INSURANCE SV

ALLIANT INSURANCE SV	Property Insurance Fund	23-24 PO Bond - Jill M Johnson	\$100.00
<i>ALLIANT INSURANCE SV - Total For Property Insurance Fund</i>			\$100.00

ALLIANT INSURANCE SV - ALL DEPARTMENTS

\$100.00

ALSCO

ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$58.82
ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$111.60
<i>ALSCO - Total For Balefill - Disposal & Landfill</i>			\$170.42
ALSCO	Fleet Maintenance Fund	Laundry service	\$121.65
<i>ALSCO - Total For Fleet Maintenance Fund</i>			\$121.65
ALSCO	Refuse - Residential	Professional Laundry Services	\$103.30
<i>ALSCO - Total For Refuse - Residential</i>			\$103.30
ALSCO	Regional Water Operations	Professional Laundry Services	\$158.06
<i>ALSCO - Total For Regional Water Operations</i>			\$158.06
ALSCO	Sewer Wastewater Collection	Professional Laundry Services	\$52.32
ALSCO	Sewer Wastewater Collection	Professional Laundry Services	\$52.32
ALSCO	Sewer Wastewater Collection	Professional Laundry Services	\$52.32
<i>ALSCO - Total For Sewer Wastewater Collection</i>			\$156.96
ALSCO	WWTP Operations	Professional Laundry Services	\$150.58
ALSCO	WWTP Operations	Professional Laundry Services	\$150.58
ALSCO	WWTP Operations	Professional Laundry Services	\$150.58
ALSCO	WWTP Operations	Professional Laundry Services	\$150.58
<i>ALSCO - Total For WWTP Operations</i>			\$602.32
ALSCO - ALL DEPARTMENTS			\$1,312.71

ALTITUDE VETERINARY

ALTITUDE VETERINARY	Metro Animal Shelter	Veterinary services	\$492.45
ALTITUDE VETERINARY	Metro Animal Shelter	Veterinary services	\$44.00
<i>ALTITUDE VETERINARY - Total For Metro Animal Shelter</i>			\$536.45
ALTITUDE VETERINARY - ALL DEPARTMENTS			\$536.45

AMAZON.COM 7N61R51Z3

AMAZON.COM 7N61R51Z3	Capital Projects Fund	CRC FIT Project Water Bottle Station	\$1,204.52
<i>AMAZON.COM 7N61R51Z3 - Total For Capital Projects Fund</i>			\$1,204.52

AMAZON.COM 7N61R51Z3 - ALL DEPARTMENTS

\$1,204.52

AMAZON.COM 8K7WP3CS3

AMAZON.COM 8K7WP3CS3	Balefill - Disposal & Landfill	LID FOR RECYCLE BIN	\$26.54
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<i>AMAZON.COM 8K7WP3CS3 - Total For Balefill - Disposal & Landfill</i>			\$26.54
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AMAZON.COM 8K7WP3CS3 - ALL DEPARTMENTS

\$26.54

AMAZON.COM EC0LI29U3

AMAZON.COM EC0LI29U3	Balefill - Disposal & Landfill	COMPUTER USER GUIDE FOR EMPLOYEES	\$17.98
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<i>AMAZON.COM EC0LI29U3 - Total For Balefill - Disposal & Landfill</i>			\$17.98
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AMAZON.COM EC0LI29U3 - ALL DEPARTMENTS

\$17.98

AMAZON.COM GO0LW9BJ3

AMAZON.COM GO0LW9BJ3	Refuse - Recycling	3 RECYCLING CANS	\$129.34
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<i>AMAZON.COM GO0LW9BJ3 - Total For Refuse - Recycling</i>			\$129.34
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AMAZON.COM GO0LW9BJ3 - ALL DEPARTMENTS

\$129.34

AMAZON.COM HN6RM1DY3

AMAZON.COM HN6RM1DY	Police Administration	BOOK STORES-microwave	\$99.99
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<i>AMAZON.COM HN6RM1DY3 - Total For Police Administration</i>			\$99.99
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AMAZON.COM HN6RM1DY3 - ALL DEPARTMENTS

\$99.99

AMAZON.COM K33274773

AMAZON.COM K33274773	Aquatics - Operations	Plastic Binder Dividers	\$15.11
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<i>AMAZON.COM K33274773 - Total For Aquatics - Operations</i>			\$15.11
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AMAZON.COM K33274773 - ALL DEPARTMENTS

\$15.11

AMAZON.COM M947Y87W3

AMAZON.COM M947Y87W	Refuse - Recycling	RECYCLING COMMODITY CONTAINERS FOR P	\$78.87
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<i>AMAZON.COM M947Y87W3 - Total For Refuse - Recycling</i>			\$78.87
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AMAZON.COM M947Y87W3 - ALL DEPARTMENTS \$78.87

AMERICAN ASSOCIATION

AMERICAN ASSOCIATION Ft. Caspar Museum Annual Membership \$118.00

AMERICAN ASSOCIATION - Total For Ft. Caspar Museum \$118.00

AMERICAN ASSOCIATION - ALL DEPARTMENTS \$118.00

AMERICAN EQUIPMENT L

AMERICAN EQUIPMENT L Regional Water Operations FY23 Crane inspection - Maintenance Agree \$2,672.50

AMERICAN EQUIPMENT L - Total For Regional Water Operations \$2,672.50

AMERICAN EQUIPMENT L - ALL DEPARTMENTS \$2,672.50

AMERICAN HEART SHOPC

AMERICAN HEART SHOPC Fire-EMS Training Training Materials \$151.00

AMERICAN HEART SHOPC - Total For Fire-EMS Training \$151.00

AMERICAN HEART SHOPC - ALL DEPARTMENTS \$151.00

AMERICAN RED CROSS

AMERICAN RED CROSS Aquatics - Operations Water Safety Instructor Certifications \$164.00

AMERICAN RED CROSS - Total For Aquatics - Operations \$164.00

AMERICAN RED CROSS - ALL DEPARTMENTS \$164.00

AMERIGAS - CASPER

AMERIGAS - CASPER Balefill - Baler Processing Propane for baler bldg \$152.17

AMERIGAS - CASPER - Total For Balefill - Baler Processing \$152.17

AMERIGAS - CASPER WWTP Operations Propane \$2,106.83

AMERIGAS - CASPER - Total For WWTP Operations \$2,106.83

AMERIGAS - CASPER - ALL DEPARTMENTS \$2,259.00

AMERI-TECH EQUIPMENT

AMERI-TECH EQUIPMENT Refuse - Residential New 400 gallon trash containers \$22,245.00

AMERI-TECH EQUIPMENT	Refuse - Residential	RESIDENTIAL 90 GALLON CONTAINERS	\$42,593.04
<i>AMERI-TECH EQUIPMENT - Total For Refuse - Residential</i>			\$64,838.04
AMERI-TECH EQUIPMENT - ALL DEPARTMENTS			\$64,838.04

AMLON INDUSTRIES INC

AMLON INDUSTRIES INC	Hogadon - Operations	COMMERCIAL EQUIPMENT, NOT ELSEWHER	\$2,499.90
<i>AMLON INDUSTRIES INC - Total For Hogadon - Operations</i>			\$2,499.90
AMLON INDUSTRIES INC - ALL DEPARTMENTS			\$2,499.90

AMZN Mktp US

AMZN Mktp US	Aquatics - Pool Classes	Stickers	\$17.98
<i>AMZN Mktp US - Total For Aquatics - Pool Classes</i>			\$17.98
AMZN Mktp US	Balefill - Diversion & Special	SHARPS CONTAINERS FOR CUSTOMERS	\$1,515.45
<i>AMZN Mktp US - Total For Balefill - Diversion & Special</i>			\$1,515.45
AMZN Mktp US	Capital Projects Fund	CRC FIT Project Television and Sound Equipm	\$1,449.99
AMZN Mktp US	Capital Projects Fund	crc fitness room	\$115.84
AMZN Mktp US	Capital Projects Fund	Fitness Bike matts CRC FIT Room Project	\$429.86
AMZN Mktp US	Capital Projects Fund	CRC Fitness Room Project Light Covers	\$14.07
AMZN Mktp US	Capital Projects Fund	CRC FIT Room Project Kettlebells	\$863.97
AMZN Mktp US	Capital Projects Fund	CRC FIT Room Project Weight Racks and Du	\$671.94
AMZN Mktp US	Capital Projects Fund	CRC FIT Project Interval Clocks	\$218.00
AMZN Mktp US	Capital Projects Fund	CRC FIT Project Lighting and Clocks	\$284.20
AMZN Mktp US	Capital Projects Fund	CRC FIT Room Project Stability Discs	\$494.85
<i>AMZN Mktp US - Total For Capital Projects Fund</i>			\$4,542.72
AMZN Mktp US	Community Development	BOOK STORES	\$175.80
AMZN Mktp US	Community Development	BOOK STORES	\$630.84
<i>AMZN Mktp US - Total For Community Development</i>			\$806.64
AMZN Mktp US	Ft. Caspar Museum	Firearm display stands for exhibits	\$37.50
AMZN Mktp US	Ft. Caspar Museum	Firearm display stands for exhibits	\$38.00
AMZN Mktp US	Ft. Caspar Museum	Firearm display stands for exhibits	\$38.50
<i>AMZN Mktp US - Total For Ft. Caspar Museum</i>			\$114.00
AMZN Mktp US	Golf - Operations	Computer Supplies	\$26.21
<i>AMZN Mktp US - Total For Golf - Operations</i>			\$26.21
AMZN Mktp US	Ice Arena - Concessions	CONCESSION Nacho Cheese	\$189.90

<i>AMZN Mktp US - Total For Ice Arena - Concessions</i>			<i>\$189.90</i>
AMZN Mktp US	Police Administration	BOOK STORES-keyboards Traffic officers	\$71.80
<i>AMZN Mktp US - Total For Police Administration</i>			<i>\$71.80</i>
AMZN Mktp US	Police Grants Fund	BOOK STORES-COVID	\$1,912.82
AMZN Mktp US	Police Grants Fund	BOOK STORES-COVID	\$679.60
AMZN Mktp US	Police Grants Fund	BOOK STORES-COVID	\$359.90
AMZN Mktp US	Police Grants Fund	BOOK STORES-COVID	\$176.26
AMZN Mktp US	Police Grants Fund	BOOK STORES-COVID	\$29.76
AMZN Mktp US	Police Grants Fund	BOOK STORES-COVID	\$4,039.32
AMZN Mktp US	Police Grants Fund	BOOK STORES-COVID	\$161.90
AMZN Mktp US	Police Grants Fund	BOOK STORES-COVID	\$1,596.00
AMZN Mktp US	Police Grants Fund	BOOK STORES-COVID	\$2,959.64
AMZN Mktp US	Police Grants Fund	BOOK STORES-COVID	\$989.55
AMZN Mktp US	Police Grants Fund	BOOK STORES-COVID	\$2,316.69
AMZN Mktp US	Police Grants Fund	BOOK STORES-COVID	\$132.93
<i>AMZN Mktp US - Total For Police Grants Fund</i>			<i>\$15,354.37</i>
AMZN Mktp US	Rec Center - Operations	Flags CRC	\$40.04
AMZN Mktp US	Rec Center - Operations	CRC Front Desk Operations Cards and Ink Me	\$116.67
AMZN Mktp US	Rec Center - Operations	CRC Flags for Flagpole WYoming and USA	\$40.30
AMZN Mktp US	Rec Center - Operations	CRC Flags for flagpole	\$30.65
<i>AMZN Mktp US - Total For Rec Center - Operations</i>			<i>\$227.66</i>
AMZN Mktp US	Regional Water Operations	Portable PH Meter for WTP	\$272.99
<i>AMZN Mktp US - Total For Regional Water Operations</i>			<i>\$272.99</i>
AMZN Mktp US	Risk Management	Ear Muffs - Amazon	\$24.98
<i>AMZN Mktp US - Total For Risk Management</i>			<i>\$24.98</i>
AMZN Mktp US - ALL DEPARTMENTS			\$23,164.70

ANC ANCESTRY.COM

ANC ANCESTRY.COM	Ft. Caspar Museum	Archives Membership	\$229.00
<i>ANC ANCESTRY.COM - Total For Ft. Caspar Museum</i>			<i>\$229.00</i>
ANC ANCESTRY.COM - ALL DEPARTMENTS			\$229.00

ANCHOR ELECTRIC INC

ANCHOR ELECTRIC INC	Capital Projects Fund	Electrical work for the soccer pump station	\$657.00
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ANCHOR ELECTRIC INC - Total For Capital Projects Fund \$657.00

ANCHOR ELECTRIC INC - ALL DEPARTMENTS \$657.00

ANDRITZ SEPERATION I

ANDRITZ SEPERATION I WWTP Operations Gasket material \$947.65

ANDRITZ SEPERATION I - Total For WWTP Operations \$947.65

ANDRITZ SEPERATION I - ALL DEPARTMENTS \$947.65

AT & T CORP

AT & T CORP Fire-EMS Administration Acct #287292151247 \$645.60

AT & T CORP - Total For Fire-EMS Administration \$645.60

AT & T CORP Metro Animal Control Acct #287279602134 \$450.00

AT & T CORP - Total For Metro Animal Control \$450.00

AT & T CORP Police Administration Acct #287279602134 \$15,941.31

AT & T CORP - Total For Police Administration \$15,941.31

AT & T CORP Public Transit - CARES Act Acct #287306431868 \$291.16

AT & T CORP - Total For Public Transit - CARES Act \$291.16

AT & T CORP Regional Water Operations Acct#287311040412 - Tablet Service - Comm \$40.04

AT & T CORP - Total For Regional Water Operations \$40.04

AT & T CORP Sewer Wastewater Collection Acct #287295228508--remote device data \$160.16

AT & T CORP - Total For Sewer Wastewater Collection \$160.16

AT & T CORP Streets Acct #287294643026 \$200.20

AT & T CORP - Total For Streets \$200.20

AT & T CORP Water Distribution Acct #287290345044 - Dist. & MS. Communi \$359.16

AT & T CORP - Total For Water Distribution \$359.16

AT & T CORP Water Meters Acct #287290345044 - Dist. & MS. Communi \$161.36

AT & T CORP - Total For Water Meters \$161.36

AT & T CORP - ALL DEPARTMENTS \$18,248.99

ATLAS OFFICE PRODUCT

ATLAS OFFICE PRODUCT Balefill - Disposal & Landfill Office supplies \$45.32

ATLAS OFFICE PRODUCT Balefill - Disposal & Landfill Office supplies for scale house \$533.94

ATLAS OFFICE PRODUCT - Total For Balefill - Disposal & Landfill \$579.26

ATLAS OFFICE PRODUCT	Balefill - Diversion & Special	Office supplies PRINTER CARTRIDGES	\$660.74
<i>ATLAS OFFICE PRODUCT - Total For Balefill - Diversion & Special</i>			\$660.74
ATLAS OFFICE PRODUCT	City Council	Office chair - Council Meeting Room	\$272.68
<i>ATLAS OFFICE PRODUCT - Total For City Council</i>			\$272.68
ATLAS OFFICE PRODUCT	Community Development	Office supplies	\$43.76
<i>ATLAS OFFICE PRODUCT - Total For Community Development</i>			\$43.76
ATLAS OFFICE PRODUCT	Customer Service	STAMP	\$9.04
ATLAS OFFICE PRODUCT	Customer Service	TONER CRTDG	\$170.45
ATLAS OFFICE PRODUCT	Customer Service	STAPLES	\$15.49
ATLAS OFFICE PRODUCT	Customer Service	CREAMER SIGNHERE FLAGS STAPLES	\$10.53
<i>ATLAS OFFICE PRODUCT - Total For Customer Service</i>			\$205.51
ATLAS OFFICE PRODUCT	Finance	CREAMER SIGNHERE FLAGS STAPLES	\$16.87
<i>ATLAS OFFICE PRODUCT - Total For Finance</i>			\$16.87
ATLAS OFFICE PRODUCT	Fire-EMS Administration	Paper for St. 6	\$52.99
<i>ATLAS OFFICE PRODUCT - Total For Fire-EMS Administration</i>			\$52.99
ATLAS OFFICE PRODUCT	Fire-EMS Operations	Office furniture	\$31.78
ATLAS OFFICE PRODUCT	Fire-EMS Operations	Office furniture	\$4,561.29
ATLAS OFFICE PRODUCT	Fire-EMS Operations	Office furniture	\$4,240.21
<i>ATLAS OFFICE PRODUCT - Total For Fire-EMS Operations</i>			\$8,833.28
ATLAS OFFICE PRODUCT	Health Insurance Fund	CREAMER SIGNHERE FLAGS STAPLES	\$1.78
<i>ATLAS OFFICE PRODUCT - Total For Health Insurance Fund</i>			\$1.78
ATLAS OFFICE PRODUCT	Human Resources	6 refill gel pen inserts (color variety), 1 pk ad	\$15.98
ATLAS OFFICE PRODUCT	Human Resources	CREAMER SIGNHERE FLAGS STAPLES	\$1.78
ATLAS OFFICE PRODUCT	Human Resources	1 box grey folders, 1 pack neon adhesive not	\$24.95
<i>ATLAS OFFICE PRODUCT - Total For Human Resources</i>			\$42.71
ATLAS OFFICE PRODUCT	Information Services	Brother label maker tape, pop-ups	\$105.84
<i>ATLAS OFFICE PRODUCT - Total For Information Services</i>			\$105.84
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$82.93
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$524.36
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$9.12
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$19.46
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$4.98
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$73.37
<i>ATLAS OFFICE PRODUCT - Total For Police Administration</i>			\$714.22
ATLAS OFFICE PRODUCT	Police Investigations	Office supplies	\$119.44
<i>ATLAS OFFICE PRODUCT - Total For Police Investigations</i>			\$119.44

ATLAS OFFICE PRODUCT	Public Safety Communication	Office supplies	\$532.34
<i>ATLAS OFFICE PRODUCT - Total For Public Safety Communications</i>			<i>\$532.34</i>
ATLAS OFFICE PRODUCT	Regional Water Operations	Toilet Paper, Air Fresheners, Coat Hook, Lam	\$597.26
<i>ATLAS OFFICE PRODUCT - Total For Regional Water Operations</i>			<i>\$597.26</i>
ATLAS OFFICE PRODUCT	Risk Management	CREAMER SIGNHERE FLAGS STAPLES	\$1.78
<i>ATLAS OFFICE PRODUCT - Total For Risk Management</i>			<i>\$1.78</i>
ATLAS OFFICE PRODUCT	Sewer Administration	Calendars and Pens	\$10.67
<i>ATLAS OFFICE PRODUCT - Total For Sewer Administration</i>			<i>\$10.67</i>
ATLAS OFFICE PRODUCT	Water Administration	Calendars and Pens	\$13.04
<i>ATLAS OFFICE PRODUCT - Total For Water Administration</i>			<i>\$13.04</i>
ATLAS OFFICE PRODUCT - ALL DEPARTMENTS			\$12,804.17

ATLAS REPRODUCTION

ATLAS REPRODUCTION	Fire-EMS Administration	Copier usage	\$18.00
<i>ATLAS REPRODUCTION - Total For Fire-EMS Administration</i>			<i>\$18.00</i>
ATLAS REPRODUCTION - ALL DEPARTMENTS			\$18.00

BACKFLOW APPARATUS &

BACKFLOW APPARATUS &	Sewer Wastewater Collection	33-mile backflow preventer part	\$180.50
<i>BACKFLOW APPARATUS & - Total For Sewer Wastewater Collection</i>			<i>\$180.50</i>
BACKFLOW APPARATUS & - ALL DEPARTMENTS			\$180.50

BAILEY'S ACE HARDWAR

BAILEY'S ACE HARDWAR	Balefill - Baler Processing	Extension cord, clamp, flood light & misc bal	\$101.35
<i>BAILEY'S ACE HARDWAR - Total For Balefill - Baler Processing</i>			<i>\$101.35</i>
BAILEY'S ACE HARDWAR	Refuse - Residential	Keys & pipe wrenches truck barn	\$98.44
BAILEY'S ACE HARDWAR	Refuse - Residential	Frame blade, push broom & garden sprayer	\$125.93
<i>BAILEY'S ACE HARDWAR - Total For Refuse - Residential</i>			<i>\$224.37</i>
BAILEY'S ACE HARDWAR - ALL DEPARTMENTS			\$325.72

BAILEYS ACE HDWE

BAILEYS ACE HDWE	Balefill - Baler Processing	RODENT CONTROL FOR LOWER BALER BLDG	\$26.55
<i>BAILEYS ACE HDWE - Total For Balefill - Baler Processing</i>			<i>\$26.55</i>

BAILEYS ACE HDWE	Balefill - Disposal & Landfill	ICE MELT FOR LANDFILL FACILITY	\$876.12
<i>BAILEYS ACE HDWE - Total For Balefill - Disposal & Landfill</i>			<i>\$876.12</i>
BAILEYS ACE HDWE	Buildings & Structures Fund	HVAC PM Supplies for Aquatics Center - Baile	\$8.99
BAILEYS ACE HDWE	Buildings & Structures Fund	BAS Shop Supplies - Baileys Ace	\$77.97
BAILEYS ACE HDWE	Buildings & Structures Fund	Repair supplies for Aquatics Center - Baileys	\$29.98
BAILEYS ACE HDWE	Buildings & Structures Fund	Repair supplies for Rec Center - Baileys Ace	\$40.50
BAILEYS ACE HDWE	Buildings & Structures Fund	Shower Repair supplies for Aquatics Center -	\$23.98
BAILEYS ACE HDWE	Buildings & Structures Fund	BAS Shop Supplies - Baileys Ace	\$22.99
<i>BAILEYS ACE HDWE - Total For Buildings & Structures Fund</i>			<i>\$204.41</i>
BAILEYS ACE HDWE	Sewer Wastewater Collection fasteners for valves		\$41.53
BAILEYS ACE HDWE	Sewer Wastewater Collection garage door opener battery		\$4.99
BAILEYS ACE HDWE	Sewer Wastewater Collection odalog hanging chain		\$28.97
<i>BAILEYS ACE HDWE - Total For Sewer Wastewater Collection</i>			<i>\$75.49</i>
BAILEYS ACE HDWE	WWTP Operations	Nozzles	\$50.93
<i>BAILEYS ACE HDWE - Total For WWTP Operations</i>			<i>\$50.93</i>
BAILEYS ACE HDWE - ALL DEPARTMENTS			\$1,233.50

BAR-D SIGNS, INC.

BAR-D SIGNS, INC.	Property Insurance Fund	CRC Digital Sign Replacement Claim 2022052	\$19,730.00
<i>BAR-D SIGNS, INC. - Total For Property Insurance Fund</i>			<i>\$19,730.00</i>
BAR-D SIGNS, INC. - ALL DEPARTMENTS			\$19,730.00

BARGREEN ELLINGSON

BARGREEN ELLINGSON	Public Transit - CARES Act	Hand soap	\$44.96
<i>BARGREEN ELLINGSON - Total For Public Transit - CARES Act</i>			<i>\$44.96</i>
BARGREEN ELLINGSON	Refuse - Residential	Bathroom tissue truck barn	\$44.65
<i>BARGREEN ELLINGSON - Total For Refuse - Residential</i>			<i>\$44.65</i>
BARGREEN ELLINGSON - ALL DEPARTMENTS			\$89.61

BEST BUY

BEST BUY	Golf - Operations	Computer Parts	\$154.96
<i>BEST BUY - Total For Golf - Operations</i>			<i>\$154.96</i>
BEST BUY	Public Transit - CARES Act	INK -- ELECTRONIC SALES	\$126.98

BEST BUY - Total For Public Transit - CARES Act \$126.98

BEST BUY - ALL DEPARTMENTS \$281.94

BIG HORN TIRE

BIG HORN TIRE Balefill - Disposal & Landfill Replace 12 foam filled loader tires for Solid \$89,747.04

BIG HORN TIRE - Total For Balefill - Disposal & Landfill \$89,747.04

BIG HORN TIRE - ALL DEPARTMENTS \$89,747.04

BLACK HILLS ENERGY

BLACK HILLS ENERGY Aquatics - Operations Acct #7584 6122 74 \$13,055.59

BLACK HILLS ENERGY - Total For Aquatics - Operations \$13,055.59

BLACK HILLS ENERGY Aquatics- Marion Kreiner Ope Acct #9723 1947 06 \$111.00

BLACK HILLS ENERGY - Total For Aquatics- Marion Kreiner Oper. \$111.00

BLACK HILLS ENERGY Aquatics- Mike Sedar Oper. Acct #9723 1947 06 \$82.00

BLACK HILLS ENERGY - Total For Aquatics- Mike Sedar Oper. \$82.00

BLACK HILLS ENERGY Aquatics- Paradise Valley Ope Acct #9723 1947 06 \$82.00

BLACK HILLS ENERGY - Total For Aquatics- Paradise Valley Oper \$82.00

BLACK HILLS ENERGY Aquatics- Washington Oper Acct #9723 1947 06 \$82.00

BLACK HILLS ENERGY - Total For Aquatics- Washington Oper \$82.00

BLACK HILLS ENERGY Ash Street Building Acct #0421 9638 76 \$30.45

BLACK HILLS ENERGY Ash Street Building Acct #4376 8927 11 \$1,343.62

BLACK HILLS ENERGY - Total For Ash Street Building \$1,374.07

BLACK HILLS ENERGY Balefill - Disposal & Landfill Acct #1919 8530 97 BLACK HILLS ENERGY 12 \$13,415.92

BLACK HILLS ENERGY Balefill - Disposal & Landfill Acct #7538 8605 37 CLOSED BF \$29.00

BLACK HILLS ENERGY - Total For Balefill - Disposal & Landfill \$13,444.92

BLACK HILLS ENERGY Buildings & Structures Fund Acct #8545 6521 02 \$718.60

BLACK HILLS ENERGY - Total For Buildings & Structures Fund \$718.60

BLACK HILLS ENERGY Casper Business Center Acct #4620 7426 21 \$7,028.53

BLACK HILLS ENERGY - Total For Casper Business Center \$7,028.53

BLACK HILLS ENERGY Cemetery Acct #9629 0042 60 \$1,023.43

BLACK HILLS ENERGY - Total For Cemetery \$1,023.43

BLACK HILLS ENERGY City Center Building Acct #8545 6521 02 \$341.38

BLACK HILLS ENERGY - Total For City Center Building \$341.38

BLACK HILLS ENERGY City Hall Acct #6837 4281 65 \$3,949.68

<i>BLACK HILLS ENERGY - Total For City Hall</i>			\$3,949.68
BLACK HILLS ENERGY	Fire-EMS Administration	Acct #3267 4234 58	\$978.78
<i>BLACK HILLS ENERGY - Total For Fire-EMS Administration</i>			\$978.78
BLACK HILLS ENERGY	Fleet Maintenance Fund	Acct #5293 6421 13	\$7,251.22
<i>BLACK HILLS ENERGY - Total For Fleet Maintenance Fund</i>			\$7,251.22
BLACK HILLS ENERGY	Ft. Caspar Museum	Acct #9861 5264 23	\$1,175.76
<i>BLACK HILLS ENERGY - Total For Ft. Caspar Museum</i>			\$1,175.76
BLACK HILLS ENERGY	Golf - Operations	Acct #1340 9824 25	\$96.50
BLACK HILLS ENERGY	Golf - Operations	Acct #6566 7661 30	\$1,093.73
<i>BLACK HILLS ENERGY - Total For Golf - Operations</i>			\$1,190.23
BLACK HILLS ENERGY	Ice Arena - Operations	Acct #9570 6006 61	\$2,585.06
<i>BLACK HILLS ENERGY - Total For Ice Arena - Operations</i>			\$2,585.06
BLACK HILLS ENERGY	Marathon Building	Acct #8545 6521 02	\$2,150.26
<i>BLACK HILLS ENERGY - Total For Marathon Building</i>			\$2,150.26
BLACK HILLS ENERGY	Metro Animal Shelter	Acct #9630 2229 58	\$2,544.75
<i>BLACK HILLS ENERGY - Total For Metro Animal Shelter</i>			\$2,544.75
BLACK HILLS ENERGY	Miller St. Dormitory	Acct #8545 6521 02	\$324.94
<i>BLACK HILLS ENERGY - Total For Miller St. Dormitory</i>			\$324.94
BLACK HILLS ENERGY	Parks - Parks Maint.	Acct #2076 2356 87	\$336.27
BLACK HILLS ENERGY	Parks - Parks Maint.	Acct #2076 2356 87	\$198.26
<i>BLACK HILLS ENERGY - Total For Parks - Parks Maint.</i>			\$534.53
BLACK HILLS ENERGY	Public Transit - CARES Act	Acct #3470 5680 29	\$646.49
<i>BLACK HILLS ENERGY - Total For Public Transit - CARES Act</i>			\$646.49
BLACK HILLS ENERGY	Rec Center - Operations	Acct #4400 2150 46	\$1,974.01
<i>BLACK HILLS ENERGY - Total For Rec Center - Operations</i>			\$1,974.01
BLACK HILLS ENERGY	Regional Water Operations	Acct. #: 7513165994 - Natural Gas/Energy	\$14,638.69
<i>BLACK HILLS ENERGY - Total For Regional Water Operations</i>			\$14,638.69
BLACK HILLS ENERGY	Sewer Wastewater Collection	Acct #6405 5357 61	\$34.61
<i>BLACK HILLS ENERGY - Total For Sewer Wastewater Collection</i>			\$34.61
BLACK HILLS ENERGY	Water Distribution	Acct #0295 5402 18 - Energy/Natural Gas	\$3,671.50
<i>BLACK HILLS ENERGY - Total For Water Distribution</i>			\$3,671.50
BLACK HILLS ENERGY	WWTP Operations	Acct #5541 2887 44	\$12,112.72
<i>BLACK HILLS ENERGY - Total For WWTP Operations</i>			\$12,112.72
BLACK HILLS ENERGY - ALL DEPARTMENTS			\$93,106.75

BLAKEMAN PROPANE

BLAKEMAN PROPANE	Balefill - Disposal & Landfill	Propane for equip bldg heat	\$945.49
BLAKEMAN PROPANE	Balefill - Disposal & Landfill	Propane	\$609.80
BLAKEMAN PROPANE	Balefill - Disposal & Landfill	Propane for equip bldg	\$754.23
<i>BLAKEMAN PROPANE - Total For Balefill - Disposal & Landfill</i>			<i>\$2,309.52</i>
BLAKEMAN PROPANE	Hogadon	Propane	\$2,957.85
<i>BLAKEMAN PROPANE - Total For Hogadon</i>			<i>\$2,957.85</i>
BLAKEMAN PROPANE	Hogadon - Operations	Propane	\$1,994.30
BLAKEMAN PROPANE	Hogadon - Operations	Propane Hogadon Basin Lodge, Shop, Genera	\$5,599.80
BLAKEMAN PROPANE	Hogadon - Operations	Propane Hogadon Basin Lodge, Shop, Genera	\$2,431.68
BLAKEMAN PROPANE	Hogadon - Operations	Propane	(\$2,431.68)
BLAKEMAN PROPANE	Hogadon - Operations	Propane Hogadon Basin Lodge, Shop, Genera	\$2,754.00
<i>BLAKEMAN PROPANE - Total For Hogadon - Operations</i>			<i>\$10,348.10</i>
BLAKEMAN PROPANE - ALL DEPARTMENTS			\$15,615.47

BLOEDORN LUMBER CO

BLOEDORN LUMBER CO	Buildings & Structures Fund	HVAC Repair Supplies for City Hall - Bloedorn	\$17.99
BLOEDORN LUMBER CO	Buildings & Structures Fund	BAS Shop Supplies - Bloedorn	\$14.39
<i>BLOEDORN LUMBER CO - Total For Buildings & Structures Fund</i>			<i>\$32.38</i>
BLOEDORN LUMBER CO - ALL DEPARTMENTS			\$32.38

BRIDGEPAY NETWORK SO

BRIDGEPAY NETWORK SO	City Clerk	CREDIT CARD FEES	\$8.96
<i>BRIDGEPAY NETWORK SO - Total For City Clerk</i>			<i>\$8.96</i>
BRIDGEPAY NETWORK SO	Community Development	CREDIT CARD FEES	\$8.98
<i>BRIDGEPAY NETWORK SO - Total For Community Development</i>			<i>\$8.98</i>
BRIDGEPAY NETWORK SO	Engineering	CREDIT CARD FEES	\$8.96
<i>BRIDGEPAY NETWORK SO - Total For Engineering</i>			<i>\$8.96</i>
BRIDGEPAY NETWORK SO - ALL DEPARTMENTS			\$26.90

BSN SPORTS LLC

BSN SPORTS LLC	Capital Projects Fund	Fitness Equipment CRC FIT Room project	\$4,920.98
<i>BSN SPORTS LLC - Total For Capital Projects Fund</i>			<i>\$4,920.98</i>

BSN SPORTS LLC - ALL DEPARTMENTS \$4,920.98

B-TOKEN BVBA

B-TOKEN BVBA Public Transit - CARES Act Bus Tokens \$1,575.00

B-TOKEN BVBA - Total For Public Transit - CARES Act \$1,575.00

B-TOKEN BVBA - ALL DEPARTMENTS \$1,575.00

BUDGET RAC SALT LAKE

BUDGET RAC SALT LAKE Police Career Services BUDGET RENT-A-CAR \$0.05

BUDGET RAC SALT LAKE - Total For Police Career Services \$0.05

BUDGET RAC SALT LAKE - ALL DEPARTMENTS \$0.05

C & C SUPPLY

C & C SUPPLY Refuse - Residential Bolts, washers, nylock nuts & cable ties truck \$222.66

C & C SUPPLY - Total For Refuse - Residential \$222.66

C & C SUPPLY - ALL DEPARTMENTS \$222.66

CAPITAL BUSINESS SYS

CAPITAL BUSINESS SYS Fleet Maintenance Fund Copier usage \$61.80

CAPITAL BUSINESS SYS - Total For Fleet Maintenance Fund \$61.80

CAPITAL BUSINESS SYS - ALL DEPARTMENTS \$61.80

CASELLE, INC.

CASELLE, INC. Customer Service Contract Support & Maintenance-2/01/23 to \$78.00

CASELLE, INC. - Total For Customer Service \$78.00

CASELLE, INC. - ALL DEPARTMENTS \$78.00

CASPER COLLEGE

CASPER COLLEGE Buildings & Structures Fund Backflow Training Class - Casper College \$1,199.00

CASPER COLLEGE - Total For Buildings & Structures Fund \$1,199.00

CASPER COLLEGE - ALL DEPARTMENTS \$1,199.00

CASPER NATRONA COUNT

CASPER NATRONA COUNT Property Insurance Fund Employee Vaccination \$90.00

CASPER NATRONA COUNT - Total For Property Insurance Fund \$90.00

CASPER NATRONA COUNT Social Community Services Tax Revenues (City) - December 2022 \$47,914.43

CASPER NATRONA COUNT - Total For Social Community Services \$47,914.43

CASPER NATRONA COUNT - ALL DEPARTMENTS \$48,004.43

CASPER STAR-TRIBUNE,

CASPER STAR-TRIBUNE, Balefill - Disposal & Landfill Advertising-for 2 Haul Trucks \$148.56

CASPER STAR-TRIBUNE, Balefill - Disposal & Landfill Advertising-for Compact Wheel Loader \$157.20

CASPER STAR-TRIBUNE, - Total For Balefill - Disposal & Landfill \$305.76

CASPER STAR-TRIBUNE, Capital Projects Fund Advertising-Standard Advertisement For Pro \$154.32

CASPER STAR-TRIBUNE, - Total For Capital Projects Fund \$154.32

CASPER STAR-TRIBUNE, - ALL DEPARTMENTS \$460.08

CASPER TIRE

CASPER TIRE Balefill - Diversion & Special Tires for dodge p/u 141503 2021 \$60.00

CASPER TIRE - Total For Balefill - Diversion & Special \$60.00

CASPER TIRE Refuse - Residential Flat repair 222299 side load 2020 \$45.00

CASPER TIRE Refuse - Residential Flat repair 222271 2013 rear load \$45.00

CASPER TIRE Refuse - Residential Flat repair & valve stem 222271 sideload 20 \$55.00

CASPER TIRE Refuse - Residential Flat repair 222299 side load 2020 \$45.00

CASPER TIRE Refuse - Residential Flat repair 222299 side load 2020 \$45.00

CASPER TIRE Refuse - Residential Tires 222312 side load 2023 \$998.00

CASPER TIRE - Total For Refuse - Residential \$1,233.00

CASPER TIRE - ALL DEPARTMENTS \$1,293.00

CASPER WINDOW AND DO

CASPER WINDOW AND DO Ice Arena - Operations Automatic door repair \$90.00

CASPER WINDOW AND DO - Total For Ice Arena - Operations \$90.00

CASPER WINDOW AND DO - ALL DEPARTMENTS \$90.00

CASPER WINNELSON

CASPER WINNELSON	Balefill - Disposal & Landfill	Replaced Failed Water Heater at Scale House	\$524.36
<i>CASPER WINNELSON - Total For Balefill - Disposal & Landfill</i>			\$524.36
CASPER WINNELSON	Buildings & Structures Fund	Water heater	\$5,156.74
<i>CASPER WINNELSON - Total For Buildings & Structures Fund</i>			\$5,156.74
CASPER WINNELSON	Ice Arena - Operations	Water heater	\$1,000.00
CASPER WINNELSON	Ice Arena - Operations	Water heater	\$500.00
CASPER WINNELSON	Ice Arena - Operations	Water heater	\$500.00
<i>CASPER WINNELSON - Total For Ice Arena - Operations</i>			\$2,000.00

CASPER WINNELSON - ALL DEPARTMENTS \$7,681.10

CASPER WINNELSON CO

CASPER WINNELSON CO	Buildings & Structures Fund	Ice Arena Repair Supplies - Winnelson	\$58.30
CASPER WINNELSON CO	Buildings & Structures Fund	BAS Shop Supplies - Winnelson	\$24.10
CASPER WINNELSON CO	Buildings & Structures Fund	Plumbing repair supplies for Aquatics Center	\$116.82
CASPER WINNELSON CO	Buildings & Structures Fund	Repair supplies for Aquatics Center - Winnels	\$95.00
CASPER WINNELSON CO	Buildings & Structures Fund	Repair supplies for PV Pool	\$1,208.01
CASPER WINNELSON CO	Buildings & Structures Fund	Repair supplies for Rec Center - Winnelson	\$211.94
CASPER WINNELSON CO	Buildings & Structures Fund	Sewer Cleaning supplies for Events Center -	\$45.52
CASPER WINNELSON CO	Buildings & Structures Fund	Water Heater Replacement supplies for Solid	\$524.36
<i>CASPER WINNELSON CO - Total For Buildings & Structures Fund</i>			\$2,284.05

CASPER WINNELSON CO - ALL DEPARTMENTS \$2,284.05

CENTRAL PAINT & BODY

CENTRAL PAINT & BODY	Fire-EMS Operations	Fire truck repair	\$2,864.35
<i>CENTRAL PAINT & BODY - Total For Fire-EMS Operations</i>			\$2,864.35

CENTRAL PAINT & BODY - ALL DEPARTMENTS \$2,864.35

CENTRAL TRUCK & DIES

CENTRAL TRUCK & DIES	Regional Water Operations	Returned New Cutting Edge for Plow - Didn't	(\$125.98)
CENTRAL TRUCK & DIES	Regional Water Operations	New Cutting Edge for the Bobcat Plow - Mac	\$125.98

CENTRAL TRUCK & DIES - Total For Regional Water Operations \$0.00

CENTRAL TRUCK & DIES - ALL DEPARTMENTS \$0.00

CENTRAL WY. REGIONAL

CENTRAL WY. REGIONAL Water Administration Regional Wholesale Water Revenue \$358,015.26

CENTRAL WY. REGIONAL - Total For Water Administration \$358,015.26

CENTRAL WY. REGIONAL Water Revenue and Transfers December 2022 System Investment Charges \$13,834.00

CENTRAL WY. REGIONAL - Total For Water Revenue and Transfers \$13,834.00

CENTRAL WY. REGIONAL - ALL DEPARTMENTS \$371,849.26

CENTRAL WYOMING HOSP

CENTRAL WYOMING HOSP Capital Projects Fund 1% #16 Funding Central Wyoming \$9,583.31

CENTRAL WYOMING HOSP - Total For Capital Projects Fund \$9,583.31

CENTRAL WYOMING HOSP - ALL DEPARTMENTS \$9,583.31

CENTURYLINK

CENTURYLINK Aquatics - Operations Acct #P-307-111-9950 456M \$27.74

CENTURYLINK Aquatics - Operations Acct #P-307-111-9950 456M \$27.69

CENTURYLINK - Total For Aquatics - Operations \$55.43

CENTURYLINK Balefill - Disposal & Landfill Acct #P-307-111-9950 456M \$89.06

CENTURYLINK Balefill - Disposal & Landfill Acct #P-307-111-9950 456M \$89.23

CENTURYLINK - Total For Balefill - Disposal & Landfill \$178.29

CENTURYLINK Buildings & Structures Fund Acct #P-307-111-9950 456M \$16.75

CENTURYLINK Buildings & Structures Fund Acct #307-265-0955 140B \$44.52

CENTURYLINK Buildings & Structures Fund Acct #P-307-111-9950 456M \$16.79

CENTURYLINK - Total For Buildings & Structures Fund \$78.06

CENTURYLINK Cemetery Acct #P-307-111-9950 456M \$16.75

CENTURYLINK Cemetery Acct #P-307-111-9950 456M \$16.79

CENTURYLINK - Total For Cemetery \$33.54

CENTURYLINK City Attorney Acct #P-307-111-9950 456M \$61.20

CENTURYLINK City Attorney Acct #P-307-111-9950 456M \$61.31

CENTURYLINK - Total For City Attorney \$122.51

CENTURYLINK City Council Acct #P-307-111-9950 456M \$16.75

CENTURYLINK	City Council	Acct #P-307-111-9950 456M	\$16.79
<i>CENTURYLINK - Total For City Council</i>			\$33.54
CENTURYLINK	City Hall	Acct #P-307-111-9950 456M	\$11.11
CENTURYLINK	City Hall	Acct #P-307-111-9950 456M	\$11.13
<i>CENTURYLINK - Total For City Hall</i>			\$22.24
CENTURYLINK	City Manager	Acct #P-307-111-9950 456M	\$38.97
CENTURYLINK	City Manager	Acct #P-307-111-9950 456M	\$39.05
<i>CENTURYLINK - Total For City Manager</i>			\$78.02
CENTURYLINK	Community Development	Acct #P-307-111-9950 456M	\$133.50
CENTURYLINK	Community Development	Acct #P-307-111-9950 456M	\$133.76
<i>CENTURYLINK - Total For Community Development</i>			\$267.26
CENTURYLINK	Customer Service	Acct #P-307-111-9950 456M	\$39.05
CENTURYLINK	Customer Service	Acct #307-235-8290 915B	\$49.23
CENTURYLINK	Customer Service	Acct #P-307-111-9950 456M	\$38.97
<i>CENTURYLINK - Total For Customer Service</i>			\$127.25
CENTURYLINK	Engineering	Acct #P-307-111-9950 456M	\$77.95
CENTURYLINK	Engineering	Acct #P-307-111-9950 456M	\$78.10
<i>CENTURYLINK - Total For Engineering</i>			\$156.05
CENTURYLINK	Finance	Acct #P-307-111-9950 456M	\$89.06
CENTURYLINK	Finance	Acct #P-307-111-9950 456M	\$89.23
<i>CENTURYLINK - Total For Finance</i>			\$178.29
CENTURYLINK	Fire-EMS Administration	Acct #P-307-111-9950 456M	\$111.28
CENTURYLINK	Fire-EMS Administration	Acct #71332709	\$255.42
CENTURYLINK	Fire-EMS Administration	Acct #P-307-111-9950 456M	\$111.49
CENTURYLINK	Fire-EMS Administration	Acct #307-432-1300 572B	\$500.67
<i>CENTURYLINK - Total For Fire-EMS Administration</i>			\$978.86
CENTURYLINK	Fleet Maintenance Fund	Acct #P-307-111-9950 456M	\$72.44
CENTURYLINK	Fleet Maintenance Fund	Acct #P-307-111-9950 456M	\$72.31
<i>CENTURYLINK - Total For Fleet Maintenance Fund</i>			\$144.75
CENTURYLINK	Ft. Caspar Museum	Acct #P-307-111-9950 456M	\$16.75
CENTURYLINK	Ft. Caspar Museum	Acct #P-307-111-9950 456M	\$16.79
<i>CENTURYLINK - Total For Ft. Caspar Museum</i>			\$33.54
CENTURYLINK	Golf - Operations	Acct #P-307-111-9950 456M	\$16.79
CENTURYLINK	Golf - Operations	Acct #P-307-111-9950 456M	\$16.75
<i>CENTURYLINK - Total For Golf - Operations</i>			\$33.54
CENTURYLINK	Hogadon - Operations	Acct #P-307-111-9950 456M	\$55.66

CENTURYLINK	Hogadon - Operations	Acct #P-307-111-9950 456M	\$55.55
<i>CENTURYLINK - Total For Hogadon - Operations</i>			<i>\$111.21</i>
CENTURYLINK	Human Resources	Acct #P-307-111-9950 456M	\$27.92
CENTURYLINK	Human Resources	Acct #P-307-111-9950 456M	\$27.86
<i>CENTURYLINK - Total For Human Resources</i>			<i>\$55.78</i>
CENTURYLINK	Ice Arena - Operations	Acct #P-307-111-9950 456M	\$22.26
CENTURYLINK	Ice Arena - Operations	Acct #P-307-111-9950 456M	\$22.22
<i>CENTURYLINK - Total For Ice Arena - Operations</i>			<i>\$44.48</i>
CENTURYLINK	Information Services	Acct #P-307-111-9950 456M	\$89.06
CENTURYLINK	Information Services	Acct #P-307-111-9950 456M	\$89.23
<i>CENTURYLINK - Total For Information Services</i>			<i>\$178.29</i>
CENTURYLINK	Metro Animal Shelter	Acct #P-307-111-9950 456M	\$16.79
CENTURYLINK	Metro Animal Shelter	Acct #P-307-234-8116 403M	\$156.10
CENTURYLINK	Metro Animal Shelter	Acct #P-307-111-9950 456M	\$16.75
<i>CENTURYLINK - Total For Metro Animal Shelter</i>			<i>\$189.64</i>
CENTURYLINK	Municipal Court	Acct #P-307-111-9950 456M	\$61.31
CENTURYLINK	Municipal Court	Acct #P-307-111-9950 456M	\$61.20
CENTURYLINK	Municipal Court	Acct #307-234-6291 349B	\$29.22
<i>CENTURYLINK - Total For Municipal Court</i>			<i>\$151.73</i>
CENTURYLINK	Parks - Parks Maint.	Acct #P-307-111-9950 456M	\$61.31
CENTURYLINK	Parks - Parks Maint.	Acct #P-307-111-9950 456M	\$61.20
<i>CENTURYLINK - Total For Parks - Parks Maint.</i>			<i>\$122.51</i>
CENTURYLINK	Police Administration	Acct #P-307-111-9950 456M	\$344.78
CENTURYLINK	Police Administration	Acct #P-307-111-9950 456M	\$345.44
<i>CENTURYLINK - Total For Police Administration</i>			<i>\$690.22</i>
CENTURYLINK	Public Safety Communication	Acct #P-307-111-5107 160M	\$11,123.53
CENTURYLINK	Public Safety Communication	Acct #P-307-111-9950 456M	\$11.13
CENTURYLINK	Public Safety Communication	Acct #P-307-111-9950 456M	\$11.11
<i>CENTURYLINK - Total For Public Safety Communications</i>			<i>\$11,145.77</i>
CENTURYLINK	Rec Center - Operations	Acct #P-307-111-9950 456M	\$44.53
CENTURYLINK	Rec Center - Operations	Acct #P-307-111-9950 456M	\$44.44
<i>CENTURYLINK - Total For Rec Center - Operations</i>			<i>\$88.97</i>
CENTURYLINK	Regional Water Operations	Acct #P-307-111-9950 456M	\$22.22
CENTURYLINK	Regional Water Operations	Acct #P-307-111-9950 456M	\$22.26
<i>CENTURYLINK - Total For Regional Water Operations</i>			<i>\$44.48</i>
CENTURYLINK	Risk Management	Acct #P-307-111-9950 456M	\$18.72

CENTURYLINK	Risk Management	Acct #P-307-111-9950 456M	\$18.73
<i>CENTURYLINK - Total For Risk Management</i>			\$37.45
CENTURYLINK	Sewer Wastewater Collection	Acct #P-307-111-9950 456M	\$11.11
CENTURYLINK	Sewer Wastewater Collection	Acct #307-234-6303 407B remote device dat	\$82.95
CENTURYLINK	Sewer Wastewater Collection	Acct #P-307-111-9950 456M	\$11.13
<i>CENTURYLINK - Total For Sewer Wastewater Collection</i>			\$105.19
CENTURYLINK	Streets	Acct #P-307-111-9950 456M	\$37.03
CENTURYLINK	Streets	Acct #P-307-111-9950 456M	\$37.11
<i>CENTURYLINK - Total For Streets</i>			\$74.14
CENTURYLINK	Water Administration	Acct #P-307-111-9950 456M	\$22.26
CENTURYLINK	Water Administration	Acct #P-307-111-9950 456M	\$22.22
<i>CENTURYLINK - Total For Water Administration</i>			\$44.48
CENTURYLINK	Water Distribution	Acct #P-307-111-9950 456M	\$16.79
CENTURYLINK	Water Distribution	Acct #P-307-111-9950 456M	\$16.75
<i>CENTURYLINK - Total For Water Distribution</i>			\$33.54
CENTURYLINK	Water Meters	Acct #P-307-111-9950 456M	\$33.22
CENTURYLINK	Water Meters	Acct #P-307-111-9950 456M	\$33.15
<i>CENTURYLINK - Total For Water Meters</i>			\$66.37
CENTURYLINK	WWTP Operations	Acct #P-307-111-9950 456M	\$33.33
CENTURYLINK	WWTP Operations	Acct #P-307-111-9950 456M	\$33.40
CENTURYLINK	WWTP Operations	Acct #P-307-111-5113 619M	\$96.24
<i>CENTURYLINK - Total For WWTP Operations</i>			\$162.97
CENTURYLINK	WWTP Regional Interceptors	Acct #307-472-1129 839B	\$61.31
<i>CENTURYLINK - Total For WWTP Regional Interceptors</i>			\$61.31
CENTURYLINK - ALL DEPARTMENTS			\$15,929.70

CEUPLAN

CEUPLAN	WWTP Operations	Training Class	\$29.45
<i>CEUPLAN - Total For WWTP Operations</i>			\$29.45
CEUPLAN - ALL DEPARTMENTS			\$29.45

CHILDREN'S ADVOCACY

CHILDREN'S ADVOCACY	Capital Projects Fund	1% #16 Funding Children's Advo	\$17,291.62
<i>CHILDREN'S ADVOCACY - Total For Capital Projects Fund</i>			\$17,291.62

CHILDREN'S ADVOCACY - ALL DEPARTMENTS

\$17,291.62

CITY OF CASPER

CITY OF CASPER	City Council	Legislative Supplies Fort Caspar	\$6.62
<i>CITY OF CASPER - Total For City Council</i>			\$6.62
CITY OF CASPER	Hogadon - Operations	Public Garbage-Baler	\$20.00
CITY OF CASPER	Hogadon - Operations	Public garbage	\$20.00
CITY OF CASPER	Hogadon - Operations	Public garbage	\$24.75
CITY OF CASPER	Hogadon - Operations	Public Garbage	\$20.00
<i>CITY OF CASPER - Total For Hogadon - Operations</i>			\$84.75
CITY OF CASPER	Metropolitan Planning Org	GIS - Interdepartmental Services	\$6,655.37
<i>CITY OF CASPER - Total For Metropolitan Planning Org</i>			\$6,655.37
CITY OF CASPER	Refuse - Residential	Garbage baler & recycle newspaper/cardboa	\$6,189.63
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, recycle cardboard	\$6,218.50
CITY OF CASPER	Refuse - Residential	Garbage baler & recycle newspaper/cardboa	\$6,060.65
CITY OF CASPER	Refuse - Residential	Garbage baler & recycle cardboard	\$6,109.95
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, newspaper/cardb	\$7,126.00
CITY OF CASPER	Refuse - Residential	Garbage baler & recycle cardboard	\$457.60
CITY OF CASPER	Refuse - Residential	Garbage baler & recycled cardboard	\$6,998.75
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, recycle cardboard	\$6,356.20
CITY OF CASPER	Refuse - Residential	Garbage baler & recycle cardboard	\$6,196.30
CITY OF CASPER	Refuse - Residential	Garbage baler & recycle cardboard	\$551.65
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, recycle cardboard	\$6,326.85
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, newspaper/cardb	\$6,577.03
CITY OF CASPER	Refuse - Residential	Garbage baler & recycle cardboard	\$5,728.25
CITY OF CASPER	Refuse - Residential	Garbage baler & recycle cardboard	\$5,313.56
<i>CITY OF CASPER - Total For Refuse - Residential</i>			\$76,210.92
CITY OF CASPER	Regional Water Operations	Sewer & Refuse Collection Charges	\$84.00
CITY OF CASPER	Regional Water Operations	Sewer & Refuse Collection Charges	\$28.63
<i>CITY OF CASPER - Total For Regional Water Operations</i>			\$112.63
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$98.45
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$109.45
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$73.70
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$83.60
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$96.25

CITY OF CASPER - Total For WWTP Operations \$461.45

CITY OF CASPER - ALL DEPARTMENTS \$83,531.74

CIVIL ENGINEERING PR

CIVIL ENGINEERING PR Water Distribution Ongoing Water Modeling Contrac \$520.00
CIVIL ENGINEERING PR Water Distribution Ongoing Water Modeling Contrac \$1,040.00

CIVIL ENGINEERING PR - Total For Water Distribution \$1,560.00

CIVIL ENGINEERING PR - ALL DEPARTMENTS \$1,560.00

CMI TECO, INC.

CMI TECO, INC. Balefill - Baler Processing Equipment repair baler building haul truck 1 \$1,667.07
CMI TECO, INC. Balefill - Baler Processing Equipment repair 141489 2010 HAUL TRUCK \$12,627.14
CMI TECO, INC. Balefill - Baler Processing Equipment repair baler building haul truck 1 \$12,958.01

CMI TECO, INC. - Total For Balefill - Baler Processing \$27,252.22

CMI TECO, INC. Fleet Maintenance Fund FILTER, A CREDIT HAS BEEN ISSUED. \$108.06
CMI TECO, INC. Fleet Maintenance Fund 141496 Equipment repair \$171.74

CMI TECO, INC. - Total For Fleet Maintenance Fund \$279.80

CMI TECO, INC. Refuse - Commercial Equipment repair/SERVICE 2020 ROLLOFF 22 \$343.47
CMI TECO, INC. Refuse - Commercial Triangle brackets 2022 FRONT LOAD 222307 \$161.71
CMI TECO, INC. Refuse - Commercial Equipment repair/SERVICE 222287 2019 RO \$1,688.88
CMI TECO, INC. Refuse - Commercial Equipment repair 222273 front load 2015 \$21,158.06
CMI TECO, INC. Refuse - Commercial Equipment repair/SERVICE 222305 2020 ROL \$1,563.55

CMI TECO, INC. - Total For Refuse - Commercial \$24,915.67

CMI TECO, INC. Refuse - Recycling Hydraulic hoses/ 222248 Recycle 2006 \$445.78
CMI TECO, INC. Refuse - Recycling Prox switch 2276 recycle front load 2015 \$177.90
CMI TECO, INC. Refuse - Recycling Equipment repair/SERVICE RECYCLE 2016 FR \$2,465.34
CMI TECO, INC. Refuse - Recycling Equipment repair/service 222309 front load \$1,922.35

CMI TECO, INC. - Total For Refuse - Recycling \$5,011.37

CMI TECO, INC. Refuse - Residential Equipment repair SIDELOAD 222285 2017 \$171.74
CMI TECO, INC. Refuse - Residential Tire chains 222302 side load 2020 \$232.18
CMI TECO, INC. Refuse - Residential Arm Motor Replacement 222299 side loader \$3,144.74
CMI TECO, INC. Refuse - Residential Equipment repair/SERVICE 222257 2010 RO \$4,185.96
CMI TECO, INC. Refuse - Residential Fuel filler cap 222289 2018 SIDE LOAD \$46.43
CMI TECO, INC. Refuse - Residential Equipment repair/SERVICE 222302 2021 SID \$2,696.24

CMI TECO, INC.	Refuse - Residential	Prox switch & cord 222299 side 2020	\$629.20
CMI TECO, INC.	Refuse - Residential	Equipment repair/SERVICE 222289 SIDE LOA	\$4,534.46
CMI TECO, INC.	Refuse - Residential	Equipment repair/SERVICE 222299 2020 SID	\$1,727.35
CMI TECO, INC.	Refuse - Residential	Wall & retainer 222299 2020 SIDE LOAD	\$602.92
CMI TECO, INC.	Refuse - Residential	Bumper 2020 SIDE LOAD 222299	\$419.58
CMI TECO, INC.	Refuse - Residential	Equipment repair/service 222274 side load 2	\$3,652.64
CMI TECO, INC.	Refuse - Residential	Equipment repair/SERVICE 2023 SIDE LOAD 2	\$1,851.64
CMI TECO, INC.	Refuse - Residential	Bumper PADS ALL SIDE LOADS	\$812.30
CMI TECO, INC.	Refuse - Residential	Filters	(\$108.06)
CMI TECO, INC.	Refuse - Residential	Equipment repair/SERVICE 222313 2023 SID	\$457.96
CMI TECO, INC.	Refuse - Residential	Retainer bolt & freight 222299 2020 SIDE LO	\$137.28

CMI TECO, INC. - Total For Refuse - Residential \$25,194.56

CMI TECO, INC. - ALL DEPARTMENTS \$82,653.62

COASTAL CHEMICAL CO

COASTAL CHEMICAL CO	Regional Water Operations	Gas for Explorer - Gas/Fuel	\$24.54
COASTAL CHEMICAL CO	Regional Water Operations	Gas/Fuel - Ram & F150	\$128.35

COASTAL CHEMICAL CO - Total For Regional Water Operations \$152.89

COASTAL CHEMICAL CO - ALL DEPARTMENTS \$152.89

COCA COLA BOTTLING C

COCA COLA BOTTLING C	Metro Animal Shelter	Water Cooler Rental	\$15.00
COCA COLA BOTTLING C	Metro Animal Shelter	5 Gallon Returnable Refund	(\$8.50)
COCA COLA BOTTLING C	Metro Animal Shelter	5 Gallon Returnable Refund	(\$8.50)
COCA COLA BOTTLING C	Metro Animal Shelter	5 Gallon Returnable Refund	(\$0.25)
COCA COLA BOTTLING C	Metro Animal Shelter	Water delivery	\$8.25
COCA COLA BOTTLING C	Metro Animal Shelter	Water Cooler Rental	\$15.00
COCA COLA BOTTLING C	Metro Animal Shelter	Water Cooler Equipment Rental	\$15.00
COCA COLA BOTTLING C	Metro Animal Shelter	Water Cooler Equipment Rental	\$15.00
COCA COLA BOTTLING C	Metro Animal Shelter	5 Gallon Returnable Refund	(\$25.50)

COCA COLA BOTTLING C - Total For Metro Animal Shelter \$25.50

COCA COLA BOTTLING C - ALL DEPARTMENTS \$25.50

COLLECTION CENTER IN

COLLECTION CENTER IN	Refuse - Residential	Collection service	\$6.83
COLLECTION CENTER IN	Refuse - Residential	Collection service	\$19.24
<i>COLLECTION CENTER IN - Total For Refuse - Residential</i>			\$26.07
COLLECTION CENTER IN	Sewer Administration	Collection service	\$5.20
COLLECTION CENTER IN	Sewer Administration	Collection service	\$14.62
<i>COLLECTION CENTER IN - Total For Sewer Administration</i>			\$19.82
COLLECTION CENTER IN	Water Administration	Collection service	\$15.30
COLLECTION CENTER IN	Water Administration	Collection service	\$43.10
<i>COLLECTION CENTER IN - Total For Water Administration</i>			\$58.40
COLLECTION CENTER IN - ALL DEPARTMENTS			\$104.29

COMMUNICATION TECHNO

COMMUNICATION TECHNO	Capital Projects Fund	Bed organizers for 2 Marked F150	\$3,860.00
COMMUNICATION TECHNO	Capital Projects Fund	Shipping cost	\$378.10
<i>COMMUNICATION TECHNO - Total For Capital Projects Fund</i>			\$4,238.10
COMMUNICATION TECHNO	Fleet Maintenance Fund	660280 Installation of Radio - Vehicle Supplie	\$468.40
<i>COMMUNICATION TECHNO - Total For Fleet Maintenance Fund</i>			\$468.40
COMMUNICATION TECHNO	Police Administration	Hand cuff gun lock	\$315.00
COMMUNICATION TECHNO	Police Administration	Wiring of battery	\$110.00
COMMUNICATION TECHNO	Police Administration	Remove / replace / install equipment storag	\$1,425.00
COMMUNICATION TECHNO	Police Administration	Battery repair	\$55.00
COMMUNICATION TECHNO	Police Administration	Removal of aux battery & reprogramming bl	\$110.00
<i>COMMUNICATION TECHNO - Total For Police Administration</i>			\$2,015.00
COMMUNICATION TECHNO	Weed & Pest Fund	Desktop charger, Batt Impres Liion & Shippin	\$1,144.73
<i>COMMUNICATION TECHNO - Total For Weed & Pest Fund</i>			\$1,144.73
COMMUNICATION TECHNO - ALL DEPARTMENTS			\$7,866.23

COMPOSITECH PRODUCTS

COMPOSITECH PRODUCTS	WWTP Operations	Dewatering screw conveyor	\$16,419.81
<i>COMPOSITECH PRODUCTS - Total For WWTP Operations</i>			\$16,419.81
COMPOSITECH PRODUCTS - ALL DEPARTMENTS			\$16,419.81

CONSOLIDATED ELECTRI

CONSOLIDATED ELECTRI	Balefill - Baler Processing	Wall Pack, Expander & Voltage Tester baler	\$409.98
CONSOLIDATED ELECTRI	Balefill - Baler Processing	Lugs for baler breakers	\$251.83
<i>CONSOLIDATED ELECTRI - Total For Balefill - Baler Processing</i>			<i>\$661.81</i>
CONSOLIDATED ELECTRI - ALL DEPARTMENTS			\$661.81

CONVERGEONE

CONVERGEONE	Information Services	Pure Storage Maintenance Renewal	\$10,560.00
<i>CONVERGEONE - Total For Information Services</i>			<i>\$10,560.00</i>
CONVERGEONE	Police Administration	Enghouse Renewal	\$1,857.53
<i>CONVERGEONE - Total For Police Administration</i>			<i>\$1,857.53</i>
CONVERGEONE	Sewer Wastewater Collection	lift station communication upgrades	\$573.60
CONVERGEONE	Sewer Wastewater Collection	lift station communication upgrades	\$1,457.53
<i>CONVERGEONE - Total For Sewer Wastewater Collection</i>			<i>\$2,031.13</i>
CONVERGEONE - ALL DEPARTMENTS			\$14,448.66

Core & Main

Core & Main	Water Meters	E-Coder Pit Connector supplies	\$12,604.65
<i>Core & Main - Total For Water Meters</i>			<i>\$12,604.65</i>
Core & Main - ALL DEPARTMENTS			\$12,604.65

CPI COLEPARMERINSTRU

CPI COLEPARMERINSTRU	Regional Water Operations	Graduated Cylinders for Sand Sampling - Lab	\$320.24
<i>CPI COLEPARMERINSTRU - Total For Regional Water Operations</i>			<i>\$320.24</i>
CPI COLEPARMERINSTRU - ALL DEPARTMENTS			\$320.24

CPU IIT

CPU IIT	Balefill - Disposal & Landfill	REPLACE EXIT VIEW SCALE HOUSE CAMERA	\$2,499.00
CPU IIT	Balefill - Disposal & Landfill	Computer Replacements	\$4,071.00
<i>CPU IIT - Total For Balefill - Disposal & Landfill</i>			<i>\$6,570.00</i>
CPU IIT	City Attorney	Computer, Monitors, Docking Station, DVD	\$290.00
<i>CPU IIT - Total For City Attorney</i>			<i>\$290.00</i>

CPU IIT	City Manager	Computer Replacements	\$1,455.00
CPU IIT	City Manager	ipad and software	\$520.00
<i>CPU IIT - Total For City Manager</i>			<i>\$1,975.00</i>
CPU IIT	Customer Service	KENSINGTON SD4900P DOCKING STATION	\$289.99
<i>CPU IIT - Total For Customer Service</i>			<i>\$289.99</i>
CPU IIT	Fire-EMS Administration	Computer Replacements	\$9,011.00
CPU IIT	Fire-EMS Administration	Station 2 CPU Back Up and Radio Equipment	\$260.00
CPU IIT	Fire-EMS Administration	Station 2 CPU Back Up and Radio Equipment	\$2,766.00
CPU IIT	Fire-EMS Administration	Technology Items (computers, software, and	\$1,416.95
CPU IIT	Fire-EMS Administration	Technology Items (computers, software, and	\$310.00
<i>CPU IIT - Total For Fire-EMS Administration</i>			<i>\$13,763.95</i>
CPU IIT	Hogadon - Admin	Technology Items (computers, software, and	\$849.02
<i>CPU IIT - Total For Hogadon - Admin</i>			<i>\$849.02</i>
CPU IIT	Human Resources	One Printer/Copier and tray	\$1,627.00
CPU IIT	Human Resources	HP ProBook (Belser & Frantz)	\$418.00
<i>CPU IIT - Total For Human Resources</i>			<i>\$2,045.00</i>
CPU IIT	Information Services	Computer Replacements	\$3,199.00
<i>CPU IIT - Total For Information Services</i>			<i>\$3,199.00</i>
CPU IIT	Metro Animal Control	Computer Replacements	\$2,910.00
<i>CPU IIT - Total For Metro Animal Control</i>			<i>\$2,910.00</i>
CPU IIT	Metro Animal Shelter	Computer Replacements	\$2,910.00
CPU IIT	Metro Animal Shelter	Technology Items (computers, software, and	\$960.00
<i>CPU IIT - Total For Metro Animal Shelter</i>			<i>\$3,870.00</i>
CPU IIT	Metropolitan Planning Org	UPS and Video Adapter for Monitor	\$105.00
<i>CPU IIT - Total For Metropolitan Planning Org</i>			<i>\$105.00</i>
CPU IIT	Parks - Parks Maint.	Technology Items (computers, software, and	\$35.00
CPU IIT	Parks - Parks Maint.	Technology Items (computers, software, and	\$1,384.00
CPU IIT	Parks - Parks Maint.	Technology Items (computers, software, and	\$55.00
<i>CPU IIT - Total For Parks - Parks Maint.</i>			<i>\$1,474.00</i>
CPU IIT	Police Administration	Technology Items Lt. Berg	\$82.57
CPU IIT	Police Administration	Printer for CALEA Specialist	\$705.00
CPU IIT	Police Administration	New Computer for Luke Iselin	\$1,380.00
CPU IIT	Police Administration	Computer Replacements	\$4,836.00
<i>CPU IIT - Total For Police Administration</i>			<i>\$7,003.57</i>
CPU IIT	Public Transit - CARES Act	6 Desktop Computers for Transit	\$5,232.00
<i>CPU IIT - Total For Public Transit - CARES Act</i>			<i>\$5,232.00</i>

CPU IIT	Rec Center - Admin	Lap Top Computer, Docking Station, Office S	\$59.00
<i>CPU IIT - Total For Rec Center - Admin</i>			<i>\$59.00</i>
CPU IIT	Rec Center - Sports Programs	Computer Replacements	\$1,452.00
<i>CPU IIT - Total For Rec Center - Sports Programs</i>			<i>\$1,452.00</i>
CPU IIT	Risk Management	Docking station	\$199.00
<i>CPU IIT - Total For Risk Management</i>			<i>\$199.00</i>
CPU IIT	Sewer Wastewater Collection	replacement laptop	\$1,846.00
<i>CPU IIT - Total For Sewer Wastewater Collection</i>			<i>\$1,846.00</i>
CPU IIT	Streets	Computer Replacements	\$4,365.00
CPU IIT	Streets	Computer Monitor	\$129.00
<i>CPU IIT - Total For Streets</i>			<i>\$4,494.00</i>
CPU IIT - ALL DEPARTMENTS			\$57,626.53

CREATOPY

CREATOPY	City Manager	Ad production and animation Subscription	\$32.00
<i>CREATOPY - Total For City Manager</i>			<i>\$32.00</i>
CREATOPY - ALL DEPARTMENTS			\$32.00

CRIME SCENE INFORMAT

CRIME SCENE INFORMAT	Police Administration	Basic Program & Web Tips - February 2023	\$122.00
<i>CRIME SCENE INFORMAT - Total For Police Administration</i>			<i>\$122.00</i>
CRIME SCENE INFORMAT - ALL DEPARTMENTS			\$122.00

CROWN CONSTRUCTION L

CROWN CONSTRUCTION L	Capital Projects Fund	Highland Park Storm Sewer Repl	\$190,959.52
<i>CROWN CONSTRUCTION L - Total For Capital Projects Fund</i>			<i>\$190,959.52</i>
CROWN CONSTRUCTION L	Sewer Wastewater Collection	Highland Park Storm Sewer Repl	\$15,675.00
<i>CROWN CONSTRUCTION L - Total For Sewer Wastewater Collection</i>			<i>\$15,675.00</i>
CROWN CONSTRUCTION L - ALL DEPARTMENTS			\$206,634.52

CRUM ELECTRIC SUPPLY

CRUM ELECTRIC SUPPLY	Buildings & Structures Fund	Lighting supplies for Rec Center - Crum	\$120.27
<i>CRUM ELECTRIC SUPPLY - Total For Buildings & Structures Fund</i>			<i>\$120.27</i>

CRUM ELECTRIC SUPPLY - ALL DEPARTMENTS \$120.27

CRUMBL CASPER

CRUMBL CASPER Police Administration MISC FOOD STORES-SPECIALITY,CONVENIEN \$147.44

CRUMBL CASPER - Total For Police Administration \$147.44

CRUMBL CASPER - ALL DEPARTMENTS \$147.44

CULVERS CHEYENNE E L

CULVERS CHEYENNE E L Police Investigations FAST FOOD RESTAURANTS \$42.50

CULVERS CHEYENNE E L - Total For Police Investigations \$42.50

CULVERS CHEYENNE E L - ALL DEPARTMENTS \$42.50

CUMMINS OSM

CUMMINS OSM Fleet Maintenance Fund SOFTWARE RENEWAL CUMMINS INSITE \$720.00

CUMMINS OSM - Total For Fleet Maintenance Fund \$720.00

CUMMINS OSM - ALL DEPARTMENTS \$720.00

DALCO INDUSTRIES INC

DALCO INDUSTRIES INC Parks - Parks Maint. Black wire for snow fence \$145.00

DALCO INDUSTRIES INC - Total For Parks - Parks Maint. \$145.00

DALCO INDUSTRIES INC - ALL DEPARTMENTS \$145.00

DANA KEPNER CO. OF W

DANA KEPNER CO. OF W Capital Projects Fund Gate valve, bolt & gasket pak, transition gask \$1,083.34

DANA KEPNER CO. OF W - Total For Capital Projects Fund \$1,083.34

DANA KEPNER CO. OF W Cemetery Bolt & gasket pak for Cemetery \$57.10

DANA KEPNER CO. OF W - Total For Cemetery \$57.10

DANA KEPNER CO. OF W Parks - Parks Maint. Flange \$40.00

DANA KEPNER CO. OF W - Total For Parks - Parks Maint. \$40.00

DANA KEPNER CO. OF W Regional Water Operations Valve/Flange for 2.6 Tank - Machinery Suppli \$1,240.45

DANA KEPNER CO. OF W - Total For Regional Water Operations \$1,240.45

DANA KEPNER CO. OF W - ALL DEPARTMENTS \$2,420.89

DANA KEPNER COMPANY

DANA KEPNER COMPANY Regional Water Operations 2.6 Tank Granular Chlorine - Chemicals \$569.52

DANA KEPNER COMPANY - Total For Regional Water Operations \$569.52

DANA KEPNER COMPANY Water Distribution 6" Flex Cupling - Water & Sewer Line Materia \$403.35

DANA KEPNER COMPANY Water Distribution O Ring & Flange - Water & Sewer Line Materi \$476.75

DANA KEPNER COMPANY Water Distribution Parts for Water & Sewer Line Materials \$1,190.65

DANA KEPNER COMPANY - Total For Water Distribution \$2,070.75

DANA KEPNER COMPANY - ALL DEPARTMENTS \$2,640.27

DATAMARS INC.

DATAMARS INC. Metro Animal Shelter T-SL 8025 w/Lifetime Registration \$2,900.00

DATAMARS INC. - Total For Metro Animal Shelter \$2,900.00

DATAMARS INC. - ALL DEPARTMENTS \$2,900.00

DAVIDSON MECHANICAL,

DAVIDSON MECHANICAL, Fire-EMS Operations Hook up washer & labor & material \$1,380.00

DAVIDSON MECHANICAL, - Total For Fire-EMS Operations \$1,380.00

DAVIDSON MECHANICAL, - ALL DEPARTMENTS \$1,380.00

DELL MARKETING LP

DELL MARKETING LP Police Administration Adobe Acrobat Sgt. Jones and Boyle \$236.70

DELL MARKETING LP - Total For Police Administration \$236.70

DELL MARKETING LP - ALL DEPARTMENTS \$236.70

DENNIS SUPPLY CO.

DENNIS SUPPLY CO. Buildings & Structures Fund HVAC PM Supplies for Ash St Bldg - Dennis Su \$102.62

DENNIS SUPPLY CO. Buildings & Structures Fund HVAC Repair Supplies for City Hall - Dennis S \$114.48

DENNIS SUPPLY CO. Buildings & Structures Fund HVAC PM Supplies - Dennis Supply \$690.73

DENNIS SUPPLY CO. Buildings & Structures Fund HVAC Repair Supplies for Transit Office - Den \$68.79

DENNIS SUPPLY CO. Buildings & Structures Fund HVAC PM Supplies for Recreation Center - D \$13.14

DENNIS SUPPLY CO.	Buildings & Structures Fund	HVAC PM Supplies for CBC - Dennis Supply	\$528.00
DENNIS SUPPLY CO.	Buildings & Structures Fund	HVAC PM Supplies for City Center - Dennis S	\$42.24
DENNIS SUPPLY CO.	Buildings & Structures Fund	HVAC PM Supplies for Aquatics Center - Den	\$30.65
<i>DENNIS SUPPLY CO. - Total For Buildings & Structures Fund</i>			<i>\$1,590.65</i>
DENNIS SUPPLY CO. - ALL DEPARTMENTS			\$1,590.65

DESERT MTN. CORP.

DESERT MTN. CORP.	Streets	Ice Slicer for 2023	\$3,412.25
DESERT MTN. CORP.	Streets	Ice Slicer for 2023	\$3,294.70
DESERT MTN. CORP.	Streets	Ice Slicer for 2023	\$3,477.07
DESERT MTN. CORP.	Streets	Ice Slicer for 2023	\$3,489.15
DESERT MTN. CORP.	Streets	Ice Slicer for 2023	\$3,254.05
DESERT MTN. CORP.	Streets	Ice Slicer for 2023	\$3,537.49
DESERT MTN. CORP.	Streets	Ice Slicer for 2023	\$3,506.73
DESERT MTN. CORP.	Streets	Ice Slicer for 2023	\$3,430.93
DESERT MTN. CORP.	Streets	Ice Slicer for 2023	\$3,438.62
<i>DESERT MTN. CORP. - Total For Streets</i>			<i>\$30,840.99</i>
DESERT MTN. CORP. - ALL DEPARTMENTS			\$30,840.99

DEWITT WATER SYSTEMS

DEWITT WATER SYSTEMS	WWTP Operations	Filters	\$49.00
<i>DEWITT WATER SYSTEMS - Total For WWTP Operations</i>			<i>\$49.00</i>
DEWITT WATER SYSTEMS - ALL DEPARTMENTS			\$49.00

DIEBOLD INC.

DIEBOLD INC.	Balefill - Disposal & Landfill	SCALE HOUSE DRAWER ANNUAL FEE	\$702.81
<i>DIEBOLD INC. - Total For Balefill - Disposal & Landfill</i>			<i>\$702.81</i>
DIEBOLD INC. - ALL DEPARTMENTS			\$702.81

DOMINO'S 6042

DOMINO'S 6042	City Council	FAST FOOD RESTAURANTS	\$100.76
<i>DOMINO'S 6042 - Total For City Council</i>			<i>\$100.76</i>

DOMINO'S 6042 - ALL DEPARTMENTS \$100.76

DONELLS CANDIES

DONELLS CANDIES City Manager Legislative Supplies \$28.00

DONELLS CANDIES - Total For City Manager \$28.00

DONELLS CANDIES - ALL DEPARTMENTS \$28.00

DOOLEY ENTERPRISES I

DOOLEY ENTERPRISES I Police Administration Ammo \$3,230.07

DOOLEY ENTERPRISES I - Total For Police Administration \$3,230.07

DOOLEY ENTERPRISES I - ALL DEPARTMENTS \$3,230.07

DOOLEY OIL, INC.

DOOLEY OIL, INC. Hogadon - Operations Diesel fuel \$4,998.25

DOOLEY OIL, INC. - Total For Hogadon - Operations \$4,998.25

DOOLEY OIL, INC. - ALL DEPARTMENTS \$4,998.25

EB 2023 RE-CERTIFICA

EB 2023 RE-CERTIFICA Weed & Pest Fund Pesticide Recertification Class Randy Norvell \$536.96

EB 2023 RE-CERTIFICA - Total For Weed & Pest Fund \$536.96

EB 2023 RE-CERTIFICA - ALL DEPARTMENTS \$536.96

ECONOLITE CONTROL PR

ECONOLITE CONTROL PR Traffic Control Econolite yearly SMA agreement \$9,009.00

ECONOLITE CONTROL PR - Total For Traffic Control \$9,009.00

ECONOLITE CONTROL PR - ALL DEPARTMENTS \$9,009.00

ECONOMIC DEVELOPMENT

ECONOMIC DEVELOPMENT Social Community Services 3rd Qtr FY2023 Administrative & Incentive F \$110,430.00

ECONOMIC DEVELOPMENT - Total For Social Community Services \$110,430.00

ECONOMIC DEVELOPMENT - ALL DEPARTMENTS

\$110,430.00

EDGE CONSTRUCTION SU

EDGE CONSTRUCTION SU	Sewer Wastewater Collection	See Snake repair	\$362.74
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<i>EDGE CONSTRUCTION SU - Total For Sewer Wastewater Collection</i>			\$362.74
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EDGE CONSTRUCTION SU - ALL DEPARTMENTS

\$362.74

EDGE ENGINEERING GRO

EDGE ENGINEERING GRO	Balefill - Disposal & Landfill	ABANDON GROUNDWATER Well E-2	\$8,356.00
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<i>EDGE ENGINEERING GRO - Total For Balefill - Disposal & Landfill</i>			\$8,356.00
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EDGE ENGINEERING GRO - ALL DEPARTMENTS

\$8,356.00

EGGINGTONS

EGGINGTONS	Community Development	EATING PLACES, RESTAURANTS	\$74.38
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<i>EGGINGTONS - Total For Community Development</i>			\$74.38
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EGGINGTONS - ALL DEPARTMENTS

\$74.38

EMERGENCY MEDICAL PH

EMERGENCY MEDICAL PH	Fire-EMS Administration	Dr. Colgan (Emergency Medical	\$900.00
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<i>EMERGENCY MEDICAL PH - Total For Fire-EMS Administration</i>			\$900.00
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EMERGENCY MEDICAL PH - ALL DEPARTMENTS

\$900.00

EMPLOYEE REIMBURSEME

EMPLOYEE REIMBURSEME	Balefill - Disposal & Landfill	Work boot & clothing reimbursement	\$275.98
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<i>EMPLOYEE REIMBURSEME - Total For Balefill - Disposal & Landfill</i>			\$275.98
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EMPLOYEE REIMBURSEME	Buildings & Structures Fund	Work clothing reimbursement	\$33.02
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EMPLOYEE REIMBURSEME	Buildings & Structures Fund	Work boot reimbursement	\$150.00
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EMPLOYEE REIMBURSEME	Buildings & Structures Fund	Work boot reimbursement	\$150.00
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EMPLOYEE REIMBURSEME	Buildings & Structures Fund	Work clothing reimbursement	\$119.98
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<i>EMPLOYEE REIMBURSEME - Total For Buildings & Structures Fund</i>			\$453.00
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EMPLOYEE REIMBURSEME	Cemetery	Notary Public Renewal & Supplies Reimburse	\$96.94
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<i>EMPLOYEE REIMBURSEME - Total For Cemetery</i>			\$96.94
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EMPLOYEE REIMBURSEME	City Council	Legislative Materials Reimbursement	\$180.00
<i>EMPLOYEE REIMBURSEME - Total For City Council</i>			<i>\$180.00</i>
EMPLOYEE REIMBURSEME	Community Development	Quarterly Rotary Dues Reimbursement	\$240.50
<i>EMPLOYEE REIMBURSEME - Total For Community Development</i>			<i>\$240.50</i>
EMPLOYEE REIMBURSEME	Human Resources	Chili Skate Night/Chili Cook-Off Ingredient Re	\$70.00
EMPLOYEE REIMBURSEME	Human Resources	Reimbursement for Project Management I c	\$1,161.00
EMPLOYEE REIMBURSEME	Human Resources	Tuition & Book Reimbursement	\$619.34
EMPLOYEE REIMBURSEME	Human Resources	Chili Skate Night/Chili Cook-Off Ingredient Re	\$27.96
<i>EMPLOYEE REIMBURSEME - Total For Human Resources</i>			<i>\$1,878.30</i>
EMPLOYEE REIMBURSEME	Police Investigations	Reimbursement for office supplies	\$89.75
<i>EMPLOYEE REIMBURSEME - Total For Police Investigations</i>			<i>\$89.75</i>
EMPLOYEE REIMBURSEME	Public Transit - CARES Act	CDL & CDL Testing Reimbursement	\$141.00
<i>EMPLOYEE REIMBURSEME - Total For Public Transit - CARES Act</i>			<i>\$141.00</i>
EMPLOYEE REIMBURSEME	Refuse - Commercial	Work boot reimbursement FOR REFUSE EM	\$149.15
EMPLOYEE REIMBURSEME	Refuse - Commercial	Work boot reimbursement	\$150.00
<i>EMPLOYEE REIMBURSEME - Total For Refuse - Commercial</i>			<i>\$299.15</i>
EMPLOYEE REIMBURSEME	Regional Water Operations	Apprentice 1 & 2/License/Exam Reimburse -	\$255.00
<i>EMPLOYEE REIMBURSEME - Total For Regional Water Operations</i>			<i>\$255.00</i>
EMPLOYEE REIMBURSEME	Sewer Wastewater Collection	Work boot reimbursement	\$150.00
<i>EMPLOYEE REIMBURSEME - Total For Sewer Wastewater Collection</i>			<i>\$150.00</i>
EMPLOYEE REIMBURSEME	Water Distribution	Winter Outerware Clothing Reimbursement	\$79.79
EMPLOYEE REIMBURSEME	Water Distribution	Work Clothing Jean Reimbursement - Unifor	\$150.00
<i>EMPLOYEE REIMBURSEME - Total For Water Distribution</i>			<i>\$229.79</i>
EMPLOYEE REIMBURSEME	WWTP Operations	Work boot reimbursement	\$150.00
<i>EMPLOYEE REIMBURSEME - Total For WWTP Operations</i>			<i>\$150.00</i>
EMPLOYEE REIMBURSEME - ALL DEPARTMENTS			\$4,439.41

ENERGY LABORATORIES

ENERGY LABORATORIES	Hogadon - Operations	TESTING LABORATORIES (NON-MEDICAL)	\$52.00
<i>ENERGY LABORATORIES - Total For Hogadon - Operations</i>			<i>\$52.00</i>
ENERGY LABORATORIES	Regional Water Operations	Analysis Parameter - Testing	\$53.00
ENERGY LABORATORIES	Regional Water Operations	Analysis Parameter - Testing	\$339.00
ENERGY LABORATORIES	Regional Water Operations	Well Mix - Testing	\$75.00
<i>ENERGY LABORATORIES - Total For Regional Water Operations</i>			<i>\$467.00</i>

ENERGY LABORATORIES - ALL DEPARTMENTS \$519.00

ENERGY LABRATORIES I

ENERGY LABRATORIES I	Regional Water Operations	Purgeable Organics & Haloacetic Acid - Testi	\$3,003.00
<i>ENERGY LABRATORIES I - Total For Regional Water Operations</i>			<i>\$3,003.00</i>

ENERGY LABRATORIES I - ALL DEPARTMENTS \$3,003.00

ENVATO

ENVATO	City Manager	Stock Images Subscription	\$58.00
<i>ENVATO - Total For City Manager</i>			<i>\$58.00</i>

ENVATO - ALL DEPARTMENTS \$58.00

ENVIRONMENTAL SYSTEM

ENVIRONMENTAL SYSTEM	Metropolitan Planning Org	Enterprise Agreement Fee Software/Mainten	\$63,500.00
<i>ENVIRONMENTAL SYSTEM - Total For Metropolitan Planning Org</i>			<i>\$63,500.00</i>

ENVIRONMENTAL SYSTEM - ALL DEPARTMENTS \$63,500.00

EVENTS AT (2 OF

EVENTS AT (2 OF	Police Administration	-Venue CPD Awards ceremony	\$864.00
<i>EVENTS AT (2 OF - Total For Police Administration</i>			<i>\$864.00</i>

EVENTS AT (2 OF - ALL DEPARTMENTS \$864.00

EXPRESS PRINTING INC

EXPRESS PRINTING INC	Customer Service	Temp service	\$344.25
<i>EXPRESS PRINTING INC - Total For Customer Service</i>			<i>\$344.25</i>

EXPRESS PRINTING INC - ALL DEPARTMENTS \$344.25

EXPRESS SERVICES INC

EXPRESS SERVICES INC	Customer Service	Temp service	\$344.25
EXPRESS SERVICES INC	Customer Service	Temp services	\$275.40
<i>EXPRESS SERVICES INC - Total For Customer Service</i>			<i>\$619.65</i>

EXPRESS SERVICES INC - ALL DEPARTMENTS \$619.65

EXTREME TRUCK OUTFIT

EXTREME TRUCK OUTFIT Balefill - Diversion & Special Installation of seat covers \$1,107.90

EXTREME TRUCK OUTFIT - Total For Balefill - Diversion & Special \$1,107.90

EXTREME TRUCK OUTFIT - ALL DEPARTMENTS \$1,107.90

EXXONMOBIL

EXXONMOBIL Fire-EMS Operations Fuel \$50.00

EXXONMOBIL Fire-EMS Operations Fuel \$58.55

EXXONMOBIL - Total For Fire-EMS Operations \$108.55

EXXONMOBIL - ALL DEPARTMENTS \$108.55

FBI NATIONAL ACADEMY

FBI NATIONAL ACADEMY Police Career Services SCHOOLS AND EDUCATIONAL SERVICES NOT \$590.00

FBI NATIONAL ACADEMY - Total For Police Career Services \$590.00

FBI NATIONAL ACADEMY - ALL DEPARTMENTS \$590.00

FEDEX 86823926

FEDEX 86823926 Police Administration COURIER SERVICES-AIR OR GROUND,FREIGH \$56.10

FEDEX 86823926 - Total For Police Administration \$56.10

FEDEX 86823926 - ALL DEPARTMENTS \$56.10

FEDEX 86824504

FEDEX 86824504 Police Administration COURIER SERVICES-AIR OR GROUND,FREIGH \$29.35

FEDEX 86824504 - Total For Police Administration \$29.35

FEDEX 86824504 - ALL DEPARTMENTS \$29.35

FEDEX OFFIC942000094

FEDEX OFFIC942000094 Ft. Caspar Museum Boxes for exhibit transport \$75.00

FEDEX OFFIC942000094 - Total For Ft. Caspar Museum \$75.00

FEDEX OFFIC942000094 - ALL DEPARTMENTS

\$75.00

FELSBURG HOLT & ULLE

FELSBURG HOLT & ULLE	Metropolitan Planning Org	Casper Area Impact Fee Study	\$2,482.38
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FELSBURG HOLT & ULLE	Metropolitan Planning Org	Casper Area Impact Fee Study	\$3,031.03
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<i>FELSBURG HOLT & ULLE - Total For Metropolitan Planning Org</i>			\$5,513.41
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FELSBURG HOLT & ULLE - ALL DEPARTMENTS

\$5,513.41

FERGUSON ENTERPRISES

FERGUSON ENTERPRISES	Parks - Athletic Maint.	Trans gasket for irrigation repair at NC 5	\$38.08
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<i>FERGUSON ENTERPRISES - Total For Parks - Athletic Maint.</i>			\$38.08
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FERGUSON ENTERPRISES	Parks - Parks Maint.	Gasket	\$22.68
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<i>FERGUSON ENTERPRISES - Total For Parks - Parks Maint.</i>			\$22.68
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FERGUSON ENTERPRISES	Regional Water Operations	Hypo Tank Supplies; Ball Valves, Bushings, Pi	\$450.16
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FERGUSON ENTERPRISES	Regional Water Operations	Caps for Raw Water - Machinery Supplies	\$62.20
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<i>FERGUSON ENTERPRISES - Total For Regional Water Operations</i>			\$512.36
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FERGUSON ENTERPRISES	Sewer Wastewater Collection force main parts		\$118.00
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FERGUSON ENTERPRISES	Sewer Wastewater Collection force main parts		\$118.00
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<i>FERGUSON ENTERPRISES - Total For Sewer Wastewater Collection</i>			\$236.00
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FERGUSON ENTERPRISES	Water Distribution	Cutting Grease for Tapping Machine - Water	\$108.00
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<i>FERGUSON ENTERPRISES - Total For Water Distribution</i>			\$108.00
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FERGUSON ENTERPRISES	Water Meters	3" Flange Gaskets for Meter Installations - N	\$17.84
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<i>FERGUSON ENTERPRISES - Total For Water Meters</i>			\$17.84
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FERGUSON ENTERPRISES - ALL DEPARTMENTS

\$934.96

FINALLY RESTAURANT G

FINALLY RESTAURANT G	Police Administration	MANAGEMENT, CONSULTING AND PUBLIC R	\$100.00
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<i>FINALLY RESTAURANT G - Total For Police Administration</i>			\$100.00
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FINALLY RESTAURANT G - ALL DEPARTMENTS

\$100.00

FIRST INTERSTATE BAN

FIRST INTERSTATE BAN	Balefill - Disposal & Landfill	Investment Fees - 11/16/22 to 12/15/22	\$881.06
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<i>FIRST INTERSTATE BAN - Total For Balefill - Disposal & Landfill</i>			\$881.06
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FIRST INTERSTATE BAN	Capital Projects Fund	Investment Fees - 11/16/22 to 12/15/22	\$3,424.91
<i>FIRST INTERSTATE BAN - Total For Capital Projects Fund</i>			<i>\$3,424.91</i>
FIRST INTERSTATE BAN	Community Development	Deposit bags	\$40.50
<i>FIRST INTERSTATE BAN - Total For Community Development</i>			<i>\$40.50</i>
FIRST INTERSTATE BAN	General Fund Revenue	Investment Fees - 11/16/22 to 12/15/22	\$3,129.89
<i>FIRST INTERSTATE BAN - Total For General Fund Revenue</i>			<i>\$3,129.89</i>
FIRST INTERSTATE BAN	Health Insurance Fund	Investment Fees - 11/16/22 to 12/15/22	\$248.41
<i>FIRST INTERSTATE BAN - Total For Health Insurance Fund</i>			<i>\$248.41</i>
FIRST INTERSTATE BAN	Human Resources	Service Recognition Gift Cards (Jan)	\$311.00
<i>FIRST INTERSTATE BAN - Total For Human Resources</i>			<i>\$311.00</i>
FIRST INTERSTATE BAN	Local Assessment District Fun	Investment Fees - 11/16/22 to 12/15/22	\$411.45
<i>FIRST INTERSTATE BAN - Total For Local Assessment District Fund</i>			<i>\$411.45</i>
FIRST INTERSTATE BAN	Metro Animal Shelter	Investment Fees - 11/16/22 to 12/15/22	\$40.18
<i>FIRST INTERSTATE BAN - Total For Metro Animal Shelter</i>			<i>\$40.18</i>
FIRST INTERSTATE BAN	Opportunities Fund	Investment Fees - 11/16/22 to 12/15/22	\$491.44
<i>FIRST INTERSTATE BAN - Total For Opportunities Fund</i>			<i>\$491.44</i>
FIRST INTERSTATE BAN	Parking Fund	Investment Fees - 11/16/22 to 12/15/22	\$10.77
<i>FIRST INTERSTATE BAN - Total For Parking Fund</i>			<i>\$10.77</i>
FIRST INTERSTATE BAN	Perpetual Care Operations	Investment Fees - 11/16/22 to 12/15/22	\$2,151.67
<i>FIRST INTERSTATE BAN - Total For Perpetual Care Operations</i>			<i>\$2,151.67</i>
FIRST INTERSTATE BAN	Public Transit - CARES Act	Deposit bags	\$121.50
<i>FIRST INTERSTATE BAN - Total For Public Transit - CARES Act</i>			<i>\$121.50</i>
FIRST INTERSTATE BAN	Refuse - Residential	Investment Fees - 11/16/22 to 12/15/22	\$234.79
<i>FIRST INTERSTATE BAN - Total For Refuse - Residential</i>			<i>\$234.79</i>
FIRST INTERSTATE BAN	Revolving Land Fund	Investment Fees - 11/16/22 to 12/15/22	\$52.50
<i>FIRST INTERSTATE BAN - Total For Revolving Land Fund</i>			<i>\$52.50</i>
FIRST INTERSTATE BAN	River Fund	Investment Fees - 11/16/22 to 12/15/22	\$7.44
<i>FIRST INTERSTATE BAN - Total For River Fund</i>			<i>\$7.44</i>
FIRST INTERSTATE BAN	Sewer Administration	Investment Fees - 11/16/22 to 12/15/22	\$466.34
<i>FIRST INTERSTATE BAN - Total For Sewer Administration</i>			<i>\$466.34</i>
FIRST INTERSTATE BAN	Water Administration	Investment Fees - 11/16/22 to 12/15/22	\$1,353.74
<i>FIRST INTERSTATE BAN - Total For Water Administration</i>			<i>\$1,353.74</i>
FIRST INTERSTATE BAN	Weed & Pest Fund	Investment Fees - 11/16/22 to 12/15/22	\$58.25
<i>FIRST INTERSTATE BAN - Total For Weed & Pest Fund</i>			<i>\$58.25</i>
FIRST INTERSTATE BAN	WWTP Operations	Investment Fees - 11/16/22 to 12/15/22	\$893.08
<i>FIRST INTERSTATE BAN - Total For WWTP Operations</i>			<i>\$893.08</i>

FIRST INTERSTATE BAN - ALL DEPARTMENTS

\$14,328.92

FISHER SCIENTIFIC

FISHER SCIENTIFIC	WWTP Operations	Lab supplies	\$233.33
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FISHER SCIENTIFIC	WWTP Operations	Lab supplies	\$181.56
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<i>FISHER SCIENTIFIC - Total For WWTP Operations</i>			\$414.89
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FISHER SCIENTIFIC - ALL DEPARTMENTS

\$414.89

FIVE TRAILS ROTARY C

FIVE TRAILS ROTARY C	City Clerk	Dues - January 1, 2023 to June 30, 2023	\$350.00
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<i>FIVE TRAILS ROTARY C - Total For City Clerk</i>			\$350.00
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FIVE TRAILS ROTARY C - ALL DEPARTMENTS

\$350.00

FLAGS IMPORTER

FLAGS IMPORTER	WWTP Operations	Flags	\$114.61
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<i>FLAGS IMPORTER - Total For WWTP Operations</i>			\$114.61
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FLAGS IMPORTER - ALL DEPARTMENTS

\$114.61

FORMS FULFILLMENT CE

FORMS FULFILLMENT CE	Finance	1099 Forms and A/P Checks	\$239.58
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FORMS FULFILLMENT CE	Finance	1099 sheets and blank checks for A/P	\$108.32
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<i>FORMS FULFILLMENT CE - Total For Finance</i>			\$347.90
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FORMS FULFILLMENT CE - ALL DEPARTMENTS

\$347.90

FRANCOTYP-POSTALIA I

FRANCOTYP-POSTALIA I	Community Development	Postage meter supplies	\$209.70
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<i>FRANCOTYP-POSTALIA I - Total For Community Development</i>			\$209.70
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FRANCOTYP-POSTALIA I - ALL DEPARTMENTS

\$209.70

FSP CGFOA

FSP CGFOA	Finance	CGFOA annual membership	\$70.00
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FSP CGFOA - Total For Finance \$70.00

FSP CGFOA - ALL DEPARTMENTS \$70.00

FULL SOURCE LLC

FULL SOURCE LLC Fire-EMS Operations Cold weather PPE \$248.69

FULL SOURCE LLC - Total For Fire-EMS Operations \$248.69

FULL SOURCE LLC - ALL DEPARTMENTS \$248.69

FULLER ENTERPRISES C

FULLER ENTERPRISES C Property Insurance Fund New building or building modif \$34,752.00

FULLER ENTERPRISES C - Total For Property Insurance Fund \$34,752.00

FULLER ENTERPRISES C - ALL DEPARTMENTS \$34,752.00

GALLS, INC.

GALLS, INC. Metro Animal Control Uniform supplies \$105.93

GALLS, INC. Metro Animal Control Uniform supplies \$224.31

GALLS, INC. Metro Animal Control Uniform supplies \$51.72

GALLS, INC. Metro Animal Control Uniform supplies \$51.72

GALLS, INC. Metro Animal Control Uniform supplies \$279.65

GALLS, INC. - Total For Metro Animal Control \$713.33

GALLS, INC. Police Career Services Uniform supplies \$242.96

GALLS, INC. Police Career Services Uniform supplies \$125.96

GALLS, INC. Police Career Services Uniform supplies \$90.00

GALLS, INC. Police Career Services Uniform supplies \$693.00

GALLS, INC. Police Career Services Uniform supplies \$47.70

GALLS, INC. - Total For Police Career Services \$1,199.62

GALLS, INC. - ALL DEPARTMENTS \$1,912.95

GAMETIME

GAMETIME Capital Projects Fund Double zip slide, placing tool & tool kit \$4,389.26

GAMETIME Capital Projects Fund Zip Slide Replacement \$3,278.70

GAMETIME - Total For Capital Projects Fund \$7,667.96

GAMETIME - ALL DEPARTMENTS

\$7,667.96

GAYLORD ROCKIES RESO

GAYLORD ROCKIES RESO	Public Transit - CARES Act	CONFERENCE LODGING -- GAYLORD ROCKIES	\$269.47
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<i>GAYLORD ROCKIES RESO - Total For Public Transit - CARES Act</i>			\$269.47
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GAYLORD ROCKIES RESO - ALL DEPARTMENTS

\$269.47

G-C BUILDING SUPPLY

G-C BUILDING SUPPLY	Property Insurance Fund	Top Section White Double Endstile	\$3,138.00
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<i>G-C BUILDING SUPPLY - Total For Property Insurance Fund</i>			\$3,138.00
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G-C BUILDING SUPPLY - ALL DEPARTMENTS

\$3,138.00

GCSAA STORE

GCSAA STORE	Weed & Pest Fund	Mathematics for turfgrass maintenance	\$131.00
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<i>GCSAA STORE - Total For Weed & Pest Fund</i>			\$131.00
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GCSAA STORE - ALL DEPARTMENTS

\$131.00

GEOTECH ENVIRONMENTA

GEOTECH ENVIRONMENTA	Balefill - Disposal & Landfill	BALEFILL CLOSURE SAMPLING SUPPLIES	\$158.65
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<i>GEOTECH ENVIRONMENTA - Total For Balefill - Disposal & Landfill</i>			\$158.65
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GEOTECH ENVIRONMENTA - ALL DEPARTMENTS

\$158.65

GFOA

GFOA	Finance	GFOA Grants Training	\$245.00
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GFOA	Finance	GFOA Governmental GAAP Update	\$180.00
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<i>GFOA - Total For Finance</i>			\$425.00
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GFOA - ALL DEPARTMENTS

\$425.00

GLOBAL SPECTRUM L.P.

GLOBAL SPECTRUM L.P.	Capital Projects Fund	IT/Software-Computer Parts/Clover Hrdwr P	\$24,512.00
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<i>GLOBAL SPECTRUM L.P. - Total For Capital Projects Fund</i>			\$24,512.00
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GLOBAL SPECTRUM L.P.	Ford Wyoming Center	Net Loss Funds - February 2023	\$75,000.00
<i>GLOBAL SPECTRUM L.P. - Total For Ford Wyoming Center</i>			<i>\$75,000.00</i>
GLOBAL SPECTRUM L.P.	Human Resources	Promoter Billing For Event - Holiday Breakfas	\$4,500.00
<i>GLOBAL SPECTRUM L.P. - Total For Human Resources</i>			<i>\$4,500.00</i>
GLOBAL SPECTRUM L.P. - ALL DEPARTMENTS			\$104,012.00

GLOCK INC

GLOCK INC	Police Administration	MISCELLANEOUS AND RETAIL STORES-firear	\$32.00
<i>GLOCK INC - Total For Police Administration</i>			<i>\$32.00</i>
GLOCK INC - ALL DEPARTMENTS			\$32.00

GOLDER ASSOCIATES

GOLDER ASSOCIATES	Balefill - Disposal & Landfill	21-012 CRL Cell 1 Close and Ce	\$907.37
<i>GOLDER ASSOCIATES - Total For Balefill - Disposal & Landfill</i>			<i>\$907.37</i>
GOLDER ASSOCIATES - ALL DEPARTMENTS			\$907.37

GOLF SAFETY

GOLF SAFETY	Weed & Pest Fund	Equipment safety training	\$95.00
<i>GOLF SAFETY - Total For Weed & Pest Fund</i>			<i>\$95.00</i>
GOLF SAFETY - ALL DEPARTMENTS			\$95.00

GOVTELLERNATRONAWYFE

GOVTELLERNATRONAWYFE	Property Insurance Fund	Employee Vaccination - Service Charge	\$2.24
<i>GOVTELLERNATRONAWYFE - Total For Property Insurance Fund</i>			<i>\$2.24</i>
GOVTELLERNATRONAWYFE - ALL DEPARTMENTS			\$2.24

GRAINGER, INC.

GRAINGER, INC.	Buildings & Structures Fund	BAS Shop Supplies	\$10.79
<i>GRAINGER, INC. - Total For Buildings & Structures Fund</i>			<i>\$10.79</i>
GRAINGER, INC.	Regional Water Operations	PLC Cabinet Fans - Machinery Supplies	\$81.99
<i>GRAINGER, INC. - Total For Regional Water Operations</i>			<i>\$81.99</i>
GRAINGER, INC.	RWS - Booster Stations	Airport Booster - Pump 1 - Booster Supplies	\$580.55

<i>GRAINGER, INC. - Total For RWS - Booster Stations</i>			<i>\$580.55</i>
GRAINGER, INC.	Sewer Wastewater Collection lift station valve vault heaters		\$1,070.72
<i>GRAINGER, INC. - Total For Sewer Wastewater Collection</i>			<i>\$1,070.72</i>
GRAINGER, INC.	Water Tanks	Lockout Tagout for Manor Booster - Booster	\$36.26
<i>GRAINGER, INC. - Total For Water Tanks</i>			<i>\$36.26</i>
GRAINGER, INC.	WWTP Operations	Filters	\$297.56
<i>GRAINGER, INC. - Total For WWTP Operations</i>			<i>\$297.56</i>
GRAINGER, INC. - ALL DEPARTMENTS			\$2,077.87

GRAMMARLY COXUS1YVV

GRAMMARLY COXUS1YVV	Police Administration	COMPUTER SOFTWARE STORES	\$144.00
<i>GRAMMARLY COXUS1YVV - Total For Police Administration</i>			<i>\$144.00</i>
GRAMMARLY COXUS1YVV - ALL DEPARTMENTS			\$144.00

GREAT HARVEST BREAD

GREAT HARVEST BREAD	Human Resources	8 doughnuts for Celebration with Carter	\$9.36
<i>GREAT HARVEST BREAD - Total For Human Resources</i>			<i>\$9.36</i>
GREAT HARVEST BREAD - ALL DEPARTMENTS			\$9.36

GREINER MOTOR CO - C

GREINER MOTOR CO - C	Capital Projects Fund	Covers	\$2,438.00
<i>GREINER MOTOR CO - C - Total For Capital Projects Fund</i>			<i>\$2,438.00</i>
GREINER MOTOR CO - C - ALL DEPARTMENTS			\$2,438.00

GUNNERS METERS

GUNNERS METERS	Water Meters	Neptune Throttle Valve - Meter repair Parts	\$466.00
<i>GUNNERS METERS - Total For Water Meters</i>			<i>\$466.00</i>
GUNNERS METERS - ALL DEPARTMENTS			\$466.00

GW MECHANICAL, INC.

GW MECHANICAL, INC.	Buildings & Structures Fund	Water break repair	\$576.75
<i>GW MECHANICAL, INC. - Total For Buildings & Structures Fund</i>			<i>\$576.75</i>

GW MECHANICAL, INC. - ALL DEPARTMENTS

\$576.75

HACH CO., CORP.

HACH CO., CORP.	Regional Water Operations	DPD Compound & Ammonia - Lab Supplies	\$228.50
HACH CO., CORP.	Regional Water Operations	Reagents, Buffer Solutions, Acidic Wash, Am	\$566.67
HACH CO., CORP.	Regional Water Operations	CL 17 Tubing Kit & Acetylacetone - Lab Suppl	\$459.75
HACH CO., CORP.	Regional Water Operations	Chemicals and Acids for Lab - Lab Supplies	\$344.71

HACH CO., CORP. - Total For Regional Water Operations \$1,599.63

HACH CO., CORP. - ALL DEPARTMENTS

\$1,599.63

HARBOR FREIGHT TOOLS

HARBOR FREIGHT TOOLS	Balefill - Diversion & Special	pallet jack and hammers for special waste	\$423.96
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HARBOR FREIGHT TOOLS - Total For Balefill - Diversion & Special \$423.96

HARBOR FREIGHT TOOLS	Regional Water Operations	Aluminum Pipe Wrench - Small Tools & Suppl	\$19.99
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HARBOR FREIGHT TOOLS - Total For Regional Water Operations \$19.99

HARBOR FREIGHT TOOLS	Weed & Pest Fund	Sprayer fittings	\$79.46
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HARBOR FREIGHT TOOLS - Total For Weed & Pest Fund \$79.46

HARBOR FREIGHT TOOLS - ALL DEPARTMENTS

\$523.41

HARDWARE PARTNERS LL

HARDWARE PARTNERS LL	Hogadon - Operations	ACE HARDWARE STORES	\$33.99
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HARDWARE PARTNERS LL - Total For Hogadon - Operations \$33.99

HARDWARE PARTNERS LL	Regional Water Operations	ACE Hardware - Black Oxide - Small Tools & S	\$28.99
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HARDWARE PARTNERS LL - Total For Regional Water Operations \$28.99

HARDWARE PARTNERS LL	Weed & Pest Fund	Mouse Traps	\$4.98
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HARDWARE PARTNERS LL	Weed & Pest Fund	Fasteners	\$21.95
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HARDWARE PARTNERS LL - Total For Weed & Pest Fund \$26.93

HARDWARE PARTNERS LL - ALL DEPARTMENTS

\$89.91

HAWKINS, INC.

HAWKINS, INC.	Aquatics - Operations	Chlorine, Acid	\$2,216.81
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HAWKINS, INC. - Total For Aquatics - Operations \$2,216.81

HAWKINS, INC. - ALL DEPARTMENTS \$2,216.81

HDR ENGINEERING, INC

HDR ENGINEERING, INC Metropolitan Planning Org Western Gateway Corridor Study \$7,207.51

HDR ENGINEERING, INC - Total For Metropolitan Planning Org \$7,207.51

HDR ENGINEERING, INC Water Administration Water Rights Supply and Studie \$7,270.00

HDR ENGINEERING, INC - Total For Water Administration \$7,270.00

HDR ENGINEERING, INC - ALL DEPARTMENTS \$14,477.51

HERCULES INDUSTRIES

HERCULES INDUSTRIES Buildings & Structures Fund HVAC Repair for Meter Services Shop - Hercu \$27.70

HERCULES INDUSTRIES - Total For Buildings & Structures Fund \$27.70

HERCULES INDUSTRIES - ALL DEPARTMENTS \$27.70

HOBBY-LOBBY #0233

HOBBY-LOBBY #0233 Ft. Caspar Museum Archival framing material \$13.99

HOBBY-LOBBY #0233 Ft. Caspar Museum Framing materials for archival storage \$16.99

HOBBY-LOBBY #0233 - Total For Ft. Caspar Museum \$30.98

HOBBY-LOBBY #0233 - ALL DEPARTMENTS \$30.98

HOLLAND & HART LLP

HOLLAND & HART LLP Water Tanks Renegotiation of Water Storage \$4,339.00

HOLLAND & HART LLP - Total For Water Tanks \$4,339.00

HOLLAND & HART LLP - ALL DEPARTMENTS \$4,339.00

HOMAX OIL SALES INC

HOMAX OIL SALES INC WWTP Operations Lubricant \$84.53

HOMAX OIL SALES INC - Total For WWTP Operations \$84.53

HOMAX OIL SALES INC - ALL DEPARTMENTS \$84.53

HOMAX OIL SALES, INC

HOMAX OIL SALES, INC	Balefill - Disposal & Landfill	Blue DEF & Megaplex XD5 for landfill	\$2,475.88
<i>HOMAX OIL SALES, INC - Total For Balefill - Disposal & Landfill</i>			<i>\$2,475.88</i>
HOMAX OIL SALES, INC	Fleet Maintenance Fund	Diesel Fuel/Winter Diesel Fuel/Exoclean Pow	\$29,821.73
HOMAX OIL SALES, INC	Fleet Maintenance Fund	Unleaded Fuel	\$18,450.81
<i>HOMAX OIL SALES, INC - Total For Fleet Maintenance Fund</i>			<i>\$48,272.54</i>
HOMAX OIL SALES, INC	Refuse - Residential	55 Gallon Drum Faucet truck barn	\$46.80
HOMAX OIL SALES, INC	Refuse - Residential	Winter Window Wash, Multiplex, ELC 50/50	\$905.93
HOMAX OIL SALES, INC	Refuse - Residential	Super ATF, Megaflo & Drum Deposit for tru	\$870.29
HOMAX OIL SALES, INC	Refuse - Residential	Solvent for truck barn	\$93.00
<i>HOMAX OIL SALES, INC - Total For Refuse - Residential</i>			<i>\$1,916.02</i>
HOMAX OIL SALES, INC	WWTP Operations	Dyed Diesel / Winter Diesel Fuel Add	\$15,396.67
<i>HOMAX OIL SALES, INC - Total For WWTP Operations</i>			<i>\$15,396.67</i>
HOMAX OIL SALES, INC - ALL DEPARTMENTS			\$68,061.11

HONNEN EQUIPMENT CO.

HONNEN EQUIPMENT CO.	Capital Projects Fund	Replace Parks Backhoe	\$141,730.17
<i>HONNEN EQUIPMENT CO. - Total For Capital Projects Fund</i>			<i>\$141,730.17</i>
HONNEN EQUIPMENT CO. - ALL DEPARTMENTS			\$141,730.17

HOSE & RUBBER SUPPLY

HOSE & RUBBER SUPPLY	Refuse - Residential	PVC Suction Hose for truck barn	\$24.70
<i>HOSE & RUBBER SUPPLY - Total For Refuse - Residential</i>			<i>\$24.70</i>
HOSE & RUBBER SUPPLY - ALL DEPARTMENTS			\$24.70

HOSE AND RUBBER SUPP

HOSE AND RUBBER SUPP	Buildings & Structures Fund	BAS Shop Supplies - Hose & Rubber	\$94.26
<i>HOSE AND RUBBER SUPP - Total For Buildings & Structures Fund</i>			<i>\$94.26</i>
HOSE AND RUBBER SUPP	Weed & Pest Fund	Compressor fittings	\$14.04
<i>HOSE AND RUBBER SUPP - Total For Weed & Pest Fund</i>			<i>\$14.04</i>
HOSE AND RUBBER SUPP - ALL DEPARTMENTS			\$108.30

HOWIES HOCKEY INC

HOWIES HOCKEY INC	Ice Arena - Classes	Adult Hockey League / Tournament Jerseys	\$506.66
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HOWIES HOCKEY INC - Total For Ice Arena - Classes	\$506.66
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HOWIES HOCKEY INC - ALL DEPARTMENTS	\$506.66
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HYDRO OPTIMIZATION &

HYDRO OPTIMIZATION & Regional Water Operations Pressure Transducer - Machinery Supplies	\$2,175.31
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<i>HYDRO OPTIMIZATION & - Total For Regional Water Operations</i>	<i>\$2,175.31</i>
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HYDRO OPTIMIZATION & - ALL DEPARTMENTS	\$2,175.31
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ID CARD GROUP

ID CARD GROUP Hogadon - Operations Season Pass Loop Ties	\$279.60
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<i>ID CARD GROUP - Total For Hogadon - Operations</i>	<i>\$279.60</i>
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ID CARD GROUP - ALL DEPARTMENTS	\$279.60
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IMLA

IMLA City Attorney Yearly Dues for the International Municipal L	\$695.00
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<i>IMLA - Total For City Attorney</i>	<i>\$695.00</i>
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IMLA - ALL DEPARTMENTS	\$695.00
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INGRAM BOOK COMPANY

INGRAM BOOK COMPANY General Fund Revenue Books for resale in museum store	\$157.25
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INGRAM BOOK COMPANY General Fund Revenue Books for resale in museum store	\$224.73
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<i>INGRAM BOOK COMPANY - Total For General Fund Revenue</i>	<i>\$381.98</i>
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INGRAM BOOK COMPANY - ALL DEPARTMENTS	\$381.98
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INSITUFORM TECHNOLOG

INSITUFORM TECHNOLOG Water Revenue and Transfers Retainage - Contract #22300208	\$82,917.04
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<i>INSITUFORM TECHNOLOG - Total For Water Revenue and Transfers</i>	<i>\$82,917.04</i>
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INSITUFORM TECHNOLOG WWTP Operations N Platte Sanitary Sewer Rehab	\$1,575,423.68
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<i>INSITUFORM TECHNOLOG - Total For WWTP Operations</i>	<i>\$1,575,423.68</i>
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INSITUFORM TECHNOLOG - ALL DEPARTMENTS	\$1,658,340.72
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INTERSTATE ALL BATTE

INTERSTATE ALL BATTE	Buildings & Structures Fund	Battery for Ice Arena Custodial Equipment - I	\$265.90
<i>INTERSTATE ALL BATTE - Total For Buildings & Structures Fund</i>			\$265.90
INTERSTATE ALL BATTE	WWTP Operations	UPS Batteries	\$86.80
<i>INTERSTATE ALL BATTE - Total For WWTP Operations</i>			\$86.80
INTERSTATE ALL BATTE - ALL DEPARTMENTS			\$352.70

INTUIT, INC.

INTUIT, INC.	Balefill - Disposal & Landfill	CLEANING AND MAINTENANCE, JANITORIAL	\$1,655.00
<i>INTUIT, INC. - Total For Balefill - Disposal & Landfill</i>			\$1,655.00
INTUIT, INC.	CARES Act Funding	ELECTRICAL CONTRACTORS	\$253.25
<i>INTUIT, INC. - Total For CARES Act Funding</i>			\$253.25
INTUIT, INC.	Parks - Parks Maint.	Graffiti removal Washington and Meadowlar	\$500.00
<i>INTUIT, INC. - Total For Parks - Parks Maint.</i>			\$500.00
INTUIT, INC.	Refuse - Residential	CLEANING AND MAINTENANCE, JANITORIAL	\$660.00
<i>INTUIT, INC. - Total For Refuse - Residential</i>			\$660.00
INTUIT, INC.	Risk Management	RM Claim #2023051 - Arena Shielding Replac	\$1,603.15
<i>INTUIT, INC. - Total For Risk Management</i>			\$1,603.15
INTUIT, INC. - ALL DEPARTMENTS			\$4,671.40

JDC INVESTIGATIONS L

JDC INVESTIGATIONS L	Fire-EMS Training	New Hire Background Check	\$700.00
<i>JDC INVESTIGATIONS L - Total For Fire-EMS Training</i>			\$700.00
JDC INVESTIGATIONS L - ALL DEPARTMENTS			\$700.00

JIMMY JOHNS -

JIMMY JOHNS -	City Council	FAST FOOD RESTAURANTS	\$237.94
<i>JIMMY JOHNS - - Total For City Council</i>			\$237.94
JIMMY JOHNS - - ALL DEPARTMENTS			\$237.94

JONAS SOFTWARE USA

JONAS SOFTWARE USA	Golf - Operations	Maintenance Fee	\$349.00
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JONAS SOFTWARE USA - Total For Golf - Operations			\$349.00
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JONAS SOFTWARE USA - ALL DEPARTMENTS			\$349.00
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JUDGES.ORG NAT JUD

JUDGES.ORG NAT JUD	Municipal Court	COLLEGES, UNIVERSITIES, PROFESSIONAL SC	\$749.00
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JUDGES.ORG NAT JUD - Total For Municipal Court			\$749.00
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JUDGES.ORG NAT JUD - ALL DEPARTMENTS			\$749.00
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KETEL THORSTENSON, L

KETEL THORSTENSON, L	Finance	Audit Services Contract for FY	\$12,500.00
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KETEL THORSTENSON, L - Total For Finance			\$12,500.00
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KETEL THORSTENSON, L - ALL DEPARTMENTS			\$12,500.00
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KINSCO LLC

KINSCO LLC	Fire-EMS Operations	Fire Department Uniforms	\$108.25
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KINSCO LLC	Fire-EMS Operations	Fire Department Uniforms	\$100.00
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KINSCO LLC	Fire-EMS Operations	Fire Department Uniforms	\$210.00
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KINSCO LLC	Fire-EMS Operations	Fire Department Uniforms	\$100.00
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KINSCO LLC	Fire-EMS Operations	Fire Department Uniforms	\$100.00
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KINSCO LLC	Fire-EMS Operations	Fire Department Uniforms	\$100.00
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KINSCO LLC	Fire-EMS Operations	Fire Department Uniforms	\$200.00
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KINSCO LLC - Total For Fire-EMS Operations			\$918.25
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KINSCO LLC - ALL DEPARTMENTS			\$918.25
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KLEEN RITE CORP

KLEEN RITE CORP	Balefill - Disposal & Landfill	Freight Cost for Comm Grade Vacuum order	\$317.15
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KLEEN RITE CORP - Total For Balefill - Disposal & Landfill			\$317.15
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KLEEN RITE CORP - ALL DEPARTMENTS			\$317.15
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KLJ SOLUTIONS HOLDIN

KLJ SOLUTIONS HOLDIN	Metropolitan Planning Org	Evansville Texas Street Extens	\$8,870.67
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KLJ SOLUTIONS HOLDIN	Metropolitan Planning Org	Evansville Texas Street Extens	\$16,187.56
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KLJ SOLUTIONS HOLDIN - Total For Metropolitan Planning Org \$25,058.23

KLJ SOLUTIONS HOLDIN - ALL DEPARTMENTS \$25,058.23

KUBWATER RESOURCES,

KUBWATER RESOURCES, WWTP Operations Zetag polymer for dewatering \$8,300.00

KUBWATER RESOURCES, - Total For WWTP Operations \$8,300.00

KUBWATER RESOURCES, - ALL DEPARTMENTS \$8,300.00

KUM&GO 0961 GILLETTE

KUM&GO 0961 GILLETTE Police Career Services AUTOMATED FUEL DISPENSERS-K9 training \$29.03

KUM&GO 0961 GILLETTE - Total For Police Career Services \$29.03

KUM&GO 0961 GILLETTE - ALL DEPARTMENTS \$29.03

L.N. CURTIS & SONS I

L.N. CURTIS & SONS I Fire-EMS Operations Uniform supplies \$533.54

L.N. CURTIS & SONS I - Total For Fire-EMS Operations \$533.54

L.N. CURTIS & SONS I - ALL DEPARTMENTS \$533.54

LES SCHWAB TIRES

LES SCHWAB TIRES Regional Water Operations New Batter for Explorer - Vehicle Supplies \$222.98

LES SCHWAB TIRES - Total For Regional Water Operations \$222.98

LES SCHWAB TIRES - ALL DEPARTMENTS \$222.98

LONG BUILDING TECHNO

LONG BUILDING TECHNO Buildings & Structures Fund Distech controller replacement \$1,900.00

LONG BUILDING TECHNO - Total For Buildings & Structures Fund \$1,900.00

LONG BUILDING TECHNO - ALL DEPARTMENTS \$1,900.00

LOVE'S #220

LOVE'S #220 Police Administration AUTOMATED FUEL DISPENSERS Fuel meeting \$40.79

LOVE'S #220 - Total For Police Administration \$40.79

LOVE'S #220 - ALL DEPARTMENTS

\$40.79

MCDONALD'S F35665

MCDONALD'S F35665	Police Investigations	FAST FOOD RESTAURANTS	\$116.65
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<i>MCDONALD'S F35665 - Total For Police Investigations</i>			\$116.65
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MCDONALD'S F35665 - ALL DEPARTMENTS

\$116.65

MEAD & HUNT INC

MEAD & HUNT INC	Metropolitan Planning Org	Downtown Casper One-Way to Two-Way Stu	\$1,995.46
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<i>MEAD & HUNT INC - Total For Metropolitan Planning Org</i>			\$1,995.46
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MEAD & HUNT INC - ALL DEPARTMENTS

\$1,995.46

MENARDS CASPER WY

MENARDS CASPER WY	Balefill - Disposal & Landfill	SHELVING FOR JANITORS CLOSET LANDFILL	\$79.98
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<i>MENARDS CASPER WY - Total For Balefill - Disposal & Landfill</i>			\$79.98
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MENARDS CASPER WY	Buildings & Structures Fund	Building supplies for Rec Center - Menards	\$46.98
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MENARDS CASPER WY	Buildings & Structures Fund	Building supplies for Rec Center - Menards	\$54.37
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MENARDS CASPER WY	Buildings & Structures Fund	Building supplies for Rec Center - Menards	\$53.18
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MENARDS CASPER WY	Buildings & Structures Fund	BAS Shop Supplies	\$48.92
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MENARDS CASPER WY	Buildings & Structures Fund	Building supplies for Rec Center - Menards	\$72.79
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MENARDS CASPER WY	Buildings & Structures Fund	Building supplies for Rec Center - Menards	\$354.36
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<i>MENARDS CASPER WY - Total For Buildings & Structures Fund</i>			\$630.60
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MENARDS CASPER WY	Rec Center - Operations	HOME SUPPLY WAREHOUSE STORES	\$114.44
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<i>MENARDS CASPER WY - Total For Rec Center - Operations</i>			\$114.44
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MENARDS CASPER WY	Regional Water Operations	Lights & Filters - Office Products	\$307.65
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MENARDS CASPER WY	Regional Water Operations	Parts for Installing Pressure Transducer for R	\$401.57
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<i>MENARDS CASPER WY - Total For Regional Water Operations</i>			\$709.22
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MENARDS CASPER WY	RWS - Booster Stations	Ball Valve for Salt Creek Booster - Booster Su	\$15.19
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<i>MENARDS CASPER WY - Total For RWS - Booster Stations</i>			\$15.19
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MENARDS CASPER WY	Water Distribution	Coffee - Building Supplies	\$33.98
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<i>MENARDS CASPER WY - Total For Water Distribution</i>			\$33.98
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MENARDS CASPER WY - ALL DEPARTMENTS

\$1,583.41

MICHAELS FENCE & SUP

MICHAELS FENCE & SUP	Risk Management	Gate replacement - Claim #2023082	\$4,620.00
<i>MICHAELS FENCE & SUP - Total For Risk Management</i>			<i>\$4,620.00</i>
MICHAELS FENCE & SUP - ALL DEPARTMENTS			\$4,620.00

MIDLAND IMPLEMENT, I

MIDLAND IMPLEMENT, I	Weed & Pest Fund	ROUGH AREA MOWER AND ACCESSORIES	\$60,141.20
<i>MIDLAND IMPLEMENT, I - Total For Weed & Pest Fund</i>			<i>\$60,141.20</i>
MIDLAND IMPLEMENT, I - ALL DEPARTMENTS			\$60,141.20

MIDLAND SCIENTIFIC

MIDLAND SCIENTIFIC	WWTP Operations	Lab supplies	\$69.12
MIDLAND SCIENTIFIC	WWTP Operations	LAB supplies	\$805.20
<i>MIDLAND SCIENTIFIC - Total For WWTP Operations</i>			<i>\$874.32</i>
MIDLAND SCIENTIFIC - ALL DEPARTMENTS			\$874.32

Monson

Monson	Buildings & Structures Fund	Janitorial Service - January 2023	\$7,270.75
<i>Monson - Total For Buildings & Structures Fund</i>			<i>\$7,270.75</i>
Monson - ALL DEPARTMENTS			\$7,270.75

MORRISON-MAIERLE, IN

MORRISON-MAIERLE, IN	Capital Projects Fund	Concrete Standard Specificatio	\$5,061.43
<i>MORRISON-MAIERLE, IN - Total For Capital Projects Fund</i>			<i>\$5,061.43</i>
MORRISON-MAIERLE, IN - ALL DEPARTMENTS			\$5,061.43

MOUNTAIN ALARM FIRE

MOUNTAIN ALARM FIRE	Aquatics - Operations	Alarm monitoring	\$186.00
<i>MOUNTAIN ALARM FIRE - Total For Aquatics - Operations</i>			<i>\$186.00</i>
MOUNTAIN ALARM FIRE	Fire-EMS Administration	Alarm monitoring	\$26.00
MOUNTAIN ALARM FIRE	Fire-EMS Administration	Alarm monitoring	\$915.00

<i>MOUNTAIN ALARM FIRE - Total For Fire-EMS Administration</i>			<i>\$941.00</i>
MOUNTAIN ALARM FIRE	Ice Arena - Operations	Alarm monitoring	\$198.00
<i>MOUNTAIN ALARM FIRE - Total For Ice Arena - Operations</i>			<i>\$198.00</i>
MOUNTAIN ALARM FIRE	Rec Center - Operations	Alarm monitoring	\$108.00
<i>MOUNTAIN ALARM FIRE - Total For Rec Center - Operations</i>			<i>\$108.00</i>
MOUNTAIN ALARM FIRE - ALL DEPARTMENTS			\$1,433.00

MOUNTAIN STATES

MOUNTAIN STATES	Community Development	Printing service - wiring inspection door hang	\$171.70
<i>MOUNTAIN STATES - Total For Community Development</i>			<i>\$171.70</i>
MOUNTAIN STATES	Information Services	Printing service - business cards	\$79.01
<i>MOUNTAIN STATES - Total For Information Services</i>			<i>\$79.01</i>
MOUNTAIN STATES	Police Administration	Printing service - CPD False Alarm, Tag & Nu	\$2,773.19
MOUNTAIN STATES	Police Administration	Printing service - CPD Property Receipt Form	\$216.78
<i>MOUNTAIN STATES - Total For Police Administration</i>			<i>\$2,989.97</i>
MOUNTAIN STATES	Public Transit - CARES Act	Printing service - assist tickets	\$1,251.31
<i>MOUNTAIN STATES - Total For Public Transit - CARES Act</i>			<i>\$1,251.31</i>
MOUNTAIN STATES	Refuse - Residential	Printing service - business cards	\$117.07
<i>MOUNTAIN STATES - Total For Refuse - Residential</i>			<i>\$117.07</i>
MOUNTAIN STATES - ALL DEPARTMENTS			\$4,609.06

MOUNTAIN STATES LITH

MOUNTAIN STATES LITH	Buildings & Structures Fund	BAS Shop Supplies - Mtn States Lithography	\$79.01
<i>MOUNTAIN STATES LITH - Total For Buildings & Structures Fund</i>			<i>\$79.01</i>
MOUNTAIN STATES LITH - ALL DEPARTMENTS			\$79.01

MOUNTAIN WEST TECHNO

MOUNTAIN WEST TECHNO	Hogadon - Operations	CABLE, SATELLITE & OTHER PAY TV/RADIO S	\$100.90
<i>MOUNTAIN WEST TECHNO - Total For Hogadon - Operations</i>			<i>\$100.90</i>
MOUNTAIN WEST TECHNO - ALL DEPARTMENTS			\$100.90

MTECH INC

MTECH INC	Capital Projects Fund	PROFESSIONAL SERVICES NOT ELSEWHERE C	\$1,100.00
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MTECH INC - Total For Capital Projects Fund \$1,100.00

MTECH INC - ALL DEPARTMENTS \$1,100.00

MUNICIPAL EMERGENCY

MUNICIPAL EMERGENCY Fire-EMS Operations Helmets \$760.94

MUNICIPAL EMERGENCY - Total For Fire-EMS Operations \$760.94

MUNICIPAL EMERGENCY - ALL DEPARTMENTS \$760.94

MURDOCH'S RANCH&HOME

MURDOCH'S RANCH&HOM Parks - Parks Maint. Ice Melt Dog Park \$13.99

MURDOCH'S RANCH&HOME - Total For Parks - Parks Maint. \$13.99

MURDOCH'S RANCH&HOM Weed & Pest Fund Work gloves \$24.95

MURDOCH'S RANCH&HOME - Total For Weed & Pest Fund \$24.95

MURDOCH'S RANCH&HOM WWTP Operations Shear pins \$5.99

MURDOCH'S RANCH&HOM WWTP Operations Shield \$17.99

MURDOCH'S RANCH&HOME - Total For WWTP Operations \$23.98

MURDOCH'S RANCH&HOME - ALL DEPARTMENTS \$62.92

MUSEUM STORE PRODUCT

MUSEUM STORE PRODUCT General Fund Revenue Fort Casper Exterior & Pony Express Stamp \$466.00

MUSEUM STORE PRODUCT - Total For General Fund Revenue \$466.00

MUSEUM STORE PRODUCT - ALL DEPARTMENTS \$466.00

NAPA AUTO PARTS CORP

NAPA AUTO PARTS CORP Balefill - Baler Processing Hydraulic Oil filters for balers \$106.98

NAPA AUTO PARTS CORP - Total For Balefill - Baler Processing \$106.98

NAPA AUTO PARTS CORP Fleet Maintenance Fund insurance claims \$87.80

NAPA AUTO PARTS CORP Fleet Maintenance Fund Consumables/small tools/parts/ins. claims/l \$2,270.34

NAPA AUTO PARTS CORP Fleet Maintenance Fund IBS expenses \$16,283.33

NAPA AUTO PARTS CORP Fleet Maintenance Fund Consumables/small tools/parts/ins. claims/l \$12,757.45

NAPA AUTO PARTS CORP Fleet Maintenance Fund parts \$136,388.23

NAPA AUTO PARTS CORP Fleet Maintenance Fund Consumables/small tools/parts/ins. claims/l \$2,369.19

NAPA AUTO PARTS CORP Fleet Maintenance Fund Consumables/small tools/parts/ins. claims/l \$118,218.87

NAPA AUTO PARTS CORP	Fleet Maintenance Fund	consumables & sm tools	\$1,986.40
<i>NAPA AUTO PARTS CORP - Total For Fleet Maintenance Fund</i>			<i>\$290,361.61</i>
NAPA AUTO PARTS CORP	WWTP Operations	Shop supplies	\$26.46
<i>NAPA AUTO PARTS CORP - Total For WWTP Operations</i>			<i>\$26.46</i>
NAPA AUTO PARTS CORP - ALL DEPARTMENTS			\$290,495.05

NATIVE GROUND MUSIC

NATIVE GROUND MUSIC	General Fund Revenue	Books for resale in gift shop	\$237.60
<i>NATIVE GROUND MUSIC - Total For General Fund Revenue</i>			<i>\$237.60</i>
NATIVE GROUND MUSIC - ALL DEPARTMENTS			\$237.60

NATRONA COUNTY OFFIC

NATRONA COUNTY OFFIC	Police Administration	August 2022 - November 2022 Expenses	\$53,857.77
NATRONA COUNTY OFFIC	Police Administration	Prisoner Housing - October 2022	\$131,182.98
NATRONA COUNTY OFFIC	Police Administration	Prisoner Housing - November 2022	\$147,077.72
<i>NATRONA COUNTY OFFIC - Total For Police Administration</i>			<i>\$332,118.47</i>
NATRONA COUNTY OFFIC - ALL DEPARTMENTS			\$332,118.47

NELCO PRODUCTS INC

NELCO PRODUCTS INC	Hogadon - Operations	Ticket Wickets	\$430.61
<i>NELCO PRODUCTS INC - Total For Hogadon - Operations</i>			<i>\$430.61</i>
NELCO PRODUCTS INC - ALL DEPARTMENTS			\$430.61

NORCO, INC.

NORCO, INC.	Balefill - Disposal & Landfill	WELDING GLOVES, GLASSES	\$220.86
<i>NORCO, INC. - Total For Balefill - Disposal & Landfill</i>			<i>\$220.86</i>
NORCO, INC.	Buildings & Structures Fund	Lodge supplies	\$118.78
NORCO, INC.	Buildings & Structures Fund	Hand soap, air freshener/dispenser, garbage	\$255.43
<i>NORCO, INC. - Total For Buildings & Structures Fund</i>			<i>\$374.21</i>
NORCO, INC.	Parks - Parks Maint.	NCC Floor Supplies	\$27.78
<i>NORCO, INC. - Total For Parks - Parks Maint.</i>			<i>\$27.78</i>
NORCO, INC.	WWTP Operations	Gloves	\$174.47
NORCO, INC.	WWTP Operations	Drill bits	\$116.85

NORCO, INC. - Total For WWTP Operations \$291.32

NORCO, INC. - ALL DEPARTMENTS \$914.17

NORTH PARK TRANSPORA

NORTH PARK TRANSPORA Ft. Caspar Museum Shipping Exhibit crates \$173.79

NORTH PARK TRANSPORA - Total For Ft. Caspar Museum \$173.79

NORTH PARK TRANSPORA - ALL DEPARTMENTS \$173.79

NORTH POINT TECHNOLO

NORTH POINT TECHNOLO Buildings & Structures Fund PLC & HMI Support \$1,000.00

NORTH POINT TECHNOLO - Total For Buildings & Structures Fund \$1,000.00

NORTH POINT TECHNOLO - ALL DEPARTMENTS \$1,000.00

NORTHROP BOILER WORK

NORTHROP BOILER WORK Buildings & Structures Fund Repair supplies for Aquatics Center Boiler - N \$245.00

NORTHROP BOILER WORK - Total For Buildings & Structures Fund \$245.00

NORTHROP BOILER WORK WWTP Operations Pressure switch \$200.75

NORTHROP BOILER WORK - Total For WWTP Operations \$200.75

NORTHROP BOILER WORK - ALL DEPARTMENTS \$445.75

NORTHWEST CONTRACTOR

NORTHWEST CONTRACTOR Balefill - Disposal & Landfill Gloves, safety vests, hand cleaner, wet wipes \$224.32

NORTHWEST CONTRACTOR - Total For Balefill - Disposal & Landfill \$224.32

NORTHWEST CONTRACTOR Regional Water Operations Metal Bit - Small Tools & Supplies \$54.64

NORTHWEST CONTRACTOR - Total For Regional Water Operations \$54.64

NORTHWEST CONTRACTOR Sewer Wastewater Collection high power flashlights \$248.00

NORTHWEST CONTRACTOR Sewer Wastewater Collection saw air filter \$49.54

NORTHWEST CONTRACTOR - Total For Sewer Wastewater Collection \$297.54

NORTHWEST CONTRACTOR - ALL DEPARTMENTS \$576.50

NVA CASPER VETERINAR

NVA CASPER VETERINAR Metro Animal Shelter Veterinary service \$149.85

<i>NVA CASPER VETERINAR - Total For Metro Animal Shelter</i>			<i>\$149.85</i>
NVA CASPER VETERINAR	Police Administration	Veterinary service	\$242.82
NVA CASPER VETERINAR	Police Administration	Veterinary service	\$303.88
<i>NVA CASPER VETERINAR - Total For Police Administration</i>			<i>\$546.70</i>
NVA CASPER VETERINAR - ALL DEPARTMENTS			\$696.55

ODP BUS SOL LLC

ODP BUS SOL LLC	Customer Service	1 magenta toner	\$37.90
ODP BUS SOL LLC	Customer Service	1 cyan toner	\$37.90
<i>ODP BUS SOL LLC - Total For Customer Service</i>			<i>\$75.80</i>
ODP BUS SOL LLC	Finance	1 cyan toner	\$37.90
ODP BUS SOL LLC	Finance	1 magenta toner	\$37.90
<i>ODP BUS SOL LLC - Total For Finance</i>			<i>\$75.80</i>
ODP BUS SOL LLC	Health Insurance Fund	1 cyan toner	\$37.91
ODP BUS SOL LLC	Health Insurance Fund	1 magenta toner	\$37.91
<i>ODP BUS SOL LLC - Total For Health Insurance Fund</i>			<i>\$75.82</i>
ODP BUS SOL LLC	Human Resources	1 cyan toner	\$37.90
ODP BUS SOL LLC	Human Resources	1 magenta toner	\$37.90
<i>ODP BUS SOL LLC - Total For Human Resources</i>			<i>\$75.80</i>
ODP BUS SOL LLC	Risk Management	1 cyan toner	\$37.90
ODP BUS SOL LLC	Risk Management	1 magenta toner	\$37.90
<i>ODP BUS SOL LLC - Total For Risk Management</i>			<i>\$75.80</i>
ODP BUS SOL LLC - ALL DEPARTMENTS			\$379.02

OPINIONSTAGE

OPINIONSTAGE	City Manager	Trivia and Quiz Creation Subscription	\$99.00
<i>OPINIONSTAGE - Total For City Manager</i>			<i>\$99.00</i>
OPINIONSTAGE - ALL DEPARTMENTS			\$99.00

OVERHEAD DOOR CO

OVERHEAD DOOR CO	Fire-EMS Operations	Remove / replace operator	\$2,475.00
<i>OVERHEAD DOOR CO - Total For Fire-EMS Operations</i>			<i>\$2,475.00</i>

OVERHEAD DOOR CO - ALL DEPARTMENTS \$2,475.00

PASTPERFECT SOFTWARE

PASTPERFECT SOFTWARE Ft. Caspar Museum Annual Support \$432.00

PASTPERFECT SOFTWARE - Total For Ft. Caspar Museum \$432.00

PASTPERFECT SOFTWARE - ALL DEPARTMENTS \$432.00

PAYPAL JEFFERSONAR

PAYPAL JEFFERSONAR Ft. Caspar Museum Exhibit props \$74.00

PAYPAL JEFFERSONAR - Total For Ft. Caspar Museum \$74.00

PAYPAL JEFFERSONAR - ALL DEPARTMENTS \$74.00

PAYPAL MKBURGE

PAYPAL MKBURGE Police Investigations PROFESSIONAL SERVICES NOT ELSEWHERE C \$155.00

PAYPAL MKBURGE - Total For Police Investigations \$155.00

PAYPAL MKBURGE - ALL DEPARTMENTS \$155.00

PAYPAL PLATTERIVER

PAYPAL PLATTERIVER Engineering 2023 Platte River Parkway Trust Annual Mee \$25.00

PAYPAL PLATTERIVER - Total For Engineering \$25.00

PAYPAL PLATTERIVER - ALL DEPARTMENTS \$25.00

PAYPAL WYOMINGPUBL

PAYPAL WYOMINGPUBL Public Transit - Operations WTYRANS Annual Membership \$360.00

PAYPAL WYOMINGPUBL - Total For Public Transit - Operations \$360.00

PAYPAL WYOMINGPUBL - ALL DEPARTMENTS \$360.00

PAYPAL XUEDIBAO

PAYPAL XUEDIBAO Fleet Maintenance Fund PARTS MANUAL \$14.95

PAYPAL XUEDIBAO - Total For Fleet Maintenance Fund \$14.95

PAYPAL XUEDIBAO - ALL DEPARTMENTS \$14.95

PEDEN'S INC

PEDEN'S INC	Metro Animal Control	Embroidery service	\$24.00
<i>PEDEN'S INC - Total For Metro Animal Control</i>			\$24.00
PEDEN'S INC	Police Administration	Engraving service	\$9.00
<i>PEDEN'S INC - Total For Police Administration</i>			\$9.00
PEDEN'S INC	Police Career Services	Embroidery service	\$120.00
PEDEN'S INC	Police Career Services	Screen printing service	\$25.00
<i>PEDEN'S INC - Total For Police Career Services</i>			\$145.00
PEDEN'S INC - ALL DEPARTMENTS			\$178.00

PIONEER ATHLETICS

PIONEER ATHLETICS	Parks - Athletic Maint.	paint	\$222.51
<i>PIONEER ATHLETICS - Total For Parks - Athletic Maint.</i>			\$222.51
PIONEER ATHLETICS - ALL DEPARTMENTS			\$222.51

PIZZA RANCH - CASPER

PIZZA RANCH - CASPER	Community Development	EATING PLACES, RESTAURANTS	\$50.97
<i>PIZZA RANCH - CASPER - Total For Community Development</i>			\$50.97
PIZZA RANCH - CASPER - ALL DEPARTMENTS			\$50.97

PLATTE RIVER CROSSIN

PLATTE RIVER CROSSIN	Public Safety Communication	Battery replacement / service diagnostic test	\$17,178.00
<i>PLATTE RIVER CROSSIN - Total For Public Safety Communications</i>			\$17,178.00
PLATTE RIVER CROSSIN - ALL DEPARTMENTS			\$17,178.00

POSTAL PROS, INC.

POSTAL PROS, INC.	Customer Service	Print/Fold Insert, Mailing Service	\$2,500.00
POSTAL PROS, INC.	Customer Service	E-Statements, E-Texts, IVR Payments, Alert	\$2,388.25
POSTAL PROS, INC.	Customer Service	UB & Past Due Notices Printing/Mailing Servi	\$674.75
POSTAL PROS, INC.	Customer Service	UB & Past Due Notices Printing/Mailing Servi	\$3,395.11

POSTAL PROS, INC.	Customer Service	UB/Past Due Printing / Postage / Mail Servic	\$3,018.94
POSTAL PROS, INC.	Customer Service	Printing & Mailing Service - UB / Past Due No	\$3,864.72
<i>POSTAL PROS, INC. - Total For Customer Service</i>			<i>\$15,841.77</i>
POSTAL PROS, INC.	Water Revenue and Transfers	IVR Payments	\$703.50
<i>POSTAL PROS, INC. - Total For Water Revenue and Transfers</i>			<i>\$703.50</i>
POSTAL PROS, INC. - ALL DEPARTMENTS			\$16,545.27

POWERDMS INC

POWERDMS INC	Police Administration	PowerFTO Subscription - 4/6/23 to 4/5/24	\$4,076.85
<i>POWERDMS INC - Total For Police Administration</i>			<i>\$4,076.85</i>
POWERDMS INC - ALL DEPARTMENTS			\$4,076.85

PROGREEN EXPO23

PROGREEN EXPO23	Weed & Pest Fund	ProGreen Conference Dirk Braughton Garret	\$940.00
<i>PROGREEN EXPO23 - Total For Weed & Pest Fund</i>			<i>\$940.00</i>
PROGREEN EXPO23 - ALL DEPARTMENTS			\$940.00

PSI SERVICES LLC

PSI SERVICES LLC	Information Services	SCHOOLS AND EDUCATIONAL SERVICES NOT	\$175.00
<i>PSI SERVICES LLC - Total For Information Services</i>			<i>\$175.00</i>
PSI SERVICES LLC - ALL DEPARTMENTS			\$175.00

Publication Printers

Publication Printers	Rec Center - Admin	Activity Guide Winter 2022 CRC	\$1,497.93
Publication Printers	Rec Center - Admin	Activity Guide CRC Winter Spring	\$18.54
<i>Publication Printers - Total For Rec Center - Admin</i>			<i>\$1,516.47</i>
Publication Printers - ALL DEPARTMENTS			\$1,516.47

PURVIS INDUSTRIES

PURVIS INDUSTRIES	Regional Water Operations	ABB Drive Maintenance Kit - Machinery Supp	\$159.06
<i>PURVIS INDUSTRIES - Total For Regional Water Operations</i>			<i>\$159.06</i>

PURVIS INDUSTRIES - ALL DEPARTMENTS

\$159.06

PY Source Equipment

PY Source Equipment	Regional Water Operations	Replace Couplings on Pump for Boiler - Mach	\$26.40
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<i>PY Source Equipment - Total For Regional Water Operations</i>			\$26.40
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PY Source Equipment - ALL DEPARTMENTS

\$26.40

QDOBA 2895

QDOBA 2895	Police Investigations	FAST FOOD RESTAURANTS	\$26.62
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<i>QDOBA 2895 - Total For Police Investigations</i>			\$26.62
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QDOBA 2895 - ALL DEPARTMENTS

\$26.62

RAPID FIRE PROTECTIO

RAPID FIRE PROTECTIO	Balefill - Baler Processing	FIRE SUPPRESSION IN BALER BLDG CALL OUT	\$790.00
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<i>RAPID FIRE PROTECTIO - Total For Balefill - Baler Processing</i>			\$790.00
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RAPID FIRE PROTECTIO - ALL DEPARTMENTS

\$790.00

RDOCE BIL 020112

RDOCE BIL 020112	Balefill - Disposal & Landfill	POWER BOX FOR LANDFILL GPS Technology	\$352.89
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<i>RDOCE BIL 020112 - Total For Balefill - Disposal & Landfill</i>			\$352.89
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RDOCE BIL 020112 - ALL DEPARTMENTS

\$352.89

RJ'S CARPET CLEANING

RJ'S CARPET CLEANING	Balefill - Diversion & Special	Upholstery cleaning (chairs) spec wste traini	\$205.00
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<i>RJ'S CARPET CLEANING - Total For Balefill - Diversion & Special</i>			\$205.00
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RJ'S CARPET CLEANING - ALL DEPARTMENTS

\$205.00

RMI CASPER

RMI CASPER	Balefill - Baler Processing	PERSONNEL BALER SUPPLIES	\$291.05
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<i>RMI CASPER - Total For Balefill - Baler Processing</i>			\$291.05
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RMI CASPER	Special Fire Assistance Fund	MultiREA oxygen sensor	\$765.00
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<i>RMI CASPER - Total For Special Fire Assistance Fund</i>			\$765.00
RMI CASPER	WWTP Operations	Gas	\$133.62
<i>RMI CASPER - Total For WWTP Operations</i>			\$133.62
RMI CASPER - ALL DEPARTMENTS			\$1,189.67

Rocky Mountain

Rocky Mountain	Regional Water Operations	Bulk Oxygen - Chemicals	\$141.56
Rocky Mountain	Regional Water Operations	Bulk Oxygen - Chemicals	\$2,945.89
<i>Rocky Mountain - Total For Regional Water Operations</i>			\$3,087.45
Rocky Mountain - ALL DEPARTMENTS			\$3,087.45

ROCKY MOUNTAIN POWER

ROCKY MOUNTAIN POWER	Aquatics - Operations	Acct #54730761-088 1	\$5,046.41
<i>ROCKY MOUNTAIN POWER - Total For Aquatics - Operations</i>			\$5,046.41
ROCKY MOUNTAIN POWER	Ash Street Building	Acct #54730761-154 1	\$219.04
<i>ROCKY MOUNTAIN POWER - Total For Ash Street Building</i>			\$219.04
ROCKY MOUNTAIN POWER	Balefill - Disposal & Landfill	Acct #54730761-090 7 RMP	\$12,000.80
ROCKY MOUNTAIN POWER	Balefill - Disposal & Landfill	Acct #54730761-139 2 RMP 01/20/23	\$437.47
<i>ROCKY MOUNTAIN POWER - Total For Balefill - Disposal & Landfill</i>			\$12,438.27
ROCKY MOUNTAIN POWER	Buildings & Structures Fund	Acct #54730761-089 9	\$123.24
<i>ROCKY MOUNTAIN POWER - Total For Buildings & Structures Fund</i>			\$123.24
ROCKY MOUNTAIN POWER	Casper Business Center	Acct #54730761-159 0	\$7,449.88
<i>ROCKY MOUNTAIN POWER - Total For Casper Business Center</i>			\$7,449.88
ROCKY MOUNTAIN POWER	City Center Building	Acct #54730761-093 1	\$1,207.41
<i>ROCKY MOUNTAIN POWER - Total For City Center Building</i>			\$1,207.41
ROCKY MOUNTAIN POWER	City Hall	Acct #54730761-093 1	\$3,417.26
<i>ROCKY MOUNTAIN POWER - Total For City Hall</i>			\$3,417.26
ROCKY MOUNTAIN POWER	Fire-EMS Administration	Acct #54730761-141 8	\$928.03
ROCKY MOUNTAIN POWER	Fire-EMS Administration	Acct #60445507-008 5	\$763.92
ROCKY MOUNTAIN POWER	Fire-EMS Administration	Acct #54730761-097 2	\$2,489.65
<i>ROCKY MOUNTAIN POWER - Total For Fire-EMS Administration</i>			\$4,181.60
ROCKY MOUNTAIN POWER	Ft. Caspar Museum	Acct #54730761-098 0	\$711.82
<i>ROCKY MOUNTAIN POWER - Total For Ft. Caspar Museum</i>			\$711.82
ROCKY MOUNTAIN POWER	Golf - Operations	Acct #54730761-099 8	\$4,080.11

<i>ROCKY MOUNTAIN POWER - Total For Golf - Operations</i>			\$4,080.11
ROCKY MOUNTAIN POWER	Ice Arena - Operations	Acct #54730761-147 5	\$5,616.88
ROCKY MOUNTAIN POWER	Ice Arena - Operations	Acct #54730761-101 2	\$3,398.38
<i>ROCKY MOUNTAIN POWER - Total For Ice Arena - Operations</i>			\$9,015.26
ROCKY MOUNTAIN POWER	Marathon Building	Acct #54730761-093 1	\$538.78
<i>ROCKY MOUNTAIN POWER - Total For Marathon Building</i>			\$538.78
ROCKY MOUNTAIN POWER	Metro Animal Shelter	Acct #54730761-102 0	\$1,035.62
<i>ROCKY MOUNTAIN POWER - Total For Metro Animal Shelter</i>			\$1,035.62
ROCKY MOUNTAIN POWER	Miller St. Dormitory	Acct #54730761-093 1	\$28.07
<i>ROCKY MOUNTAIN POWER - Total For Miller St. Dormitory</i>			\$28.07
ROCKY MOUNTAIN POWER	Parks - Athletic Maint.	Acct #54730761-093 1	\$980.31
<i>ROCKY MOUNTAIN POWER - Total For Parks - Athletic Maint.</i>			\$980.31
ROCKY MOUNTAIN POWER	Parks - Parks Maint.	Acct #54730761-103 8	\$2,776.75
ROCKY MOUNTAIN POWER	Parks - Parks Maint.	Acct #54730761-103 8	\$2,862.43
<i>ROCKY MOUNTAIN POWER - Total For Parks - Parks Maint.</i>			\$5,639.18
ROCKY MOUNTAIN POWER	Parks - Special Areas	Acct #54730761-132 7	\$2,563.06
ROCKY MOUNTAIN POWER	Parks - Special Areas	Acct #54730761-148 3	\$65.34
ROCKY MOUNTAIN POWER	Parks - Special Areas	Acct #54730761-148 3	\$65.25
<i>ROCKY MOUNTAIN POWER - Total For Parks - Special Areas</i>			\$2,693.65
ROCKY MOUNTAIN POWER	Police Administration	Acct #54730761-104 6	\$362.90
<i>ROCKY MOUNTAIN POWER - Total For Police Administration</i>			\$362.90
ROCKY MOUNTAIN POWER	Public Transit - CARES Act	Acct #54730761-156 6	\$606.42
<i>ROCKY MOUNTAIN POWER - Total For Public Transit - CARES Act</i>			\$606.42
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-002 9 - Electricity	\$194.58
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-011 0 - Electricity	\$1,347.74
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-013 6 - Electricity	\$613.97
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-010 2 - Electricity	\$4,188.56
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-006 0 - Electricity	\$203.37
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-017 7 - Electricity	\$778.79
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-012 8 - Electricity	\$1,115.60
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-018 5 - Electricity	\$4,038.91
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-005 2 - Electricity	\$292.61
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #009 4 - Booster & Operations Electricit	\$28,570.21
<i>ROCKY MOUNTAIN POWER - Total For Regional Water Operations</i>			\$41,344.34
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-002 7 - Booster - Electricity	\$27.96
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #009 4 - Booster & Operations Electricit	\$1,933.03

ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-015 1 - Booster - Electricity	\$49.51
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-026 8 - Booster - Electricity	\$115.25
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-021 9 - Booster - Electricity	\$24.56
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-024 3 - Booster - Electricity	\$25.11
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-008 6 - Booster - Electricity	\$1,564.25
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-025 0 - Booster - Electricity	\$2,053.14
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-016 9 - Booster - Electricity	\$1,728.62
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-014 4 - Booster- Electricity	\$26.29
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-003 7 - Booster - Electricity	\$2,747.46
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-001 1 - Booster - Electricity	\$25.64
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-019 3 - Booster - Electricity	\$25.52
<i>ROCKY MOUNTAIN POWER - Total For RWS - Booster Stations</i>			<i>\$10,346.34</i>
ROCKY MOUNTAIN POWER	Traffic Control	Acct #54730761-106 1	\$47,794.23
<i>ROCKY MOUNTAIN POWER - Total For Traffic Control</i>			<i>\$47,794.23</i>
ROCKY MOUNTAIN POWER	Water Tanks	Acct #54730761-107 9 -Tanks & Boosters Ele	\$19,098.79
ROCKY MOUNTAIN POWER	Water Tanks	Acct#54730761-002 2- Tanks & Boosters Ele	\$1,732.20
<i>ROCKY MOUNTAIN POWER - Total For Water Tanks</i>			<i>\$20,830.99</i>
ROCKY MOUNTAIN POWER	WWTP Operations	Acct #54730761-108 7	\$29,522.66
<i>ROCKY MOUNTAIN POWER - Total For WWTP Operations</i>			<i>\$29,522.66</i>
ROCKY MOUNTAIN POWER - ALL DEPARTMENTS			\$209,613.79

ROCKYMOUNTA

ROCKYMOUNTA	Police Career Services	CHARITABLE AND SOCIAL SERVICE ORGANIZA	\$55.00
<i>ROCKYMOUNTA - Total For Police Career Services</i>			<i>\$55.00</i>
ROCKYMOUNTA - ALL DEPARTMENTS			\$55.00

Rooter

Rooter	Parks - Parks Maint.	Porta-John from R&R	\$227.25
Rooter	Parks - Parks Maint.	Porta-John from R&R	\$331.65
Rooter	Parks - Parks Maint.	Porta-John from R&R	\$331.65
Rooter	Parks - Parks Maint.	Porta-John from R&R	\$104.40
<i>Rooter - Total For Parks - Parks Maint.</i>			<i>\$994.95</i>
Rooter - ALL DEPARTMENTS			\$994.95

SAMS CLUB #6425

SAMS CLUB #6425	Police Administration	WHOLESALE CLUBS -Retirement party and of	\$48.01
SAMS CLUB #6425	Police Administration	WHOLESALE CLUBS -Retirement party and of	\$33.96
<i>SAMS CLUB #6425 - Total For Police Administration</i>			<i>\$81.97</i>
SAMS CLUB #6425 - ALL DEPARTMENTS			\$81.97

SAMSCLUB #6425

SAMSCLUB #6425	Balefill - Disposal & Landfill	CLEANING SUPPLIES FOR SOLIDWASTE/ SCAL	\$41.88
SAMSCLUB #6425	Balefill - Disposal & Landfill	SUPLIES FOR SCALEHOUSE/COMB BLGD/TRU	\$134.72
<i>SAMSCLUB #6425 - Total For Balefill - Disposal & Landfill</i>			<i>\$176.60</i>
SAMSCLUB #6425	Balefill - Diversion & Special	CLEANING SUPPLIES FOR SOLIDWASTE/ SCAL	\$51.74
<i>SAMSCLUB #6425 - Total For Balefill - Diversion & Special</i>			<i>\$51.74</i>
SAMSCLUB #6425	Buildings & Structures Fund	Custodial Supplies for Ice Arena - Sams Club	\$258.66
<i>SAMSCLUB #6425 - Total For Buildings & Structures Fund</i>			<i>\$258.66</i>
SAMSCLUB #6425	City Clerk	WHOLESALE CLUBS	\$43.24
<i>SAMSCLUB #6425 - Total For City Clerk</i>			<i>\$43.24</i>
SAMSCLUB #6425	Golf - Operations	Shop Supplies	\$116.12
<i>SAMSCLUB #6425 - Total For Golf - Operations</i>			<i>\$116.12</i>
SAMSCLUB #6425	Ice Arena - Concessions	CONCESSIONS Resale Items	\$301.62
SAMSCLUB #6425	Ice Arena - Concessions	CONCESSION Supplies	\$310.58
SAMSCLUB #6425	Ice Arena - Concessions	CONCESSION Resale	\$82.84
<i>SAMSCLUB #6425 - Total For Ice Arena - Concessions</i>			<i>\$695.04</i>
SAMSCLUB #6425	Ice Arena - Operations	Soap / Tongs for Concessions	\$35.26
<i>SAMSCLUB #6425 - Total For Ice Arena - Operations</i>			<i>\$35.26</i>
SAMSCLUB #6425	Police Administration	WHOLESALE CLUBS - office supplies	\$76.22
<i>SAMSCLUB #6425 - Total For Police Administration</i>			<i>\$76.22</i>
SAMSCLUB #6425	Refuse - Residential	SUPLIES FOR SCALEHOUSE/COMB BLGD/TRU	\$75.70
<i>SAMSCLUB #6425 - Total For Refuse - Residential</i>			<i>\$75.70</i>
SAMSCLUB #6425	WWTP Operations	Cleaning, kitchen supplies	\$182.44
<i>SAMSCLUB #6425 - Total For WWTP Operations</i>			<i>\$182.44</i>
SAMSCLUB #6425 - ALL DEPARTMENTS			\$1,711.02

SAMSCLUB.COM

SAMSLUB.COM	Ice Arena - Concessions	CONCESSION Resale Items	\$160.88
SAMSLUB.COM	Ice Arena - Concessions	Concession Coffee Creamer	\$34.14
<i>SAMSLUB.COM - Total For Ice Arena - Concessions</i>			<i>\$195.02</i>
SAMSLUB.COM - ALL DEPARTMENTS			\$195.02

SCHROEDER PUBLICATIO

SCHROEDER PUBLICATIO	General Fund Revenue	Books for resale in museum	\$97.82
<i>SCHROEDER PUBLICATIO - Total For General Fund Revenue</i>			<i>\$97.82</i>
SCHROEDER PUBLICATIO - ALL DEPARTMENTS			\$97.82

SEA-WESTERN INC

SEA-WESTERN INC	CARES Act Funding	30 Scott Regulators and 5 Airpacks	\$37,300.00
<i>SEA-WESTERN INC - Total For CARES Act Funding</i>			<i>\$37,300.00</i>
SEA-WESTERN INC - ALL DEPARTMENTS			\$37,300.00

SELF HELP CENTER, IN

SELF HELP CENTER, IN	Capital Projects Fund	1% #16 Funding Self Help Cente	\$13,748.75
<i>SELF HELP CENTER, IN - Total For Capital Projects Fund</i>			<i>\$13,748.75</i>
SELF HELP CENTER, IN - ALL DEPARTMENTS			\$13,748.75

SHERRIE'S PLACE

SHERRIE'S PLACE	Community Development	EATING PLACES, RESTAURANTS	\$52.50
<i>SHERRIE'S PLACE - Total For Community Development</i>			<i>\$52.50</i>
SHERRIE'S PLACE - ALL DEPARTMENTS			\$52.50

SHERWIN-WILLIAMS COR

SHERWIN-WILLIAMS COR	Buildings & Structures Fund	Repair supplies for Rec Center - Sherwin Willi	\$172.14
<i>SHERWIN-WILLIAMS COR - Total For Buildings & Structures Fund</i>			<i>\$172.14</i>
SHERWIN-WILLIAMS COR	Public Safety Communication	Paint / painting supplies	\$80.63
<i>SHERWIN-WILLIAMS COR - Total For Public Safety Communications</i>			<i>\$80.63</i>
SHERWIN-WILLIAMS COR	Regional Water Operations	Paint for Piping & Hand Rails - Machinery Su	\$339.22
<i>SHERWIN-WILLIAMS COR - Total For Regional Water Operations</i>			<i>\$339.22</i>

SHERWIN-WILLIAMS COR - ALL DEPARTMENTS \$591.99

SHIRTS & MORE INC

SHIRTS & MORE INC Capital Projects Fund Vehicle vinyl wrap \$600.00

SHIRTS & MORE INC - Total For Capital Projects Fund \$600.00

SHIRTS & MORE INC - ALL DEPARTMENTS \$600.00

SHUTTERFLY, INC.

SHUTTERFLY, INC. Police Administration PHOTOGRAPHIC STUDIOS-retirement plaque \$79.96

SHUTTERFLY, INC. Police Administration PHOTOGRAPHIC STUDIOS-Award ceremony i \$260.89

SHUTTERFLY, INC. - Total For Police Administration \$340.85

SHUTTERFLY, INC. - ALL DEPARTMENTS \$340.85

SIRCHIE ACQUISITION

SIRCHIE ACQUISITION Police Investigations Evidence supplies \$1,191.35

SIRCHIE ACQUISITION - Total For Police Investigations \$1,191.35

SIRCHIE ACQUISITION - ALL DEPARTMENTS \$1,191.35

SIX ROBBLEES INC

SIX ROBBLEES INC Refuse - Residential Tire chains 222313 side load 2023 \$523.08

SIX ROBBLEES INC - Total For Refuse - Residential \$523.08

SIX ROBBLEES INC - ALL DEPARTMENTS \$523.08

SKYLINE RANCHES

SKYLINE RANCHES Sewer Fund Retail Sewer Revenue/201 Sewer Billing/Ad (\$106.88)

SKYLINE RANCHES Sewer Fund Retail Sewer Revenue/201 Sewer Billing/Ad \$1,068.78

SKYLINE RANCHES - Total For Sewer Fund \$961.90

SKYLINE RANCHES WWTP Revenue and Transfer Retail Sewer Revenue/201 Sewer Billing/Ad (\$816.50)

SKYLINE RANCHES - Total For WWTP Revenue and Transfers (\$816.50)

SKYLINE RANCHES - ALL DEPARTMENTS \$145.40

SMITH PSYCHOLOGICAL

SMITH PSYCHOLOGICAL	Police Career Services	Confidential legal or medical matters	\$400.00
SMITH PSYCHOLOGICAL	Police Career Services	Confidential legal or medical matters	\$400.00
SMITH PSYCHOLOGICAL	Police Career Services	Confidential legal or medical matters	\$400.00
<i>SMITH PSYCHOLOGICAL - Total For Police Career Services</i>			<i>\$1,200.00</i>
SMITH PSYCHOLOGICAL - ALL DEPARTMENTS			\$1,200.00

SMITHS FOOD #4185

SMITHS FOOD #4185	City Council	Meeting Expenses	\$11.97
<i>SMITHS FOOD #4185 - Total For City Council</i>			<i>\$11.97</i>
SMITHS FOOD #4185 - ALL DEPARTMENTS			\$11.97

SOFT DR INC

SOFT DR INC	Municipal Court	Water delivery	\$13.20
<i>SOFT DR INC - Total For Municipal Court</i>			<i>\$13.20</i>
SOFT DR INC - ALL DEPARTMENTS			\$13.20

SQ COMPUTER PROFESS

SQ COMPUTER PROFESS	Balefill - Diversion & Special	OFFICE SCANNER FOR CINDIE LANGSTON	\$520.00
<i>SQ COMPUTER PROFESS - Total For Balefill - Diversion & Special</i>			<i>\$520.00</i>
SQ COMPUTER PROFESS	Information Services	Ethernet network adapter, USB-C to etherne	\$41.99
<i>SQ COMPUTER PROFESS - Total For Information Services</i>			<i>\$41.99</i>
SQ COMPUTER PROFESS	Police Administration	COMPUTER MAINTENANCE,REPAIR & SERVIC	\$75.98
SQ COMPUTER PROFESS	Police Administration	COMPUTER MAINTENANCE,REPAIR & SERVIC	\$498.00
<i>SQ COMPUTER PROFESS - Total For Police Administration</i>			<i>\$573.98</i>
SQ COMPUTER PROFESS	Regional Water Operations	New Scada Computer - Technology Supplies	\$872.00
<i>SQ COMPUTER PROFESS - Total For Regional Water Operations</i>			<i>\$872.00</i>
SQ COMPUTER PROFESS - ALL DEPARTMENTS			\$2,007.97

SQ DOUBLE D WELDING

SQ DOUBLE D WELDING	Regional Water Operations	Weld/Repair Hole in Water Pipe - Maintenanc	\$190.00
<i>SQ DOUBLE D WELDING - Total For Regional Water Operations</i>			<i>\$190.00</i>

SQ DOUBLE D WELDING - ALL DEPARTMENTS \$190.00

SQ ELECTON SERVICE

SQ ELECTON SERVICE Fire-EMS Prevent & Inspect Keyless entry for CFD vehicle \$599.96

SQ ELECTON SERVICE - Total For Fire-EMS Prevent & Inspect \$599.96

SQ ELECTON SERVICE - ALL DEPARTMENTS \$599.96

SQ GW MECHANICAL, I

SQ GW MECHANICAL, I Buildings & Structures Fund HVAC Repair Work for Service Center - GW \$206.91

SQ GW MECHANICAL, I - Total For Buildings & Structures Fund \$206.91

SQ GW MECHANICAL, I - ALL DEPARTMENTS \$206.91

SQ MAKE ME A

SQ MAKE ME A General Fund Revenue T-Shirts for resale in the shop \$180.40

SQ MAKE ME A - Total For General Fund Revenue \$180.40

SQ MAKE ME A - ALL DEPARTMENTS \$180.40

SQ METRO COFFEE COM

SQ METRO COFFEE COM Police Administration FAST FOOD RESTAURANTS-retirement party \$37.95

SQ METRO COFFEE COM - Total For Police Administration \$37.95

SQ METRO COFFEE COM - ALL DEPARTMENTS \$37.95

SQ MY EDUCATIONAL R

SQ MY EDUCATIONAL R Metro Animal Control SCHOOLS AND EDUCATIONAL SERVICES NOT \$224.00

SQ MY EDUCATIONAL R - Total For Metro Animal Control \$224.00

SQ MY EDUCATIONAL R - ALL DEPARTMENTS \$224.00

SQ PEDEN'S INC.

SQ PEDEN'S INC. Hogadon - Operations embroidery \$21.00

SQ PEDEN'S INC. - Total For Hogadon - Operations \$21.00

SQ PEDEN'S INC. Human Resources 2 Retirement Plaques \$90.00

<i>SQ PEDEN'S INC. - Total For Human Resources</i>			<i>\$90.00</i>
SQ PEDEN'S INC.	Ice Arena - Classes	CIA Staff Uniforms	\$186.25
<i>SQ PEDEN'S INC. - Total For Ice Arena - Classes</i>			<i>\$186.25</i>
SQ PEDEN'S INC.	Ice Arena - Operations	CIA Staff Uniforms	\$500.00
<i>SQ PEDEN'S INC. - Total For Ice Arena - Operations</i>			<i>\$500.00</i>
SQ PEDEN'S INC. - ALL DEPARTMENTS			\$797.25

SQ PWP WYOMING

SQ PWP WYOMING	Ice Arena - Concessions	Papa Johns Orders December 2022	\$159.46
<i>SQ PWP WYOMING - Total For Ice Arena - Concessions</i>			<i>\$159.46</i>
SQ PWP WYOMING - ALL DEPARTMENTS			\$159.46

SQ SUMMIT ELECTRIC

SQ SUMMIT ELECTRIC	Buildings & Structures Fund	Electrical Repair for Stuckenhoff - Summit El	\$322.64
<i>SQ SUMMIT ELECTRIC - Total For Buildings & Structures Fund</i>			<i>\$322.64</i>
SQ SUMMIT ELECTRIC	Fire-EMS Operations	Station 1 Electrical Repairs	\$631.74
<i>SQ SUMMIT ELECTRIC - Total For Fire-EMS Operations</i>			<i>\$631.74</i>
SQ SUMMIT ELECTRIC - ALL DEPARTMENTS			\$954.38

STAPLES

STAPLES	Aquatics - Pool Classes	Binders	\$38.97
STAPLES	Aquatics - Pool Classes	LGI Manual	\$266.90
<i>STAPLES - Total For Aquatics - Pool Classes</i>			<i>\$305.87</i>
STAPLES	Balefill - Disposal & Landfill	OFFICE SUPP FOR TEAM LEADS IN BALER BLD	\$170.66
<i>STAPLES - Total For Balefill - Disposal & Landfill</i>			<i>\$170.66</i>
STAPLES	Balefill - Diversion & Special	CALENDAR BOOK FOR COMPOST YARD	\$88.97
<i>STAPLES - Total For Balefill - Diversion & Special</i>			<i>\$88.97</i>
STAPLES	Cemetery	STATIONARY, OFFICE supplies	\$84.93
<i>STAPLES - Total For Cemetery</i>			<i>\$84.93</i>
STAPLES	Golf - Operations	Office Supplies	\$20.98
STAPLES	Golf - Operations	Chairs, pens, markers, calendars, planners	\$499.43
STAPLES	Golf - Operations	Golf Shop Supplies	\$185.82
<i>STAPLES - Total For Golf - Operations</i>			<i>\$706.23</i>

STAPLES	Hogadon - Operations	Office supplies	\$26.98
<i>STAPLES - Total For Hogadon - Operations</i>			<i>\$26.98</i>
STAPLES	Parks - Athletic Maint.	Office chair for sports coordinator	\$202.96
<i>STAPLES - Total For Parks - Athletic Maint.</i>			<i>\$202.96</i>
STAPLES	Parks - Parks Maint.	STATIONARY, OFFICE AND SCHOOL SUPPLY S	\$76.96
<i>STAPLES - Total For Parks - Parks Maint.</i>			<i>\$76.96</i>
STAPLES	Regional Water Operations	1099 Forms for RWS Vendors	\$63.98
<i>STAPLES - Total For Regional Water Operations</i>			<i>\$63.98</i>
STAPLES	Streets	STATIONARY, OFFICE AND SCHOOL SUPPLY S	\$11.50
<i>STAPLES - Total For Streets</i>			<i>\$11.50</i>
STAPLES - ALL DEPARTMENTS			\$1,739.04

STAPLES DIRECT

STAPLES DIRECT	Police Administration	STATIONERY,OFFICE SUPPLIES,PRINTING AN	\$88.91
<i>STAPLES DIRECT - Total For Police Administration</i>			<i>\$88.91</i>
STAPLES DIRECT - ALL DEPARTMENTS			\$88.91

STATE OF WY.

STATE OF WY.	Fire-EMS Training	Background checks on possible new hire/s	\$117.00
STATE OF WY.	Fire-EMS Training	New hire background checks	\$195.00
<i>STATE OF WY. - Total For Fire-EMS Training</i>			<i>\$312.00</i>
STATE OF WY.	Health Insurance Fund	Retiree Subsidy - November 2022	\$18,077.81
<i>STATE OF WY. - Total For Health Insurance Fund</i>			<i>\$18,077.81</i>
STATE OF WY. - ALL DEPARTMENTS			\$18,389.81

STATELINE NO 7 ARCHI

STATELINE NO 7 ARCHI	Capital Projects Fund	Architectural design for City	\$22,875.00
<i>STATELINE NO 7 ARCHI - Total For Capital Projects Fund</i>			<i>\$22,875.00</i>
STATELINE NO 7 ARCHI - ALL DEPARTMENTS			\$22,875.00

STATPACKS

STATPACKS	Fire-EMS Operations	Airway Bags	\$315.00
<i>STATPACKS - Total For Fire-EMS Operations</i>			<i>\$315.00</i>

STATPACKS - ALL DEPARTMENTS \$315.00

STELLAR PROGRAMMING

STELLAR PROGRAMMING Refuse - Commercial Programming & Consulting Service \$1,822.50

STELLAR PROGRAMMING - Total For Refuse - Commercial \$1,822.50

STELLAR PROGRAMMING - ALL DEPARTMENTS \$1,822.50

STERLING

STERLING Human Resources Centralized employee backgroun \$509.25

STERLING - Total For Human Resources \$509.25

STERLING - ALL DEPARTMENTS \$509.25

STRYKER SALES LLC

STRYKER SALES LLC Police Administration Electrode kits & freight \$485.31

STRYKER SALES LLC - Total For Police Administration \$485.31

STRYKER SALES LLC - ALL DEPARTMENTS \$485.31

SUMMIT ELECTRIC LLC.

SUMMIT ELECTRIC LLC. Balefill - Baler Processing Installation of fused disconnect & fuses nort \$1,209.32

SUMMIT ELECTRIC LLC. - Total For Balefill - Baler Processing \$1,209.32

SUMMIT ELECTRIC LLC. Buildings & Structures Fund Troubleshooting two unit heaters \$200.00

SUMMIT ELECTRIC LLC. - Total For Buildings & Structures Fund \$200.00

SUMMIT ELECTRIC LLC. - ALL DEPARTMENTS \$1,409.32

SUMMIT FIRE & SECURI

SUMMIT FIRE & SECURI Buildings & Structures Fund Semi-Annual Inspection \$395.00

SUMMIT FIRE & SECURI - Total For Buildings & Structures Fund \$395.00

SUMMIT FIRE & SECURI Fire-EMS Administration Semi-Annual Inspection Service \$261.00

SUMMIT FIRE & SECURI Fire-EMS Administration Semi-Annual Inspection Service \$250.50

SUMMIT FIRE & SECURI Fire-EMS Administration Semi-Annual Inspection Service \$261.00

SUMMIT FIRE & SECURI - Total For Fire-EMS Administration \$772.50

SUMMIT FIRE & SECURI Fire-EMS Operations Semi-Annual Inspection \$250.50

<i>SUMMIT FIRE & SECURI - Total For Fire-EMS Operations</i>			\$250.50
SUMMIT FIRE & SECURI	Hogadon - Operations	Fire extinguisher maintenance / service	\$495.75
<i>SUMMIT FIRE & SECURI - Total For Hogadon - Operations</i>			\$495.75
SUMMIT FIRE & SECURI	Parks - Parks Maint.	Fire extinguisher inspection shop supplies	\$8.00
<i>SUMMIT FIRE & SECURI - Total For Parks - Parks Maint.</i>			\$8.00
SUMMIT FIRE & SECURI - ALL DEPARTMENTS			\$1,921.75

SUMMIT FIRE AND SECU

SUMMIT FIRE AND SECU	Hogadon - Operations	Fire Equipment Insp	\$708.75
<i>SUMMIT FIRE AND SECU - Total For Hogadon - Operations</i>			\$708.75
SUMMIT FIRE AND SECU - ALL DEPARTMENTS			\$708.75

SURVEYMONK T

SURVEYMONK T	City Manager	Survey Creation Subscription	\$900.00
<i>SURVEYMONK T - Total For City Manager</i>			\$900.00
SURVEYMONK T - ALL DEPARTMENTS			\$900.00

SWI, LLC

SWI, LLC	Risk Management	repair Cemetery fence (hit and run)	\$2,430.00
<i>SWI, LLC - Total For Risk Management</i>			\$2,430.00
SWI, LLC - ALL DEPARTMENTS			\$2,430.00

SWTA TX

SWTA TX	Public Transit - CARES Act	CONFERENCE ATTENDANCE FEE -- MOTOR F	\$500.00
<i>SWTA TX - Total For Public Transit - CARES Act</i>			\$500.00
SWTA TX - ALL DEPARTMENTS			\$500.00

TACO JOHNS 9310

TACO JOHNS 9310	Regional Water Operations	JPB Meeting Lunch - Office Supplies	\$61.05
<i>TACO JOHNS 9310 - Total For Regional Water Operations</i>			\$61.05
TACO JOHNS 9310 - ALL DEPARTMENTS			\$61.05

THATCHER CO.

THATCHER CO.	WWTP Regional Interceptors	Ferrous chloride delivery on 1/13/22.	\$16,706.75
<i>THATCHER CO. - Total For WWTP Regional Interceptors</i>			<i>\$16,706.75</i>
THATCHER CO. - ALL DEPARTMENTS			\$16,706.75

THE ARC OF NATRONA C

THE ARC OF NATRONA C	Capital Projects Fund	1%#16 Funding The Arc of Natro	\$2,916.69
<i>THE ARC OF NATRONA C - Total For Capital Projects Fund</i>			<i>\$2,916.69</i>
THE ARC OF NATRONA C - ALL DEPARTMENTS			\$2,916.69

THE FAMILY CLINIC, L

THE FAMILY CLINIC, L	Public Transit - CARES Act	DOT Physical	\$135.00
<i>THE FAMILY CLINIC, L - Total For Public Transit - CARES Act</i>			<i>\$135.00</i>
THE FAMILY CLINIC, L - ALL DEPARTMENTS			\$135.00

THE HOME DEPOT

THE HOME DEPOT	Buildings & Structures Fund	Rec Center repair supplies - Home Depot	\$55.96
<i>THE HOME DEPOT - Total For Buildings & Structures Fund</i>			<i>\$55.96</i>
THE HOME DEPOT	Refuse - Residential	CRANE TRUCK SUPPLIES	\$127.38
<i>THE HOME DEPOT - Total For Refuse - Residential</i>			<i>\$127.38</i>
THE HOME DEPOT - ALL DEPARTMENTS			\$183.34

THE SOLID WASTE ASSO

THE SOLID WASTE ASSO	Balefill - Disposal & Landfill	Annual Membership Renewal SWANA	\$245.00
<i>THE SOLID WASTE ASSO - Total For Balefill - Disposal & Landfill</i>			<i>\$245.00</i>
THE SOLID WASTE ASSO - ALL DEPARTMENTS			\$245.00

THE UPS STORE

THE UPS STORE	Sewer Wastewater Collection	snee snake shipping for repair	\$161.52
<i>THE UPS STORE - Total For Sewer Wastewater Collection</i>			<i>\$161.52</i>
THE UPS STORE	Water Meters	Returned Meter for Evaluation - Leaking - Po	\$21.03

<i>THE UPS STORE - Total For Water Meters</i>			<i>\$21.03</i>
THE UPS STORE - ALL DEPARTMENTS			\$182.55
 THE WASH LLC			
THE WASH LLC	Police Administration	Car washes	\$3.34
<i>THE WASH LLC - Total For Police Administration</i>			<i>\$3.34</i>
THE WASH LLC - ALL DEPARTMENTS			\$3.34
 TOP OFFICE PRODUCTS			
TOP OFFICE PRODUCTS	City Attorney	Copy Charge - December 2022	\$222.15
<i>TOP OFFICE PRODUCTS - Total For City Attorney</i>			<i>\$222.15</i>
TOP OFFICE PRODUCTS	Fleet Maintenance Fund	Copy Charge - December 2022	\$53.00
<i>TOP OFFICE PRODUCTS - Total For Fleet Maintenance Fund</i>			<i>\$53.00</i>
TOP OFFICE PRODUCTS	Parks - Parks Maint.	Copy Charge - December 2022	\$53.00
<i>TOP OFFICE PRODUCTS - Total For Parks - Parks Maint.</i>			<i>\$53.00</i>
TOP OFFICE PRODUCTS	Public Transit - Operations	Copy charge - December 2022	\$111.51
<i>TOP OFFICE PRODUCTS - Total For Public Transit - Operations</i>			<i>\$111.51</i>
TOP OFFICE PRODUCTS	Streets	Copy Charge - December 2022	\$53.00
<i>TOP OFFICE PRODUCTS - Total For Streets</i>			<i>\$53.00</i>
TOP OFFICE PRODUCTS	Water Distribution	Copy Charges - Dec 22 - Other Materials & Su	\$125.44
<i>TOP OFFICE PRODUCTS - Total For Water Distribution</i>			<i>\$125.44</i>
TOP OFFICE PRODUCTS - ALL DEPARTMENTS			\$618.10
 TRACTOR SUPPLY CO			
TRACTOR SUPPLY CO	Weed & Pest Fund	compressor	\$449.99
<i>TRACTOR SUPPLY CO - Total For Weed & Pest Fund</i>			<i>\$449.99</i>
TRACTOR SUPPLY CO - ALL DEPARTMENTS			\$449.99
 TRAFFIC AND PARKING			
TRAFFIC AND PARKING	Capital Projects Fund	New sign plotter for making signs	\$9,000.00
<i>TRAFFIC AND PARKING - Total For Capital Projects Fund</i>			<i>\$9,000.00</i>
TRAFFIC AND PARKING - ALL DEPARTMENTS			\$9,000.00

TRI STATE OIL RECLAI

TRI STATE OIL RECLAI	Balefill - Diversion & Special	Used oil pickup for recycling	\$100.00
<i>TRI STATE OIL RECLAI - Total For Balefill - Diversion & Special</i>			<i>\$100.00</i>
TRI STATE OIL RECLAI - ALL DEPARTMENTS			\$100.00

TST CITY BREW COFFE

TST CITY BREW COFFE	Police Investigations	EATING PLACES, RESTAURANTS	\$56.55
<i>TST CITY BREW COFFE - Total For Police Investigations</i>			<i>\$56.55</i>
TST CITY BREW COFFE - ALL DEPARTMENTS			\$56.55

ULINE SHIP SUPPLIE

ULINE SHIP SUPPLIE	Aquatics - Operations	Paper Towels	\$136.50
<i>ULINE SHIP SUPPLIE - Total For Aquatics - Operations</i>			<i>\$136.50</i>
ULINE SHIP SUPPLIE - ALL DEPARTMENTS			\$136.50

UNION WIRELESS

UNION WIRELESS	Water Tanks	URCR SCADA & Cell Phone	\$95.32
<i>UNION WIRELESS - Total For Water Tanks</i>			<i>\$95.32</i>
UNION WIRELESS - ALL DEPARTMENTS			\$95.32

UNIVERSITY OF WY.

UNIVERSITY OF WY.	Capital Projects Fund	UW Extension	\$19,802.00
<i>UNIVERSITY OF WY. - Total For Capital Projects Fund</i>			<i>\$19,802.00</i>
UNIVERSITY OF WY.	Metro Animal Shelter	Shipping charges	\$31.31
<i>UNIVERSITY OF WY. - Total For Metro Animal Shelter</i>			<i>\$31.31</i>
UNIVERSITY OF WY. - ALL DEPARTMENTS			\$19,833.31

UPS BILLING CENTER

UPS BILLING CENTER	Regional Water Operations	Shipping to Eurofins for Bromate Testing - Te	\$227.31
<i>UPS BILLING CENTER - Total For Regional Water Operations</i>			<i>\$227.31</i>

UPS BILLING CENTER - ALL DEPARTMENTS

\$227.31

URGENT CARE OF CASPE

URGENT CARE OF CASPE	Public Transit - CARES Act	DOT Physical	\$95.00
<i>URGENT CARE OF CASPE - Total For Public Transit - CARES Act</i>			<i>\$95.00</i>

URGENT CARE OF CASPE - ALL DEPARTMENTS

\$95.00

USPS PO 5715580478

USPS PO 5715580478	Cemetery	POSTAGE STAMPS	\$63.00
<i>USPS PO 5715580478 - Total For Cemetery</i>			<i>\$63.00</i>

USPS PO 5715580478	Ft. Caspar Museum	Postage	\$8.10
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<i>USPS PO 5715580478 - Total For Ft. Caspar Museum</i>			<i>\$8.10</i>
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USPS PO 5715580478 - ALL DEPARTMENTS

\$71.10

USPS PO 5715580945

USPS PO 5715580945	Community Development	Certified Mail for Joe Boster Abatement Issu	\$8.45
<i>USPS PO 5715580945 - Total For Community Development</i>			<i>\$8.45</i>

USPS PO 5715580945	Risk Management	1 Certified Letter Sent	\$8.45
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<i>USPS PO 5715580945 - Total For Risk Management</i>			<i>\$8.45</i>
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USPS PO 5715580945 - ALL DEPARTMENTS

\$16.90

VCN NATRONAREALESTAT

VCN NATRONAREALESTAT	Community Development	GOVERNMENT SERVICES NOT ELSEWHERE CL	\$294.88
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VCN NATRONAREALESTAT	Community Development	GOVERNMENT SERVICES NOT ELSEWHERE CL	\$293.86
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<i>VCN NATRONAREALESTAT - Total For Community Development</i>			<i>\$588.74</i>
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VCN NATRONAREALESTAT - ALL DEPARTMENTS

\$588.74

VCN WYDSHELPDESK

VCN WYDSHELPDESK	Balefill - Diversion & Special	CLASS A TESTING	\$87.50
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<i>VCN WYDSHELPDESK - Total For Balefill - Diversion & Special</i>			<i>\$87.50</i>
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VCN WYDSHELPDESK - ALL DEPARTMENTS

\$87.50

VERIZON WIRELESS

VERIZON WIRELESS	Fire-EMS Administration	Acct #571507176-00002	\$80.02
VERIZON WIRELESS	Fire-EMS Administration	Acct #571507176-00001	\$1,600.40
<i>VERIZON WIRELESS - Total For Fire-EMS Administration</i>			<i>\$1,680.42</i>
VERIZON WIRELESS	Parks - Parks Maint.	Acct #342080735-00001	\$469.63
VERIZON WIRELESS	Parks - Parks Maint.	Acct #342080735-00001	\$526.31
<i>VERIZON WIRELESS - Total For Parks - Parks Maint.</i>			<i>\$995.94</i>
VERIZON WIRELESS	Public Safety Communication	Acct #465552982-00003	\$79.67
VERIZON WIRELESS	Public Safety Communication	Acct #465552982-00010	\$80.02
<i>VERIZON WIRELESS - Total For Public Safety Communications</i>			<i>\$159.69</i>
VERIZON WIRELESS	Sewer Wastewater Collection	Acct #742239432-00002	\$74.69
<i>VERIZON WIRELESS - Total For Sewer Wastewater Collection</i>			<i>\$74.69</i>
VERIZON WIRELESS	Streets	Acct #242152162-00001	\$40.01
<i>VERIZON WIRELESS - Total For Streets</i>			<i>\$40.01</i>
VERIZON WIRELESS - ALL DEPARTMENTS			\$2,950.75

VRC COMPANIES LLC

VRC COMPANIES LLC	Municipal Court	File destruction service	\$60.77
<i>VRC COMPANIES LLC - Total For Municipal Court</i>			<i>\$60.77</i>
VRC COMPANIES LLC - ALL DEPARTMENTS			\$60.77

VZWRLSS IVR VB

VZWRLSS IVR VB	Golf - Operations	cellular service	\$120.03
<i>VZWRLSS IVR VB - Total For Golf - Operations</i>			<i>\$120.03</i>
VZWRLSS IVR VB - ALL DEPARTMENTS			\$120.03

VZWRLSS MY VZ VB P

VZWRLSS MY VZ VB P	Regional Water Operations	WTP Operator Cell Phone	\$67.72
<i>VZWRLSS MY VZ VB P - Total For Regional Water Operations</i>			<i>\$67.72</i>
VZWRLSS MY VZ VB P - ALL DEPARTMENTS			\$67.72

WALGREENS #7601

WALGREENS #7601	Fire-EMS Training	Training Supplies	\$113.94
<i>WALGREENS #7601 - Total For Fire-EMS Training</i>			<i>\$113.94</i>
WALGREENS #7601 - ALL DEPARTMENTS			\$113.94

WALGREENS.COM PHOTO

WALGREENS.COM PHOTO	Fire-EMS Training	Training Supplies	\$47.22
<i>WALGREENS.COM PHOTO - Total For Fire-EMS Training</i>			<i>\$47.22</i>
WALGREENS.COM PHOTO - ALL DEPARTMENTS			\$47.22

WAL-MART #1617

WAL-MART #1617	Balefill - Diversion & Special	SUPPLIES FOR JOSH OFFICE /SPECIAL WASTE	\$11.98
<i>WAL-MART #1617 - Total For Balefill - Diversion & Special</i>			<i>\$11.98</i>
WAL-MART #1617	Buildings & Structures Fund	Custodial Supplies for City Hall - Wal Mart	\$4.66
WAL-MART #1617	Buildings & Structures Fund	Custodial Supply for City Center - Wal Mart	\$44.85
<i>WAL-MART #1617 - Total For Buildings & Structures Fund</i>			<i>\$49.51</i>
WAL-MART #1617	City Council	Bottled water and lemonade for Council orie	\$16.12
<i>WAL-MART #1617 - Total For City Council</i>			<i>\$16.12</i>
WAL-MART #1617	Refuse - Commercial	VELCRO STRIPS	\$23.94
<i>WAL-MART #1617 - Total For Refuse - Commercial</i>			<i>\$23.94</i>
WAL-MART #1617	Refuse - Residential	SUPPLIES FOR JOSH OFFICE /SPECIAL WASTE	\$21.94
<i>WAL-MART #1617 - Total For Refuse - Residential</i>			<i>\$21.94</i>
WAL-MART #1617 - ALL DEPARTMENTS			\$123.49

WAL-MART #3778

WAL-MART #3778	Balefill - Diversion & Special	GROCERY STORES, SUPERMARKETS	(\$11.22)
WAL-MART #3778	Balefill - Diversion & Special	VELCO STRIPS	\$9.94
<i>WAL-MART #3778 - Total For Balefill - Diversion & Special</i>			<i>(\$1.28)</i>
WAL-MART #3778	Hogadon - Operations	Batteries	\$37.08
<i>WAL-MART #3778 - Total For Hogadon - Operations</i>			<i>\$37.08</i>
WAL-MART #3778	Police Investigations	GROCERY STORES, SUPERMARKETS	\$53.38
<i>WAL-MART #3778 - Total For Police Investigations</i>			<i>\$53.38</i>
WAL-MART #3778	Regional Water Operations	JPB Meeting Dessert, Sauces, Diet Coke, & a	\$28.19
<i>WAL-MART #3778 - Total For Regional Water Operations</i>			<i>\$28.19</i>

WAL-MART #3778 - ALL DEPARTMENTS \$117.37

WEAR PARTS INC

WEAR PARTS INC Sewer Wastewater Collection force main fittings \$390.53

WEAR PARTS INC Sewer Wastewater Collection fittings for backflow valve \$129.44

WEAR PARTS INC - Total For Sewer Wastewater Collection \$519.97

WEAR PARTS INC WWTP Operations Nuts and bolts \$32.71

WEAR PARTS INC - Total For WWTP Operations \$32.71

WEAR PARTS INC - ALL DEPARTMENTS \$552.68

WELLBORN SULLIVAN ME

WELLBORN SULLIVAN ME Property Insurance Fund Confidential legal or medical matters \$3,987.50

WELLBORN SULLIVAN ME - Total For Property Insurance Fund \$3,987.50

WELLBORN SULLIVAN ME - ALL DEPARTMENTS \$3,987.50

WEST PLAINS ENGINEER

WEST PLAINS ENGINEER Capital Projects Fund Engineering For Work \$2,900.00

WEST PLAINS ENGINEER - Total For Capital Projects Fund \$2,900.00

WEST PLAINS ENGINEER Sewer Wastewater Collection CPU Generator Replacements (21 \$525.00

WEST PLAINS ENGINEER - Total For Sewer Wastewater Collection \$525.00

WEST PLAINS ENGINEER WWTP Operations CPU Generator Replacements (21 \$25.01

WEST PLAINS ENGINEER - Total For WWTP Operations \$25.01

WEST PLAINS ENGINEER WWTP Regional Interceptors CPU Generator Replacements (21 \$199.99

WEST PLAINS ENGINEER - Total For WWTP Regional Interceptors \$199.99

WEST PLAINS ENGINEER - ALL DEPARTMENTS \$3,650.00

WEST PUBLISHING CORP

WEST PUBLISHING CORP City Attorney Library Plan Charges \$144.68

WEST PUBLISHING CORP - Total For City Attorney \$144.68

WEST PUBLISHING CORP - ALL DEPARTMENTS \$144.68

WESTERN SIGN & DESIG

WESTERN SIGN & DESIG	Police Administration	Installation & refacing of sign	\$130.70
WESTERN SIGN & DESIG	Police Administration	Door sign installation	\$131.41
<i>WESTERN SIGN & DESIG - Total For Police Administration</i>			<i>\$262.11</i>
WESTERN SIGN & DESIG - ALL DEPARTMENTS			\$262.11

WESTERN STATES FIRE

WESTERN STATES FIRE	Fire-EMS Operations	Fire sprinkler replacement	\$620.00
<i>WESTERN STATES FIRE - Total For Fire-EMS Operations</i>			<i>\$620.00</i>
WESTERN STATES FIRE - ALL DEPARTMENTS			\$620.00

WESTERN WATER CONSUL

WESTERN WATER CONSUL	Capital Projects Fund	WWC Engineering Enhancements f	\$2,215.00
WESTERN WATER CONSUL	Capital Projects Fund	College Drive Improvements	\$3,800.70
<i>WESTERN WATER CONSUL - Total For Capital Projects Fund</i>			<i>\$6,015.70</i>
WESTERN WATER CONSUL	Water Distribution	Poplar-CYtoCollins Design Wate	\$3,706.00
<i>WESTERN WATER CONSUL - Total For Water Distribution</i>			<i>\$3,706.00</i>
WESTERN WATER CONSUL - ALL DEPARTMENTS			\$9,721.70

WESTERN WYOMING LOCK

WESTERN WYOMING LOCK	Buildings & Structures Fund	BAS Shop Supplies - Western Wyo Lock	\$2.95
<i>WESTERN WYOMING LOCK - Total For Buildings & Structures Fund</i>			<i>\$2.95</i>
WESTERN WYOMING LOCK - ALL DEPARTMENTS			\$2.95

WESTLAND PARK-RED BU

WESTLAND PARK-RED BU	Sewer Fund	Retail Sewer Revenue/201 Sewer Billing/Ad	\$3,891.00
WESTLAND PARK-RED BU	Sewer Fund	Retail Sewer Revenue/201 Sewer Billing/Ad	(\$389.10)
<i>WESTLAND PARK-RED BU - Total For Sewer Fund</i>			<i>\$3,501.90</i>
WESTLAND PARK-RED BU	WWTP Revenue and Transfer	Retail Sewer Revenue/201 Sewer Billing/Ad	(\$1,493.46)
<i>WESTLAND PARK-RED BU - Total For WWTP Revenue and Transfers</i>			<i>(\$1,493.46)</i>
WESTLAND PARK-RED BU - ALL DEPARTMENTS			\$2,008.44

WLC ENGINEERING - SU

WLC ENGINEERING - SU	Capital Projects Fund	Consultant: Westridge Addition	\$27,892.73
<i>WLC ENGINEERING - SU - Total For Capital Projects Fund</i>			\$27,892.73
WLC ENGINEERING - SU	Engineering	Surveying services	\$145.00
<i>WLC ENGINEERING - SU - Total For Engineering</i>			\$145.00
WLC ENGINEERING - SU - ALL DEPARTMENTS			\$28,037.73

WORDPRESS YCZQN1N2M0

WORDPRESS YCZQN1N2M0	Police Administration	COMPUTER AND DATA PROCESSING SERVICE	\$300.00
<i>WORDPRESS YCZQN1N2M0 - Total For Police Administration</i>			\$300.00
WORDPRESS YCZQN1N2M0 - ALL DEPARTMENTS			\$300.00

WY. ASSOC. OF MUNICI

WY. ASSOC. OF MUNICI	City Council	WAM Winter Conference Reception	\$50.00
<i>WY. ASSOC. OF MUNICI - Total For City Council</i>			\$50.00
WY. ASSOC. OF MUNICI - ALL DEPARTMENTS			\$50.00

WY. MACHINERY CO.

WY. MACHINERY CO.	Balefill - Disposal & Landfill	Equipment repair 141501 landfill loader 201	\$1,908.80
<i>WY. MACHINERY CO. - Total For Balefill - Disposal & Landfill</i>			\$1,908.80
WY. MACHINERY CO.	Fleet Maintenance Fund	70773 Equipment repair	\$697.66
<i>WY. MACHINERY CO. - Total For Fleet Maintenance Fund</i>			\$697.66
WY. MACHINERY CO.	Refuse - Recycling	FORKLIFT RENTAL@ MRF	\$1,256.25
<i>WY. MACHINERY CO. - Total For Refuse - Recycling</i>			\$1,256.25
WY. MACHINERY CO. - ALL DEPARTMENTS			\$3,862.71

WY. STATE FIREMEN'S

WY. STATE FIREMEN'S	Fire-EMS Administration	2023 Annual Dues	\$75.00
<i>WY. STATE FIREMEN'S - Total For Fire-EMS Administration</i>			\$75.00
WY. STATE FIREMEN'S - ALL DEPARTMENTS			\$75.00

WY. WATER DEVELOPMEN

WY. WATER DEVELOPMEN	Water Tanks	Purchase Water Amount	\$10,850.00
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WY. WATER DEVELOPMEN - Total For Water Tanks	\$10,850.00
WY. WATER DEVELOPMEN - ALL DEPARTMENTS	\$10,850.00

WY. WATER QUALITY &

WY. WATER QUALITY & Sewer Wastewater Collection Membership dues	\$60.00
WY. WATER QUALITY & - Total For Sewer Wastewater Collection	\$60.00
WY. WATER QUALITY & WWTP Operations Membership dues	\$330.00
WY. WATER QUALITY & - Total For WWTP Operations	\$330.00
WY. WATER QUALITY & - ALL DEPARTMENTS	\$390.00

WY. WORKERS COMPENSA

WY. WORKERS COMPENSA Cemetery Unemployment 4Q (Oct-Dec) Quarter Stmt -	\$105.89
WY. WORKERS COMPENSA - Total For Cemetery	\$105.89
WY. WORKERS COMPENSA Ft. Caspar Museum Unemployment 4Q (Oct-Dec) Quarter Stmt -	\$72.66
WY. WORKERS COMPENSA - Total For Ft. Caspar Museum	\$72.66
WY. WORKERS COMPENSA Parks - Athletic Maint. Unemployment 4Q (Oct-Dec) Quarter Stmt -	\$105.89
WY. WORKERS COMPENSA - Total For Parks - Athletic Maint.	\$105.89
WY. WORKERS COMPENSA Rec Center - Classes Unemployment 4Q (Oct-Dec) Quarter Stmt -	\$211.78
WY. WORKERS COMPENSA - Total For Rec Center - Classes	\$211.78
WY. WORKERS COMPENSA - ALL DEPARTMENTS	\$496.22

WYOMING FIRST AID &

WYOMING FIRST AID & Balefill - Disposal & Landfill First aid supplies	\$110.94
WYOMING FIRST AID & - Total For Balefill - Disposal & Landfill	\$110.94
WYOMING FIRST AID & Balefill - Diversion & Special First aid supplies	\$25.25
WYOMING FIRST AID & - Total For Balefill - Diversion & Special	\$25.25
WYOMING FIRST AID & Police Administration First Aid Supplies	\$116.89
WYOMING FIRST AID & - Total For Police Administration	\$116.89
WYOMING FIRST AID & Refuse - Residential First aid supplies	\$47.18
WYOMING FIRST AID & - Total For Refuse - Residential	\$47.18
WYOMING FIRST AID & - ALL DEPARTMENTS	\$300.26

WYOMING FOOD BANK OF

WYOMING FOOD BANK OF	Capital Projects Fund	1%#16 Funding WY Food Bank of	\$3,750.00
WYOMING FOOD BANK OF	Capital Projects Fund	1%#16 Funding WY Food Bank of	\$1,250.00
<i>WYOMING FOOD BANK OF - Total For Capital Projects Fund</i>			<i>\$5,000.00</i>
WYOMING FOOD BANK OF - ALL DEPARTMENTS			\$5,000.00

YOUTH CRISIS CENTER

YOUTH CRISIS CENTER	Capital Projects Fund	1%#16 Funding Youth Crisis Cen	\$17,452.50
<i>YOUTH CRISIS CENTER - Total For Capital Projects Fund</i>			<i>\$17,452.50</i>
YOUTH CRISIS CENTER - ALL DEPARTMENTS			\$17,452.50

ZUPPLER ONL FOODORDE

ZUPPLER ONL FOODORDE	City Council	EATING PLACES, RESTAURANTS	\$301.35
<i>ZUPPLER ONL FOODORDE - Total For City Council</i>			<i>\$301.35</i>
ZUPPLER ONL FOODORDE - ALL DEPARTMENTS			\$301.35

CITYWIDE BILLS AND CLAIMS TOTAL **\$5,058,840.08**

I certify, under penalty of perjury, that this listing of vouchers and the items included therein for payment are correct and just in every respect.

SUBMITTED BY (Finance Dir) _____ DATE _____

DULY AUDITED BY (City Manager) _____ DATE _____

APPROVED BY (Mayor) _____ DATE _____

CITY of CASPER, WYOMING
 BILLS and CLAIMS ADDENDUM
 Council Meeting
 02/07/23

Additional Accounts Payable

01/12/23

Prewrits - Sales Tax & Payroll Vendor

State of Wyo - Dept. of Revenue - Sales tax	606.96
State of Wyo Dept of Admin & Info - State of Wyo sponsored insurance plans	867,636.01
	868,242.97

01/26/23

Prewrits - Payroll Vendors & Petty Cash

American Heritage Life Insurance Company (Allstate)	3,717.03
Continental American Insurance Company (Aflac)	529.38
First Interstate Bank - Petty Cash (Police Dept)	800.00
NCPERS Group Life Insurance	656.00
Wyo Dept of Workforce Services	72,882.55
	78,584.96

Total Additional AP \$ 946,827.93

January 24, 2023

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Fleur Tremel, Assistant to the City Manager/City Clerk *FT*
Carla Mills-Laatsch, Licensing Specialist *CMJ*

SUBJECT: Establish February 21, 2023 as the Public Hearing Date for a New Special Malt Beverage Permit No. 1 for Spuds Baseball Club, LLC, d/b/a Spuds Baseball, Located at 330 Kati Lane.

Meeting Type & Date
Regular Council Meeting
February 7, 2023

Action type
Establish Public Hearing
Minute Action

Recommendation
That Council, by minute action, establish February 21, 2023 as the public hearing date for a new special malt beverage permit No. 1 for Spuds Baseball Club, LLC, d/b/a Spuds Baseball, located at 330 Kati Lane.

Summary
An application has been received requesting a new special malt beverage permit No. 1 for Spuds Baseball Club, LLC, d/b/a Spuds Baseball, located at 330 Kati Lane.

In August of 2021, under the Casper Municipal Code, the requirements for special malt beverage permits changed making it less restrictive for qualifying entities to qualify.

The qualifications are as follows;

§5.08.130 Special malt beverage permit; public auditoriums, civic centers or event centers.

- A. Special malt beverage permits are authorized pursuant to the following:
1. Public auditoriums, civic centers and events centers meeting the qualifications of this section may be licensed by the city council under special malt beverage permits.
 2. The permits may limit where the malt beverages may be sold and consumed.
 3. To qualify for a special malt beverage permit an applicant must meet the following requirements:
 - a. The applicant must be a responsible person or organization;

- b. The public auditorium, civic center or events center shall be owned by the city, county, the state, or the DDA which has an attendance capacity for no less than four hundred persons and is used for public gatherings;
 - c. The person or organization applying for an operating permit, if not the owner of the public auditorium, civic center, or events center, must hold a written agreement with the owner of the public auditorium, civic center or events center, giving said applicant the right to sell concessions within the building or location for either daily use or for the license year (April 1 to March 31 for which the application is made.)
4. No person or organization holding a special malt beverage permit shall sell any alcoholic liquor other than malt beverages on the premises or location described on the permit, nor shall any malt beverage be sold for consumption off the premises or outside the location authorized by the permit. It shall be an obligation and a responsibility of the holder of the permit to see that no sales are made to any person under the age of twenty-one years and there be no violations of this chapter.
 5. An annual permit authorized by this section shall be issued after a hearing on the application, and the license fee of one thousand dollars shall be payable annually in advance. Daily permits may be issued by the city clerk's office, subject to the requirements of this section; the fee for a daily permit shall be fifty dollars.
 6. The permits shall be subject to such rules and regulations as may be established by the city council.

This permit will be located at Mike Lansing Field and hosts public baseball games. The City of Casper owns Mike Lansing Field and the seating capacity is 2,500. This applicant meets all the requirements for obtaining a Special Malt Beverage permit.

If approved, this license would be effective April 1, 2023. This will be the second Special Malt Beverage permit issued by the City of Casper.

The State of Wyoming Liquor Division will duly review the application. The City of Casper Fire-EMS Department, City of Casper Community Development Department, and Natrona County Health Department will review this business and address to ensure compliance with local codes and ordinances.

As required by Municipal Code §05.08.070, a notice will be published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it will be advertised on the City's website (www.casperwy.gov).

Financial Considerations

If approved, the City of Casper will receive \$1,000.00.

Oversight/Project Responsibility

Carla Mills-Laatsch, Licensing Specialist

Attachments

None

January 25, 2023

MEMO TO: City Council
J. Carter Napier, City Manager *JCN*

FROM: Jacqueline Brown, Deputy City Attorney *JB*
Eric Nelson, City Attorney *EN*

SUBJECT: An Ordinance Amending Casper Municipal Code Chapter 1.04 - General Provisions.

Meeting Type & Date:

Regular Council Meeting
February 7, 2023

Action type:

Establish a Public Hearing to be held on February 21, 2023, regarding An Ordinance Amending Casper Municipal Code Chapter 1.04 - General Provisions.

Recommendation:

That City Council establish the Public Hearing, regarding the above referenced ordinance, to be held on February 21, 2023.

Summary:

At the Council's Pre-Meeting held on January 17, 2023, Council discussed a preference for using the word "councilor" in the code. Council did provide a thumbs up to make the word "councilor" the preference when addressing individual councilors. Several of the ordinances used various terms to describe council member(s). Staff is recommending an amendment to City Ordinance 1.04.020(3) the definition of "city council" or "council".

The City Attorney's Office also became aware that Wyoming Rules of Criminal Procedure as well as other court rules of procedure and/or statutes regarding procedures are referenced in certain ordinances. Staff is recommending that the various statutes and/or court rules of procedure be located under the General Provisions section of the City Ordinance; hence the recommendation for the adoption of the new section 1.04.025.

Financial Considerations:

Publishing costs.

Oversight/Project Responsibility

Jacqueline Brown, Deputy City Attorney

Attachments

Proposed Ordinance

ORDINANCE NO.

AN ORDINANCE AMENDING CASPER MUNICIPAL CODE
CHAPTER 1.04 - GENERAL PROVISIONS.

WHEREAS, the governing body of the City of Casper has the authority granted by Wyoming State Statute §5-6-106 Procedure generally; additional rules may be provided by ordinance; and Wyoming Statutes §15-1-103(a)(xviii), xvi(C) and (xli) to adopt ordinances and resolutions necessary to protect the health, safety and welfare of the City and of its citizenry; and,

WHEREAS, the governing body of the City of Casper may perform acts authorized by the powers granted by the state in relation to the concerns of the city; and,

WHEREAS, the governing body of the City of Casper, Wyoming desires to amend Chapter 1.04 of the Casper Municipal Code to update the General Provisions referenced therein.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that Chapter 1.04 is amended and shall be codified as follows:

1.04.010 How code designated and cited.

The ordinances and resolutions embraced in this chapter and the following chapters and sections shall constitute and be designated as "The Code of the City of Casper, Wyoming," and may be so cited. The code may also be cited as the "Casper Municipal Code."

1.04.020 Definitions and interpretation of language.

In the construction of this code and of all ordinances and resolutions of the city, the following definitions and rules of construction shall be observed, unless they are inconsistent with the manifest intent of the city council or the context clearly requires otherwise:

1. Bond. When a bond is required, an undertaking in writing shall be sufficient.
2. "City" means the city of Casper, in the county of Natrona, in the state of Wyoming.
3. "City council" or "council" means the city council of the city of Casper, Wyoming. **The words council member, public member, public official, council person, councilor, councilman, councilwoman, councilmen, and councilwomen are all synonymous with each other and reference the member(s) of the council. The preferred reference for individual council members is councilor.**
4. "City manager" means the city manager of the city of Casper, Wyoming.
5. Computation of Time. The time within which an act is to be done shall be computed by excluding the first and including the last day; and if the last day is Sunday, that day shall be excluded.
6. "County" means the county of Natrona, in the state of Wyoming.

7. Gender. Words importing the masculine gender include the feminine and neuter.
8. "In the city" means and includes any territory within the corporate limits of the city of Casper, Wyoming, and the police jurisdiction thereof, and any other territory over which regulatory power has been conferred on the city by general or specific act, except as otherwise specified.
9. Joint Authority. All words giving a joint authority to three or more persons or officers shall be construed as giving such authority to a majority of such persons or officers.
10. "Month" means a calendar month.
11. Number. Words used in the singular include the plural and words used in the plural include the singular.
12. Oath. The word "oath" means and includes an affirmation in all cases in which, by law, an affirmation may be substituted for an oath, and in such cases the words "swear" and "sworn" are equivalent to the words "affirm" and "affirmed."
13. Or, And. The word "or" may be read as "and," and the word "and" as "or," where the sense requires it.
14. "Owner," applied to a building or land, means and includes not only the owner of the whole, but any part owner, joint owner, tenant in common or joint tenant of the whole or a part of such building or land, and shall include any agent of such owner, and where such owner is a body corporate, it shall include the managing agent or officer within the city.
15. "Person" means and includes a firm, partnership, association of persons, corporation, organization or any other group acting as a unit, as well as an individual.
16. "Personal property" means and includes every species of property, except real property.
17. Preceding, Following. The words "preceding" and "following" mean next before and next after, respectively.
18. "Property" means and includes real, personal and mixed property.
19. "Real property" means and includes lands, tenements and hereditaments.
20. Shall, May. The word "shall" is mandatory and "may" is permissive.
21. "Sidewalk" means any portion of a street between the curblineline and the adjacent property line intended for the use of pedestrians.
22. "Signature" or "subscription" means a mark when the person cannot write, when his name is written near such mark and is witnessed by a person who writes his own name as a witness.
23. "State" means the state of Wyoming.
24. "Street" means and includes public streets, avenues, boulevards, highways, roads, alleys, lanes, viaducts, bridges and the approaches thereto and all other public thoroughfares in the city.
25. "Tenant" and "occupant," applied to a building or land, mean any person who occupies the whole or a part of such building or land, whether alone or with others.

26. Time. Words used in the past or present tense include the future as well as the past and present.
27. Writing, Written. The words "writing" and "written" mean and include typewriting, printing on paper and any other mode of representing words and letters.
28. "Year" means a calendar year.

1.04.025 Procedures adopted

The Wyoming Rules of Civil Procedure; the Wyoming Rules of Criminal Procedure; the Wyoming Rules Governing Access to Court Records; The Wyoming Rules Governing Redactions from Court Records; the Wyoming Rules of Evidence, the Wyoming Rules of Appellate Procedure; the Rules and Fees and Costs for Municipal Courts, Sections 7-2-101 to 7-2-107 inclusive, of the Wyoming Statutes, as they may be amended from time to time, except as provided below, are adopted by reference and incorporated in this section as part of this section as fully as if completely set out in full herein except the following section of Wyoming Statute Section 7-2-105(s) shall be amended to read as follows:

Section 7-2-105(s): Whoever willfully or maliciously destroys, alters, conceals or tampers with evidence that is required to be preserved under subsection (r) of this section with the intent to impair the integrity of that evidence, to prevent that evidence from being subjected to DNA testing or to prevent the production or use of that evidence in an official proceeding shall upon conviction be subject to a fine of not more than ~~ten thousand dollars (\$10,000.00)~~, seven hundred and fifty dollars (\$750.00), ~~imprisonment for not more than five (5) years~~ one hundred and eighty (180) days, or both.

1.04.030 Continuation of regulations.

The provisions appearing in this code, so far as they are the same as the code and ordinances and resolutions existing at the time of the adoption of this code, shall be considered as a continuation thereof and not as new enactments.

1.04.040 Catchlines of sections.

The catchlines of the sections of this code printed in boldface type are intended as mere catchwords to indicate the contents of the sections and shall not be deemed or taken to be titles of such sections, nor as any part of any section, nor unless expressly so provided, shall they be so deemed when any section, including its catchline, is amended or reenacted.

1.04.050 Repeals shall not revive any ordinance.

When any ordinance repealing a former ordinance, clause or provision shall be itself repealed, such repeal shall not be construed to revive such former ordinance, clause or provision, unless it shall therein be so expressly provided.

1.04.060 Constitutionality.

If for any reason any part, section, subsection, sentence, clause or phrase of this code, or the application thereof to any person or circumstance, is declared to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this code.

1.04.070 Violations—Aiding and abetting.

Every person who commits, attempts to commit, conspires to commit, or aids or abets in the commission of any act declared in the code of the city to be a crime, whether individually or in connection with one or more persons or as a principal agent or accessory, shall be guilty of such offense, and every person who falsely, fraudulently, forcibly or wilfully induces, causes, coerces, requires, permits or directs another to violate any provision of the code of the city is likewise guilty of such offense.

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PASSED on 1st reading the ____ day of _____, 2023.

PASSED on 2nd reading the ____ day of _____, 2023.

PASSED, APPROVED, AND ADOPTED on third and final reading the _____ day of _____, 2023.

APPROVED AS TO FORM:

ATTEST:


CITY OF CASPER, WYOMING
A Municipal Corporation


Fleur Tremel
City Clerk

Bruce Knell
Mayor

DRAFT

January 12, 2023

MEMO TO: J. Carter Napier, City Manager 

FROM: Liz Becher, Community Development Director 

SUBJECT: Public Hearing for the Ordinance Amending Chapter 17.08 of the Casper Municipal Code pertaining to the definition of flag lots for residential properties.

Meeting Type & Date:
Regular Council Meeting, February 7, 2023

Action Type:
First reading of an Ordinance, and Public Hearing

Recommendation:
That Council, by Ordinance, approve amending Chapter 17.08 of the Casper Municipal Code pertaining to the definition of flag lots.

Summary:
Section 17.08.010 of the Municipal Code requires the “flagpole” portion of a “flag lot” to be a minimum of twenty-four (24) feet in width for both commercial and residential lots, which was originally based on the width of a two-way, commercial drive aisle consisting of two (2), twelve (12) foot wide lanes. Residential properties do not require two (2) independent aisles for ingress and egress, and can function adequately with a single, twelve (12) foot wide lane. Amending the definition of “flagpole” found in the Municipal Code to reduce the necessary size of the flagpole portion of residential flag lots to a minimum of twelve (12) feet would be consistent with the requirements for residential properties ingress and egress.

At a work session held on January 10, 2023, the City Council provided direction to move forward with the Ordinance amendment with the added stipulation that it be revised to state the twelve (12) foot minimum width would only pertain to single-unit, residential properties in the R-1 (Residential Estate) and R-2 (One Unit Residential) zoning districts throughout the City of Casper.

Financial Considerations:
Not applicable

Oversight/Project Responsibility:
Community Development Department – Planning Division

Attachments:
Ordinance

ORDINANCE NO. 2-23

AN ORDINANCE AMENDING CHAPTER 17.08 OF THE
CASPER MUNICIPAL CODE PERTAINING TO THE
DEFINITION OF FLAG LOTS

WHEREAS, in order to prevent landlocked parcels, Section 16.16.020 of the Casper Municipal Code requires that all platted lots have frontage on a public street; and,

WHEREAS, a “flag lot” is a lot configured, or shaped like a flag and pole, the purpose of which is for the “pole” portion of the flag lot to provide access to a public street for properties that sit back away from the street, often behind other lots that could block legal access to the parcel; and,

WHEREAS, based on the definition of “Flagpole,” in reference to a “flag lot,” found in Section 17.08.010 of the Municipal Code, the flagpole portion of a flag lot is required to be a minimum of twenty-four (24) feet in width, which was originally based on the width of a two-way, commercial drive aisle consisting of two (2), twelve (12) foot wide lanes; and,

WHEREAS, residential properties do not require two (2) independent aisles for ingress and egress, and can function adequately with a single, twelve (12) foot wide driveway; and,

WHEREAS, it is the desire of the Casper City Council to amend the definition of “flagpole” found in Chapter 17.08 of the Municipal Code to reduce the necessary size of the flagpole portion of residential flag lots to a minimum of twelve (12) feet.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING;

SECTION 1:

That the definition of “Flagpole” found in Section 17.08.010 of the Casper Municipal Code is hereby amended to read as follows:

“Flagpole” in reference to a “flag lot,” means a strip of land, a minimum of twenty-four feet in width, connecting the widest area of a “flag lot” to the public right-of-way, and may be used as the means of access. **THE MINIMUM WIDTH OF A FLAGPOLE FOR SINGLE-UNIT, RESIDENTIAL PROPERTIES IN THE R-1 (RESIDENTIAL ESTATE) AND R-2 (ONE UNIT RESIDENTIAL) ZONING DISTRICTS, IS TWELVE FEET.**

SECTION 2:

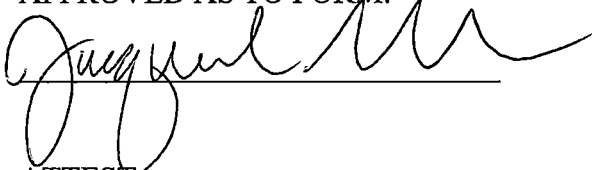
This ordinance shall be in full force and effect from and after passage on three readings and publication pursuant to law.

PASSED on 1st reading the ____ day of _____, 202__.

PASSED on 2nd reading the ____ day of _____, 202__.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the day of _____, 202__.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Bruce Knell
Mayor

January 12, 2023

MEMO TO: J. Carter Napier, City Manager *JCN*
FROM: Liz Becher, Community Development Director *LB*
SUBJECT: Public Hearing for the Ordinance Amending Chapter 17.56 of the Casper Municipal Code to reduce the minimum front yard setback requirement in the PH (Park Historic) zoning district.

Meeting Type & Date:
Regular Council Meeting, February 7, 2023

Action Type:
First reading of an Ordinance, and Public Hearing

Recommendation:
That Council, by Ordinance, approve amending Chapter 17.56 of the Casper Municipal Code to reduce the minimum front yard setback requirement in the PH (Park Historic) zoning district.

Summary:
Section 17.56.030 of the Municipal Code requires minimum front-yard setback in the PH (Park Historic) zoning district be thirty feet (30'). At their December 8, 2022 meeting, the City of Casper Planning and Zoning Commission recommended a proposed Municipal Code text amendment to reduce the minimum front-yard setback requirement in the PH (Park Historic) zoning district from thirty feet (30') to fifteen feet (15'). It was determined that such reduction would not adversely affect the health or safety of the public, would provide adequate room along property frontages for the extension of necessary utilities, and would increase the usable area of publicly-owned properties throughout the City of Casper.

At a work session held on January 10, 2023, the City Council provided direction to move forward with the Ordinance amendment.

Financial Considerations:
Not applicable

Oversight/Project Responsibility:
Community Development Department – Planning Division

Attachments:
Ordinance

ORDINANCE NO. 3-23

AN ORDINANCE AMENDING SECTION 17.56.030 OF THE CASPER MUNICIPAL CODE TO REDUCE THE MINIMUM FRONT YARD SETBACK REQUIREMENT IN THE PH (PARK HISTORIC) ZONING DISTRICT

WHEREAS, the City of Casper Planning and Zoning Commission recommended a proposed Municipal Code text amendment to reduce the minimum front-yard setback requirement in the PH (Park Historic) zoning district from thirty feet (30') to fifteen feet (15') following their December 8, 2022 meeting; and,

WHEREAS, a reduction in the minimum front-yard setback requirement from thirty feet (30') to fifteen feet (15') will not adversely affect the health or safety of the public, and will provide adequate room along property frontages for the extension of necessary utilities; and,

WHEREAS, a reduction in the minimum front-yard setback will increase the usable area of publicly-owned properties throughout the City of Casper; and,

WHEREAS, it is the desire of the Casper City Council to amend Section 17.56.030 of the Casper Municipal Code to reduce the minimum front-yard setback in the PH (Park Historic) zoning district from thirty feet (30') to fifteen feet (15'), as recommended by the Planning and Zoning Commission.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING;

SECTION 1:

That Section 17.56.030(A)(1) of the Casper Municipal Code is hereby amended to reduce the minimum front-yard setback in the PH (Park Historic) zoning district, to read as follows:

A. Yard Requirements.

1. ~~Other than schools~~, no building shall be located less than ~~thirty~~ **FIFTEEN** feet from the right-of-way of any public road.

SECTION 2:

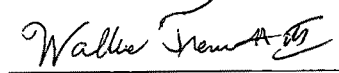
This ordinance shall be in full force and effect from and after passage on three readings and publication pursuant to law.

PASSED on 1st reading the ____ day of _____, 202__.

PASSED on 2nd reading the ____ day of _____, 202__.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the
day of _____, 202__.

APPROVED AS TO FORM:



ATTEST:

Fleur Tremel
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Mayor

ORDINANCE NO. 1-23

AN ORDINANCE APPROVING A ZONE CHANGE OF THREE (3) LOTS LOCATED AT 1231, 1235 AND 1241 SOUTH WASHINGTON STREET, LOTS 294, 295 AND 296, KENWOOD ADDITION SUBDIVISION IN THE CITY OF CASPER, WYOMING.

WHEREAS, an application has been made to rezone all of the above described lots from zoning classification R-2 (One Unit Residential) to R-3 (One to Four Unit Residential); and,

WHEREAS, after a public hearing on December 8, 2022, the City of Casper Planning and Zoning Commission passed a motion recommending that City Council approve the zone change request; and,

WHEREAS, the governing body of the City of Casper finds that the above described zone change should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

Lots 294, 295 and 296, Kenwood Addition, more commonly known as 1231, 1235 and 1241 South Washington Street, are hereby rezoned from zoning classification, R-2 (One Unit Residential) to R-3 (One to Four Unit Residential).

SECTION 2:

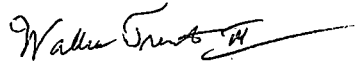
This ordinance shall be in full force and effect from and after passage on three readings and publication pursuant to law.

PASSED on 1st reading the 17th day of January, 2023.

PASSED on 2nd reading the ____ day of _____, 2023.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the ____ day of _____ 2023.

APPROVED AS TO FORM:



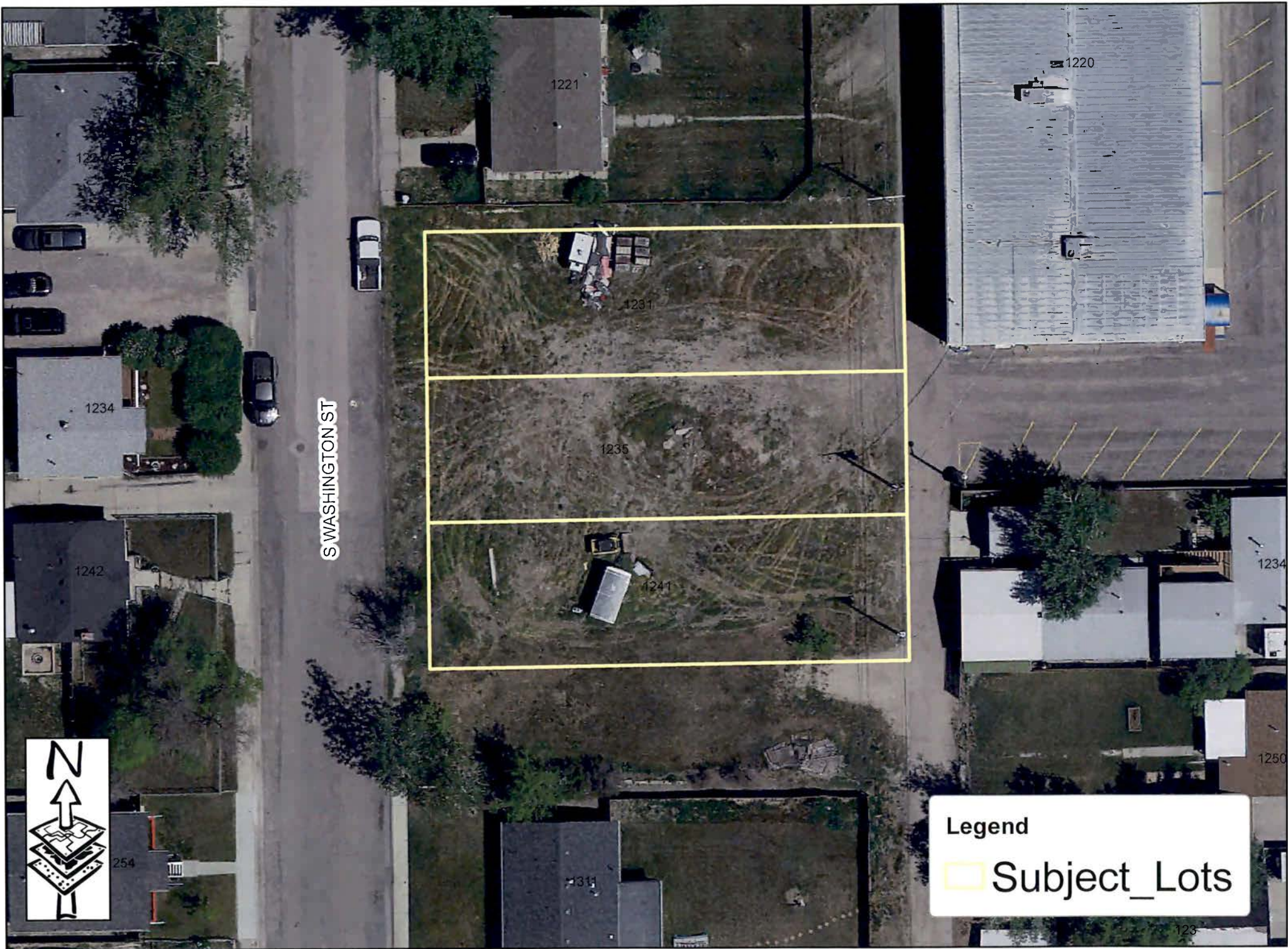
ATTEST:

Fleur Tremel
City Clerk

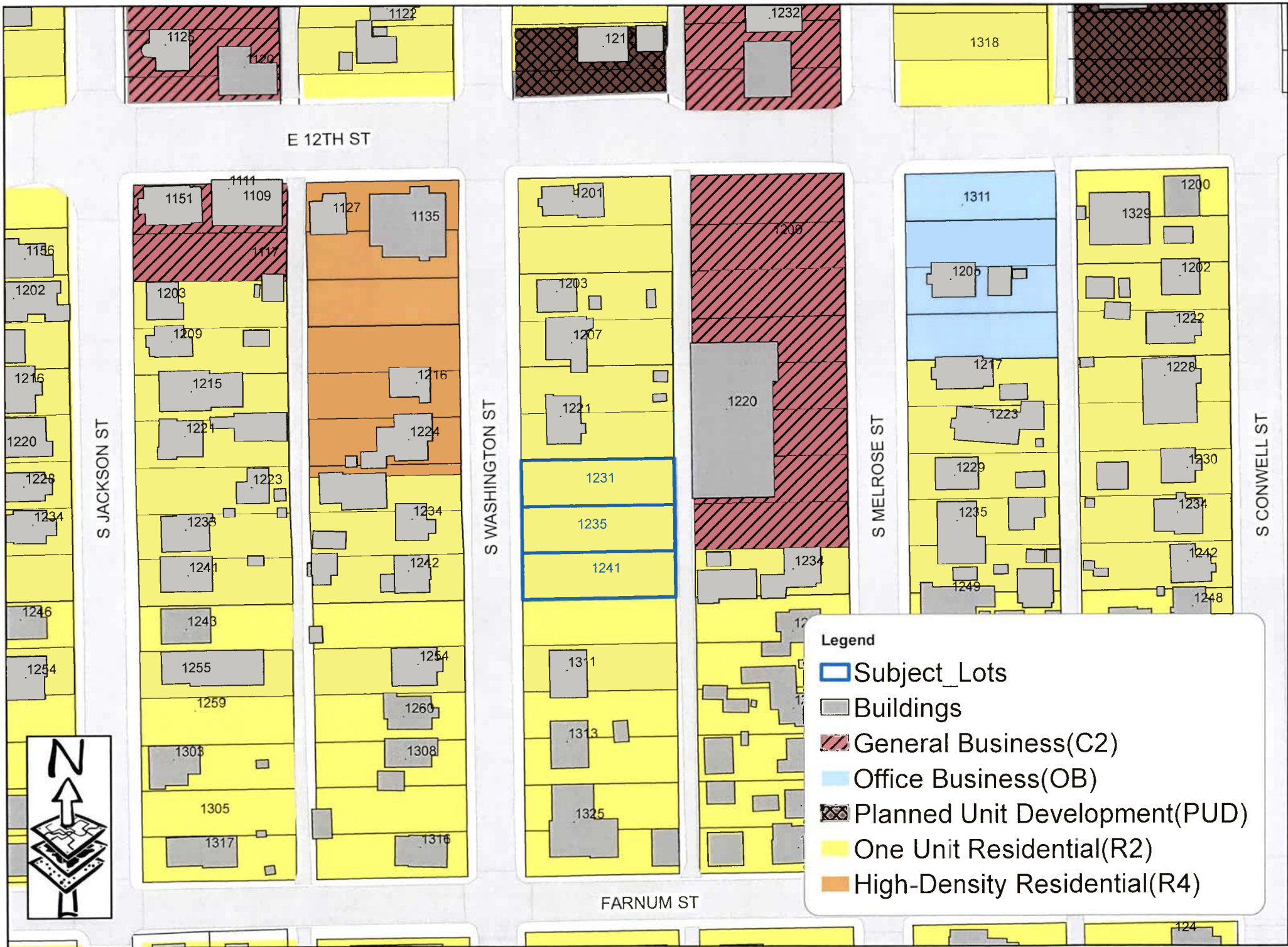
CITY OF CASPER, WYOMING
A Municipal Corporation

Bruce Knell
Mayor

Proposed Zone Change from R-2 to R-3



Proposed Zone Change from R-2 to R-3



January 10, 2023

MEMO TO: J. Carter Napier, City Manager *JCN*
FROM: Tracey L. Belser, Support Services Director *TLB*
Michael Szewczyk, IT Manager *MS*
SUBJECT: Wyoming Homeland Security Cybersecurity Grant Acceptance

Meeting Type & Date

Regular Council Meeting
February 7, 2023

Action type

Resolution

Recommendation

That Council, by resolution, authorize the acceptance of a grant from the Wyoming Office of Homeland Security in the amount of \$40,000 for a cybersecurity intrusion detection solution.

Summary

The Wyoming Office of Homeland Security has placed a priority on cybersecurity by designating a portion of their grant funding to this effort. The City has been awarded a grant in the amount of \$40,000 this fiscal year for a network intrusion detection solution. The function of this product will be to provide monitoring and analysis of traffic hitting the City network. The agreement designates the terms and conditions by which the grant funds shall be invested.

Financial Considerations

The grant is funded at 100%, with no match requirement from the City.

Oversight/Project Responsibility

Michael Szewczyk, IT Manager

Attachments

None

**GRANT AWARD AGREEMENT BETWEEN
WYOMING OFFICE OF HOMELAND SECURITY
AND
CITY OF CASPER**

**Subrecipient Grant Award Agreement for U.S. Department of Homeland Security (DHS)
Federal Emergency Management Agency (FEMA), Grant Programs Directorate, State
Homeland Security Program (SHSP) Grant Fiscal Year 2022**

Subrecipient:	City of Casper
UEI #	HXH4C4Y14JR5
Federal Award Amount:	\$40,000.00
Period of Performance:	September 1, 2022 through August 31, 2024
CFDA #:	97.067
DHS Grant Code:	EMW-2022-SS-00077
Federal Award Date:	August 26, 2022
Project ID:	22-SHSP-CAS-MU-CYB

1. **Parties.** The parties to this Grant Award Agreement (Agreement) are Wyoming Office of Homeland Security (Agency), whose address is: 5500 Bishop Blvd., Cheyenne, WY 82002, and City of Casper (Subrecipient), whose address is: 200, Casper, WY 82601.
2. **Purpose of Agreement.** The purpose of this Grant Award Agreement (Agreement) is to set forth the terms and conditions by which the Subrecipient shall support the investment of Cybersecurity to improve the ability of City of Casper, Wyoming to prevent a threatened or an actual act of terrorism; protect citizens, residents, visitors, and assets against the greatest threats that pose the greatest risk to the security of the United States; mitigate the loss of life and property by lessening the impact of future catastrophic events; respond quickly to save lives, protect property and the environment, and meet basic human needs in the aftermath of a catastrophic incident; and/or recover through a focus on the timely restoration, strengthening, accessibility and revitalization of infrastructure, housing, and a sustainable economy, as well as the health, social, cultural, historic, and environmental fabric of communities affected by a catastrophic incident. The funds used under this Agreement will help prevent terrorism and prepare the nation for the threats and hazards that pose the greatest risk to the security of the United States, therefore, funded investments must have a terrorism-nexus. This award is not for the purposes of Research & Development (R&D) as defined in 2 C.F.R. 200.87.
3. **Funding Authority.** The funds the Agency will distribute to Subrecipient under this Agreement are drawn from grant funds distributed to the State of Wyoming by the Fiscal Year 2022 Homeland Security Grant Program, State Homeland Security Program awarded to the State Of Wyoming. The program is authorized by the *Homeland Security Act of 2002* (Public Law 107-296), as amended by section 101 of the Implementing Recommendations of the 9/11 Commission Act of 2007 (Public Law 110-53).

4. **Term of Agreement.** This Agreement is effective when all parties have executed it (Effective Date). The Period of Performance of the Agreement is from September 1, 2022 through August 31, 2024. All services shall be completed during the Period of Performance.

This Agreement may be extended by agreement of both parties in writing and subject to the required approvals. There is no right or expectation of extension and any extension will be determined at the discretion of the Agency.

5. **Payment.**

- A. The Agency agrees to pay the Subrecipient for the services described in Attachment A, Project Description, which is attached to and incorporated into this Agreement by this reference. Total payment under this Agreement shall not exceed forty thousand dollars and zero cents (\$40,000.00). Payment shall be made when services are completed, and within forty-five (45) days after submission of invoice pursuant to Wyo. Stat. § 16-6-602. Subrecipient shall submit invoices in sufficient detail to ensure that payments may be made in conformance with this Agreement. Subrecipient shall submit all invoices within forty-five (45) days after the term of this Agreement.
- B. No payment shall be made for work performed outside the Period of Performance of this Agreement. Should the Subrecipient fail to perform in a manner consistent with the terms and conditions set forth in this Agreement, payment under this Agreement may be withheld until such time as the Subrecipient performs its duties and responsibilities to the satisfaction of Agency.
- C. **Travel.** The payment of travel expenses shall be allowed as set forth below. Subrecipient is expected to procure the most cost efficient travel arrangements.
- (i) **Air Travel.** The Agency agrees to reimburse the Subrecipient's approved air travel expenses related to the performance of this Agreement. Air travel shall be reimbursed based on actual costs, supported by a copy of the original receipt with the invoice. Subrecipient must select the lowest airfare (fares available in the market at the time of booking, preferably well in advance of trip to attain the lowest possible airfare). Subrecipient shall book economy class fares for all domestic travel. First class bookings are not reimbursable.
- (ii) **Personal Vehicle.** The Agency agrees to reimburse the Subrecipient's approved use of personal vehicle. Mileage shall be reimbursed at the current State rate per mile based on standard map mileage. Fuel will not be reimbursed.
- (iii) **Car Rental.** The Agency agrees to reimburse the Subrecipient's approved car rental expenses related to the performance of this Agreement. Car rental expenses shall be reimbursed at actual costs, supported by a copy of the

original receipt with the invoice. Subrecipient must select the lowest rental rates for an appropriate vehicle.

- D. **Lodging.** The Agency agrees to reimburse Subrecipient's approved lodging expenses related to the performance of this Agreement. Lodging expenses shall be reimbursed at actual costs, supported by a copy of the original receipt with the invoice. The Subrecipient shall only invoice the Agency for the basic room rate, taxes, and lodging fees. The Agency is not responsible for incidental or miscellaneous expenses charged to the room. Incidental and miscellaneous expenses for which the Agency shall not be responsible include charges such as alcohol, internet, telephone charges, mini-bar, and movies.
- E. **Meals.** The Agency agrees to reimburse Subrecipient's approved meal expenses related to the performance of this Agreement. Unless otherwise agreed upon, the Subrecipient shall be reimbursed for meals in accordance with the current U.S. General Services Administration rate per day. This reimbursement amount includes all meal, beverage, and refreshment expenses incurred during the day. Requests for reimbursement shall state the amount allowable for meals and list the actual number of travel days on the invoice.

6. **Responsibilities of Subrecipient.** The Subrecipient agrees to:

- A. Complete the project described in Attachment A, Project Description.
- B. Comply with terms and conditions as described in Attachment B, Agreement Articles, which is attached to and incorporated into this Agreement by this reference.
- C. Comply with the 2022 Homeland Security Grant Program (HSGP) Notice of Funding Opportunity (NOFO) and the Preparedness Grants Manual to implement this Agreement, and agrees that all use of funds under this Agreement will be in accordance with the SHSP NOFO and Preparedness Grants Manual.
- D. **THIRA/SPR.** Complete/actively participate in a whole community Threat and Hazard Risk Assessment (THIRA) or Stakeholder Preparedness Report (SPR) update, or both, annually by the deadline, established by the Agency, of each year during the entire term of this Agreement.
- E. **NIMS.** Maintain adoption and implementation of the National Incident Management System (NIMS). Subrecipient must use standardized resource management concepts for resource typing, credentialing, and an inventory to facilitate the effective identification, dispatch, deployment, tracking, and recovery of resources. Subrecipient shall update or modify its operational plans, and training and exercise activities, as necessary, to achieve conformance with the National Response Framework and NIMS implementation guidelines.
- F. **Point of Contact.** Keep the Agency up-to-date as to the name of the person acting as the primary contact person for this Agreement using the Point of Contact

Information Form provided by the Agency, which is incorporated into this Agreement by this reference, including any change of contact person, address, email, or telephone information. Subrecipient's primary contact shall cooperate with any assessments, national evaluation efforts, or information or data collect requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this Agreement.

G. Procurement. Subrecipient must use its own documented procurement procedures that reflect applicable state, local, territorial, and tribal laws and regulations, provided that the procurements conform to applicable federal law and the standards identified in 2 C.F.R. Part 200. All procurement activity must be conducted in accordance with Federal Procurement Standards 2 C.F.R. Part 200.317-200.326.

H. Equipment.

(i) Subrecipient may not use the funding provided under this Agreement to purchase equipment not specifically authorized in the Authorized Equipment List (AEL), which is incorporated into this Agreement by this reference, unless the proposed acquisition is reviewed by the Agency and approved by the U.S. Department of Homeland Security in writing prior to purchase.

(ii) Subrecipient shall ensure all equipment purchased with funds provided under this Agreement is maintained and available for response to terrorist incidents. Subrecipient agrees that, when practicable, any equipment or supplies purchased with grant funding shall be prominently marked as follows: "Purchased with funds provided by the U.S. Department of Homeland Security and administered by the Wyoming Office of Homeland Security."

(iii) Subrecipient shall maintain property records for all equipment purchased with HSGP funds in accordance with 2 C.F.R. 200.313(1) to include: a description of the property, a serial number or other identification number, the source of funding for the property (including the FAIN), who holds the title, the acquisition date, and cost of the property, percentage of federal participation in the project costs for the federal award under which the property was acquired, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property. Subrecipient shall provide Agency with updated property records during the close-out of this Agreement.

I. Training and Exercise. Training conducted using HSGP funds should address a performance gap identified through an Integrated Preparedness Plan, THIRA/SPR process, or other assessment and contribute to building a capability that will be evaluated through a formal exercise. Exercises conducted with this Agreement should be managed and conducted consistent with Homeland Security Exercise and Evaluation Program (HSEEP).



J. Nationwide Cybersecurity Review. Subrecipient shall complete the 2022 Nationwide Cybersecurity Review (NCSR). The Chief Information Officer, Chief Information Security Officer, or equivalent for Subrecipient should complete the NCSR. The NCSR is available at no cost to the user and takes approximately two to three (2-3) hours to complete. The NCSR will open from October – December 2022.

K. Closeout.

(i) Subrecipient shall submit a final project and financial report to the Agency within forty-five (45) days after the termination of this Agreement. The final report must include project description detailing accomplishments, qualitative summary of the impact of those accomplishments, financial summary, as well as other documents required by program guidance or terms and conditions of the award, to include updated property records. Failure to provide a final report may jeopardize future funding.

(ii) Subrecipient must maintain and retain the following: backup documentation such as bids and quotes, cost/price analyses on file for review, other documents required by federal regulations applicable at the time funds are granted. Subrecipient shall keep detailed records of all transactions involving this Agreement including but not limited to: specifications, solicitations, competitive quotes or proposals, basis for selection decisions, purchase orders, contracts, invoices, and cancelled checks. Failure to fully document all purchases may result in Agency questioning and subsequently disallowing Subrecipient's expenditures. Subrecipient must maintain its records for three (3) years after the close of the underlying federal award.

7. Responsibilities of Agency. The Agency agrees to:

A. Pay Subrecipient in accordance with Section 5 above.

B. Be available to provide necessary and feasible technical advice as requested by Subrecipient.

C. Notify Subrecipient of information and updates received from FEMA or other federal agencies, which may affect or otherwise restrict the availability of funds awarded to Subrecipient herein.

8. Special Provisions.

A. Assumption of Risk. The Subrecipient shall assume the risk of any loss of state or federal funding, either administrative or program dollars, due to the Subrecipient's failure to comply with state or federal requirements. The Agency shall notify the Subrecipient of any state or federal determination of noncompliance.

- B. Environmental Policy Acts.** Subrecipient agrees all activities under this Agreement will comply with the Clean Air Act, the Clean Water Act, the National Environmental Policy Act, and other related provisions of federal environmental protection laws, rules or regulations.
- C. Human Trafficking.** As required by 22 U.S.C. § 7104(g) and 2 C.F.R. Part 175, this Agreement may be terminated without penalty if a private entity that receives funds under this Agreement:
- (i) Engages in severe forms of trafficking in persons during the period of time that the award is in effect;
 - (ii) Procures a commercial sex act during the period of time that the award is in effect; or
 - (iii) Uses forced labor in the performance of the award or subawards under the award.
- D. Kickbacks.** Subrecipient certifies and warrants that no gratuities, kickbacks, or contingency fees were paid in connection with this Agreement, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Agreement. If Subrecipient breaches or violates this warranty, Agency may, at its discretion, terminate this Agreement without liability to Agency, or deduct from the agreed upon price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee.
- E. Limitations on Lobbying Activities.** By signing this Agreement, Subrecipient certifies and agrees that, in accordance with P.L. 101-121, payments made from a federal grant shall not be utilized by Subrecipient or its sub-subrecipients in connection with lobbying member(s) of Congress, or any federal agency in connection with the award of a federal grant, Agreement, cooperative agreement, or loan.
- F. Monitoring Activities.** Agency shall have the right to monitor all activities related to this Agreement that are performed by Subrecipient or its sub-subrecipients. This shall include, but not be limited to, the right to make site inspections at any time and with reasonable notice; to bring experts and consultants on site to examine or evaluate completed work or work in progress; to examine the books, ledgers, documents, papers, and records pertinent to this Agreement; and to observe personnel in every phase of performance of Agreement related work.
- G. Nondiscrimination.** The Subrecipient shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105, *et seq.*), the Americans with Disabilities Act (ADA), 42 U.S.C. § 12101, *et seq.*, and the Age Discrimination Act of 1975 and any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds

of age, sex, color, race, religion, national origin, or disability in connection with the performance under this Agreement.

- H. **No Finder's Fees:** No finder's fee, employment agency fee, or other such fee related to the procurement of this Agreement, shall be paid by either party.
- I. **Publicity.** Any publicity given to the projects, programs, or services provided herein, including, but not limited to, notices, information, pamphlets, press releases, research, reports, signs, and similar public notices in whatever form, prepared by or for the Subrecipient and related to the services and work to be performed under this Agreement, shall identify the Agency as the sponsoring agency and shall not be released without prior written approval of Agency.
- J. **Suspension and Debarment.** By signing this Agreement, Subrecipient certifies that neither it nor its principals/agents are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction or from receiving federal financial or nonfinancial assistance, nor are any of the participants involved in the execution of this Agreement suspended, debarred, or voluntarily excluded by any federal department or agency in accordance with Executive Order 12549 (Debarment and Suspension), 44 C.F.R. Part 17, or 2 C.F.R. Part 180, or are on the debarred, or otherwise ineligible, vendors lists maintained by the federal government. Further, Subrecipient agrees to notify Agency by certified mail should it or any of its principals/agents become ineligible for payment, debarred, suspended, or voluntarily excluded from receiving federal funds during the term of this Agreement.
- K. **Administration of Federal Funds.** Subrecipient agrees its use of the funds awarded herein is subject to the Uniform Administrative Requirements of 2 C.F.R. Part 200, *et seq.*; any additional requirements set forth by the federal funding agency; all applicable regulations published in the Code of Federal Regulations; and other program guidance as provided to it by Agency.
- L. **Copyright License and Patent Rights.** Subrecipient acknowledges that federal grantor, the State of Wyoming, and Agency reserve a royalty-free, nonexclusive, unlimited, and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, for federal and state government purposes: (1) the copyright in any work developed under this Agreement; and (2) any rights of copyright to which Subrecipient purchases ownership using funds awarded under this Agreement. Subrecipient must consult with Agency regarding any patent rights that arise from, or are purchased with, funds awarded under this Agreement.
- M. **Federal Audit Requirements.** Subrecipient agrees that if it expends an aggregate amount of seven hundred fifty thousand dollars (\$750,000.00) or more in federal funds during its fiscal year, it must undergo an organization-wide financial and compliance single audit. Subrecipient agrees to comply with the audit requirements of the U.S. General Accounting Office Government Auditing Standards and Audit Requirements of 2 C.F.R. Part 200, Subpart F. If findings are made which cover any part of this Agreement, Subrecipient shall provide one (1) copy of the audit

report to Agency and require the release of the audit report by its auditor be held until adjusting entries are disclosed and made to Agency's records.

- N. **Non-Supplanting Certification.** Subrecipient hereby affirms that federal grant funds shall be used to supplement existing funds, and shall not replace (supplant) funds that have been appropriated for the same purpose. Subrecipient should be able to document that any reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds under this Agreement.
- O. **Program Income.** Subrecipient shall not deposit grant funds in an interest bearing account without prior approval of Agency. Any income attributable to the grant funds distributed under this Agreement must be used to increase the scope of the program or returned to Agency.

9. **General Provisions.**

- A. **Amendments.** Any changes, modifications, revisions, or amendments to this Agreement which are mutually agreed upon by the parties to this Agreement shall be incorporated by written instrument, executed by all parties to this Agreement.
- B. **Applicable Law, Rules of Construction, and Venue.** The construction, interpretation, and enforcement of this Agreement shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms "hereof," "hereunder," "herein," and words of similar import, are intended to refer to this Agreement as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.
- C. **Assignment Prohibited and Agreement Shall Not be Used as Collateral.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set out in this Agreement without the prior written consent of the other party. The Subrecipient shall not use this Agreement, or any portion thereof, for collateral for any financial obligation without the prior written permission of the Agency.
- D. **Audit and Access to Records.** The Agency and its representatives shall have access to any books, documents, papers, electronic data, and records of the Subrecipient which are pertinent to this Agreement. The Subrecipient shall immediately, upon receiving written instruction from the Agency, provide to any independent auditor or accountant all books, documents, papers, electronic data, and records of the Subrecipient which are pertinent to this Agreement. The Subrecipient shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the Agency.
- E. **Availability of Funds.** Each payment obligation of the Agency is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation and which may be limited for any reason including, but not limited to, congressional, legislative, gubernatorial, or administrative

action. If funds are not allocated and available for continued performance of the Agreement, the Agreement may be terminated by the Agency at the end of the period for which the funds are available. The Agency shall notify the Subrecipient at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to the Agency in the event this provision is exercised, and the Agency shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section.

- F. Award of Related Agreements.** The Agency may award supplemental or successor agreements for work related to this Agreement or may award agreements to other subrecipients for work related to this Agreement. The Subrecipient shall cooperate fully with other subrecipients and the Agency in all such cases.
- G. Compliance with Laws.** The Subrecipient shall keep informed of and comply with all applicable federal, state, and local laws and regulations, and all federal grant requirements and executive orders in the performance of this Agreement.
- H. Confidentiality of Information.** Except when disclosure is required by the Wyoming Public Records Act or court order, all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the Subrecipient in the performance of this Agreement shall be kept confidential by the Subrecipient unless written permission is granted by the Agency for its release. If and when Subrecipient receives a request for information subject to this Agreement, Subrecipient shall notify Agency within ten (10) days of such request and shall not release such information to a third party unless directed to do so by Agency.
- I. Entirety of Agreement.** This Agreement, consisting of thirteen (13) pages; Attachment A, Project Description, consisting of one (1) page; and Attachment B, Agreement Articles, consisting of ten (10) pages, represent the entire and integrated Agreement between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral. In the event of a conflict or inconsistency between the language of this Agreement and the language of any attachment or document incorporated by reference, the language of this Agreement shall control.
- J. Ethics.** Subrecipient shall keep informed of and comply with the Wyoming Ethics and Disclosure Act (Wyo. Stat. § 9-13-101, *et seq.*) and any and all ethical standards governing Subrecipient's profession.
- K. Extensions.** Nothing in this Agreement shall be interpreted or deemed to create an expectation that this Agreement will be extended beyond the term described herein. Any extension of this Agreement shall be initiated by the Agency and shall be accomplished through a written amendment between the parties entered into before the expiration of the original Agreement or any valid amendment thereto, and shall be effective only after it is reduced to writing and executed by all parties to the Agreement.

- L. Force Majeure.** Neither party shall be liable for failure to perform under this Agreement if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.
- M. Indemnification.** Each party to this Agreement shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other.
- N. Independent Contractor.** The Subrecipient shall function as an independent contractor for the purposes of this Agreement and shall not be considered an employee of the State of Wyoming for any purpose. Consistent with the express terms of this Agreement, the Subrecipient shall be free from control or direction over the details of the performance of services under this Agreement. The Subrecipient shall assume sole responsibility for any debts or liabilities that may be incurred by the Subrecipient in fulfilling the terms of this Agreement and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Agreement. Nothing in this Agreement shall be interpreted as authorizing the Subrecipient or its agents or employees to act as an agent or representative for or on behalf of the State of Wyoming or the Agency or to incur any obligation of any kind on behalf of the State of Wyoming or the Agency. The Subrecipient agrees that no health or hospitalization benefits, workers' compensation, unemployment insurance, or similar benefits available to State of Wyoming employees will inure to the benefit of the Subrecipient or the Subrecipient's agents or employees as a result of this Agreement.
- O. Notices.** All notices arising out of, or from, the provisions of this Agreement shall be in writing either by regular mail or delivery in person at the addresses provided under this Agreement.

Contact for the Agency:
Ashley Paulsrud
Grants/Finance Section Chief
5500 Bishop Boulevard
Cheyenne, Wyoming 82009
307-777-4907
Ashley.paulsrud@wyo.gov

With a copy to:
Lynn Budd (Awarding Official)
Director, Wyoming Office of Homeland Security
5500 Bishop Boulevard

Cheyenne, Wyoming 82009
307-777-8511
Lynn.budd@wyo.gov

- P. Ownership and Return of Documents and Information.** Agency is the official custodian and owns all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the Subrecipient in the performance of this Agreement. Upon termination of services, for any reason, Subrecipient agrees to return all such original and derivative information and documents to the Agency in a useable format. In the case of electronic transmission, such transmission shall be secured. The return of information by any other means shall be by a parcel service that utilizes tracking numbers.
- Q. Patent or Copyright Protection.** The Subrecipient recognizes that certain proprietary matters or techniques may be subject to patent, trademark, copyright, license, or other similar restrictions, and warrants that no work performed by the Subrecipient or its sub-subrecipients will violate any such restriction. The Subrecipient shall defend and indemnify the Agency for any infringement or alleged infringement of such patent, trademark, copyright, license, or other restrictions.
- R. Prior Approval.** This Agreement shall not be binding upon either party and the Wyoming State Auditor shall not draw warrants for payment, until this Agreement has been fully executed, approved as to form by the Office of the Attorney General, filed with and approved by A&I Procurement, and approved by the Governor of the State of Wyoming, or his designee, if required by Wyo. Stat. § 9-2-3204(b)(iv).
- S. Severability.** Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of the Agreement shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.
- T. Sovereign Immunity and Limitations.** Pursuant to Wyo. Stat. § 1-39-104(a), the State of Wyoming and Agency expressly reserve sovereign immunity by entering into this Agreement and the Subrecipient expressly reserves governmental immunity. Each of them specifically retains all immunities and defenses available to them as sovereigns or governmental entities pursuant to Wyo. Stat. § 1-39-101, *et seq.*, and all other applicable law. The parties acknowledge that the State of Wyoming has sovereign immunity and only the Wyoming Legislature has the power to waive sovereign immunity. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.
- U. Taxes.** The Subrecipient shall pay all taxes and other such amounts required by federal, state, and local law, including, but not limited to, federal and social security taxes, workers' compensation, unemployment insurance, and sales taxes.

- V. Termination of Agreement.** This Agreement may be terminated, without cause, by the Agency upon thirty (30) days written notice. This Agreement may be terminated by the Agency immediately for cause if the Subrecipient fails to perform in accordance with the terms of this Agreement.

- W. Third-Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties, and obligations contained in this Agreement shall operate only between the parties to this Agreement and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement.

- X. Time is of the Essence.** Time is of the essence in all provisions of this Agreement.

- Y. Titles Not Controlling.** Titles of sections and subsections are for reference only and shall not be used to construe the language in this Agreement.

- Z. Waiver.** The waiver of any breach of any term or condition in this Agreement shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.

- AA. Counterparts.** This Agreement may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Agreement. Delivery by the Subrecipient of an originally signed counterpart of this Agreement by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to the Agency.

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.

10. **Signatures.** The parties to this Agreement, either personally or through their duly authorized representatives, have executed this Agreement on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement.

The Effective Date of this Agreement is the date of the signature last affixed to this page.

AGENCY:
Wyoming Office of Homeland Security

Lynn Budd, Director

Date

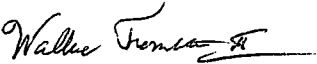
SUBRECIPIENT:
City of Casper

Subrecipient Designee Signature

Date

Printed Name and Title of Designee

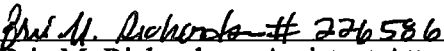
SUBRECIPIENT ATTORNEY: APPROVAL AS TO FORM



Attorney

12/14/22
Date

ATTORNEY GENERAL'S OFFICE: APPROVAL AS TO FORM



Brie M. Richardson, Assistant Attorney General

11/10/2022
Date

Attachment A: Project Description

Subrecipient City of Casper
Project ID: 22-SHSP-CAS-MU-CYB
IJ ID #: 1.2

The following submitted project(s) have been approved for the Federal Fiscal Year 2022 U.S. Department of Homeland Security State Homeland Security Program Grant. Only expenditures within the scope of the below projects will be reimbursed by the Wyoming Office of Homeland Security. Any changes to the scope of work must be approved through the Wyoming Office of Homeland Security prior to implementation.

REMINDER: Fuel, oil and routine maintenance charges are **NOT** covered under this grant.

Description	Amount
Eligible Expenses as follows: <ul style="list-style-type: none"><li data-bbox="282 906 1087 974">• Purchase of a hosted Intrusion Detection System monitoring service.	\$40,000.00

For questions regarding individual project eligibility, the scope of an approved project, or the 2022 SHSP grant, please contact:

Grant Program Manager
Wyoming Office of Homeland Security
307-777-4917

Ashley Paulsrud, Grants/Finance Section Chief
Wyoming Office of Homeland Security
307-777-4907

ATTACHMENT B
AGREEMENT ARTICLES

Homeland Security Grant Program

GRANTEE: Wyoming Office of Homeland Security
PROGRAM: Homeland Security Grant Program
AGREEMENT NUMBER: EMW-2022-SS-00077-S01

TABLE OF CONTENTS

Article I	Summary Description of Award
Article II	HSGP Performance Goal
Article III	DHS Standard Terms and Conditions Generally
Article IV	Assurances, Administrative Requirements, Cost Principles, Representations and Certifications
Article V	General Acknowledgements and Assurances
Article VI	Acknowledgement of Federal Funding from DHS
Article VII	Activities Conducted Abroad
Article VIII	Age Discrimination Act of 1975
Article IX	Americans with Disabilities Act of 1990
Article X	Best Practices for Collection and Use of Personally Identifiable Information
Article XI	Civil Rights Act of 1964 - Title VI
Article XII	Civil Rights Act of 1968
Article XIII	Copyright

Article XIV	Debarment and Suspension
Article XV	Drug-Free Workplace Regulations
Article XVI	Duplication of Benefits
Article XVII	Education Amendments of 1972 (Equal Opportunity in Education Act) - Title IX
Article XVIII	Energy Policy and Conservation Act
Article XIX	False Claims Act and Program Fraud Civil Remedies
Article XX	Federal Debt Status
Article XXI	Federal Leadership on Reducing Text Messaging while Driving
Article XXII	Fly America Act of 1974
Article XXIII	Hotel and Motel Fire Safety Act of 1990
Article XXIV	John S. McCain National Defense Authorization Act of Fiscal Year 2019
Article XXV	Limited English Proficiency (Civil Rights Act of 1964 - Title VI)
Article XXVI	Lobbying Prohibitions
Article XXVII	National Environmental Policy Act
Article XXVIII	Nondiscrimination in Matters Pertaining to Faith-Based Organizations
Article XXIX	Non-Supplanting Requirement
Article XXX	Notice of Funding Opportunity Requirements
Article XXXI	Patents and Intellectual Property Rights
Article XXXII	Procurement of Recovered Materials
Article XXXIII	Rehabilitation Act of 1973
Article XXXIV	Reporting of Matters Related to Recipient Integrity and Performance
Article XXXV	Reporting Subawards and Executive Compensation

Article XXXVI	Required Use of American Iron, Steel, Manufactured Products, and Construction Materials
Article XXXVII	SAFECOM
Article XXXVIII	Terrorist Financing
Article XXXIX	Trafficking Victims Protection Act of 2000 (TVPA)
Article XL	Universal Identifier and System of Award Management
Article XLI	USA PATRIOT Act of 2001
Article XLII	Use of DHS Seal, Logo and Flags
Article XLIII	Whistleblower Protection Act
Article XLIV	Environmental Planning and Historic Preservation (EHP) Review
Article XLV	Applicability of DHS Standard Terms and Conditions to Tribes
Article XLVI	Acceptance of Post Award Changes
Article XLVII	Disposition of Equipment Acquired Under the Federal Award

Article I - Summary Description of Award

The purpose of the FY 2022 HSGP is to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. The HSGP provides funding to implement investments that build, sustain, and deliver the 32 core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation. Among the five basic homeland security missions noted in the DHS Quadrennial Homeland Security Review, HSGP supports the goal to Strengthen National Preparedness and Resilience. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, require the combined effort of the whole community. This HSGP award consists of State Homeland Security Program (SHSP) funding in the amount of \$4,847,500. This grant program funds a range of activities, including planning, organization, equipment purchase, training, exercises, and management and administration across all core capabilities and mission areas.

Article II - HSGP Performance Goal

In addition to the Biannual Strategy Implementation Report (BSIR) submission requirements outlined in the Preparedness Grants Manual, recipients must demonstrate how the grant-funded project addressed the core capability gap associated with this project and identified in the Threat and Hazard Identification and Risk Assessment (THIRA) or Stakeholder Preparedness Review (SPR) or sustains existing capabilities as applicable. The capability gap reduction must be addressed in the Project Description of the BSIR for each project.

Article III - DHS Standard Terms and Conditions Generally

The Fiscal Year (FY) 2022 DHS Standard Terms and Conditions apply to all new federal financial assistance awards funded in FY 2022. These terms and conditions flow down to subrecipients unless an award term or condition specifically indicates otherwise. The United States has the right to seek judicial enforcement of these obligations.

All legislation and digital resources are referenced with no digital links. The FY 2022 DHS Standard Terms and Conditions will be housed on dhs.gov at www.dhs.gov/publication/fy15-dhs-standard-terms-and-conditions.

Article IV - Assurances, Administrative Requirements, Cost Principles, Representations and Certifications

I. DHS financial assistance recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances - Non-Construction Programs, or OMB Standard Form 424D Assurances - Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances as instructed by the awarding agency.

II. DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2, Code of Federal Regulations (C.F.R.) Part 200 and adopted by DHS at 2 C.F.R. Part 3002.

III. By accepting this agreement, recipients, and their executives, as defined in 2 C.F.R. section 170.315, certify that their policies are in accordance with OMB's guidance located at 2 C.F.R. Part 200, all applicable federal laws, and relevant Executive guidance.

Article V - General Acknowledgements and Assurances

All recipients, subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff.

I. Recipients must cooperate with any DHS compliance reviews or compliance investigations conducted by DHS.

II. Recipients must give DHS access to examine and copy records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities or personnel.

III. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports.

IV. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law, or detailed in program guidance.

V. Recipients (as defined in 2 C.F.R. Part 200 and including recipients acting as pass-through entities) of federal financial assistance from DHS or one of its awarding component agencies must complete the DHS Civil Rights Evaluation Tool within thirty (30) days of receipt of the Notice of Award for the first award under which this term applies. Recipients of multiple awards of DHS financial assistance should only submit one completed tool for their organization, not per award. After the initial submission, recipients are required to complete the tool once every two (2) years if they have an active award, not every time an award is made. Recipients should submit the completed tool, including supporting materials, to CivilRightsEvaluation@hq.dhs.gov. This tool clarifies the civil rights obligations and related reporting requirements contained in the DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at <https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool>.

The DHS Office for Civil Rights and Civil Liberties will consider, in its discretion, granting an extension if the recipient identifies steps and a timeline for completing the tool. Recipients should request extensions by emailing the request to CivilRightsEvaluation@hq.dhs.gov prior to expiration of the 30-day deadline.

Article VI - Acknowledgement of Federal Funding from DHS

Recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.

Article VII - Activities Conducted Abroad

Recipients must ensure that project activities performed outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

Article VIII - Age Discrimination Act of 1975

Recipients must comply with the requirements of the Age Discrimination Act of 1975, Public Law 94-135 (1975) (codified as amended at Title 42, U.S. Code, section 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.

Article IX - Americans with Disabilities Act of 1990

Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. 101-336 (1990) (codified as amended at 42 U.S.C. sections 12101 - 12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.

Article X - Best Practices for Collection and Use of Personally Identifiable Information

Recipients who collect personally identifiable information (PII) are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines PII as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.

Article XI - Civil Rights Act of 1964 - Title VI

Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (codified as amended at 42 U.S.C. section 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.

Article XII - Civil Rights Act of 1968

Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. 90-284, as amended through Pub. L. 113-4, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (see 42 U.S.C. section 3601 et seq.), as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units - i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators) - be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

Article XIII - Copyright

Recipients must affix the applicable copyright notices of 17 U.S.C. sections 401 or 402 and an acknowledgement of U.S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.

Article XIV - Debarment and Suspension

Recipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689, which are at 2 C.F.R. Part 180 as adopted by DHS at 2 C.F.R. Part 3002. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

Article XV - Drug-Free Workplace Regulations

Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of Sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (41 U.S.C. sections 8101-8106).

Article XVI - Duplication of Benefits

Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons. However, these prohibitions would not preclude recipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions.

Article XVII - Education Amendments of 1972 (Equal Opportunity in Education Act) - Title IX

Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. 92-318 (1972) (codified as amended at 20 U.S.C. section 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.

Article XVIII - Energy Policy and Conservation Act

Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. 94- 163 (1975) (codified as amended at 42 U.S.C. section 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

Article XIX - False Claims Act and Program Fraud Civil Remedies

Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. sections 3729- 3733, which prohibit the submission of false or fraudulent claims for payment to the Federal Government. (See 31 U.S.C. sections 3801-3812, which details the administrative remedies for false claims and statements made.)

Article XX - Federal Debt Status

All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)

Article XXI - Federal Leadership on Reducing Text Messaging while Driving

Recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the Federal Government.

Article XXII - Fly America Act of 1974

Recipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C.) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. section 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

Article XXIII - Hotel and Motel Fire Safety Act of 1990

Recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. section 2225a.

Article XXIV - John S. McCain National Defense Authorization Act of Fiscal Year 2019

Recipients, subrecipients, and their contractors and subcontractors are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232 (2018) and 2 C.F.R. sections 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. Beginning August 13, 2020, the statute - as it applies to DHS recipients, subrecipients, and their contractors and subcontractors - prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons.

Article XXV - Limited English Proficiency (Civil Rights Act of 1964 - Title VI)

Recipients must comply with Title VI of the Civil Rights Act of 1964, (42 U.S.C. section 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

Article XXVI - Lobbying Prohibitions

Recipients must comply with 31 U.S.C. section 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.

Article XXVII - National Environmental Policy Act

Recipients must comply with the requirements of the National Environmental Policy Act of 1969, (NEPA) Pub. L. 91-190 (1970) (codified as amended at 42 U.S.C. section 4321 et seq.) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

Article XXVIII - Nondiscrimination in Matters Pertaining to Faith-Based Organizations

It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

Article XXIX - Non-Supplanting Requirement

Recipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.

Article XXX - Notice of Funding Opportunity Requirements

All the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. All recipients must comply with any such requirements set forth in the program NOFO.

Article XXXI - Patents and Intellectual Property Rights

Recipients are subject to the Bayh-Dole Act, 35 U.S.C. section 200 et seq, unless otherwise provided by law. Recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. section 401.14.

Article XXXII - Procurement of Recovered Materials

States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. 89-272 (1965), (codified as amended by the Resource Conservation and Recovery Act, 42 U.S.C. section 6962.) The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

Article XXXIII - Rehabilitation Act of 1973

Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. 93-112 (1973) (codified as amended at 29 U.S.C. section 794), which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Article XXXIV - Reporting of Matters Related to Recipient Integrity and Performance

General Reporting Requirements:

If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this federal award, then the recipients must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.

Article XXXV - Reporting Subawards and Executive Compensation

Reporting of first tier subawards:

Recipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated here by reference in the award terms and conditions.

Article XXXVI - Required Use of American Iron, Steel, Manufactured Products, and Construction Materials

Recipients and subrecipients must comply with the Build America, Buy America Act (BABAA), which was enacted as part of the Infrastructure Investment and Jobs Act Sections 70901-70927, Pub. L. No. 117-58 (2021); and Executive Order 14005, Ensuring the Future is Made in All of America by All of America's Workers. See also Office of Management and Budget (OMB), Memorandum M-22-11, Initial Implementation Guidance on Application of Buy America Preference in Federal Financial Assistance Programs for Infrastructure.

Recipients and subrecipients of federal financial assistance programs for infrastructure are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless:

- (1) all iron and steel used in the project are produced in the United States--this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;
- (2) all manufactured products used in the project are produced in the United States--this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and
- (3) all construction materials are manufactured in the United States--this means that all manufacturing processes for the construction material occurred in the United States.

The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project, but are not an integral part of the structure or permanently affixed to the infrastructure project.

Waivers

When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements.

(a) When the federal agency has made a determination that one of the following exceptions applies, the awarding official may waive the application of the domestic content procurement preference in any case in which the agency determines that:

- (1) applying the domestic content procurement preference would be inconsistent with the public interest;
- (2) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or

DHS/FEMA funded activities that may require an Environmental Planning and Historic Preservation (EHP) review are subject to the FEMA EHP review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires the recipient to comply with all federal, state, and local laws.

DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP review process, as mandated by: the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and any other applicable laws and executive orders. To access the FEMA EHP screening form and instructions, go to the DHS/FEMA website. In order to initiate EHP review of your project(s), you must complete all relevant sections of this form and submit it to the Grant Programs Directorate (GPD) along with all other pertinent project information. The EHP review process must be completed before funds are released to carry out the proposed project; otherwise, DHS/FEMA may not be able to fund the project due to noncompliance with EHP laws, executive orders, regulations, and policies.

If ground disturbing activities occur during construction, applicant will monitor ground disturbance, and if any potential archeological resources are discovered the applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.

Article XLV - Applicability of DHS Standard Terms and Conditions to Tribes

The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon recipients and flow down to subrecipients as a matter of law, regulation, or executive order. If the requirement does not apply to Indian tribes or there is a federal law or regulation exempting its application to Indian tribes, then the acceptance by Tribes of, or acquiescence to, DHS Standard Terms and Conditions does not change or alter its inapplicability to an Indian tribe. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribe where it does not already exist.

Article XLVI - Acceptance of Post Award Changes

In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. Please call the FEMA/GMD Call Center at (866) 927-5646 or via e-mail to ASK-GMD@fema.dhs.gov if you have any questions.

Article XLVII - Disposition of Equipment Acquired Under the Federal Award

For purposes of original or replacement equipment acquired under this award by a non-state recipient or non-state subrecipients, when that equipment is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, you must request instructions from FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. section 200.313. State recipients and state subrecipients must follow the disposition requirements in accordance with state laws and procedures.

(3) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent.

A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the OMB Made in America Office.

There may be instances where an award qualifies, in whole or in part, for an existing waiver described. For awards by the Federal Emergency Management Agency (FEMA), existing waivers are available and the waiver process is described at ["Buy America" Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov](#). For awards by other DHS components, please contact the applicable DHS FAO.

To see whether a particular DHS federal financial assistance program is considered an infrastructure program and thus required to include a Buy America preference, please either contact the applicable DHS FAO, or for FEMA awards, please see [Programs and Definitions: Build America, Buy America Act | FEMA.gov](#).

Article XXXVII - SAFECOM

Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

Article XXXVIII - Terrorist Financing

Recipients must comply with E.O. 13224 and U.S. laws that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible to ensure compliance with the Order and laws.

Article XXXIX - Trafficking Victims Protection Act of 2000 (TVPA)

Trafficking in Persons:

Recipients must comply with the requirements of the government-wide financial assistance award term which implements Section 106 (g) of the Trafficking Victims Protection Act of 2000 (TVPA), codified as amended at 22 U.S.C. section 7104. The award term is located at 2 C.F.R. section 175.15, the full text of which is incorporated here by reference.

Article XL - Universal Identifier and System of Award Management

Requirements for System for Award Management and Unique Entity Identifier Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.

Article XLI - USA PATRIOT Act of 2001

Recipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), which amends 18 U.S.C. sections 175-175c.

Article XLII - Use of DHS Seal, Logo and Flags

Recipients must obtain permission from their DHS FAO prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

Article XLIII - Whistleblower Protection Act

Recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C section 2409, 41 U.S.C. section 4712, and 10 U.S.C. section 2324, 41 U.S.C. sections 4304 and 4310.

Article XLIV - Environmental Planning and Historic Preservation (EHP) Review



**2022 State Homeland Security Program (SHSP)
GRANT POINT OF CONTACT
INFORMATION FORM**

Jurisdiction Name:	
Grant Project ID:	22-SHSP-CAS-MU-CYB
Mailing Address:	200 N David St
City, ST ZIP	Casper, WY 82601

Grant Administrator Name:	Christ Wiggs
Title:	Grant Specialist
Phone Number:	307.235.8328
Email:	cwiggs@casperwy.gov

Authorized Point of Contact:	Michael Szewczyk
Title:	IT Manager
Phone Number:	307.235.724
Email:	mszewczyk@casperwy.gov

Form must be signed by a signatory on the Grant Award Agreement

I certify the following by my signature, under penalty of false swearing pursuant to W.S. 6-5-303: I have read and understood the incorporated references and requirements in the 2022 State Homeland Security Program Grant Award Agreement.

Signature _____ **Date** _____

Printed Name _____ **Title** _____

Please complete and return to Grant Program Manager:

Ashley Paulsrud, Grants/Finance Section Chief
Wyoming Office of Homeland Security
5500 Bishop Boulevard, Cheyenne, WY 82009
Ashley.paulsrud@wyo.gov

RESOLUTION NO. 23-17

A RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT FROM THE WYOMING OFFICE OF HOMELAND SECURITY.

WHEREAS, the City of Casper desires to be awarded the grant; and,

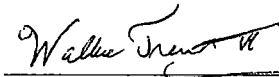
WHEREAS, the Wyoming Office of Homeland Security is willing and able to provide the grant.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, acceptance of a grant with the Wyoming Office of Homeland Security for a cybersecurity intrusion detection solution.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to accept the grant in an amount not to exceed Forty Thousand Dollars (\$40,000).

PASSED, APPROVED, AND ADOPTED on this ____ day of _____, 2023.

APPROVED AS TO FORM:





ATTEST:

Fleur D. Tremel
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Bruce Knell
Mayor

December 28, 2022

MEMO TO: J. Carter Napier, City Manager 
FROM: Liz Becher, Community Development Director 
Beth Address, MPO Supervisor
SUBJECT: Approval of the Bar Nunn Streetscape Plan

Meeting Type & Date: Regular Council Meeting, February 7, 2023.

Action Type: Resolution

Recommendation: That Council, by resolution, approve the Bar Nunn Streetscape Plan conducted by the Casper Area Metropolitan Planning Organization (MPO) for the Town of Bar Nunn.

Summary:

The MPO publishes a Unified Planning Work Program (UPWP) that outlines and guides its slate of projects for the upcoming year. UPWP projects are proposed by the member jurisdictions of the MPO, drafted by MPO staff, and approved by both the MPO Technical and Policy Committees. The objective of the UPWP is to provide local officials in all MPO jurisdictions and participating agencies with a method of ensuring that local and federal transportation planning resources are allocated in accordance with established governmental policies. The UPWP also ensures that the MPO is meeting its transportation planning objectives as identified in the 2020 update of the Long Range Transportation Plan: *Connecting Crossroads*. The UPWP provides guidance and structure for development of planning projects of importance to MPO members. Development of a UPWP project listing allows for the efficient use of federal and local municipal match funding.

The FY22 UPWP identified the need for the Bar Nunn Streetscape Revitalization Plan to address the concerns of the town of Bar Nunn regarding the streetscapes within the original area of the town, centering around former airport runways and other infrastructure. The MPO, through the City, contracted with consulting firm Western Research and Development, Ltd, to complete the plan.

The plan provides streetscape and roadway alignment solutions that will reduce Bar Nunn's street maintenance burden and provide a cohesive streetscape that retains the distinct layout of the town, honors its unique history, and provides actionable solutions to reduce Bar Nunn's street maintenance budget. The plan includes a system conditions report, recommendations, a summary of the MPO's public outreach for the project, and cost estimates.

The MPO Technical and Policy Committees approved this plan at their meetings on December 15, 2022. This action is intended to be a final approval of the plan. As the fiscal agent for the MPO,

the City of Casper is asked to approve all plans regardless of the municipal jurisdiction involved with the project.

Financial Considerations:

Funding for this project comes from the MPO, including federal monies and contributions from member agencies. The MPO Policy Committee approved the funding of \$45,000 of MPO Programs and Projects funds from the Federal Consolidated Planning Grant for the total project on June 17, 2021.

Oversight/Project Responsibility:

Beth Andress, MPO Supervisor

Attachments:

Bar Nunn Streetscape Revitalization Plan

BAR NUNN STREETScape REVITALIZATION PLAN



PREPARED ON BEHALF OF THE TOWN OF BAR NUNN, WYOMING
AND THE CASPER AREA METROPOLITAN PLANNING ORGANIZATION

BY

Y2 CONSULTANTS LLC – CHEYENNE/JACKSON, WYOMING
AND HARMONY DESIGN & ENGINEERING – DRIGGS, IDAHO

September 2022

Cover Image - The aerial image on the cover shows a concept sketch of the recommended alternative for the Antelope Drive / Sunset Blvd intersection area. The aerial illustrates the proximity of the planned Town Hall & Recreation Center, vacated pavements proposed for new recreational uses, a proposed roundabout intersection, and proposed trails and sidewalk connections.

This location would become the core of the Bar Nunn non-motorized parkway system and the west end of Bar Nunn’s commercial area. The modern roundabout intersection replaces three existing closely spaced skewed intersections, reducing the number of traffic conflict points from 173 to 16. It provides sufficient capacity to accommodate any future street re-configuration or contingency, while reducing speeds and providing superior vehicular and pedestrian safety performance.

Study Budget: This \$44,855.00 study was funded using 90.5% (\$40,589) in Federal/State Planning Funds, with the remaining 9.5% (\$4,266) using local government matching funds.

Disclaimer: Preparation of this report has been financed in part through grant[s] from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation, under the State Planning and Research Program, Section 505 [or Metropolitan Planning Program, Section 104(f)] of Title 23, U.S. Code. The contents of this report do not necessarily reflect the official views or policy of the US Department of Transportation, Federal Highway Administration (FHWA), or Wyoming Department of Transportation (WYDOT).

Table of Contents

Executive Summary 4

Study Area Location 4

Study Area History..... 5

Existing and Forecast Conditions 6

 Existing Land Use: 6

 Existing Land Use Map:..... 6

 Population Trends:..... 6

 Future Land Use (Current Zoning):..... 6

 2019 Zoning Map: 6

Near Term Development Plans..... 7

 170-Unit Housing Development: 7

 New Town Hall and Recreation Center: 7

 A Much-Needed Grocery Store: 8

Regional Economy 8

Current Road and Street Plans 9

Traffic..... 12

 Current Traffic Volumes: 12

 Projected Traffic Volumes: 12

 A Little About Traffic and Safety: 13

 Bar Nunn Ten Year Traffic Crash History:..... 14

 Traffic and Safety in Bar Nunn:..... 14

 Safety Effects of Rerouting Traffic:..... 14

Existing Street Conditions 17

Terrain and Drainage 18

 Study Area Soils:..... 21

Notable Assets and Issues 21

 Town Center Land Ownership: 22

Former Runway Streets 22

 Sunset Boulevard: 23

 Palomino Avenue 23

 Newly Revitalized Antelope Drive: 24

 School Crosswalks: 24

 Rectangular Rapid Flash Beacons (RRFB): 24

 Sunset Boulevard / Antelope Drive Intersections: 25

Public Involvement Outreach 26

 Public Comments and Responses from the Study Team: 27

Alternative Evaluations and Written Recommendations 29

Illustrations of Recommended Treatments 34

 Typical Cross Sections: 34

 Former Taxiways: 34

 Taxiway Traffic Calming Measures: 34

 McMurry Boulevard 35

 Wardwell Industrial Avenue 35

 An Emerging Parkway Network 36

 Sunset Blvd. Business Area: 37

 Recommended Landscape Treatments 52

 Landscape Treatments: 52

 Parkway Center: 52

 Runway Streets / Parkway Network Options: 52

 Taxiway Roads – Options: 52

 Chicane:..... 52

 Crosswalk Bulb Outs / Curb Extensions:..... 52

 Speed Table/ Table Hump/ Raised Crosswalk: 52

 Modern Roundabout: 52

Landscape Diagrams 53

Cost Estimates 60

Capital Improvement Program 61

Acknowledgements 62

APPENDIX A: SUMMARY OF PUBLIC INVOLVEMENT OUTREACH..... 64

 Bar Nunn Streetscape Revitalization Plan: Public Opinion Survey, May 25, 2022 67

Executive Summary

The Town of Bar Nunn, Wyoming was built atop a 1930's era airport, and former runways and taxiways are now streets. With the former tarmac now 90 years old, maintaining the excess runway pavement is becoming increasingly unaffordable. Runways and taxiways are also not designed with curb and gutter or sidewalks, so pedestrians and bicycles must share street space with motor vehicles.

With the town now rapidly growing in population, Bar Nunn needs a plan for future re-configuration of these pavements, to reduce maintenance cost, promote safety for motorized and non-motorized vehicles, improve aesthetics, provide space for recreation, enhance property values, and accommodate planned development.

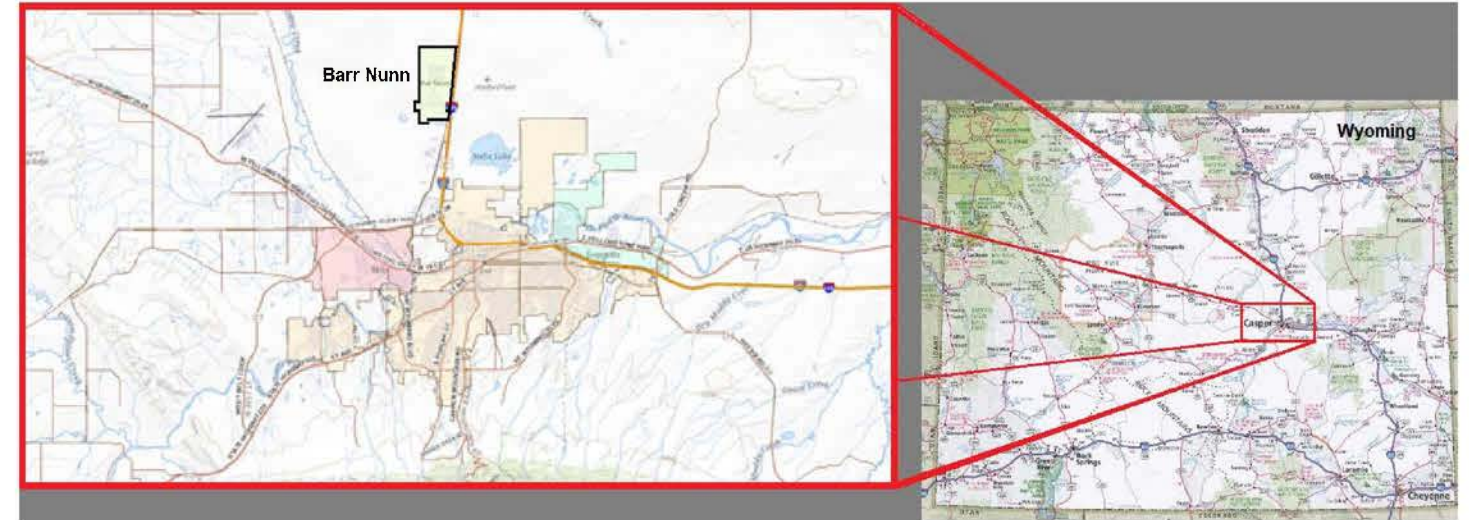
Study recommendations for improvements are based on the expected functional class and physical layout of each street:

- Former 150-foot runways (Antelope Dr., Sunset Blvd., and Palomino Ave.) will become a two-way 30 MPH residential collector street on one side, and a 20 MPH one-way residential access street on the other side. A shared-use non-motorized path will be provided along each former runway, and the median will be widened to 74' for use as neighborhood recreation and natural areas.
- Two school crossings on Antelope Drive will be marked with bold 'Zebra' crossings and equipped with pedestrian-actuated rectangular rapid flash beacons (RRFB).
- Former taxiway pavements (Bel Vista, Trail's End, Mustang Trail, and Prairie Lane) are all 45 feet wide, and these will become 20 MPH shared street space. Revised signs and pavement markings will make clear to all drivers they are entering the low-speed, pedestrian precinct. Where speeding is observed, traffic calming features may be added to discourage speeding.
- Some pavements (parts of Antelope Dr, Palomino Ave., and Sunset Blvd.) will become cul-de-sacs or vacated entirely to eliminate closely spaced intersections and unused pavement. The excess street space will be re-purposed as either green space or municipal parking.
- On the north side of the study area, McMurry Boulevard will become a three-lane, 30 MPH collector street with parking on the north side of the street only.
- Wardwell Industrial Avenue will have chevron added at the curve to prevent drivers from driving off the road during poor visibility. A parallel walkway may be added in the long-term future.
- To accommodate potential new street connections and closures, the intersection of Sunset Boulevard and Antelope Drive will become a 140-foot diameter modern roundabout. This will safely accommodate any potential change in traffic volumes or turn movement patterns. It will also provide safe crossing locations for the new non-motorized parkway network, a place for U-Turns serving the commercial area, and perhaps a central showplace for public art (maybe a biplane on a pedestal).
- Between Antelope Drive and Salt Creek Highway, Sunset Blvd will have a 50-foot cross section, with a ten-foot pathway along the north side serving the KOA campground.
- The 150-foot public right of way on Sunset Blvd. east of Arena Street will be retained for use as commercial parking, regional welcome center, and or public promenade. As a main entry to Town, the Sunset location should remain in public hands.

Study Area Location

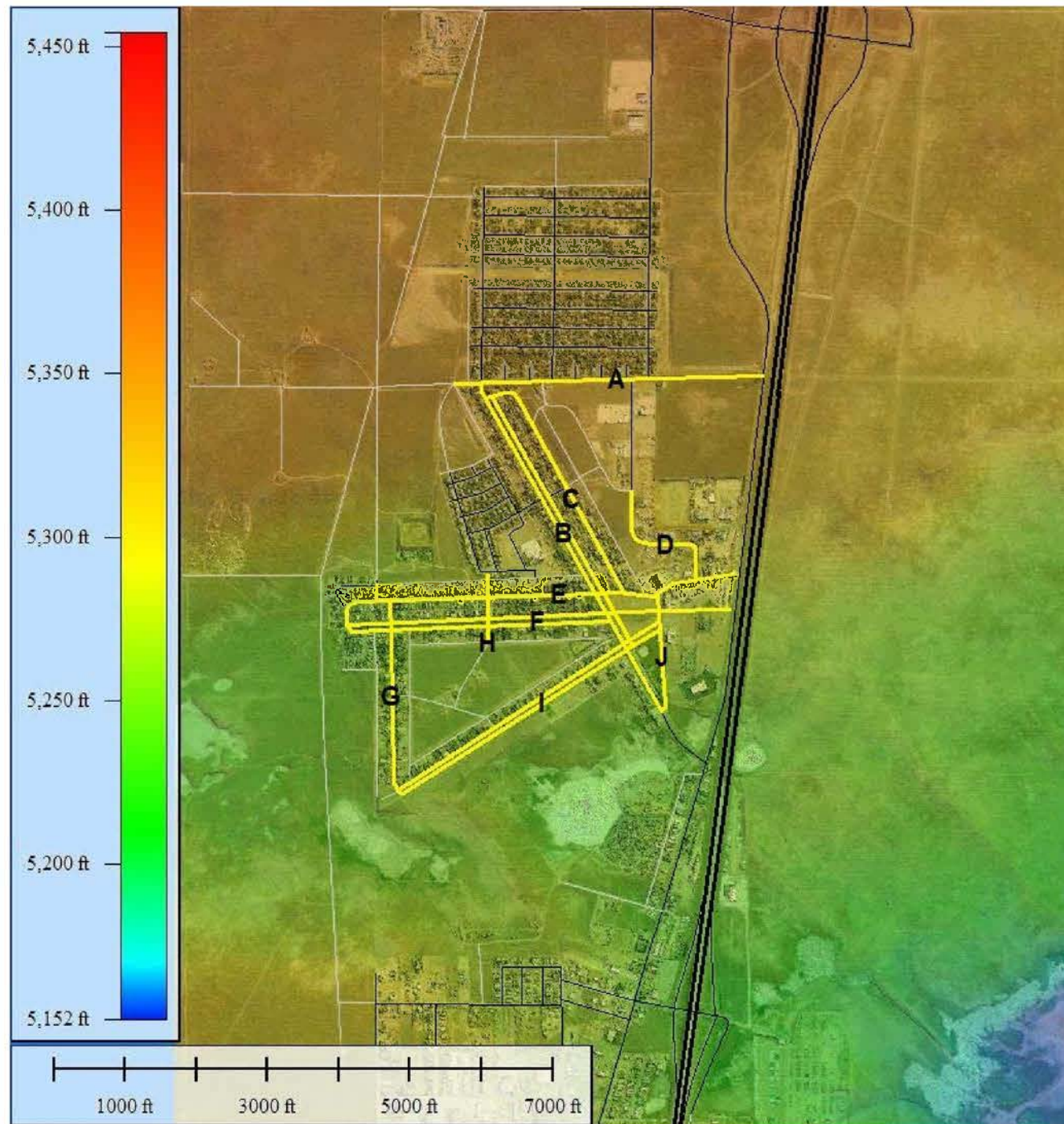
The Town of Bar Nunn is on the west side of Interstate 25, five miles north of the City of Casper in Natrona County, Wyoming.

The nearest town north of Bar Nunn on I-25 is Kaycee (63 miles, population 267). Bar Nunn is 183 miles northwest of the state capitol of Cheyenne, 281 miles northwest of Denver, Colorado, and 411 miles northeast of Salt Lake City, Utah.



Study Area Streets:

#	Street Name	From	To	Length (ft)	Width (ft)	Pavement (Acres)	Functional Class
A	McMurry Blvd	Salt Creek	west terminus	4,270	45	4.4	Collector
B1	Antelope Dr. West	McMurry	Arena	5223	32	3.8	Collector
B2	Antelope Dr. West	Arena	Salt Creek	905	30	0.6	Collector
B3	Antelope Dr. East	Bel Vista	Arena	4,783	50	5.5	Res. Access 1
C	Bel Vista	Antelope	Prairie	3,560	45	3.7	Res. Access 2
D	Wardwell Ind. Ave.	Badger	Prairie	2,022	24	1.1	Ind. Access
E1	Prairie Lane west	Sunset	Antelope	3,604	45	3.7	Res. Access 2
E2	Prairie Lane east	Antelope	Salt Creek	2,004	40	1.8	Com. Access
F1	Sunset Blvd north	Prairie	Antelope	3,600	50	4.1	Res. Access 1
F2	Sunset Blvd south	Prairie	Antelope	3,627	50	4.2	Res. Access 1
F3	Sunset Blvd east	Antelope	Salt Creek	1,764	30	1.2	Collector
G1	Trail's End	Circle Dr.	Prairie	209	30	0.1	Res. Access 2
G2	Trail's End	Prairie	Palomino	2,672	49	3.0	Res. Access 2
H	Mustang Trail	Prairie	Sunset S.	355	36	0.3	Res. Access 2
I1	Palomino Ave north	Trail's End	Antelope	3,707	50	4.3	Res. Access 1
I2	Palomino Ave south	Trail's End	Antelope	3,700	50	4.2	Res. Access 1
I3	Palomino Ave east	Antelope	Sunset	740	50	0.9	Com. Access
J	Arena Street	Prairie	Palomino	363	31	0.3	Com. Access



Two I-25 interchanges provide freeway access to Bar Nunn. The I-25 / Westwinds Road diamond interchange is 1.85 Miles north of Sunset Blvd, and the I-25/Wardwell Road/Howard Street interchange is 1.25 miles south of Sunset Blvd.

The old main road (Salt Creek Highway) prior to I-25 is now the parallel access road following the west side of I-25. Salt Creek Highway provides access from I-25 to Bar Nunn.

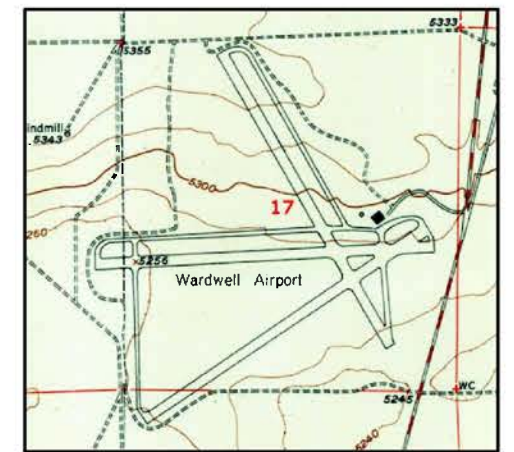
Study streets comprise a total of 8.5 miles of Bar Nunn’s street system as shown on the map below. Study streets include A: McMurry Boulevard, B: Antelope Drive, C: Bel Vista, D: Wardwell Industrial Avenue, E: Prairie Lane, F: Sunset Boulevard, G: Trail’s End, H: Mustang Trail, I: Palomino Avenue, and J: Arena Street. Most (B, C, E, F, G, H, I) are the former runways and taxiways of the 1930’s-era Wardwell Field.

Study Area History

The Town of Bar Nunn, in Natrona County, Wyoming, is part of the Casper, Wyoming Metropolitan Statistical Area. Bar Nunn is just west of Interstate-25, seven miles north of downtown Casper. The town is at an elevation one mile and its estimated 2021 population was 3,031, up from 2,213 in 2010.

The Town of Bar Nunn was constructed around the former “Wardwell Field.” The airport was commissioned in 1927 and named in honor of Major Doyen P. Wardwell: an early developer of the airport who died in a crash near the airport on August 8, 1929.

The 1935 photo below shows a Waco biplane & 2 Stinson Sr Reliants in front of the new Wardwell Field hangar. (Photo courtesy of L. Reverchon). “The Hangar” is now a bar/restaurant and event facility.

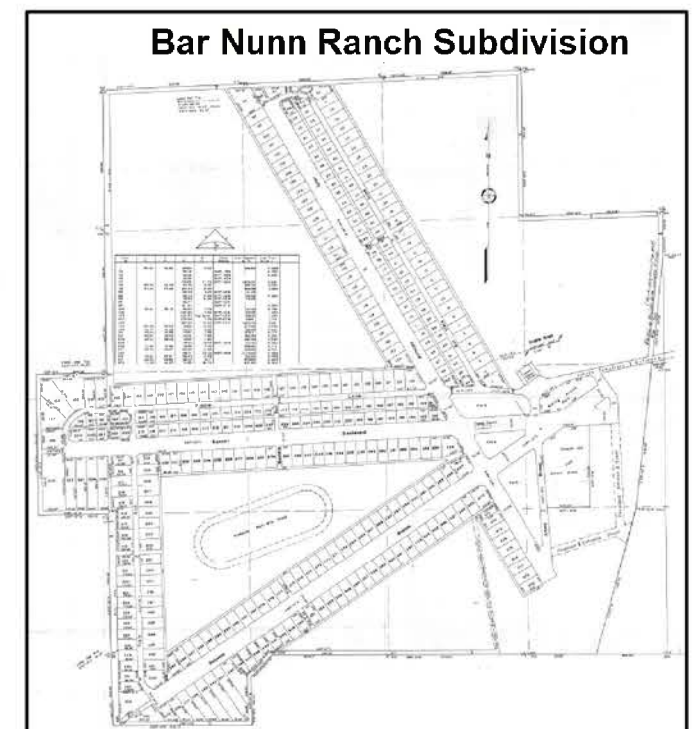


Wardwell Field closed in 1952 when Natrona County Airport relocated to the former Casper Army Airfield. In 1954, the land was sold to Mr. Romie Nunn, who subdivided the property and sold all but 10 lots by 1972. The former hangar became an arena for rodeos and livestock shows, and lots were set aside for parks, schools, churches, and businesses.

Former runways and taxiways became subdivision streets. The three main streets in Bar Nunn are runways 05/23 (Palomino Avenue), 08/26 (Sunset Blvd), and 14/32 (Antelope Drive). A 50-foot median was cut down the center of each 150-foot runway, leaving 50 feet of pavement on either side for residential access.

Now (2022) the aging tarmac has become increasingly expensive to maintain, and extra street width leads to speeding and safety concerns, especially for pedestrians who lack sidewalks. The east end where the runways converge remains mostly empty, and the Town has zoned for commercial development in that area.

The purpose of this study is to develop a new streetscape plan that will help the Town of Bar Nunn address these and other concerns, meet community aesthetic objectives, and accommodate planned development.



Runways Aren't Streets: Converting runways to residential streets may seem straightforward, but there are key differences that create challenges.

- Wardwell Field's runways were designed to handle aircraft up to 80-foot wingspan traveling 150 MPH. So, they were built 150-foot wide, arrow-straight, and a mile long.
- Typical neighborhood residential streets, on the other hand, carry private cars and pickup trucks, ideally at speeds less than 30 MPH. They are normally built about 30 feet wide with short straightaways and plenty of curves to keep speeds low. Long straightaways tempt drivers to speed up. In fact, a former Bar Nunn runway was once used as a drag strip.
- Runways need to be dry to prevent hydroplaning during landings and take-offs. So, they are built to drain off into the surrounding field, with no vertical elements (curbs etc.) that could constitute a hazard.
- Neighborhood streets are normally built below the surrounding land, with curb and gutter to channel run off from adjacent residential property.
- Runways are aligned with prevailing wind directions.
- Residential streets are aligned to maximize viable lots and provide access at minimal cost.

Existing and Forecast Conditions

Existing Land Use:

Much of Bar Nunn now consists of vacant, developable land. Vacant parcels along arterials are zoned for industrial and commercial uses, while inner areas to the west and south are zoned for residential uses.

Existing Land Use Map:

Existing land uses are shown in color and vacant areas are shown as undeveloped land.

The surrounding area is undeveloped and has plenty of room for expansion.

Most study streets abut residential land (yellow).

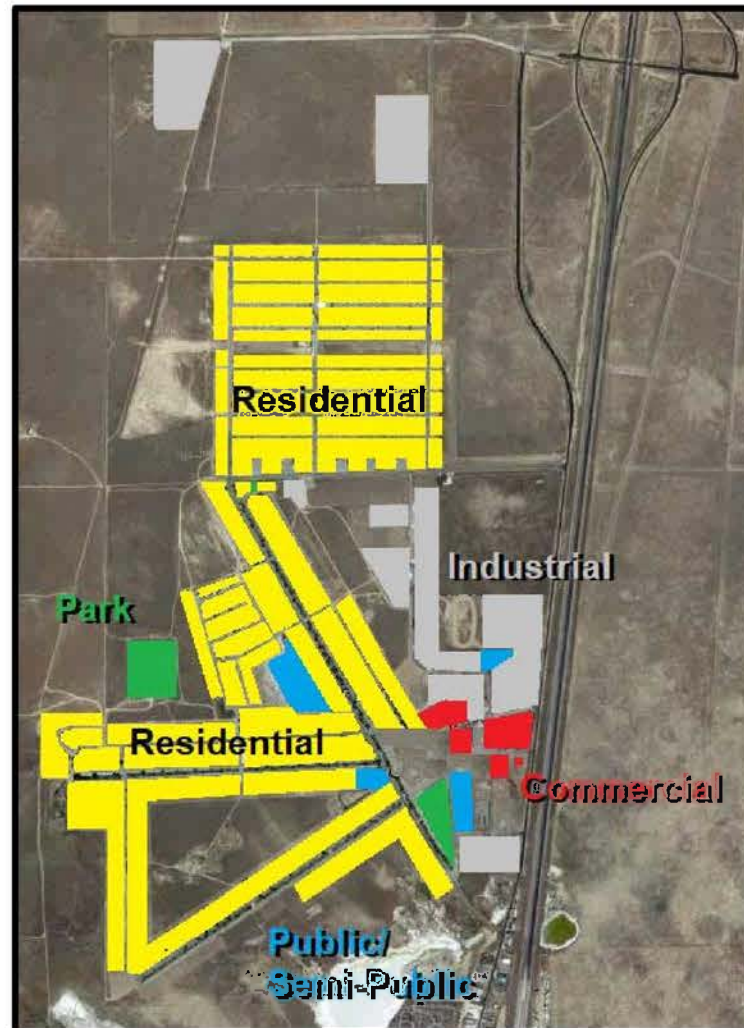
Prairie Lane and Sunset Drive east of Antelope Drive abut commercial land (red).

Wardwell Industrial Avenue abuts Industrial land (grey).

Traffic flows out of residential areas in the mornings and returns in the evenings. The opposite occurs in employment zones. The main entrance to town is currently on South Antelope Drive at Salt Creek Highway.

Population Trends:

The population of Bar Nunn has increased by about 100 persons per year since 2000. Projecting this into the future, we expect around 6,000 residents by the year 2050: double the current population.

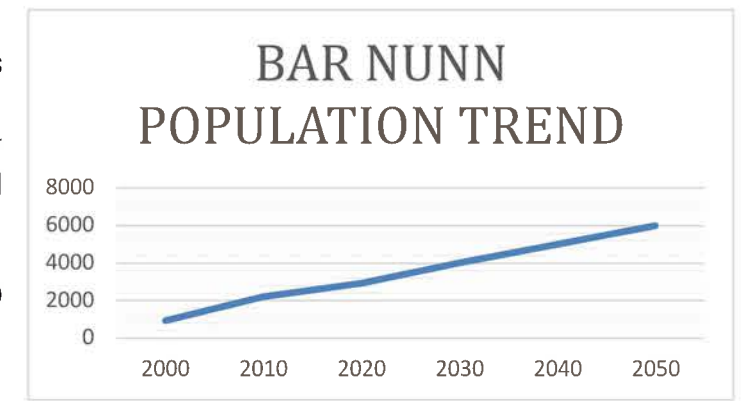


Future Land Use (Current Zoning):

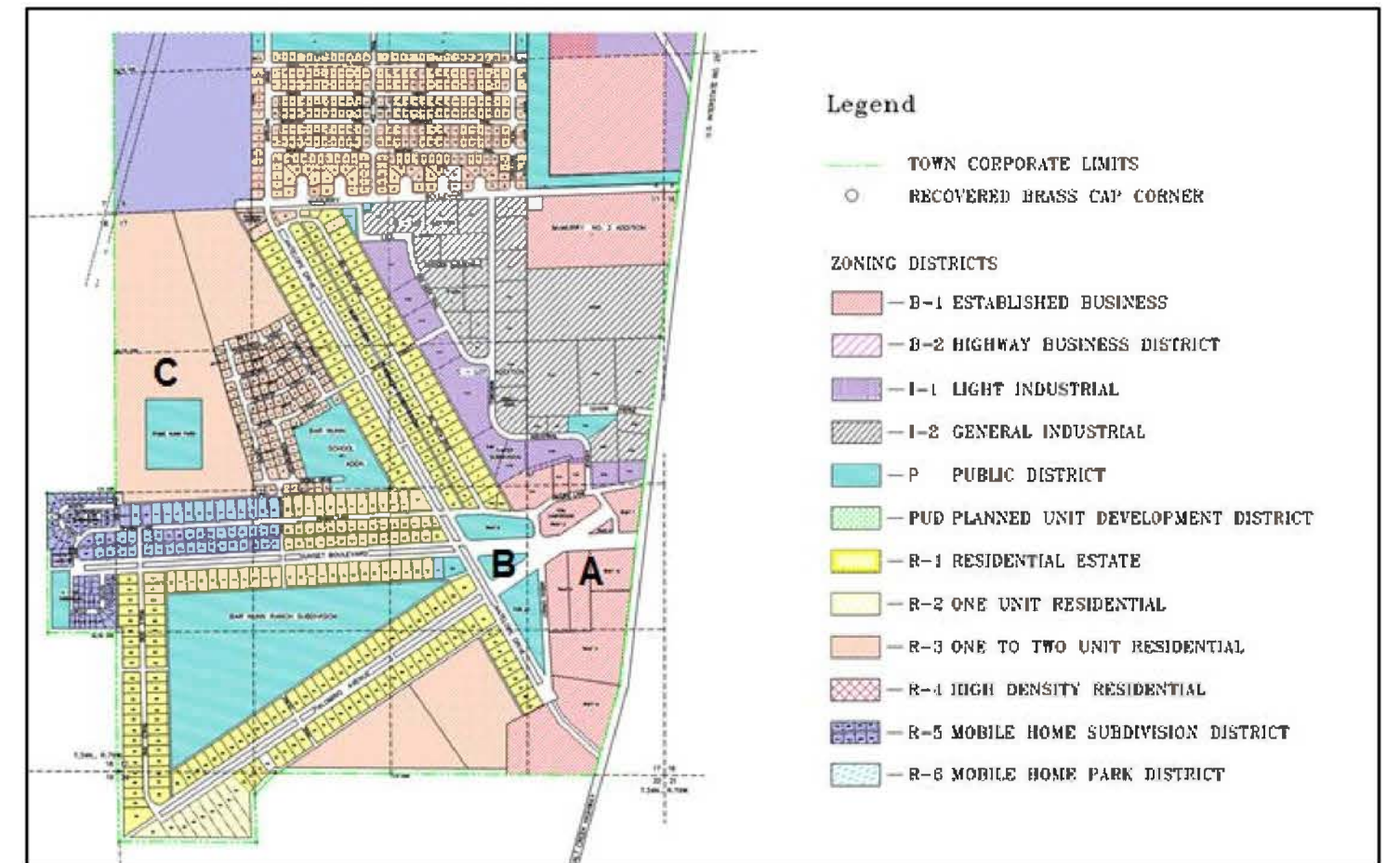
The current zoning map was enacted in 2019. Compared to the previous (2004) plan, it now calls for more single family and duplex residential and public parks, and less multi-family residential. The large triangular area between Sunset Boulevard and Palomino Avenue was re-zoned from high-density residential to Public District (blue).

Notable sites influencing study area streets and now beginning to develop include:

- A. The Business/Commercial area in the southeast.
- B. The Public District near the junction of the three former runways.
- C. New 170-unit residential subdivision in the northwest.



2019 Zoning Map:



Near Term Development Plans

170-Unit Housing Development:

A new 170-unit housing development called "Sterling Heights" is proposed west of Turpin Street, between McMurry Boulevard on the north and Prairie Lane on the south.

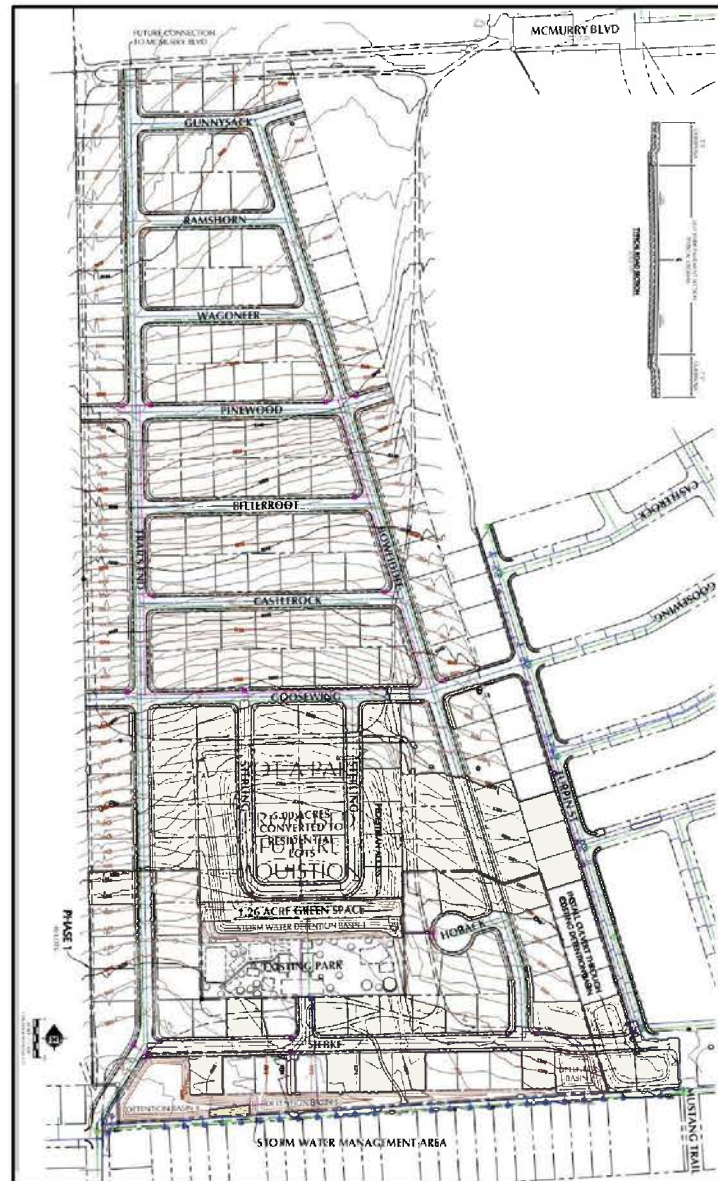
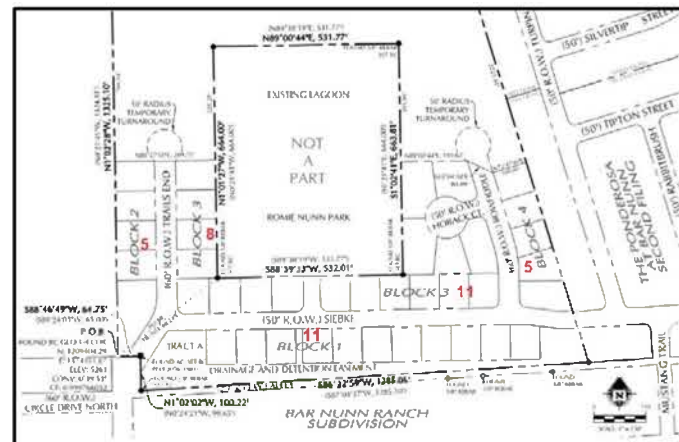
Interior traffic circulation proposes to use Trails End as a minor collector street which will eventually continue north to connect to a west extension of McMurry Blvd. Additional access is proposed by extending Goosewing Street and Siebke Drive west into the new subdivision.



This subdivision will generate about 1618 new daily vehicle trips, which will eventually load onto McMurry, Tipton, Prairie, Sunset, and Antelope.

Phase I of the proposed project consists of 40 lots in the southern area around Romie Nunn Park. These units will generate 381 vehicle trips per day, loading onto Trail's End and Mustang Trail and connecting to Prairie Lane, Sunset Blvd., and Antelope. Both Bowfiddle and Trails End would terminate in temporary cul-de-sacs on the north, pending the next phase of the development.

This development proposal will generate a significant increase in traffic compared to existing street volumes. Therefore, the study and plan will need to address this new traffic and direct traffic to suitable collector streets.



A New Main Entrance Road:

The March 2021 *Town of Bar Nunn Antelope Drive and Salt Creek Highway Access Study and Plan* recommended relocating the main town entrance road from Antelope Drive to Sunset Blvd. and constructing a roundabout at the Sunset/Salt Creek intersection. The Casper Area MPO Transportation Improvement Program listed \$720,000 for this project in 2022.

This study concurs with that recommendation. The action will allow future closure of Antelope Drive at Salt Creek Highway if desired, provide a safer intersection entering Bar Nunn, and create a welcoming gateway to Bar Nunn.

The immediate traffic effects of this action will be to reassign approximately 3,000 vehicles per day from Antelope Drive onto Sunset Blvd, increasing the daily volume to about 3700 vehicles. Increased traffic on this part of Sunset will also make adjacent commercial properties economically viable for development – another key community objective.

- AM peak hour volumes on Sunset will increase from 39 to 295.
- PM peak hour volumes on Sunset will increase from 46 to 308.
- Future commercial development along Sunset will add to these volumes.



New Town Hall and Recreation Center:

Also on Sunset Blvd, west of the previously planned Salt Creek Hwy roundabout, the Town plans to start construction of a new 21,600 square foot Town Hall / Recreation Center in August 2022. The structure depicted is sited partially on the south 100 feet of the existing Sunset Blvd. right-of-way (red line in adjacent aerial image).

The remaining fifty feet of ROW will constrain potential street cross sections and non-motorized facilities in the new commercial district. Because travel lanes may need to carry a significant increase in traffic, travel lanes will need to be kept moving with minimal delay at intersection traffic controls.

These would be unusually narrow lanes in a commercial area. To allow 12-foot travel lanes, parking would need to be eliminated on one side of Sunset, and this would reduce commercial viability of the Resso properties on the north side of Sunset. If it is not too late, the Town may wish to consider relocating the new building on the excess rights of way on east Antelope and Palomino. If the Sunset rights of way can be preserved for on-street diagonal parking, it will promote commercial development within the new Town Center.

A Much-Needed Grocery Store:

Bar Nunn currently has no grocery store, and residents have previously expressed a strong desire for one.¹ In the Town of Bar Nunn’s June 2008 Community Development Plan, citizens mentioned a grocery store more than twenty times.

At present, the nearest food stores are the Loaf-n-Jug convenience market at the Wardwell Road interchange in Hartrandt (1.2 miles south), and the Albertson’s supermarket on W 15th Street in Casper (6 miles south). Both have drawbacks for Bar Nunn residents in terms of product availability and travel distance.

As a rule of thumb, large supermarkets in urban areas require a population base of about 20,000 per store, and this rule-of-thumb fits the Natrona County retail market (population 82,000). Metro Casper has two Wal-marts, 2 Albertsons, and a Ridley’s. In addition, niche grocers include Sam’s Club, Smith’s Food and Drug, Natural Grocers, Fresh Foods Wyoming, Mile-Hi Frozen Foods, Brattis Meat Market, Little Mexico, MaryAnn’s Gourmet Shoppe, Alpenglow Apothecary, and others.

Isolated communities with a population of 3,500 can support a small rural grocery store.² In Bar Nunn, with large, low-cost competing grocery stores available within a 15-minute drive, residents must currently shop elsewhere. However, Bar Nunn’s 3000+ residents now provide the population needed to support a small or specialty grocery of around 10,000 to 20,000 square feet. What is needed is to create the correct lot size, accessibility, visibility, and traffic volume to support that type of development. Ongoing population increase will also improve the market potential



Ongoing population growth in Bar Nunn is gradually increasing market viability for a retail grocery. Bar Nunn’s has a current population of 3,000 and the proposed 170-unit housing development will bring about 500 more. Pass-by traffic on I-25 provides an additional potential market if the store is visible from the interstate. The east end of Sunset Blvd at Salt Creek Road provides that visibility.

The streetscape revitalization plan should help improve retail potential in the planned business area.

This study’s recommendation is that the Town of Bar Nunn work with viable property owner(s) to optimize a site for a grocery store near the Salt Creek Highway / Sunset Boulevard intersection. The Town would then contact grocery retail chains to inform them of the site and the desire for a grocery store. This plan can be used to attract prospective retailers. Continued progress implementing the plan will help reassure retailers that the Town is working to promote the site by moving forward with the streetscape plan.

¹ Town of Bar Nunn Community Development Plan, WLC Engineering, Surveying and Planning, June 2008.
² O’Brien, Meghan. 2008. *Small Town Grocers in Iowa: What does the future hold?* Ames, Iowa: Iowa State University Extension.

Regional Economy

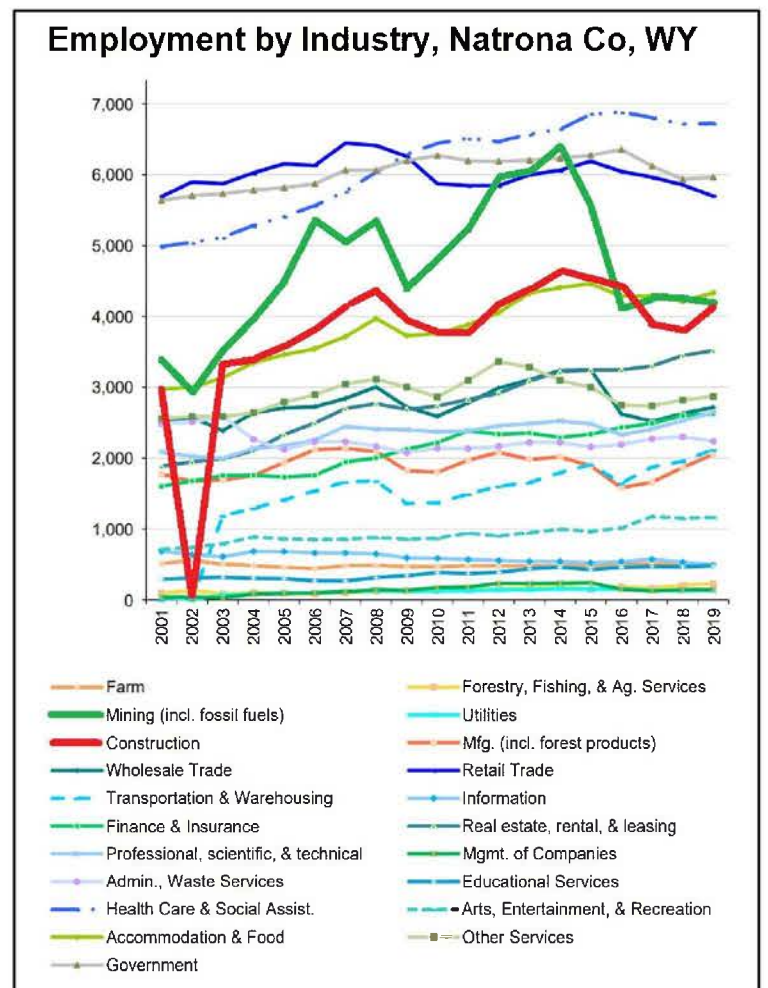
The immediate Bar Nunn area is primarily residential and industrial uses with limited commercial activity: a gas station / convenience store near the Howard Street interchange, and a car wash and coffee chop on Sunset Blvd west of Salt Creek Road. Residents have expressed wishes for a local grocery store and a general/hardware retailer. As residential areas continue to expand, the local market for these commercial services will continue to increase.

The regional labor pool is shared across the metropolitan area and people commute throughout the area. Because of Natrona County’s distance from other urban areas, economic data is most useful and reliable at the County level.

The Natrona County regional economy is tied to the oil industry, and the construction sector is also closely tied to extraction.³

From 2000 to 2020, trends show comparatively stable employment in most economic sectors. However, the local linkage between the fossil fuel /oil industry (green line) and the construction industry (red line) shows a strong boom-bust correlation. Boom periods occurred from 2006 to 2008, and again from 2011 to 2015. Busts occurred in 2002 and 2016 to 2020. Construction employment lags a few months behind oil employment.

Other employment sectors show less direct dependence on the oil industry. As metropolitan areas grow, they tend to stabilize and depend less on export employment and more on internal service sectors.



³ Graph Source: “A Profile of Socio-Economic Trends, Natrona County, WY” Headwaters Economics, April 2021

Current Road and Street Plans

Since 2007, extensive road system improvements have been proposed around Bar Nunn, between I-25 and Casper-Natrona County International Airport. These plans have the potential to alter traffic patterns on local streets in Bar Nunn.

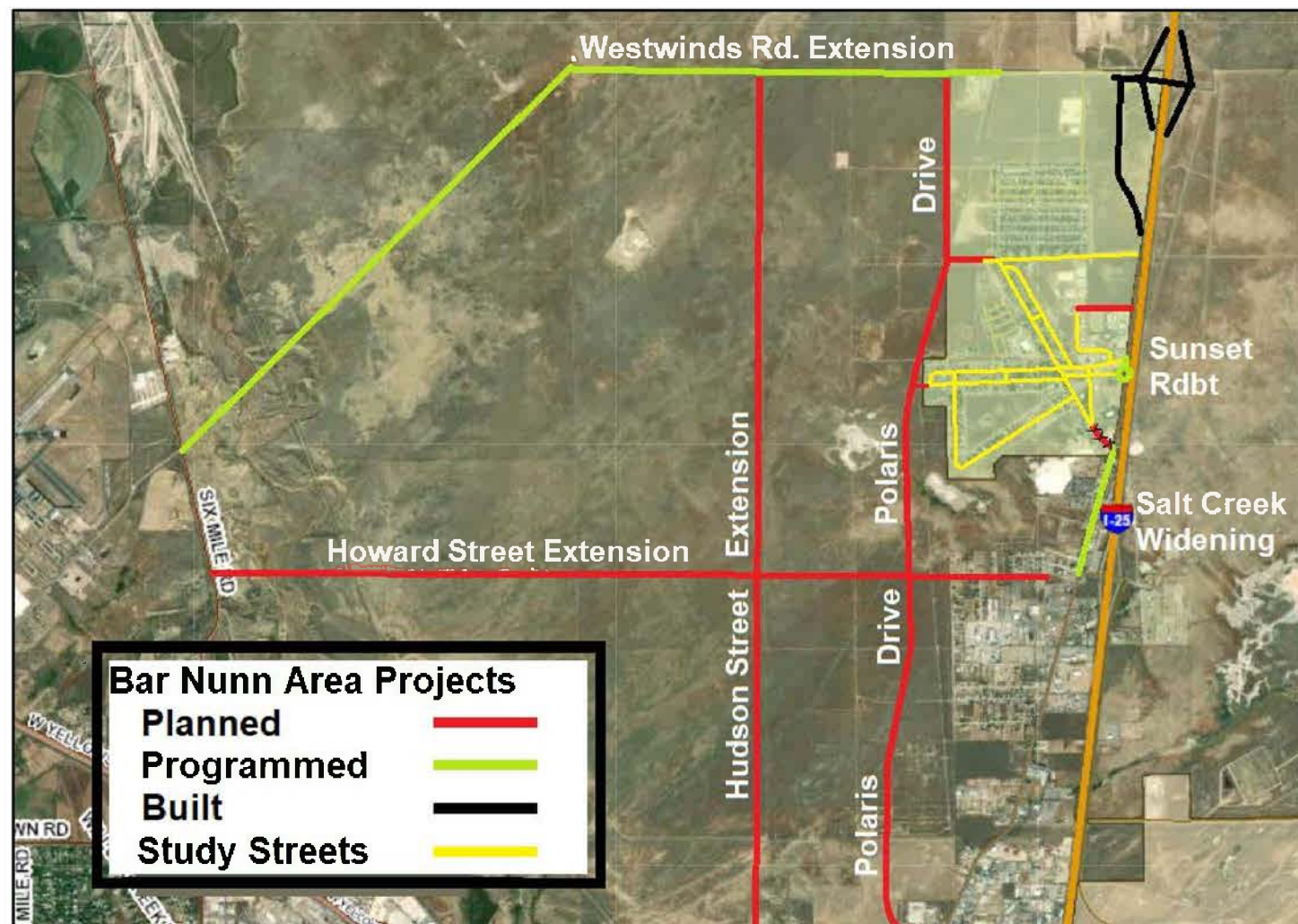
In 2018, a new interchange was built at I-25 and Westwinds Road, which has relieved traffic from the Wardwell Road (Howard Street) interchange.

In the current 2022-2025 Transportation Improvement Program (TIP), Natrona County set aside \$2 million toward extension of Westwinds Road to Six Mile Road. This project will provide a new route from north I-25 to Natrona County Airport and promote new land development along the corridor.

Other projects in the current TIP include construction of a roundabout at the intersection of Sunset Boulevard and Salt Creek Hwy and widening Salt Creek Hwy from Howard Street to Antelope Drive. The timeframe of these proposals is not yet known, but some or all of them will probably be built by 2050 as demand for new land development takes place.

Roads proposed but not yet funded include:

1. Polaris Drive
2. New industrial access street from Salt Creek Hwy to Wardwell Industrial Avenue
3. Extension of Howard Street to Six Mile Road.
4. Extension of Hudson Street north.



Of these proposals, the Westwinds Road Extension and Polaris Drive have the most significant potential to alter traffic flows within Bar Nunn. Connection of Polaris Drive to Sunset Boulevard and McMurry Boulevard will provide Bar Nunn residents with new connections to points west, and change traffic volumes and turn movement patterns at the McMurry/Antelope and Sunset/Antelope Intersections. The function of Sunset Blvd could change from residential access street to minor collector street.

Excerpt from the Casper Area Long Range Plan describing the POLARIS DRIVE project:

“Polaris Drive is a new connection roadway project that would provide a minor arterial running north-south along the western extent of Bar Nunn, from Westwinds Road to Salt Creek Highway near Sundown Place. The roadway would provide residents of Bar Nunn with an alternative primary access route and reduce emergency response times. The roadway would create a logical barrier around the western extent of the Town that would accommodate future housing growth without expanding beyond the furthest existing development to the west. The project would also assist in addressing future year congestion along Salt Creek Highway as well as providing a detour route for maintenance and reconstruction activities. As identified in the Town of Bar Nunn Transportation Plan, the facility should be built with sidewalks and bike lanes. In order to maximize utility of the facility, some east-west streets, such as McMurry Boulevard and Sunset Boulevard, would need to be slightly extended. To support construction costs of the road, an agreement between Bar Nunn and WYDOT may be explored where the Town takes responsibility for maintenance in exchange for capital funds.”

Previous plans include a wide variety of proposals that could influence development and traffic in Bar Nunn. As development continues in coming decades, these or other street proposals may be built, and study area streets should be designed to accommodate any or all of these potential modifications. The following list describes some previous road and street proposals.

BAR NUNN AREA ROAD PLANS, FINDINGS & RECOMMENDATIONS, 2007 TO PRESENT		
STUDY / SOURCE	TIME FRAME	PLAN RECOMMENDATIONS AND PROJECTS
2022-2025 CASPER AREA MPO Transportation Improvement Program (TIP)	2022	NC1 - Construct Westwinds Road extension from CR119 Six Mile Road (\$2,000,000)
	2022	BN1 - Miscellaneous Streets (\$408,750)
	2023	BN2 - Chip Seal Project (\$442,730)
	2024	BN3 – Sunset Boulevard Improvements (\$720,000)
	2025	BN4 – 2025 Miscellaneous Streets (\$400,000)
	2022	BN5 – Sunset Boulevard Roundabout (\$720,000)
2021 Antelope Drive Salt Creek Hwy Access Study and Plan	2023	BN6 – Streets Realignment (\$330,000)
	Short Term	Eliminate maintenance of Antelope from Arena Street to Salt Creek. If Antelope is closed, convert to non-motorized use. (2025?) (#1 pg. 24)
	Short Term	Construct roundabout at Salt Creek and Sunset. Extend taper to allow NB-WB left turn lane to Prairie Lane. (This should be done BEFORE closing Antelope.) (#2 pg. 28)
	Short Term	Construct channelization improvements along Sunset Blvd and Prairie Lane at Antelope. (Curb extensions, crosswalks, AWSC, Stop bars, sidewalk and 8' trail segments. (#6 Pg 28)
	Mid Term	Construct streetscape improvements along Sunset between Salt Creek and Antelope to build an attractive gateway to Bar Nunn and a new town center, along with the new Town Hall construction. (#7 pg. 29)
	Mid Term	Construct new E-W truck access road from Salt Creek Hwy to Wardwell Industrial Avenue. (#5 pg. 30)
Long Term	Build shared-use path along west side of Salt Creek from Sunset to Howard. (#7 pg. 32)	

	TBD	Relocate School Bus Stops
	TBD	Enforce speeding, traffic control compliance, and truck restrictions.
	TBD	Secure ROW from KOA and WYDOT
	TBD	Advance Study Recommendations into TIP for Preliminary and Final Design
2020 CONNECTING CROSSROADS Casper Area Long Range Transportation Plan Update	Medium Term	New roadway construction (RC4 Westwinds Road Extension) between the Airport and Bar Nunn/I-25 has been cited as a priority from Airport representatives in order to support future growth of the Business Park. Westwinds Road, extension to Airport from end of Westwinds Rd. (north of Bar Nunn) to County Road 119. 5.15 miles, \$21,099,000
	Medium Term	Salt Creek Hwy widening from Howard St. to Antelope Dr. 0.67 miles, \$2,235,000.
	Long Term	Polaris Drive from RC 10 (Westwinds Road) to Salt Creek Road Polaris Drive (new minor arterial) from Westwinds Rd. to Salt Creek, Hwy 4.15 miles, \$36,004,000
2017 Town of Bar Nunn Transportation Plan		Construct I-25 / Westwinds Interchange (Completed in 2018 for \$12 million)
		Construct Polaris Drive PEL
		Construct new N-S arterial with sidewalks and bike lanes on W side of Bar Nunn as a bypass and alternative emergency access
		Extend Howard Street to the Airport.
		Extend Westwinds Road to the Airport
		Extend Hudson Street north to Howard Street extension
		Construct new N-S Road about 1 mile west (Hudson Street Extension)
		Improve Bike and Pedestrian Connections
		Extend Transit to Bar Nunn
		Study and Improve Salt Creek Highway
2015 Interstate 25 Entryway Beautification Project		Westwinds Interchange: Boulevard trees along Westwinds Road. Roundabout with Bar Nunn gateway monument at Salt Creek intersection. Welcome to Bar Nunn on westbound approach to underpass. Projected population growth of Bar Nunn and the associated economic and development benefits. North gateway into the Bar Nunn community and Casper area. Open land - little restriction for expansion "Blank slate" provides unique opportunity to guide development and space for non-motorized facilities. Existing interstate bridges have short span which limits space beneath.
		Wardwell Road Interchange: Roundabout interchange with pedestrian improvements. South gateway to Bar Nunn. Right-of-way provides space. Little development on the east side of I-25 allows space for aesthetics and infrastructure modifications (without infringing on neighboring properties). Pedestrian and non-motorized vehicle access Wardwell Road is not located within the interchange area of influence, causing wayfinding confusion. Interchange is not within the metropolitan boundary. Space is limited west of the Interstate.
2014 Polaris Drive / Westwind Blvd Planning and Environmental Linkages Study	High Priority	Polaris Drive Arterial, 2-4-lane arterial segment 3 from US-20/26 to Hartrandt south Town Line, plus Segment 2 from Hartrandt S Town line to Bar Nunn south Town Line.
	Low Priority	Polaris Drive 2-4-lane arterial segment 1 along existing dirt road from Bar Nunn S Town line to Westwinds Road, with intersections at Sunset Drive, McMurry Blvd, and Westwinds Road.
2013 Bar Nunn I-25 Interchange Feasibility Study		Westwinds Road scored highest on alternative analysis (55 pts) with No-Build and McMurry options at 28 and 49 points, respectively.

2012 Bar Nunn Salt Creek Intersection and Subarea Planning Traffic Study	Priority 1	Westside Boulevard (AKA Polaris Drive) and connecting streets: A new arterial road parallel to Salt Creek Highway, with intersections at Westwinds, New Street 1, New Street 2, McMurry Blvd, New Street 3, Sunset Blvd, and Palomino Ave.
	Priority 2 (2018)	NEW I-25 Interchange at Westland Road north of McMurry, with possible future connection to Six Mile Road northeast of the airport would facilitate projected development and truck traffic. (Constructed 2018) Bar Nunn population grew 136% between 2000 and 2010.
2010 Bar Nunn Traffic Study		Multi-use paths on other streets (Sunset Blvd, Palomino Ave, Trails End, Prairie Lane, Bel Vista). On taxiways, 11' lanes and 8' parking lanes would allow 4' walking paths.
		Move signs outside of walking paths.
		Make school crossings conform to MUTCD.
		Improve signs at runway intersections.
		Replace YIELD signs with STOP signs.
		At Palomino/Trails End, remove the STOP sign until warranted. Install end of road signs.
		At Sunset Blvd / Prairie Lane, install a STOP sign on Prairie Lane.
		At Antelope Dr./Bel Vista Dr, replace YIELD sign with STOP sign.
		At Sunset/Antelope, add STOP signs to create two TWSC-controlled intersections. Define driving area of E Sunset with curb or pavement markings.
		At Palomino/Antelope, add STOP signs on east Antelope for consistency. Volumes on east leg of Palomino are too low to warrant other modifications.
	Short Term School	Prohibit Parking on N side of Siebke Dr. during school bus operations. Assign crossing guard at Siebke Dr Intersection Provide parking on west side of school building
	Long Term School	Create second school access on Siebke Drive - OR Create second school access on Tipton Street
		Define Bar Nunn Functional Class System
2008 Salt Creek Hwy / McMurry Blvd Corridor Study		Continued use of Wardwell Interchange is not feasible. Recommends new I-25 Interchange for the Town of Bar Nunn.
		Westwinds Road would facilitate future industrial and commercial needs.
		Salt Creek undercrossing near Westwinds is a feasible location for interchange.
		An interchange at McMurry Blvd could have adverse impacts on residential development.
2007 CONNECTING CASPER Long Range Transportation Plan Update		Create NE corridor belt loop system east of Bar Nunn to include extension of Bryan Stock Trail north, then west to Bar Nunn at or near McMurry Blvd
		Possible interchange at I-25 and McMurry Blvd
		Connection from I-25 near Bar Nunn to Natrona County Airport on WY Hwy 20/26 to improve regional mobility.

Planned Natrona County Road Projects in the Bar Nunn Area (Source: 2022-2025 TIP)											
PROJECT ID #	STATUS		PROJECT YEAR								
	PIN	Description	Phase	2022		2023		2024		2025	
				Cost	Source	Cost	Source	Cost	Source	Cost	Source
NC1	New Construction Westwinds Road Extension from CR 119 (Six Mile Road)	Planning									
		Design									
		Engineering									
		Construction	2,000,000	IRP							
		Total	\$2,000,000								

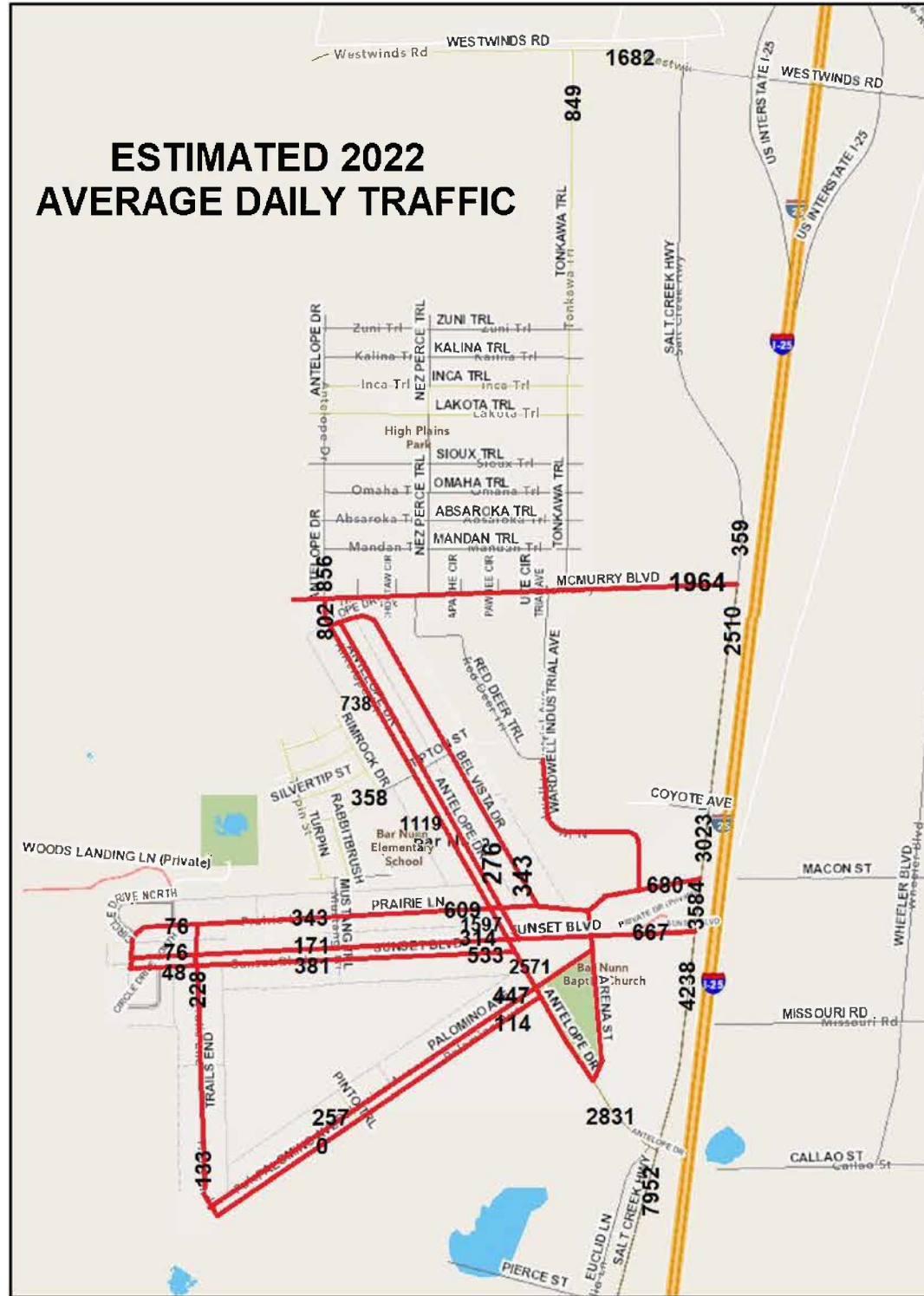
Town of Bar Nunn Sixth Penny Revenue Projections (Source: 2022-2025 TIP)					
Program/Funding Source	2022	2023	2024	2025	TOTAL
Optional 1% Sales WBC	1,128,750	772,730	720,000	399,999.67	3,021,479.67
TOTAL	1,128,750	\$ 772,730	\$ 720,000	\$ 400,000	\$ 3,021,480

Planned Town of Bar Nunn Street Projects (Source: 2022-2025 TIP)												
PROJECT ID #	STATUS		PROJECT YEAR									
	PIN	Description	Phase	2022		2023		2024		2025		
				Cost	Source	Cost	Source	Cost	Source	Cost	Source	
BN1	Miscellaneous Streets	Planning		6,250	1¢							
		Design		17,500	1¢							
		Engineering		35,000	1¢							
		Construction		350,000	1¢							
		Total		\$408,750								
BN2	2022 Chip Seal Project	Planning				7,500	1¢					
		Design				7,500	1¢					
		Engineering					38,880	1¢				
		Construction					388,850	1¢				
		Total					\$442,730					
BN3	Sunset Boulevard Improvements	Planning						30,000	1¢			
		Design						30,000	1¢			
		Engineering							60,000	1¢		
		Construction							600,000	1¢		
		Total							\$720,000			
BN4	2025 Miscellaneous Streets	Planning								16,667	1¢	
		Design								16,667	1¢	
		Engineering									33,333	1¢
		Construction									333,333	1¢
		Total									\$400,000	
BN5	Sunset Boulevard Roundabout	Planning		30,000	1¢							
		Design		30,000	1¢							
		Engineering		60,000	1¢							
		Construction		600,000	1¢							
		Total		\$720,000								
BN6	Streets Realignment	Planning				7,500	1¢					
		Design				7,500	1¢					
		Engineering					15,000	1¢				
		Construction					300,000	1¢				
		Total					\$330,000					
Yearly Total				2022		2023		2024		2025		
				\$1,128,750		\$772,730		\$720,000		\$400,000		
Source Total			Consol. Planning Grant	One Cent Fund	Consensus	One-Time	Surf. Trans Program	WY Business Council	FTA 5307	Other	TOTAL	
				\$3,021,480								

Traffic

Current Traffic Volumes:

The map below depicts estimated 2022 daily traffic volumes on various Town streets. Volumes on McMurry and Antelope are from counts taken March 24, 2022. Other streets show either projections from count trends from recent years or estimates based on Institute of Transportation Engineers' residential trip generation rates.



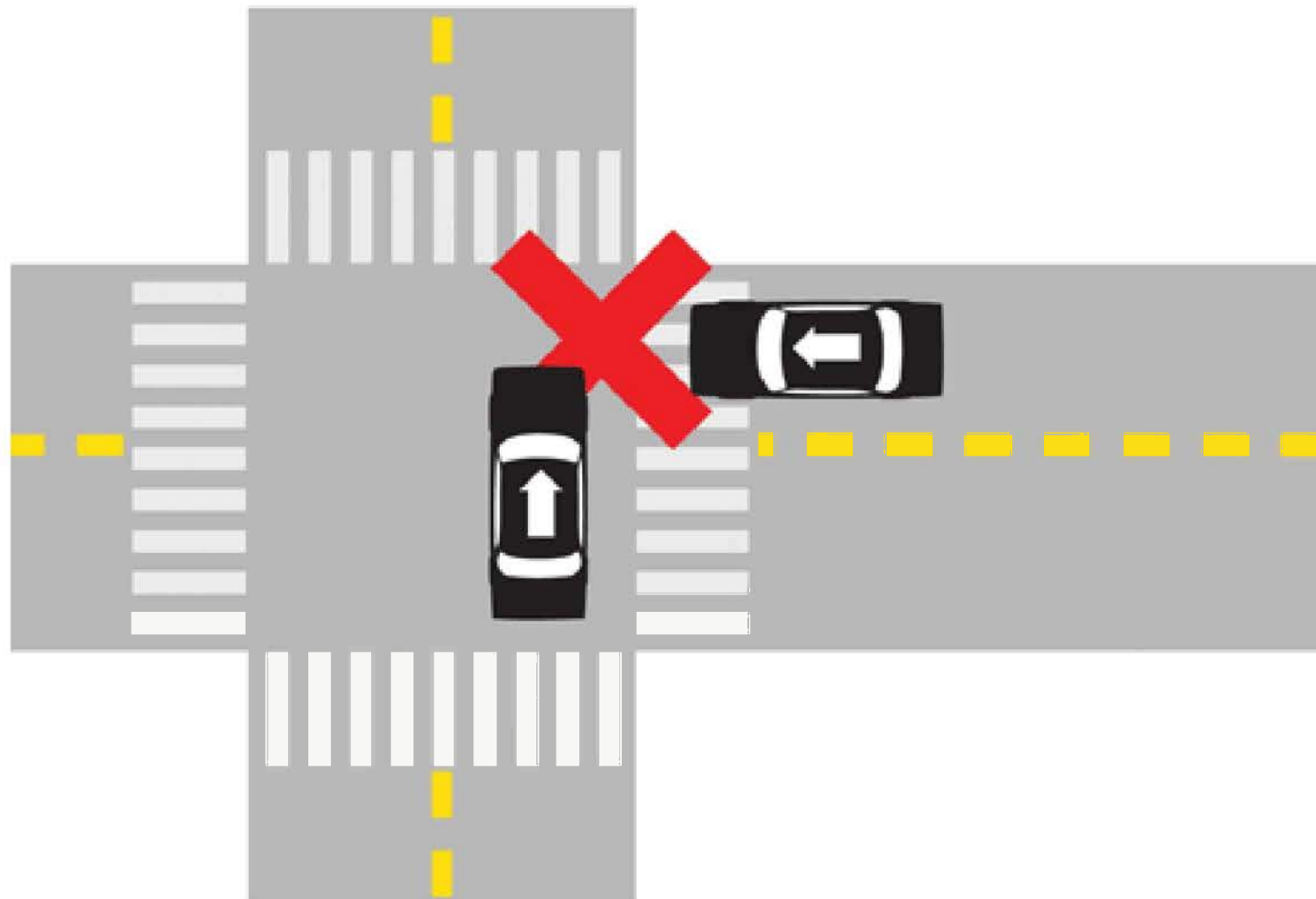
Projected Traffic Volumes:

Due to uncertainty in future development patterns and road plans, future link volumes are uncertain. The following table provides a range of traffic volumes possible in the next twenty years:

#	Street Name	From	To	2022 Daily Traffic	Estimated No-Action Traffic	Functional Class
A	McMurry Blvd	Salt Creek	W. terminus	1,964	3,000 to 5,000	Collector
B1	Antelope Dr. West	McMurry	Arena	2,571 to 738	2,500 to 3,000	Collector
B2	Antelope Dr. West	Arena	Salt Creek	2,831	3,000 or 0	Collector
B3	Antelope Dr. East	Bel Vista	Arena	276	276	Res. Access 1
C	Bel Vista	Antelope	Prairie	343 (max)	343 (max)	Res. Access 2
D	Wardwell Ind. Ave.	Badger	Prairie	300	450	Ind. Access
E1	Prairie Lane west	Sunset	Antelope	609 (max)	650	Res. Access 2
E2	Prairie Lane east	Antelope	Salt Creek	690	800	Com. Access
F1	Sunset Blvd north	Prairie	Antelope	314 (max)	350	Res. Access 1
F2	Sunset Blvd south	Prairie	Antelope	533 (max)	550 – 1,000	Res. Access 1
F3	Sunset Blvd east	Antelope	Salt Creek	667	700 – 4,500	Collector
G1	Trail's End	Circle Dr.	Prairie	50	200	Res. Access 2
G2	Trail's End	Prairie	Palomino	228	250	Res. Access 2
H	Mustang Trail	Prairie	Sunset S.	<100 (est.)	700	Res. Access 2
I1	Palomino Ave north	Trail's End	Antelope	447	450	Res. Access 1
I2	Palomino Ave south	Trail's End	Antelope	114	200	Res. Access 1
I3	Palomino Ave east	Antelope	Sunset	100 (est.)	500	Rec. Access
J	Arena Street	Prairie	Palomino	<100 (est.)	TBD	Com. Access

A Little About Traffic and Safety:

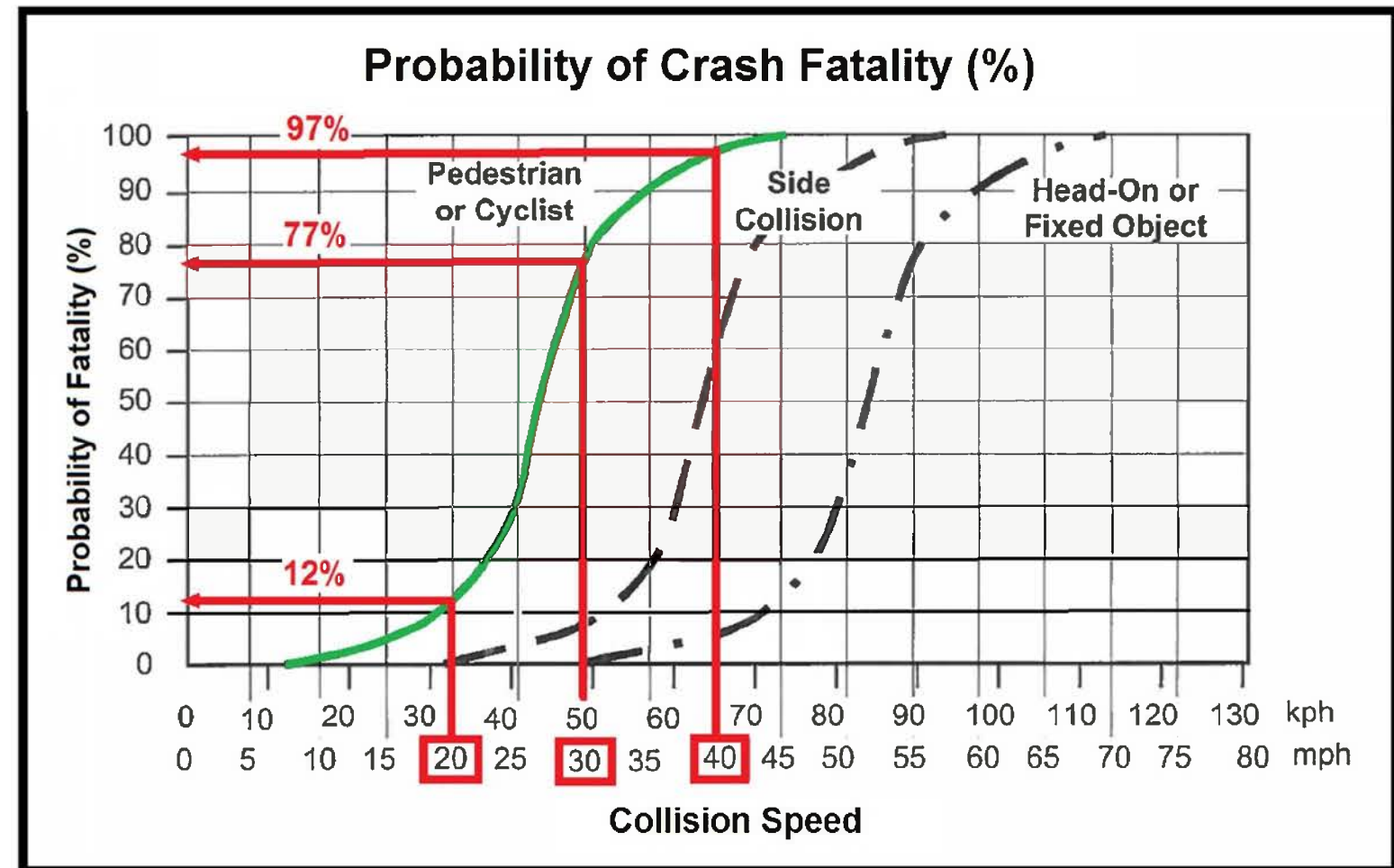
1. Development causes traffic.
2. Traffic causes crashes.
3. Speed causes injuries.
4. Crashes happen where paths cross (crosswalks and intersections).
5. We can predict where traffic will grow most, and *design intersections to control speed and prevent the most dangerous traffic conflicts* (Broadside, Head-On, Left Turn, and vehicle-Pedestrian conflicts)
6. The modern roundabout intersection solves each issue in #5 above.
7. The most important objective of any streetscape study is to promote public safety, by reducing the likelihood of injuries, and fatalities.



In any road environment, the probability of death or serious injury depends on several factors, including:

1. Collision Speed
2. Type of crash (Broadside, Angle, Head-On, Side Swipe, Fixed Object, Bicycle and pedestrian.)
3. Protection (padding, air bags, seat belts, etc.)

In Bar Nunn, the prevailing speeds are 20 to 30 MPH. Under those conditions, vehicle occupants are reasonably safe. The highest probability of death or serious injury is for bicycles and pedestrians. Where pedestrians and cars must share space, it is essential to keep vehicle speeds low. With this graph, we can observe that as the speed of crash increases, from 20 to 30 MPH, the probability of a pedestrian or bicyclist fatality increases from 12% to 77%. Therefore, the study recommends a speed limit of 20 MPH on all streets where vehicles and pedestrians must share space.

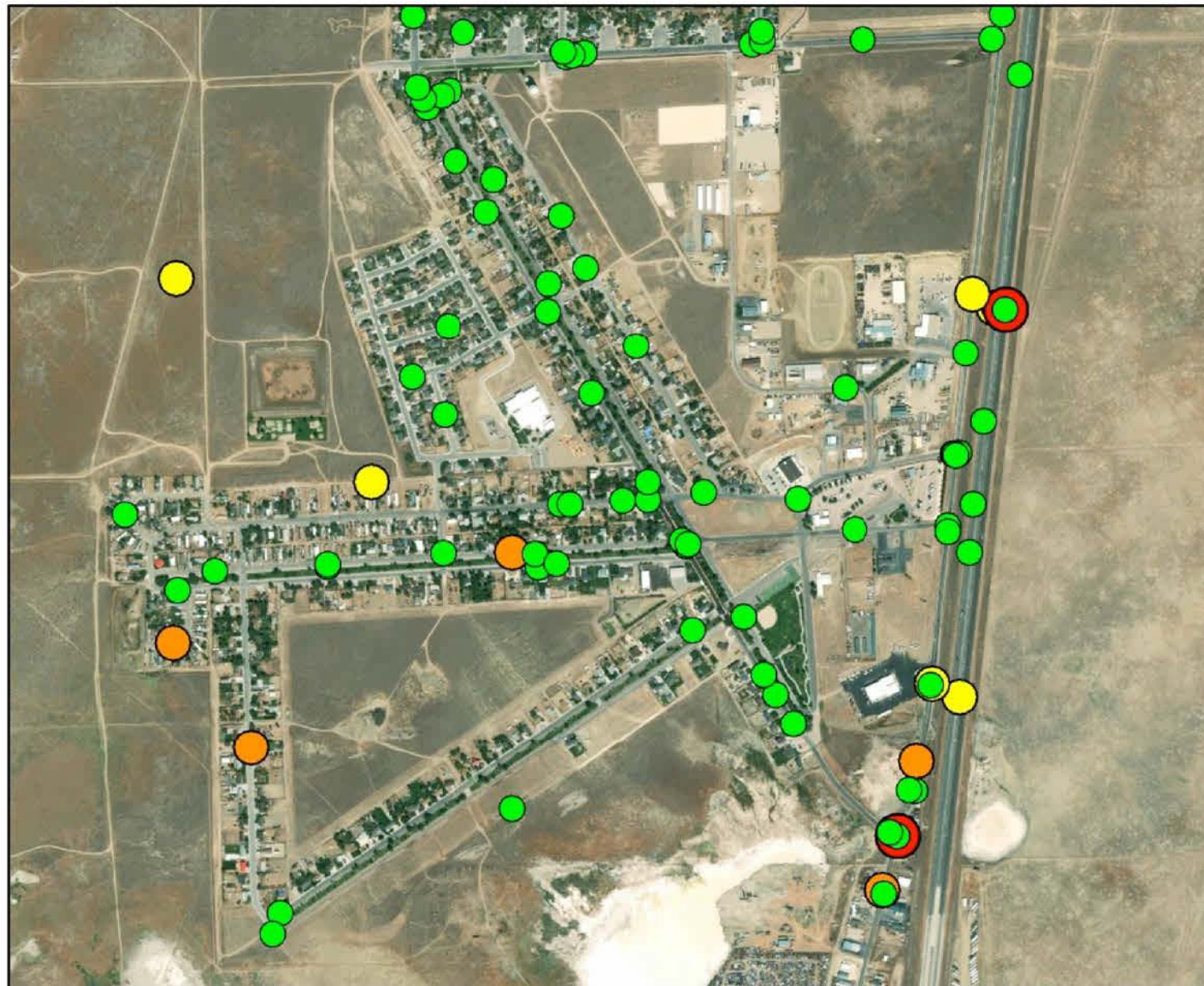


Bar Nunn Ten Year Traffic Crash History:

Maps below and on the following pages depict crashes at locations recorded by police officers from January 2012 to December 2021. Records are maintained by the Wyoming Department of Transportation. Crash severity is coded by color:

GREEN = NO INJURY
ORANGE = MINOR INJURY

YELLOW = POSSIBLE INJURY
RED = SERIOUS INJURY



REPORTED CRASHES 2012-2021
Green = No Injury, Yellow = Possible Injury
Orange = Minor Injury, Red = Serious Injury

BAR NUNN
STREETSCAPE
REVITALIZATION PLAN
CASPER AREA MPO



Traffic and Safety in Bar Nunn:

Traffic and safety principles described on the previous page are apparent in the crash record in Bar Nunn. We can see the following on the map:

1. Crashes are concentrated at driveways and intersections where the highest numbers of vehicles cross paths. These locations are also called "conflict points".
 - a. Salt Creek Highway near Antelope Drive
 - b. Antelope Drive near Prairie Lane
 - c. Antelope Drive near Bel Vista
2. Serious injuries (Red Dots) occur on higher speed roads and streets (Salt Creek Highway and I-25).
3. Minor injuries and suspected injuries are dispersed at random locations and do not exhibit a pattern.
4. There were no pedestrian or bicycle crashes during the study period.

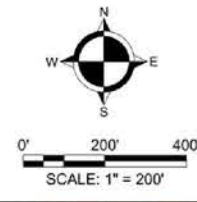
Safety Effects of Rerouting Traffic:

1. When new traffic is created or when traffic is re-routed from one street to another, new traffic conflicts are created and the locations of traffic conflicts can also move. For this reason, street designers anticipate these effects and design the street system to prevent safety problems.
2. Examples:
 - a. Construction of a new 170-unit subdivision north of Prairie Lane will create about 1600 new trips per day, which will need to get to Salt Creek Highway somehow or other. The street system will need to safely accommodate that.
 - b. Closing the intersection of Salt Creek Highway and Antelope Drive would relocate traffic to the intersections of Salt Creek Highway and Sunset Blvd, and to the intersection of Sunset Blvd and Antelope Drive. These intersections would need to be re-designed to minimize conflicts and safely accommodate that traffic.
 - c. Future construction of a street west of Bar Nunn would re-route traffic in that direction, and again alter the pattern of traffic conflicts. A good design needs to accommodate that possibility.

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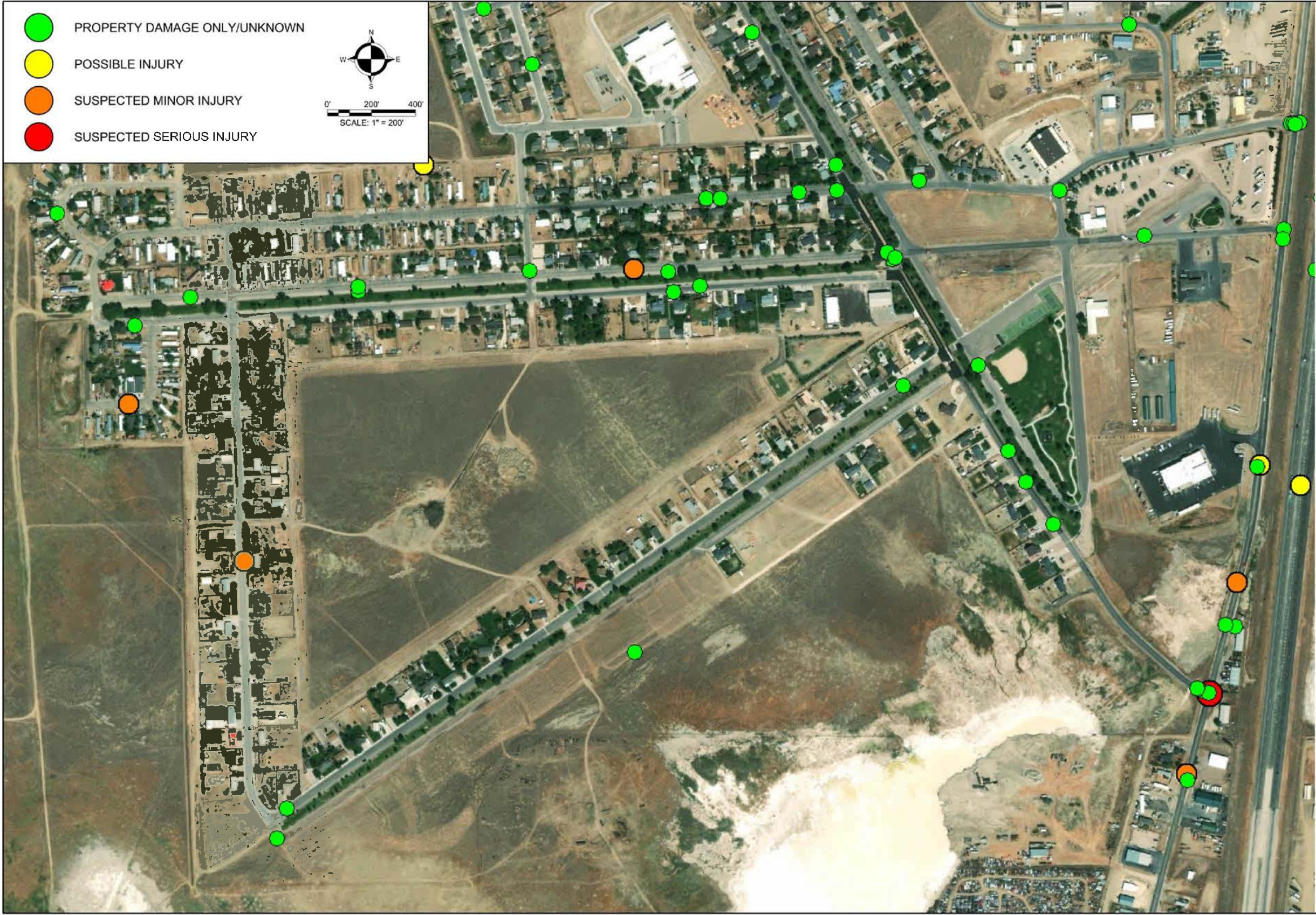


- PROPERTY DAMAGE ONLY/UNKNOWN
- POSSIBLE INJURY
- SUSPECTED MINOR INJURY
- SUSPECTED SERIOUS INJURY



<p>DATE: MARCH 2022 SHEET SIZE: 22X34" DRAWING CHECKED BY: BN SHEET NUMBER: MAP-02</p>	<p>DRAWING TITLE: BAR NUNN CRASH DATA NORTH STUDY AREA</p>	<p>CLIENT INFORMATION: BAR NUNN STREETSCAPE REVITALIZATION PLAN CASPER AREA MPO</p>	<p style="text-align: center;"><i>define design deliver</i></p> <p style="text-align: center;">Y2 CONSULTANTS</p> <p style="text-align: center; font-size: small;">ENGINEERING, SURVEYING & PLANNING LANDSCAPE ARCHITECTURE, GIS NATURAL RESOURCE SERVICES</p> <p style="text-align: center; font-size: x-small;">Y2consultants.com 307.733.2853</p>
<p>PROJECT NUMBER: 21182</p>			

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		define design deliver CONSULTANTS ENGINEERING, SURVEYING & PLANNING LANDSCAPE ARCHITECTURE, GIS NATURAL RESOURCE SERVICES y2consultants.com 307.733.7599	

5.

Existing Street Conditions

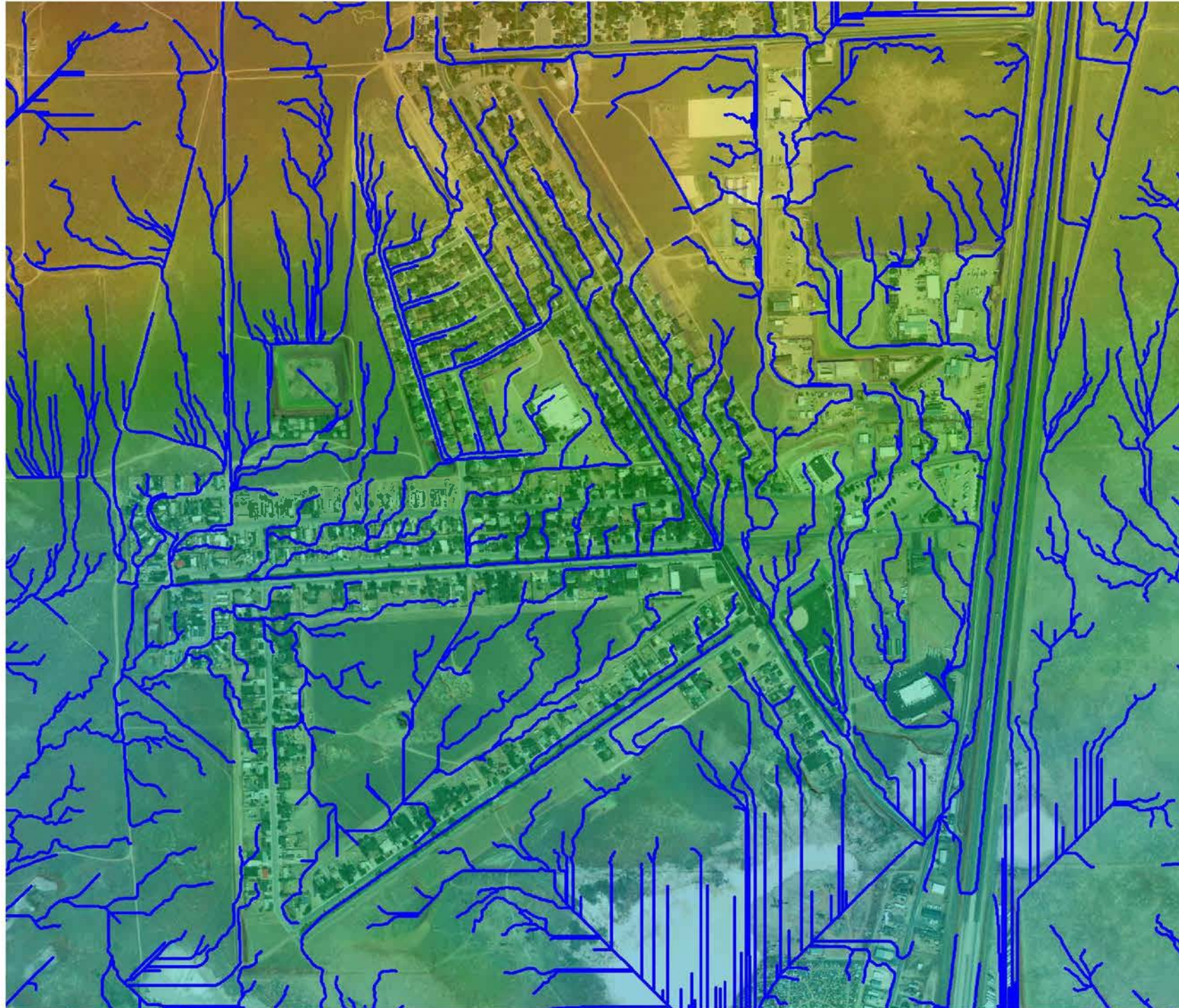
The table below lists existing characteristics and condition of study area streets.

Street	From	To	Former Function	Current Function	Future Functional Class	Speed Limit	Highest Volume	Street Length (ft)	Pavement Width (ft)	Sidewalk Width (ft)	Existing Layout	Curb and Gutter	Platted ROW Width	Pavement Area (sf)	Pavement Condition	Boring #	Asphalt and Base	Bearing Capacity /SF	Notes
Antelope Drive West	McMurry Blvd	Arena St.	Runway 14/32	Collector	Collector	30	2830	5,277	29	10	B/M/T/T	West side only	151	153,033	Good/New	2B5 & 2B6		1400-4800, 1700-4300	Good surface. Poor base structure S of Arena St. 75 ESALS. Geotech recommended 3" mill and 3" overlay.
Antelope Drive East	Bel Vista Dr.	Arena St.	Runway 14/32	Residential Access	Residential Access	30	345	4,899	50	0	B/M/P/T/T/P	No	151	244,950	Fair	1B3	4.5 + 4.5	2200-7500	Needs Seal Coat N of Palomino
Arena Street	Prairie Lane	Sunset Blvd N	Hangar Taxiway	Commercial Access	Commercial Access	30	100	293	30	0	T/T	Yes	68	8,790	Good/New				
Bel Vista Drive	Antelope Dr West	Arena St.	Taxiway 14/32	Residential Access	Residential Access	20	350	3,598	45	0	P/T/T/P	West Side Only	51	161,910	Fair/Poor				Needs Seal Coat at Antelope. Surface rough. North and east pavement edges have deteriorated to gravel. Needs chip seal throughout.
McMurry Blvd	Salt Creek Hwy	Tonkawa	N/A	Residential Collector	Commercial Collector	30	1975	1,610	45	0	T/T	No	80	72,450	Fair/Poor				Raised crosswalk east of Tonkawa. Rutting & edge spalling near Salt Creek Hwy. Shoulders need gravel.
McMurry Blvd	Tonkawa	West Terminus	N/A	Residential Collector	Residential Collector	30	1000	2,655	45	4	P/T/T/P	N Side Only		76,995	Fair				Needs Seal Coat
Palomino Avenue North	Trails End	Arena St.	Runway 05/23	Residential Access	Residential Access	30	450	4,392	50	0	P/T/T/P/B	North Side Only	150	219,600	Fair				Longitudinal cracking in S parking lane. Alligator cracking in EB lane. Needs chip seal.
Palomino Avenue South	Trails End	Antelope Drive West	Runway 05/24	Residential Access	Residential Access	30	125	3,720	50	0	P/T/T/P/B	South Side Only	150	186,000	Variable				Gravel surface W of 1995 with ponding water. New east of 1995. Good condition E of Antelope. Poor (gravelly) East of Arena
Prairie Lane E of Antelope	Salt Creek Hwy	Antelope Drive West	Taxiway	Antelope Drive West	Antelope Drive West	30	680	2,071	28	0	P/T/T	S Side E of Arena	50	57,988	Good/Fair	1B1 & 1B2	5.5" + 5.5" & 4.0" + 5.0"	1200-4200 & 1900-4800	Some cross cracking E of Arena to Salt Creek Hwy. Pothole at Wardwell Int.. Needs seal. 31 ESALS. Geotech recommended 2" mill & 3" overlay.
Prairie Lane W of Antelope	Antelope Dr West	Sunset Blvd N	Taxiway 08/26	Residential Access	Residential Access	20	600	3,743	45	0	P/T/T/P	South Side Only	51.68	168,435	Poor				Highest traffic wear and tear and rutting/structural failure near Antelope. Surface in poor condition throughout. 90-degree parking w of Mustang.
Sunset East of Antelope	Antelope Dr West	Salt Creek Hwy	Runway 08/26	Commercial Access	Commercial Collector	30	667	1,745	28	0	T/T	No	150	48,860	Poor	1B5 & 1B6	6.5" + 4" & 5" + 5"	2200-6100 & 1900/5500	Heavy cracking from KOA to Antelope.
Sunset Boulevard North	Prairie Lane	Antelope Drive West	Runway 08/26	Antelope Drive West	Residential Access	30	450	3,655	50	0	P/T/T/P/B	No	150	182,750	Poor	1B4	4" + 5"	1600-7100	Highest traffic wear and tear and rutting/structural failure near Antelope. Crack seal applied. Needs Mill and resurface in east end.
Sunset Boulevard South	Prairie Lane	Antelope Drive West	Runway 08/26	Residential Access	Residential Collector	30	125	3,655	50	0	P/T/T/P/B	South Side Only	150	182,750	Poor	2B1, 2B2, 2B3, 2B4		2000-4000 & 2000-4000 & 2000-4000 & 1700-3000	Heavy cracking throughout length. Patched. 37 ESALS. Geotech recommended 2" mill and 3" overlay.
Trails End	Prairie Lane	Palomino Ave South	Cross Taxiway	Residential Access	Residential Access	20	250	2,812	45	0	P/T/T/P	Yes	51	126,540	Fair				North end needs Chip Seal
Wardwell Industrial Avenue	Prairie Lane	Badger St.	Airport Service Rd	Industrial Access	Industrial Access	30	350	2,010	26	0	T/T	No	60	52,260	Good				Needs guardrail and/or curve indications at curve near 4840 WIA.. Poor drainage at the SW corner of Red Deer Trail. Potential future NM trail
Total								46,135						45	Acres				

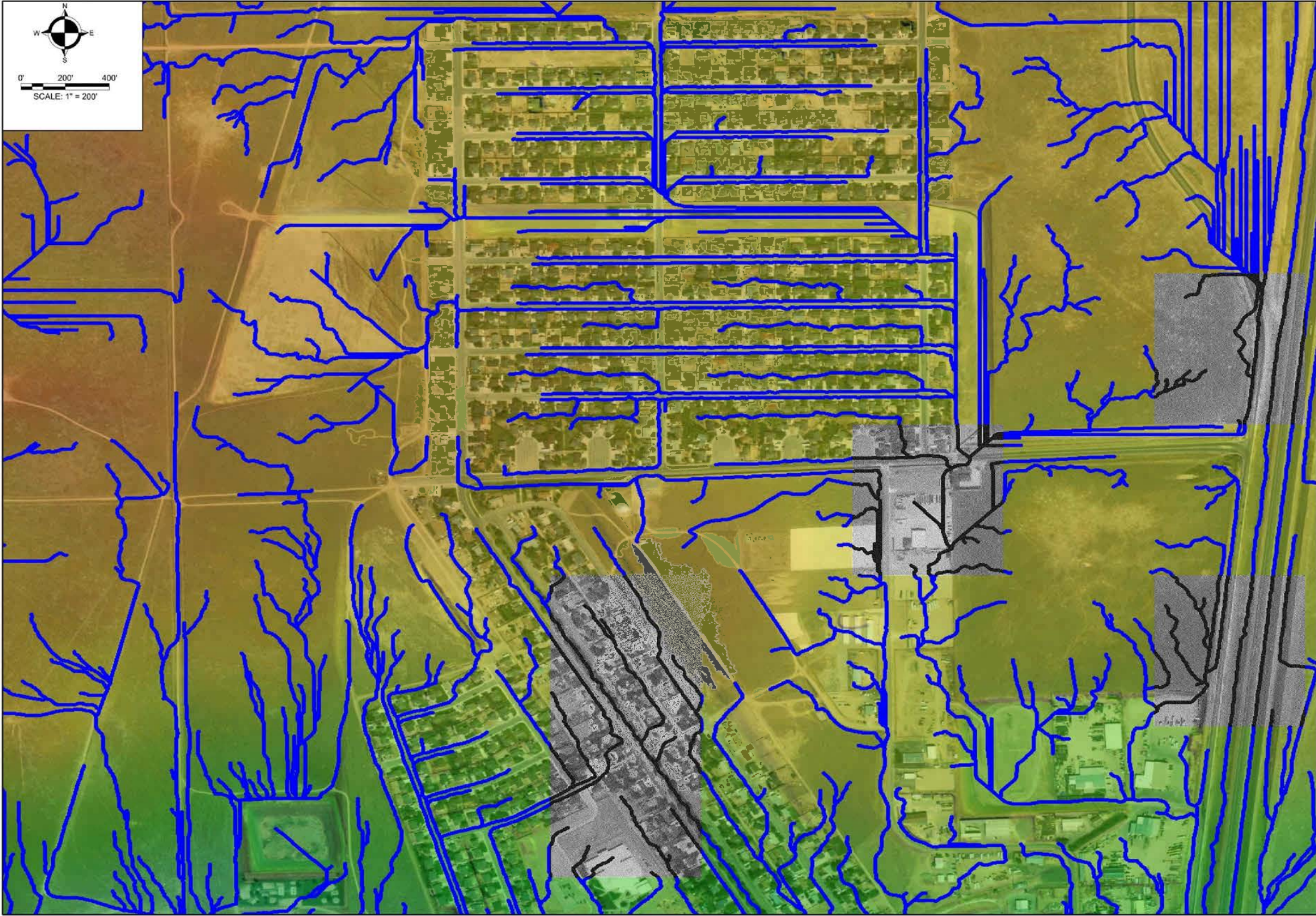
Terrain and Drainage

The entire study area slopes south and discharges into the salt pans south of town, Soda Lake, and the North Platte River. Within Bar Nunn, runway edge pans and medians provide major drainage channels toward the south. Although some residents reported slow drainage, the Town of Bar Nunn stated there are no significant areas of ponding that need to be mitigated using the street system.

Images on following pages illustrate drainage patterns within Bar Nunn. Note: These are LiDAR computer generated images and do not take into account buried drains that are not visible from the air.

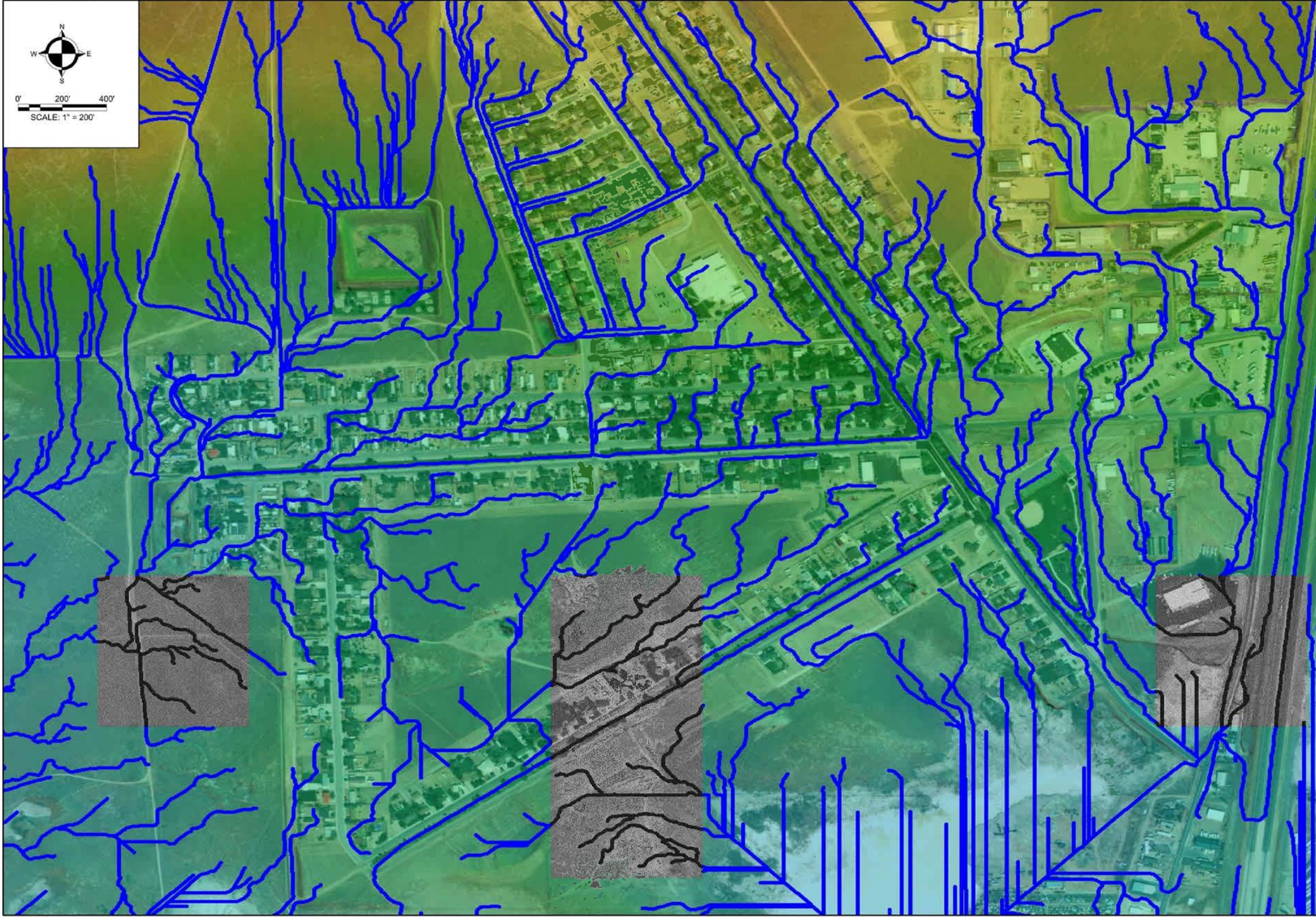


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 Y2 CONSULTANTS <small>define design deliver</small> ENGINEERING, SURVEYING & PLANNING LANDSCAPE ARCHITECTURE, GIS NATURAL RESOURCE SERVICES <small>2000 1st Ave. S. Casper, WY 82401 307.733.2988</small>			

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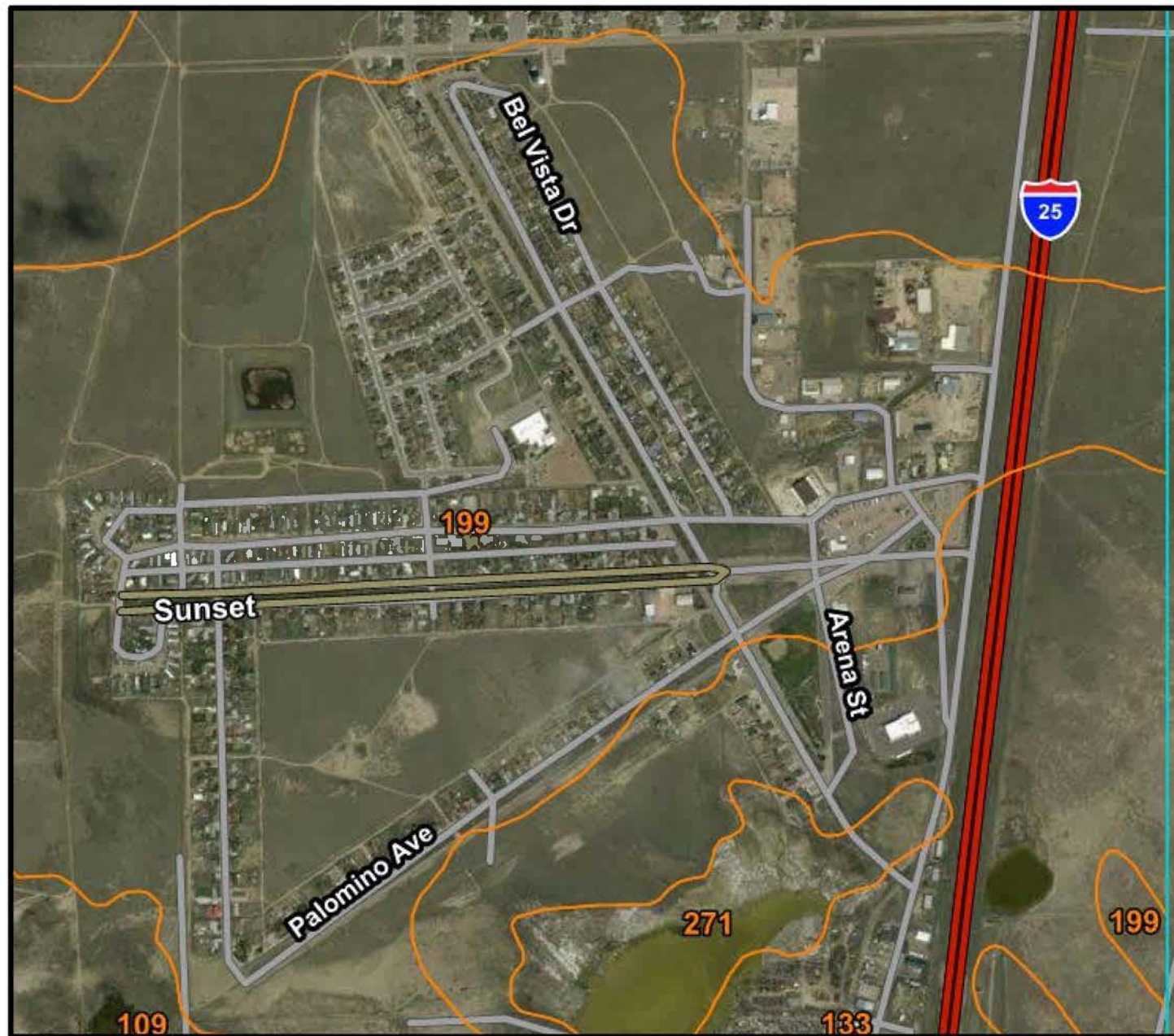
Study Area Soils:

Study area soils are primarily soil classes 199 and 200 (well drained loamy sand) which is suited to road and building construction.

The exception is an area of wetland soils (Class 271 / Salt Flats) near the Antelope Drive / Arena Street intersection (see map below).

Because of the poor structural characteristics of this hydric (wet) soil, plans call for eliminating maintenance on that section of Antelope Drive and possibly closing that street once the road is no longer serviceable. The main entrance to Bar Nunn would then be relocated to the Sunset Boulevard/Salt Creek Road intersection.

Closure of Antelope Dive would re-route the existing 2,800 vehicles per day to Sunset Blvd. This would improve the visibility and accessibility of Sunset Boulevard, making it a more viable location for commercial development, including the community's desired grocery store and/or another small local retailer.



Notable Assets and Issues

On Prairie Lane and former taxiways, the existing street road cross section looks like a rural state highway. Extra-wide travel lanes and double yellow centerline give the impression of a 60-MPH road, which conflicts with the 20 MPH speed limit.



Changing the appearance of the street can change the driver's visual cues and reinforce that this is a low-speed environment where all users share the street. This can be emphasized by installing bump-outs (curb extensions) at the Mustang Trail and Trail's End intersections. Options for former taxiways include visual narrowing, either with bike lanes as shown below, or pedestrian lanes with sharrows on the travel lane, indicating drivers share the lane with cyclists.

Option A: Bike Lanes



Option B: Sharrows and Pedways



Whichever option is selected, all former taxiways should be consistent.

Town Center Land Ownership:

Zoning, land ownership and utility easements restrict what can be built in the town center. The Town of Bar Nunn will reduce the Sunset Right-of-Way to 50 feet west of Arena Street. Existing rights of way along the former runways allow a variety of public uses. Proposed changes to regional road connections may significantly change traffic volumes. (Image Source: Natrona County Assessor GIS (Geographic Information System))



Former Runway Streets

Each original runway was 150 feet wide. A 50-foot median was cut from each one, leaving two parallel 50-foot-wide streets: 100 feet of asphalt to maintain. (A typical residential street with housing on both sides is about 30-35 feet, plus sidewalks.)

The existing Antelope Drive cross section (illustrated below) has an 8-foot landscape strip cut out, leaving 32 feet of street: more than sufficient for a residential collector with parking on one side of the street.

The parallel street on the opposite side retains the old 50-foot cross section, despite traffic volumes of less than 300 cars per day (about 30 cars per hour during peak hours.) The collector street on one side of each former runway offers more than sufficient capacity to accommodate these few vehicles.

While most runway streets retain 100 feet of pavement width, and this has been reduced to 92 feet on Antelope Drive and there is potential to remove significantly more and still have plenty of traffic capacity. Much of the existing pavement area might be used for other community purposes.



Sunset Boulevard:

Sunset Boulevard was proposed to connect someday to a new north south road on the west side of town (Polaris Drive). This would augment the street’s existing function as a minor collector street and provide a west entrance into Bar Nunn.

While we do not know if this will ever happen, the plan should be done so that it will accommodate that possibility.

Of the two sides of Sunset Boulevard, the south side is better suited for this purpose because a residence is along the north alignment. The south alignment also makes it possible to “square up” the skewed intersection of Sunset Boulevard at Antelope Drive and eliminate two of the existing intersections there.



Palomino Avenue

Existing Palomino Avenue is finished on the north side and only the east half is paved on the south side. The north side of Palomino is lined with single-family homes throughout its length, and traffic volumes are not expected to change.



Pavement on the south side has reverted to dirt and both sides are signed at 30 MPH. Neighbors have stated that this is too fast and express concern about through traffic.



Newly Revitalized Antelope Drive:

Recent reconstruction of Antelope Drive west shows creative use of existing street space. The street was resurfaced, and an eight-foot section of asphalt was removed, with the space reused for drainage and vehicle-pedestrian safety barrier. This is crucial alongside a 30 MPH collector street. Here, large intimidating rocks create “shy-distance” and cause drivers to keep back and slow down.

This cross section can serve as a standard for other former runways (Palomino Ave and Sunset Blvd) that serve as residential collectors. Each street may have a distinctive barrier design (wood, metal, etc.) to create a unique visual character.



School Crosswalks:

Bar Nunn Public School officials expressed concern about risks to school children crossing Antelope Drive. While the crossing at Tipton is marked and stop controlled, the alley sidewalk near the playground is not marked and drivers may not see or expect pedestrians there.



Rectangular Rapid Flash Beacons (RRFB):

Where significant numbers of pedestrians must cross medium-traffic streets, the RRFB offers a good solution in many cases. A pedestrian pushbutton causes the lights to flash and focus driver attention on the crosswalk. These may be useful at school crossings on Antelope and elsewhere. RRFB may be hard wired or solar powered.



Sunset Boulevard / Antelope Drive Intersections:

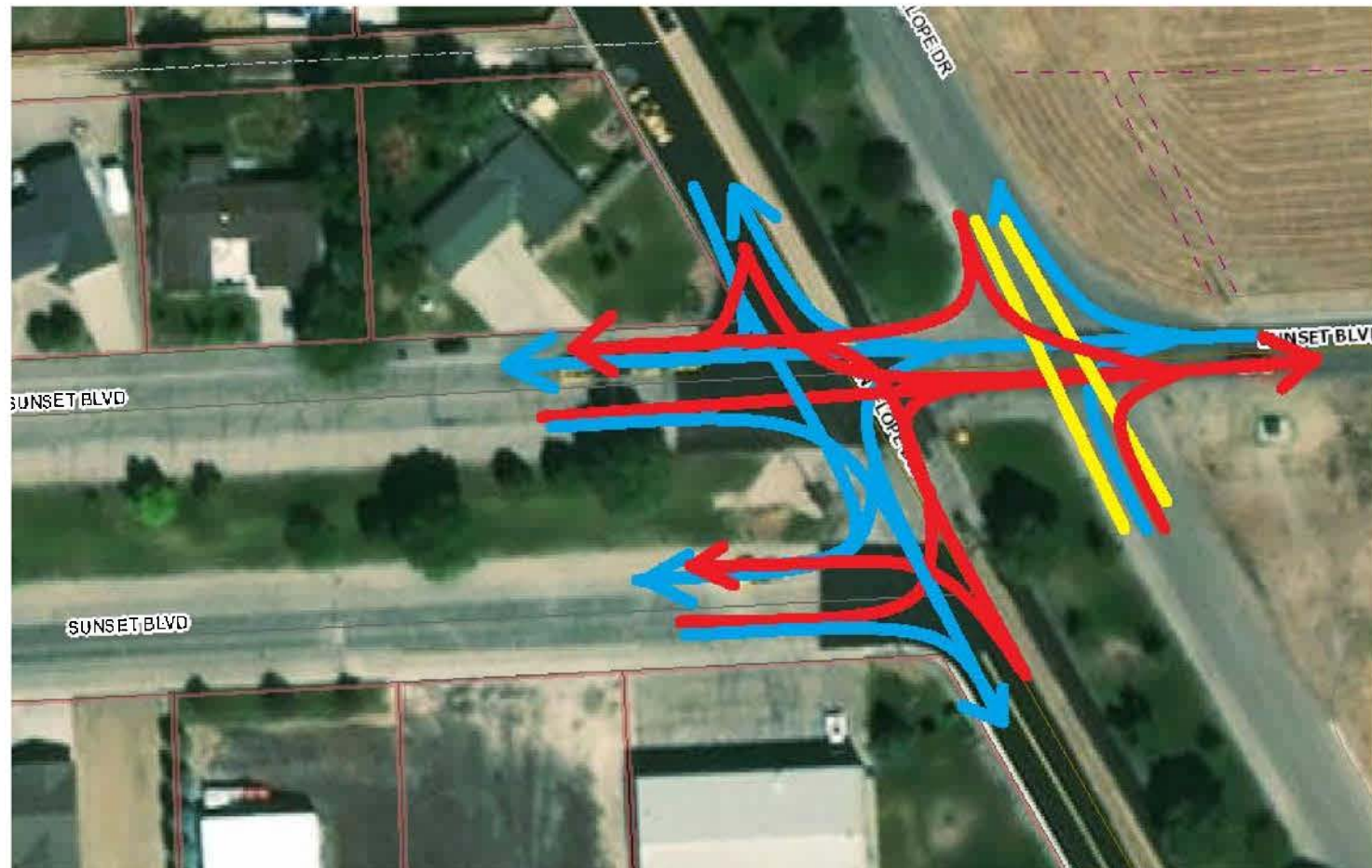
The crossing of these two former runways creates an increasingly complex pattern of daily traffic movements. No modern traffic engineer would design anything like this oddball, accidental layout.

When the two runways became four streets, it created four intersections crossing at skewed (65-degree/115-degree) angles. The southeast corner of the four original crossroads has since been closed, so the remaining configuration consists of three skewed intersections (or one seven-leg intersection) with centerlines 100 feet apart! At the posted speed of 30 MPH (44 feet per second), drivers have 2.4 seconds to prepare for the subsequent intersection.

With very low traffic volumes, almost any intersection layout will work. But Antelope Drive is the main entrance to southern Bar Nunn, and traffic volumes here have now reached about 2600 vehicles per day. The proposed 170-unit subdivision will add about 800 more vehicles. East Sunset Boulevard is proposed as the main town commercial area, which will add commercial access traffic through the intersection. Plans show Antelope Drive may someday close at Salt Creek Highway, making Sunset Boulevard/Salt Creek Highway the main town entrance, and that would reassign those 2600 daily vehicles to the east leg of the intersection and change the intersection turn movement pattern. If a future extension of Polaris Drive someday connects to the west end of Sunset Blvd, that will also modify traffic flows.

This is not to mention that the fire department driveway abuts the intersection and future pedestrian flows among the shared-use trail system will also use these crosswalks!

For the above reasons, this intersection is increasingly critical to the Town street network. The study recommends consolidating this seven-leg intersection into a four-leg intersection. The intersection will need to accommodate any additional changes without a capacity failure, and the safest way to accomplish this is to close three minor intersection legs and construct a modern roundabout.



Antelope Drive / Palomino Avenue Intersections:

The Antelope Drive / Palomino Avenue intersection is also a crossing of two former runways, and it also consists of three closely spaced crossroads, but it is less worrisome than the Sunset Boulevard intersection. The approach volume on south Antelope leg is about 2850 vehicles per day (equivalent to about 300 vehicles in the peak hour, or 5 cars per minute), and this is expected to increase in a few years to about 3500 vehicles per day. This is a manageable volume with modifications for safety. The intersection also crosses at a 90-degree angle, which improves sight lines and conforms better with driver expectations.

The east leg of the intersection provides access to the new Town Hall / Rec Center and Antelope Park. The Town hall will generate about 80 vehicles per day, and the rec center will generate an additional 600 vehicles per day, which is well within the capacity of a two-way stop-controlled intersection.

Future traffic at this intersection will either increase slightly due to new development, or decrease a great deal. If the south end of Antelope Drive is closed at Salt Creek Highway as has been proposed, traffic on the south leg of this intersection will decrease to about 200 vehicles per day, which is very compatible with a low-speed, residential cross intersection.

Given the above considerations, the recommendation for this intersection complex is to close and cul-de-sac the south side of Palomino and TEE it into the north side of Palomino using a median cross-over west of the cul-de-sac. This will eliminate one of the seven existing intersection legs, and the former street space will create a 0.25-acre publicly owned lot adjacent to Antelope Drive and the town core. The east side of Antelope Drive will be closed to through traffic and serve primarily as parking access for the Town Hall / Rec Center and Antelope Park.



Public Involvement Outreach

Public involvement for the Bar Nunn Streetscape Revitalization Plan included a multi-media outreach. Opportunities for public comment included

- Telephone and email contact avenues
- A project Facebook page entitled “Bar Nunn Streetscape Revitalization Plan” attracted visits by 3720 individuals and had 79 comments during the study period.
 - Two Facebook “Events,” on May 25th and August 18th reached 264 stakeholders.
- A Social Pinpoint website, with survey forms and enabling comments from the public. This avenue produced 1459 visits, 17 comments, and 58 survey responses during the study.
- A Press Release on March 25, 2022, announcing the start of the study
- A press Release on May 6, 2022, announcing the upcoming public events of May 25th
- A “Walkabout” the town center on May 25th to experience the area and let participants consider the pedestrian aspects of the streetscape
- A presentation of findings and alternatives on May 25th to inform participants about study issues.
- A hands-on Design charrette on May 25th to facilitate detailed input on project corridor issues and ideas.
- A Press release on August 1 announcing the virtual public presentation on August 8th
- A virtual public meeting on August 18 to present study recommendations, which was recorded and placed on the Facebook page.



Public Comments and Responses from the Study Team:

A complete list of all public comments is provided in Appendix A. Public comments followed a few major themes that we will cover here.

- **Growth:** Many people expressed concern about growth in general. Some residents feel that they have purchased a home in a quiet suburb, and they do not want any more people. Some people do not want any change at all. While these feelings are understandable considering the large investment in buying a home, land development is outside the scope of this streetscape study. Nationally, some communities have prevented growth by purchasing developable properties in the area, or by purchasing development rights to keep parcels vacant or agricultural. This can be an expensive solution. We can offer that the proposed elements in this Streetscape Revitalization plan (traffic calming, small new retail area, trail and parkway Network, and street safety improvements) will help increase property values within the Town of Bar Nunn, helping to secure resident’s home investments.
- **Rocks:** Many people expressed concern about the large rocks that the Town has placed along Antelope Drive between the roadway and the non-motorized path. Our understanding is that the Town placed the rocks as a landscape feature and to separate pedestrians from vehicles.
 - The rocks appear to encourage lower speed along Antelope Drive. Although we do not know the speed on Antelope Drive before the rocks were installed, our speed studies along the corridor show that current driving speeds on Antelope Drive are as follows:

Location	Average Speed Northbound	85% Speed Northbound	Average Speed Southbound	85% Speed Southbound
Antelope Dr. North of Tipton St.	27.8 MPH	31.8 MPH	28.0 MPH	32.4 MPH
Antelope Dr. N of Prairie Lane	26.8 MPH	31.1 MPH	26.8 MPH	31.4 MPH
Antelope Dr. N of Sunset Blvd.	23.6 MPH	30.4 MPH	24.2 MPH	29.8 MPH
Antelope Dr. N of Palomino Ave.	26.6 MPH	30.1 MPH	28.3 MPH	31.7 MPH

The data shows that most local drivers obey the 30 MPH speed limit on Antelope Drive. Traffic in the northbound lane adjacent to the rocks also flows about one to two MPH slower than traffic in the southbound lane, so the rocks clearly have some effect on speed. This may be due to the phenomenon known as “shy distance” which causes drivers to slow down and shy away from obstacles.

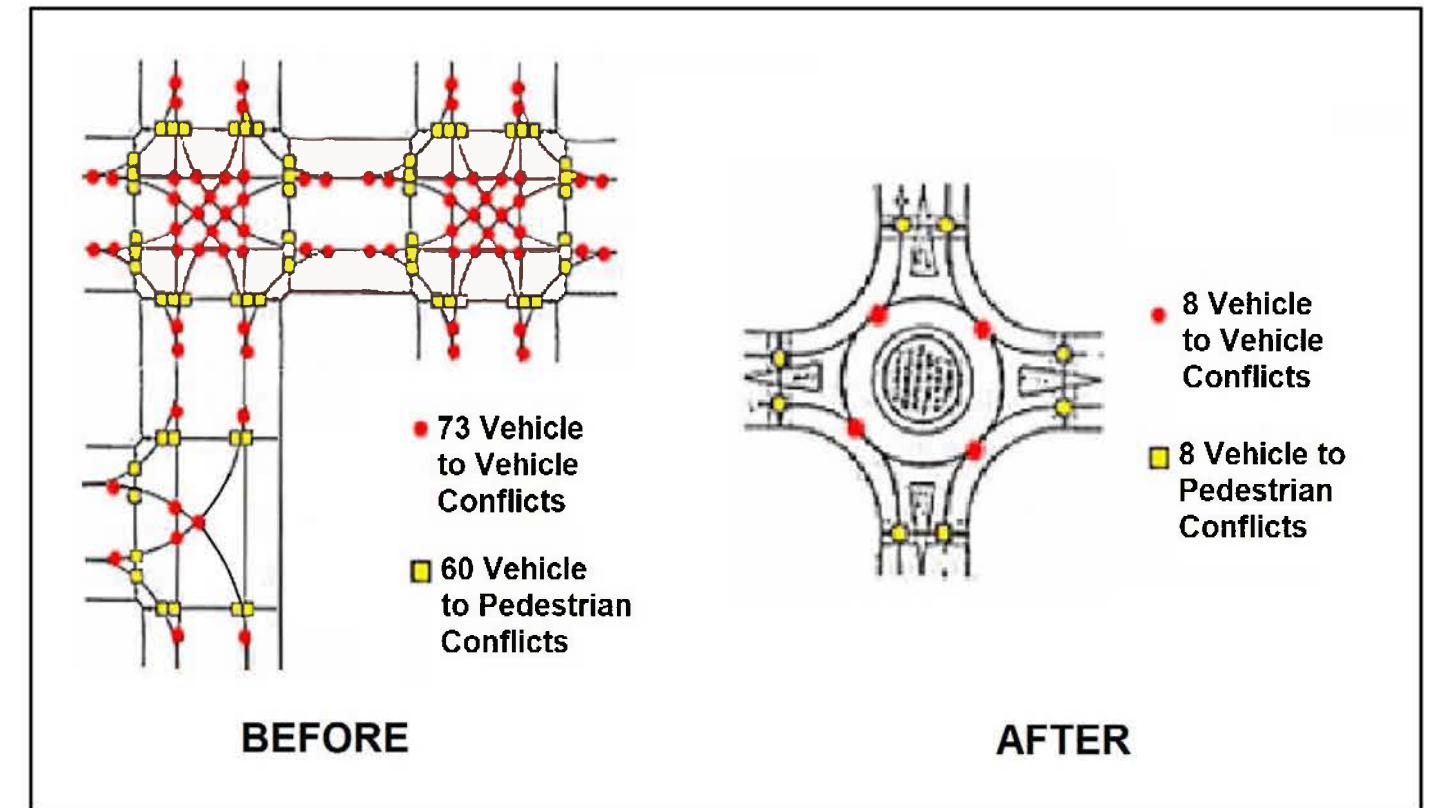


For future non-motorized paths along the other two former runways, the Town of Bar Nunn may wish to consider other types of vehicle barrier. Options include sections of concrete curb, wooden posts, berms, ditch, steel bollards, planters, trees and shrubs, wooden guard rail, steel “W” guard rail, box beams, pavement delineators, Jersey barrier, or a mix of options. Each option will have pros and cons for cost, snow removal, etc.

⁴Federal Highway Administration Office of Safety Programs: *Proven Intersections Safety Countermeasures C1*

- **Roundabouts:** Comments pro and con were received regarding roundabout intersections.
 - The proposed roundabout at the Intersection of Salt Creek Highway and Sunset Drive was recommended by a previous study in 2021. Although it is outside the scope of the current *Bar Nunn Streetscape Revitalization Plan*, we concur with that previous recommendation for reasons of efficient traffic operations, superior public safety, and viability of commercial development.
 - This current study also recommends a second, matching roundabout at the intersection of Sunset Blvd and Antelope Drive. Reasons for this are that the Sunset Blvd./Antelope Drive intersection will have the same traffic volume as the intersection of Sunset Blvd and Salt Creek Highway, *while also serving as the pedestrian and bicycle hub of Bar Nunn’s Parkway Network*. This core intersection needs the safest possible configuration for all users.

Traffic Conflict Diagram: Sunset Boulevard at Antelope Drive:



- Statistics show that roundabouts have the following effects compared to a four-leg crossroads intersection.⁴
- 82% less risk of Fatal & Serious Injury Crashes (In other words, crossroads have FIVE TIMES as many!)
- 40% less risk of pedestrian injury (due to low speeds, fewer conflict points, and safe refuge islands)⁵
- Speeds controlled at low speed (due to the curved layout)
- 50% less stopping and idling time (due to YIELD control instead of STOP control)
- 50% less fuel consumption and vehicle emissions (also due to YIELD control).
- Because there is no safer or more efficient solution to the intersection of Sunset Blvd at Antelope Drive, we stand by this recommendation. As an added plus, the locations on the centerline of old Runway 26 f(Sunset Blvd) make both roundabouts perfect locations for landscaped static displays of antique aircraft: honoring the Town’s history as Wardwell Airfield.

⁵ <https://safety.fhwa.dot.gov/intersection/roundabouts/fhwas15016.pdf>

- Fire Department Access to Roundabout:** A citizen questioned how the Fire Department will access the roundabout. The Bar Nunn Fire Department access drive will have rollover curb leading directly onto Sunset Boulevard and the roundabout circulating roadway. Any vehicles already in the roundabout will exit the roundabout and then pull over and allow emergency responders to pass. Direct access will allow responders a fast response in all directions of travel.
- Location of North-South pedestrian Path:** During the public “walkabout,” attendees experienced the noise, dust and heat adjacent to Salt Creek Highway and I-25, and also the shade and low traffic noise adjacent to Antelope Drive. Without exception, everyone stated a preference for walking along Antelope Drive. We agree. For that reason, we recommend the top priority for a non-motorized path be along Antelope Drive from Sunset Blvd to Salt Creek Highway, rather than along Salt Creek Highway.
- Pavement Removal:** Many people expressed concern about removing the old airport pavement. One of the main objectives of this study was to find ways to reduce the amount of pavement the town is required to maintain. That’s what we were hired to do! The new cross section on Antelope offers an example to follow. There, we kept that new section for the west collector street side and recommended the east side of Antelope Drive as a one way southbound only to keep traffic to a minimum. We recommend Sunset Boulevard west of Antelope have the same cross section as Antelope Drive. The reason is that one side of Sunset Boulevard needs to serve as a collector street, both for existing and future homes and as a potential future Town entry from the west.
- One Way Pairs:** A suggestions was also made to convert former runways to one-way pairs, making parallel streets 98 feet apart. This idea has special merit on Palomino Avenue, because Palomino will not serve as a collector street. Both sides could be reduced to 26-foot-wide creating a new median 98 feet wide, including a non-motorized path along one side or the other. Reduced road width could enable a curvilinear path alignment using the existing runway pavement. However, all other one-way streets lack sidewalk and operate at 20 MPH. To be consistent with streets with similar cross sections, the speed would need to be 20 MPH. This concept can be explored further during a future design phase when the final layout of the community is more clearly defined. If desired, the runway street concepts presented in this document could be designed with 26-foot one-way streets, west of the first median crossover nearest Antelope Drive, and signed at 20 MPH.
- Crosswalk at McMurry Blvd and Nez Perce Trail:** A citizen stated that a marked crosswalk was previously present at the mailboxes south of McMurry Boulevard at Nez Perce Trail, and asked that the crosswalk be reinstalled. This

location should receive priority consideration for a mid-crossing refuge on McMurry, both for mailbox access and for pedestrian access from the north side of Bar Nunn to the McMurry Parkway. Future designers should also consider installing a rectangular rapid flashing beacon to increase driver awareness when pedestrians are present.



Alternative Evaluations and Written Recommendations

Street Segment or Intersection	Conceptual Alternatives Evaluated	Evaluation and Recommended Actions
Town-Wide Improvements	<ul style="list-style-type: none"> Reduce Pavement area to cut maintenance expense Calm Traffic to Reduce Speeding Formalize 'Shared Street' Space Attract Commercial Development Create a Separated Parkway Network Improve Intersection Safety Designate maintenance-free Natural Areas to Reduce Mowing Expense. Designate Future Drainage Streets Enact and Post Town-Wide 20 MPH Speed Limit 	<p>Issues and Evaluation:</p> <ol style="list-style-type: none"> 1. Unlike urban streets that provide surface drainage, runways and taxiways were built flush with the ground surface and drain onto the adjacent land. 2. On all former runways, space exists for a separate, shared-use path and expanded recreational green space. This space can serve as recreation and drainage. 3. On all former taxiways, pedestrians and bikes currently share the street with vehicles. 4. Commercial properties along Sunset Blvd east of Antelope will increase in value and become more viable if traffic increases significantly. The east end of Sunset is visible from I-25. <p>Short Term:</p> <ol style="list-style-type: none"> 1. Enact an ordinance for Town-Wide 20 MPH Speed Limit unless posted otherwise. Sign all entries to Bar Nunn accordingly. 2. Provide a standard cross section suited to 20-MPH shared use streets. 3. Remove excess unused irrigated lawn in favor of drought-tolerant native grasses. Relegate expensive lawn to areas of expected use. 4. Conduct a town-wide drainage study to identify options for improved stormwater management. <p>Long Term:</p> <ol style="list-style-type: none"> 1. Key shared streets may be excavated and reconstructed with depressed cross section, curb, gutter, and sidewalk to improve drainage and separate pedestrians from other vehicles. 2. Provide recreational facilities at various sites within the expanded runway medians parkways, such as pocket parks, playgrounds, croquet, exercise trails, putt-putt golf, restrooms, picnic shelters, frisbee golf, skateboard park, natural areas, lawns,
Arena Street	<ul style="list-style-type: none"> No Action Developer Paid Improvements One-Way Conversion Mini-Roundabout or All-Way-Stop at Prairie Lane Mini-Roundabout or All-Way-Stop at Sunset Blvd 	<p>Issues and Evaluation:</p> <ol style="list-style-type: none"> 1. Arena is a two-block, low-volume access street within the planned future commercial district. 2. The eventual street function and volume will not be known until future re-plats and site plans are done. <p>Short Term:</p> <ol style="list-style-type: none"> 1. No Action <p>Long Term:</p> <ol style="list-style-type: none"> 2. Require developer-paid street and sidewalk improvements as part of the site plan process. 3. Construct four-way-stops, mini-roundabout or other intersection improvements when traffic volumes warrant at Sunset and Prairie intersections.
Antelope Drive East	<ul style="list-style-type: none"> No Action Chip seal, signs, and markings as a 20 MPH shared street. Remove Parking on one or both sides to reduce pavement width. One Way southbound, Narrow to 16' Travel Lane, 7' Parking Lane, 3' Pan and 74' median One-Way Southbound, with 11' Travel Lane, 7' Parking Lane, 3' Pan and 79' median Close street from Prairie Lane to Sunset and convert to park space as hub of the Town Parkway Network. 	<p>Issues and Evaluation:</p> <ol style="list-style-type: none"> 1. West Antelope Drive functions as the north-south collector street, carrying 1120+ vehicles per day. 2. East Antelope Drive carries a stable maximum of 275 vehicles per day (30 in the peak hour). <p>Short Term:</p> <ol style="list-style-type: none"> 1. Chip seal to preserve pavement. Re-stripe and sign with desired future configuration for test period. 2. Close east Antelope Drive east between Sunset Blvd and Prairie Lane and convert to recreational use. 3. Close east Antelope Drive between Palomino Avenue and Sunset Blvd and convert to recreational use or Town Hall parking. <p>Long Term:</p> <ol style="list-style-type: none"> 1. After trial period, saw cut excess pavement, convert to one-way southbound, and expand median parkway to 74 feet. 2. Install recreational features as desired (playground, paths, lawn areas, etc.).

<p>Antelope Drive West</p>	<p>No Action</p> <hr/> <p>Add Curb, Gutter, & Sidewalk</p> <hr/> <p>RRFB and Crosswalk at North and South School Crossings</p> <hr/> <p>Extend shared-use trail to Salt Creek Highway intersection</p>	<p>Issues and Evaluation:</p> <ol style="list-style-type: none"> 1. Antelope Drive West was recently re-designed and updated and offers a prototype for other 30 MPH interior collector streets. 2. Traffic volumes on Antelope decrease gradually from 2850 per day north of Salt Creek to 800/Day south of McMurry. 3. Rocks between the street and non-motorized trail have generated controversy. Palomino and Sunset Blvd. could each use different barrier treatments to make each street loo similar but unique. 4. The intersection of Sunset/Antelope may significantly change function and traffic flows with possible closure of the Salt Creek intersection and/or construction of Polaris Drive. <p>Short Term:</p> <ol style="list-style-type: none"> 1. Improve school crossings at Tipton and/or Alley north of Prairie Lane with marked ZEBRA X-Walk and RRFB Beacons. 2. Extend Shared-Use Trail south to Salt Creek Highway intersection to connect with Sal Creek improvements. <p>Long Term:</p> <ol style="list-style-type: none"> 1. Construct modern roundabout to replace the three existing intersections at Sunset Blvd. 2. Close Antelope Drive north of Salt Creek Hwy and make Sunset the new entry to historic Bar Nunn. 3. Add Curb and Gutter where needed 4. Provide raised crosswalks if driver speeding or crosswalk compliance are a problem.
<p>Bel Vista</p>	<p>No Action</p> <hr/> <p>Chip Seal, Signs and Markings as a 20 MPH Shared Street</p> <hr/> <p>Remove parking on one or both sides</p> <hr/> <p>Construct Curb Gutter & sidewalks</p>	<p>Issues and Evaluation:</p> <ol style="list-style-type: none"> 1. Bel Vista is a 20 MPH former taxiway with all travel modes sharing the street space. 2. Maximum volume is 343 cars/day (about 37 in the peak hour) and may increase up to 25%. <p>Short Term:</p> <ol style="list-style-type: none"> 3. Chip seal, re-stripe, and sign as a shared-use street consistent with other 20 MPH former taxiways <p>Long Term:</p> <ol style="list-style-type: none"> 1. Excavate 6" of pavement and resurface, adding curb, gutter, and sidewalks.
<p>McMurry Blvd</p>	<p>No Action</p> <hr/> <p>Two-lane street with parking removed on both sides.</p> <hr/> <p>Three-lane collector with 11' Through Lanes and 8' parking on North Side only</p> <hr/> <p>Three-lane collector with 12' through-Lanes and 7' parking lane on North Side only</p> <hr/> <p>Remove median barrier at Salt Creek High intersection and relocate street light poles.</p>	<p>Issues and Evaluation:</p> <ol style="list-style-type: none"> 1. McMurry functions as a collector street, currently with 1975 vehicles per day (220 in peak hour) 2. Sterling Heights subdivision will add 800 to 1000 additional trips per day. 3. Additional development is expected along Mc Murry. 4. Potential future construction of Polaris Drive N-S on west will connect to McMurry. <p>Short Term:</p> <ol style="list-style-type: none"> 1. Re-Stripe as a three-lane 30 MPH collector street with 8' parking lane on north side only in residential area. 5. Stripe 11' through lanes to emphasize 30 MPH speed. <p>Long Term:</p> <ol style="list-style-type: none"> 1. Remove existing median at Salt Creek TEE intersection and re-stripe as one lane westbound and two-lanes eastbound (Left and Right turn lanes) 2. Extend west to serve as collector street for future Sterling Heights subdivision and potential future Polaris Drive connector. 3. Monitor intersection of Antelope Drive for any emerging problems due to traffic growth.
<p>Mustang Trail north of Sunset Blvd</p>	<p>No Action</p> <hr/> <p>Convert Prairie Lane Intersection so that Mustang is the major street and Prairie Lane stops.</p> <hr/> <p>Convert North Sunset intersection to Stop Sunset and treat Mustang as the major street.</p> <hr/> <p>Add curb Gutter and Sidewalk</p>	<p>Issues and Evaluation:</p> <ol style="list-style-type: none"> 1. The proposed Sterling Heights Subdivision will generate 1615 vehicle trips per day, with about 25% of traffic accessing the road network via Mustang Trail north of Prairie Lane. 2. Prairie Lane is the shortest route but is not suitable for use as a collector to reach Antelope Drive. 3. Sterling Heights traffic should be directed to a suitable collector (Sunset Blvd) to reach Antelope Drive. <p>Short Term:</p> <ol style="list-style-type: none"> 1. Convert Prairie Lane/Mustang Trail and north Sunset/ Mustang Trail intersections to two-way STOP control with Mustang Trail as the 20 MPH through street to the Sunset collector street. <p>Long Term:</p> <ol style="list-style-type: none"> 1. Add curb, gutter, and sidewalk.
<p>Palomino Avenue North</p>	<p>No Action</p>	<p>Issues and Evaluation:</p>

	<p>Convert to One-Way 20 MPH residential access street and Cul-de-Sac at Antelope Drive Leave as Two-Way 30 MPH collector street with Shared-use path</p>	<ol style="list-style-type: none"> 1. The pavement on Palomino Avenue north is in fair condition and development continues for the length of the street. 2. Palomino Avenue north carries about 442 vehicles per day at the Antelope Drive terminus. <p>Short Term:</p> <ol style="list-style-type: none"> 3. Chip seal and repaint striping. <p>Long Term:</p> <ol style="list-style-type: none"> 4. Saw-cut an 8' landscape strip, and stripe with two, 11' travel lanes signed at 30 MPH like Antelope Drive west. 5. Tee in south Palomino west of Antelope Drive.
Palomino Avenue South	<p>No Action Convert to One-Way 20 MPH residential access street and Cul-de-Sac at Antelope Drive Leave as Two-Way 30 MPH collector street with Shared-use path</p>	<p>Issues and Evaluation:</p> <ol style="list-style-type: none"> 1. Palomino Avenue south terminates at Antelope Drive west. 2. Estimated traffic is 114 daily vehicles and is expected to increase to about 350 at build-out. 3. Palomino Avenue south is paved east of lot # 1967 only and is blocked with Jersey barrier to the west. <p>Short Term:</p> <ol style="list-style-type: none"> 1. Chip seal existing pavement and stripe with desired future cross section (one-way eastbound). <p>Long Term:</p> <ol style="list-style-type: none"> 1. Re-construct as a 20 MPH one-way eastbound and TEE into the north side west of Antelope Drive west of Antelope Drive. Convert excess pavement to landscaped parkway. 2. Require housing developers to construct preferred cross section as new housing is built.
Prairie Lane East of Antelope Drive	<p>No Action One-Way Conversion Repair large pothole at Chatters Bar and Grill driveway Curb and Gutter east of Arena Street Intersection improvements at Arena Street</p> <p>Future sidewalk connection along north side from new Wardwell Industrial Avenue path to Arena Street and Antelope Parkway.</p>	<p>Issues and Evaluation:</p> <ol style="list-style-type: none"> 1. This section of Prairie Lane is 30-foot-wide two-way road carrying 680 vehicles per day (about 75 during the peak hour.) This may increase to 1200 vehicles at build-out. 2. Curb is present on the south side between Arena and Wardwell Industrial Avenue. <p>Short Term:</p> <ol style="list-style-type: none"> 1. No Action <p>Long Term:</p> <ol style="list-style-type: none"> 1. Install curb and gutter and enclosed drainage along the entire commercial corridor, with access management and intersection improvements at Arena Street.
Prairie Lane west of Antelope Drive	<p>No Action Chip seal, re-stripe and sign as a shared-use street consistent with all other 20 MPH former taxiways</p> <p>One way access westbound only from Antelope Drive to eliminate through traffic from new Sterling Heights Subdivision.</p> <p>Install stop signs on Prairie at Mustang Trail and Trail's End and treat Mustang and Trail's End as the Major Streets.</p> <p>Add traffic calming (raised crosswalks, curb extensions, bump-outs, and/or speed humps) where speeding is an apparent problem.</p> <p>Excavate and reconstruct as residential street with curb, gutter, and sidewalk.</p>	<p>Issues and Evaluation:</p> <ol style="list-style-type: none"> 1. Prairie Lane is a 20 MPH former taxiway with all travel modes sharing the street space. 2. Maximum volume is 343 cars/day (about 37 in the peak hour). This is not expected to increase. <p>Short Term:</p> <ol style="list-style-type: none"> 1. Chip seal, re-stripe, and sign as a shared-use street consistent with other 20 MPH former taxiways <p>Long Term:</p> <ol style="list-style-type: none"> 1. Excavate pavement and resurface, adding curb, gutter, and sidewalks.
Sunset Blvd East of Antelope Drive	<p>No Action</p> <p>Minimal Road Cross section: (2X11' Lanes with 3' Shoulder and Curb) with separate bike and pedestrian facilities.</p> <p>2X11' Lanes with 8' Parking Lanes</p>	<p>Issues and Evaluation:</p> <ol style="list-style-type: none"> 1. Sunset is a 30' wide 30MPH roadway carrying less than 700 vehicles per day. 2. If Sunset becomes the new main entry to historic Bar Nunn, traffic will increase to 3500 per day. 3. A roundabout is the preferred solution at Salt Creek Hwy for safety and operations. 4. The design must accommodate peds, bikes, cars, trucks, and recreational vehicles. 5. Resident stated he drives a WB-67 Lowboy tractor trailer with 50' turn radius. 6. Separate bike paths (shared use paths) are preferred (safer) at roundabouts. 7. Parallel parking is not needed on east Sunset due to available off-street parking and the nature of adjacent land use. 8. At Antelope, three intersections within 150 feet create excessive traffic and pedestrian conflict points. <p>Short Term:</p>

	<p>2X11' Lanes with Bike Lanes</p> <hr/> <p>Retain existing 150' ROW east of Arena Street</p> <hr/> <p>Construct Modern Roundabout at Sunset Blvd and Salt Creek Highway</p> <hr/> <p>Construct Modern Roundabout at Sunset Blvd. at Antelope Drive</p>	<ol style="list-style-type: none"> 1. Construct modern roundabout at Sunset Blvd and Salt Creek Hwy as previously planned to serve as new commercial entry, safety feature, and as a demonstration project for public evaluation. The roundabout horizontal and vertical design must accommodate a WB-67 "Low-Boy" tractor-trailer with 4-inch ground clearance as the design vehicle. This may be accomplished by constructing a 3" truck apron with rollover curb, eliminating crossfall on the circulating roadway, and tilting the entire layout to a 2% cross slope. 2. Maintain existing travel lanes, adding shoulder with curb and gutter 3. Reserve remaining right of way east of Arena Street for future commercial development (Parking, Pedestrians, rest area, and green space). 4. Require developers to construct street improvements. <p>Long Term:</p> <ol style="list-style-type: none"> 1. Construct 8-to-10' Shared-Use path along north side of roadway adjacent to KOA Campground to connect with the Bar Nunn Parkway network at Sunset Blvd./Antelope Drive. 2. Square-Up driveway exiting the USPS Mail boxes with curb and gutter and add STOP sign to require stopping and looking before re-entering Sunset Blvd. 3. Construct commercial parking, rest area, and pedestrian space south of the main travel lanes. 4. After sufficient local driver training and experience with the roundabout at Sunset and Salt Creek Hwy, install a roundabout at Sunset Boulevard and Antelope Drive to disperse traffic entering town.
Sunset Boulevard North	<p>No Action.</p> <hr/> <p>Retain as 2-way with parking and construct 8' median to separate Trail from traffic.</p> <hr/> <p>Convert to one way eastbound and convert unused asphalt to green space</p> <hr/> <p>TEE-into Sunset Blvd south and Cul-de-Sac terminus west of Antelope Drive to eliminate excess intersections.</p>	<p>Issues and Evaluation:</p> <ol style="list-style-type: none"> 1. North Sunset is impractical for use as a 2-way collector link to a possible future Polaris Drive because a house is situated on the north alignment. 2. With south Sunset as the collector street, continuation of both streets across Antelope Drive would leave two closely spaced intersections 50 feet from each other. <p>Short Term:</p> <ol style="list-style-type: none"> 1. Chip and seal and re-stripe in the new configuration with 16' lane one way eastbound and adjacent parking lane along the north side. 2. Cul-De-sac east end prior to Antelope and tee into the south side of Sunset Blvd. Monitor performance. <p>Long Term:</p> <ol style="list-style-type: none"> 1. After test period with paint, remove excess asphalt and widen median reserve to 74 feet. 2. Construct recreational features as desired.
Sunset Boulevard South	<p>No Action.</p> <hr/> <p>Retain as 2-way with two 11' lanes, 7' parking lane and gutter pan, and construct 8' median to separate the non-motorized trail from vehicular traffic.</p> <hr/> <p>Convert to one way eastbound, Tee into Sunset Boulevard North, and convert unused asphalt to green space.</p> <hr/> <p>Convert to one way eastbound with separate shared-use trail.</p> <hr/> <p>Construct Modern Roundabout at Sunset Blvd. at Antelope Drive</p>	<p>Issues and Evaluation:</p> <ol style="list-style-type: none"> 1. Sunset Blvd may someday intersect a new Polaris Drive arterial road. The South side of Sunset is preferable for that connection because the north alignment would displace a residence. 2. At Antelope Drive, alignment of southwest Sunset with northeast Sunset created a 90-degree intersection, which allows better visibility and operations. This is compatible with whatever type of intersection is eventually preferred. 3. The future Antelope/Sunset intersection will serve as the main distribution node in historic Bar Nunn, connecting two 30-MPH collector streets. 4. A roundabout would be compatible with the roundabout at Salt Creek Hwy. It would be flexible to accommodate any future street configuration, reduce the probability of injury by 75%, reduce the probability of fatality by 90% compared to STOP control, and reduce fuel consumption by 50%. <p>Short Term:</p> <ol style="list-style-type: none"> 1. Saw-cut and remove pavement to create a separate 10' path and install a median barrier using something other than large rocks. <p>Long Term:</p> <ol style="list-style-type: none"> 1. TEE the north side of Sunset into the south side and cul-de-sac the north side of Sunset Blvd. 2. Construct a modern roundabout at Sunset and Antelope.
Trail's End North of Sunset Blvd.	<p>No Action</p>	<p>Issues and Evaluation:</p>

	Convert Prairie Lane Intersection so that Trail's End is the major street and Prairie Lane stops.	1. The proposed Sterling Heights Subdivision on north Trail's End will generate 1615 vehicle trips per day, with about 25% of traffic accessing the local street network via Trail's End north of Prairie Lane.
	Convert North Sunset intersection to stop Sunset and treat Trails End as the major street.	2. Prairie Lane is the shortest route to most travel destinations, but its shared street cross section and 20 MPH speed limit make it unsuitable for use as a collector street to reach Antelope Drive. That use should be discouraged.
	Remove Parking on one or both sides.	3. Sterling Heights traffic should be directed to a suitable collector street (Sunset Blvd) to reach Antelope Drive.
Trail's End South of Sunset Blvd.	Add curb Gutter and Sidewalk	Short Term:
	No Action	1. Convert Trail's End /Prairie Lane and Trail's End / north Sunset intersections to two-way STOP control with Trail's End as the 20 MPH through street to access the Sunset collector street.
	Chip seal, re-stripe and sign as a shared-use street consistent with all other 20 MPH former taxiways	2. Chip seal and re-stripe as a 20 MPH shared street.
	Remove parking on one or both sides.	Long Term:
	Install traffic calming where speeding is observed as a problem.	1. Remove 6" of pavement and reconstruct, adding curb, gutter, and sidewalks to drain into Sunset median.
Wardwell Industrial Avenue	Construct standard street cross section with depressed roadway, curb, gutter, and sidewalk.	Issues and Evaluation:
	No Action	1. Trail's End is a 20 MPH former taxiway with all travel modes sharing the same street space.
	Painted Centerline	2. Maximum volume is 226 cars/day (about 30 in the peak hour). This should remain stable.
	Curve arrow or Chevrons at curve	Short Term:
	Parallel Pedestrian Bike Path on west side	1. Chip seal, re-stripe, and sign as a shared-use street consistent with other 20 MPH former taxiways
		Long Term:
		1. Remove 6" of pavement and reconstruct, adding curb, gutter, and sidewalks.
		Issues and Evaluation:
		1. Wardwell Industrial Avenue carries about 300 vehicles per day and could approximately double in twenty years.
		2. Wardwell has two, 90-degree turns along its alignment.
		3. The west 90-degree turn has a drop-off and is elevated 25' above the terrain immediately south. If a car or truck misses that turn do to fog, snow, or ice, the result could be tragic.
		4. The public expressed a preference for chevrons over a turn arrow and suggested a sidewalk along one side of the roadway. The west side offers the best views.
		Short Term:
		1. Paint reflective centerline stripe through the curve areas.
		2. Install chevron signs to direct the southbound left turn.
		Long Term:
		1. When the need emerges, construct a parallel shared-use path along the west side of Wardwell Industrial Avenue to connect the north side of Bar Nunn to the new commercial center along east Sunset Blvd.

Illustrations of Recommended Treatments

Typical Cross Sections:

The study recommends standard cross sections and treatments on former runways and taxiways. Standard treatments create driver expectations consistent with the street functional class.

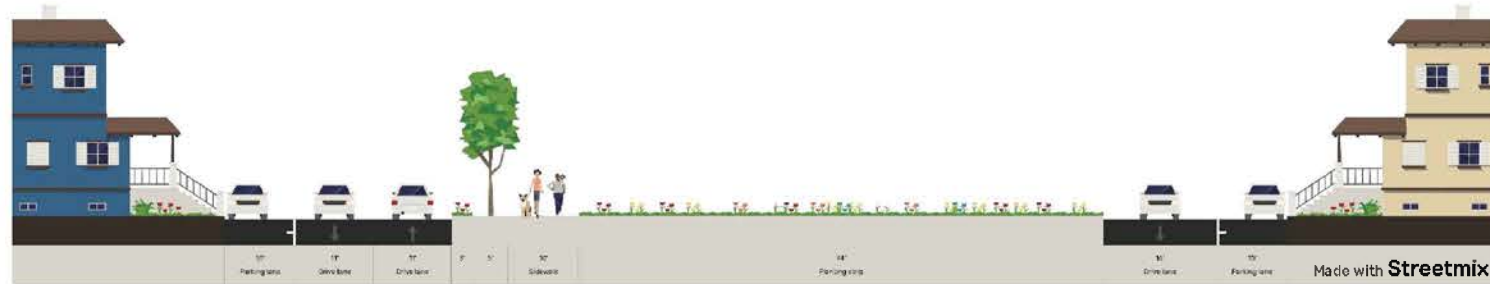
Former Runways: Each former 150-foot runway is divided into a 30 MPH residential collector street on one side, and a parallel 20 MPH one-way residential access street on the other side, separated by a landscaped parkway median. Median crossovers will be placed at intervals to connect the access street to the parallel collector street.

The 50-foot collector street side consists of a ten-foot parking lane, two 11-foot travel lanes, an eight-foot landscape strip, and a ten-foot shared use path using the original runway surface.

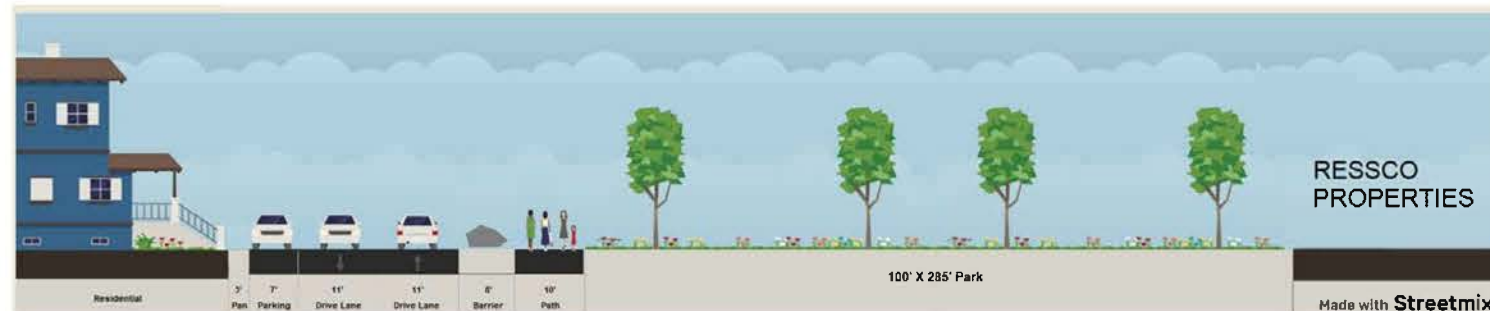
The 74-foot median consist of minimally maintained natural area, with recreational facilities and lawns at target locations to be determined. In time, pedestrians will wear paths into the grass to show where paths can be paved with crusher fines, wood chips, or mulch, as desired.

The one-way residential access street consists of a 16-foot travel lane to allowing space for vehicles to pass, and a ten-foot parking lane adjacent to residences.

Runway Typical

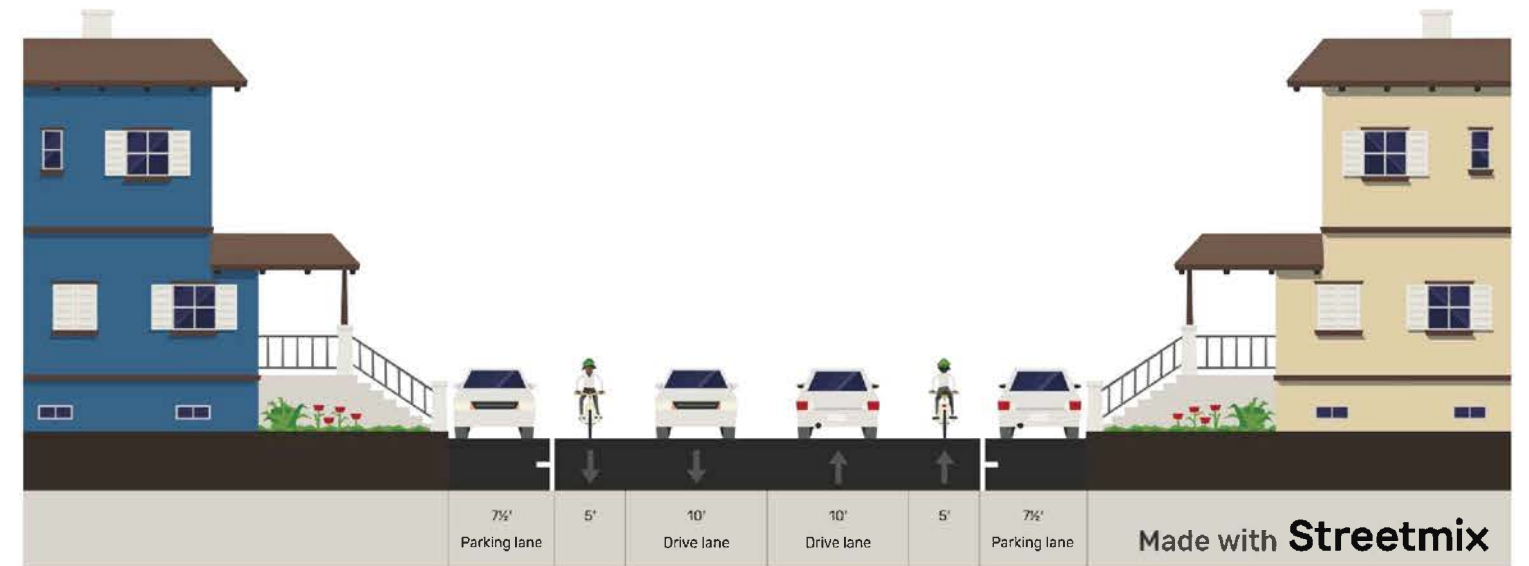


The east side of Antelope Drive between Prairie Lane and Palomino carries no significant traffic and should be replaced with greenspace and other civic uses (below). Elimination of the east side reduces total pavement width on this section to 32 feet, plus a 10-foot non-motorized trail.



Former Taxiways: Each 45-foot former taxiway surface will be a 20 MPH shared-space area, mixing pedestrians, bikes, and motor vehicles. Signs and markings will inform entering drivers they are in a shared-space area. The street surface will have a 'visually narrowed' cross section composed of chip seal, painted stripes, and bike lane markings. The cross section will consist of a twenty-foot travel way (two ten-foot travel lanes with no centerline), two marked 5-foot bike lanes, and 7.5-foot parking lane on each side.

Taxiway Typical



Taxiway Traffic Calming Measures:

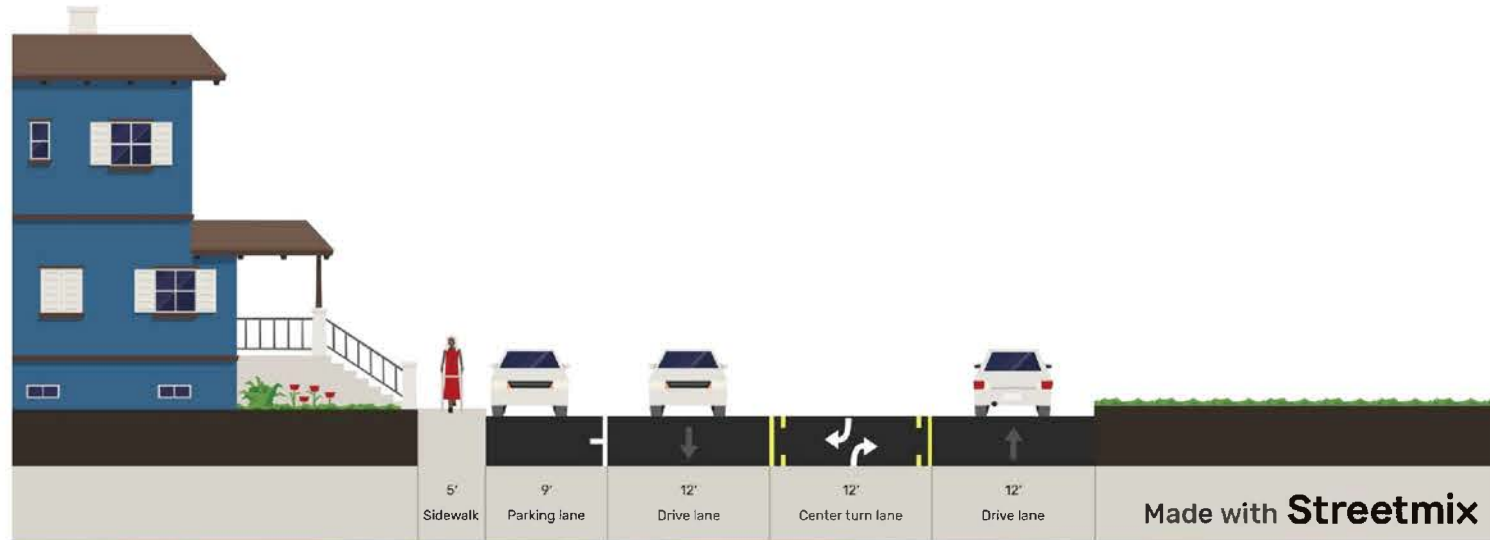
Bar Nunn drivers, bikes and pedestrians have shared the streets since 1954. Taxiways are 45' wide with no sidewalks or shoulders. Curbs create drainage problems, so this is likely to continue for many years.

But make sure everybody knows! A 20 MPH speed limit is fast – just enact an ordinance. Signs and markings are cheap and can be done in house. These signs and markings are needed until all retrofits are in place – perhaps many years.



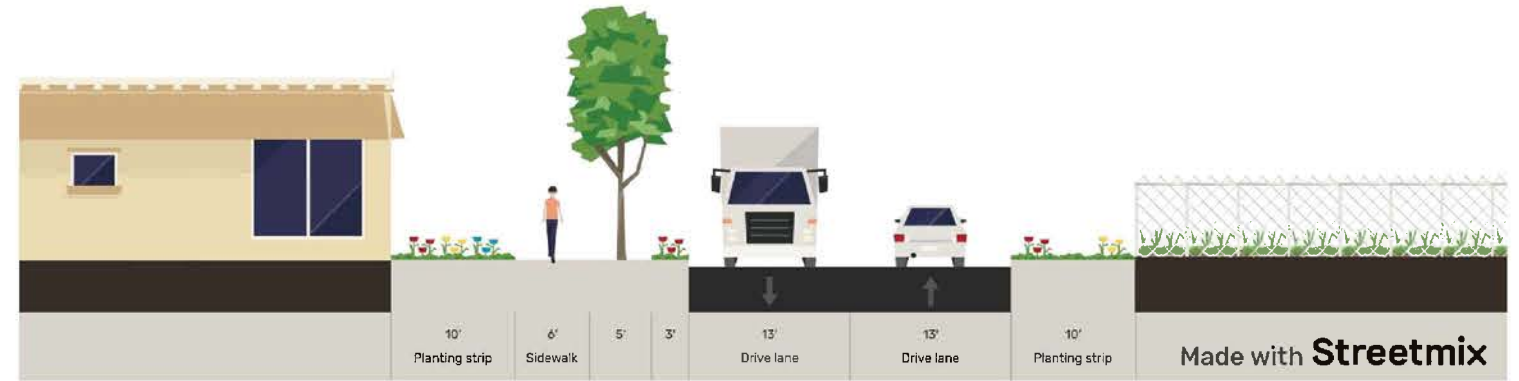
McMurry Boulevard is recommended as a 30 MPH three-lane collector street. The commercial section will have shoulders and no parking. The residential section will have parking on the north side only, two 12-foot travel lanes, and a 12-foot center left turn lane.

McMurry Blvd Typical



Wardwell Industrial Avenue is recommended for warning devices at the curve atop the hill, either chevron arrows or a left arrow. In the long term, a parallel non-motorized path and viewpoint can be constructed as need develops with construction of the commercial area.

Wardwell Industrial Ave Typical



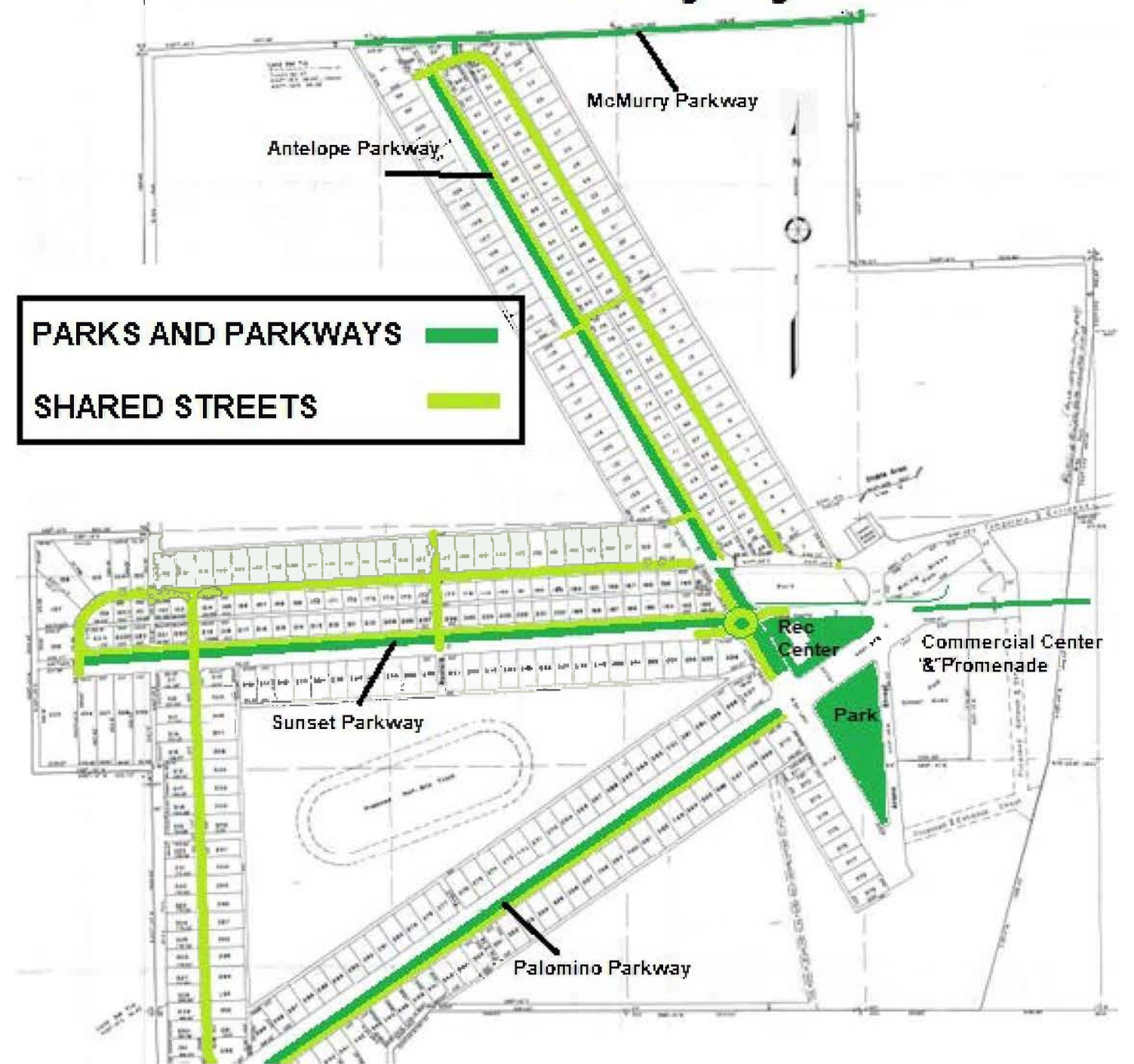
An Emerging Parkway Network

As component pieces are constructed, individual trails and median greenspace will gradually merge into a network of pedestrian/bicycle parkways that converges on the new Town Hall / Rec Center area.

On the outer parkways, civic uses can be placed at strategic sites where they are most useful. Potential treatments include fenced tot lots at walkable locations, playgrounds, fitness trails, natural areas, sunny lawns, ball courts, dog parks, frisbee golf, native plantings, picnic tables, small shelters, etc.

In the town center area near the new Town Hall / Rec Center and Antelope Park, features can be provided for use by more people and larger gatherings, such as civic events, baseball games, and family and school reunions. Potential features include public restrooms, multi-table picnic shelters, historic aviation exhibits, interpretive trailside signs, and many others.

Bar Nunn Parkway System



Sunset Blvd. Business Area:

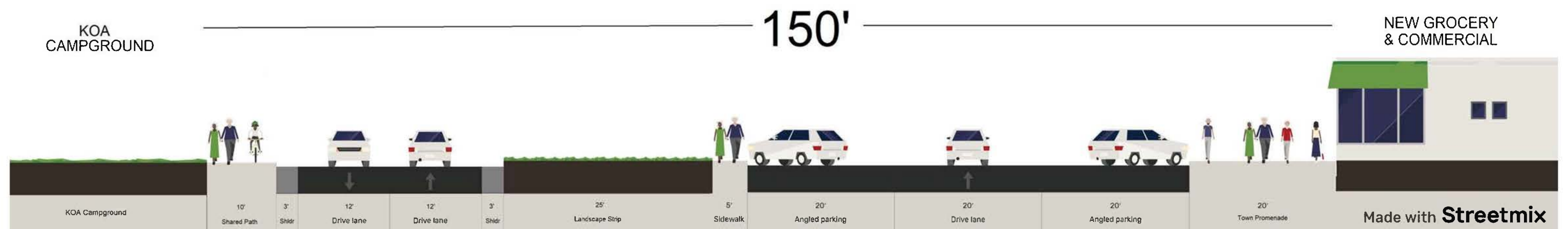
Between Antelope Drive and Arena Street, existing plans call for reducing the right of way to 50 feet to accommodate the new Rec Center / Town Hall.

Between Arena Street and Salt Creek Highway, the study recommends the Town retain the existing 150-foot right of way for municipal purposes. One possibility is to provide a 10-foot shared use trail from the KOA campground to Antelope Drive, adjacent to a 30-foot main street with curb and gutter, a grassy public space (possibly an I-25 rest area) and commercial parking with one-way (eastward or westward) access drive. The commercial area could have a 20-foot-wide sidewalk with outdoor café and public seating, shade trees and wind baffles, and adjacent storefronts. The available 150-foot right of way leaves many design options for future consideration.



Sunset Boulevard

Sunset-Commercial Parking Area



McMURRY BOULEVARD EAST

LANDSCAPE: CENTER MEDIAN / PEDESTRIAN REFUGES
Where the center lane is not needed for left turns, median islands may replace a center turn lane and provide safer pedestrian crossings. Medians also provide visual interest, suggest a "town" street, and encourage lower speeds.

FUTURE BUSINESS DEVELOPMENT

NO ON-STREET PARKING

INSTALL STREET LIGHT

3-LANE WITH SHOULDERS

REMOVE EXISTING RAISED MEDIAN

RETAIN EX. RAISED CROSSWALK

FUTURE BUSINESS DEVELOPMENT

Google Earth

McMURRY BOULEVARD WEST

LANDSCAPE: MEDIAN ISLANDS AND PEDESTRIAN REFUGES
Where a left turn lane is not needed (green areas below), median refuge islands might be added to provide a safer pedestrian crossing, create visual interest, and encourage reduced speed.

FUTURE WEST
EXTENSION

ALL-WAY
STOP

ADD CENTER
TURN LANE

RETAIN NORTH
PARKING LANE

ELIMINATE PARKING
ON SOUTH

Google Earth

BEL VISTA AND ANTELOPE DRIVE NORTH



LANDSCAPE: EXPANDED 74' MEDIAN
The expanded median along Antelope Drive may include Parkway Network options, such as Shared Bike-Pedestrian pathways of mulch or crusher fines, Lawns at targeted locations to reduce maintenance, Drought-tolerant natural areas using native grasses, Street Furniture and Amenities (benches, picnic tables)

LANDSCAPE: PARKING LANES AND SPEED CONTROL
Parking lanes on Bel Vista and Antelope may be interrupted as desired with planted curb extensions and pedestrian "bump-outs" at intersections.

BEL VISTA AND ANTELOPE DRIVE CENTER

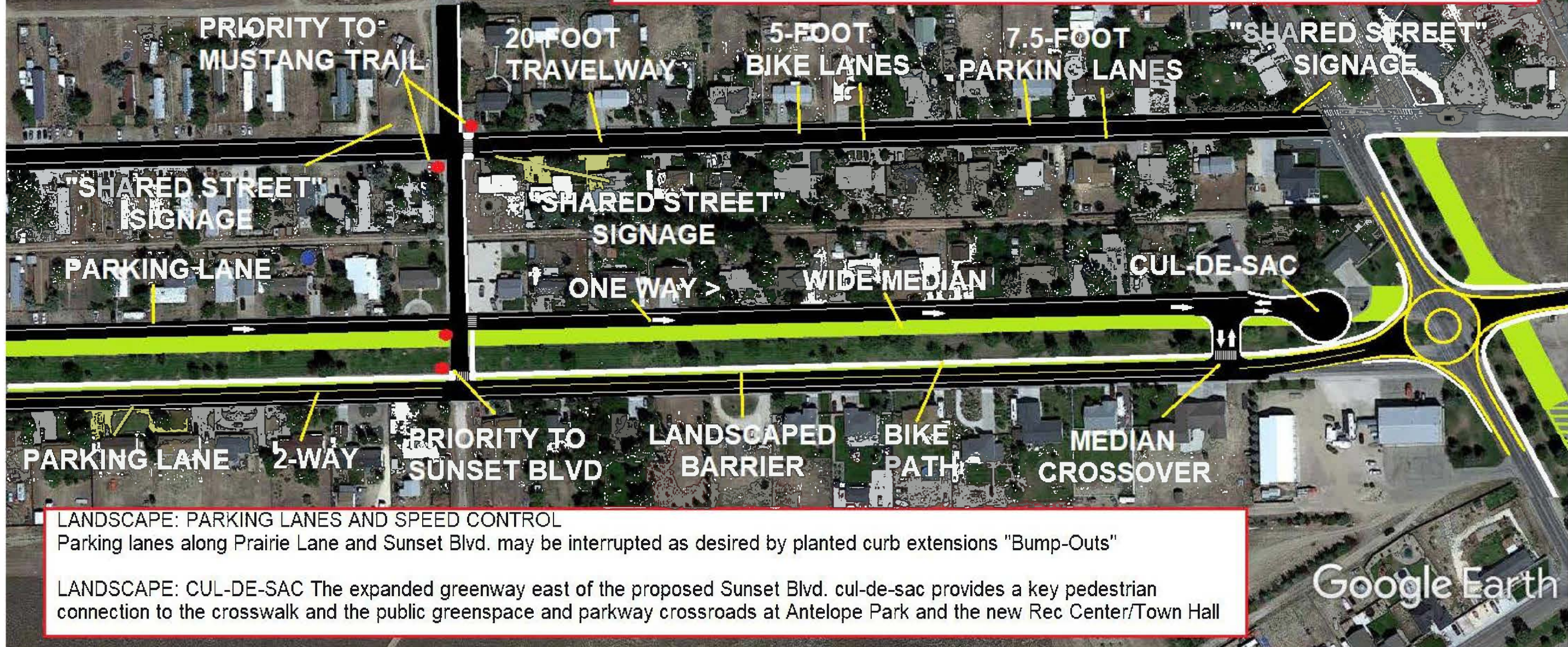


PRAIRIE LANE AND SUNSET BLVD CENTER

NEW SUBDIVISION

LANDSCAPE: EXPANDED 74-FOOT MEDIAN
 The expanded median along Sunset Blvd. may include various Parkway Network Options, including:

- Shared-use pathway (pedestrian, bicycle) re-using the former runway surface
- Landscaped buffer strip separating motor vehicles from other users
- Side paths of mulch or crusher fines
- Lawn (in concentrated areas to reduce maintenance)
- Natural areas using native grasses and shrubs (drought-tolerant species)
- Amenities: benches, picnic tables



LANDSCAPE: PARKING LANES AND SPEED CONTROL
 Parking lanes along Prairie Lane and Sunset Blvd. may be interrupted as desired by planted curb extensions "Bump-Outs"

LANDSCAPE: CUL-DE-SAC The expanded greenway east of the proposed Sunset Blvd. cul-de-sac provides a key pedestrian connection to the crosswalk and the public greenspace and parkway crossroads at Antelope Park and the new Rec Center/Town Hall

Google Earth

PRAIRIE LANE AND SUNSET BLVD WEST

LANDSCAPE: SPEED CONTROL AND TRAFFIC ROUTING
 Curb Extensions "Bump-Outs" and/or raised crosswalks at intersections will help discourage through traffic on Prairie Lane and direct drivers to Sunset Blvd.



LANDSCAPE: EXPANDED MEDIAN
 The expanded median at Sunset Blvd. may include various Parkway Network Options, including: Shared-use pathway (pedestrian, bicycle) re-using the old runway pavement, Landscaped barriers separating motor vehicles from other users, Side paths of mulch or stone crusher fines, Lawns (in concentrated areas to reduce maintenance), Natural areas using native grasses and shrubs, (drought-tolerant species), and Amenities (benches, picnic tables)

Google Earth

TRAIL'S END SOUTH

LANDSCAPE: PARKING LANES AND SPEED CONTROL
Parking lanes along Trails End may be replaced where needed or desired by curb extensions/planting areas and/or pedestrian "Bump-Outs" at intersections. These can be installed as crosswalks or for traffic calming and speed control, as needed.

- "SHARED STREET" SIGNAGE

20 MPH

20 MPH

- 20-FOOT TRAVEL WAY

- 5-FOOT BIKE PATHS

- 7.5-FOOT PARKING LANES

Google Earth

PALOMINO AVENUE WEST

LANDSCAPE: EXPANDED 74-FOOT MEDIAN

The expanded median at Palomino Ave. may include various Parkway Network options:

- Mixed-use pathway (pedestrian, bicycle)
- Landscaped barrier strip separating motor vehicles from other users
- Mulch or stone crusher fines side paths
- Lawn (in concentrated areas to reduce maintenance)
- Natural areas using native grasses and shrubs (drought-tolerant species)
- Amenities: tot lot, sport court, fitness trail, picnic tables

LANDSCAPE: PARKING LANES AND SPEED CONTROL

Speed control elements may include:

- Planted curb extensions "Bump Outs" at intersections
- Raised crosswalks where desired or where speeding is observed



PALOMINO AVENUE EAST

NON-MOTORIZED PATH SAFETY BARRIER 2-WAY STREET PARKING LANE
 WIDEN MEDIAN ONE WAY CROSSOVER CUL-DE-SAC VACATE INTERSECTION

MUNICIPAL AREA

CENTRAL BUSINESS DISTRICT

LANDSCAPE: EXPANDED MEDIAN

- The wider, 74-foot median along Palomino Ave. may include:
- Parkway Network options, such as shared-use pathway (pedestrian, bicycle) made of mulch or stone crusher fines.
 - Lawn (in concentrated areas to reduce maintenance cost)
 - Natural areas of Native Grasses (drought-tolerant species)
 - Amenities: tot lot, sport court, fitness trail, tables, benches

LANDSCAPE: PARKING LANES AND SPEED CONTROL

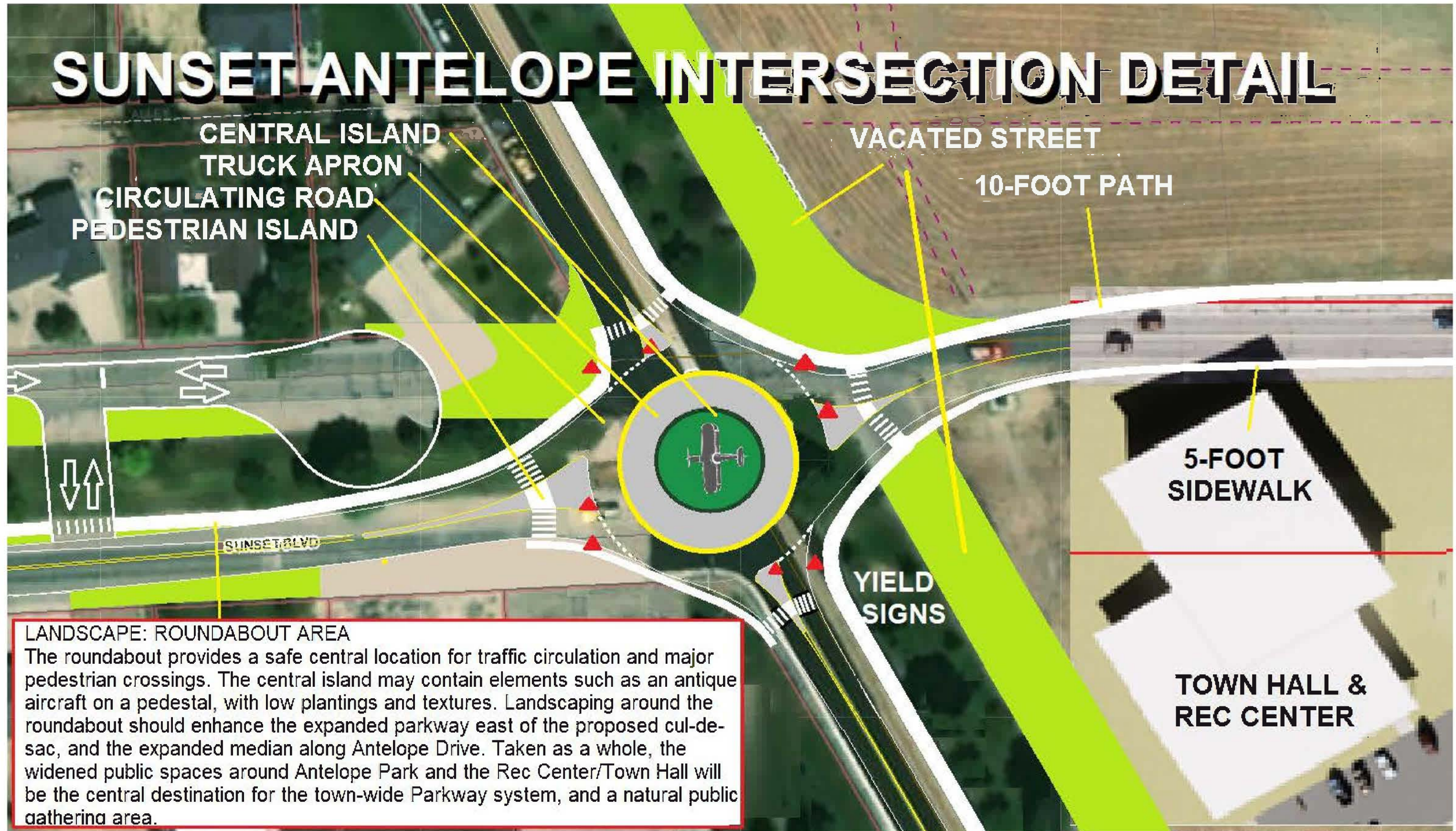
- Speed control elements may include planted curb extensions at intersections to replace parking area.

LANDSCAPE: CUL-DE-SAC

- The expanded green space east of the proposed cul-de-sac may provide a connection to the larger public greenspace associated with Antelope Park and the Parkway Crossing at the Town Hall / Rec Center.

Google Earth

SUNSET ANTELOPE INTERSECTION DETAIL



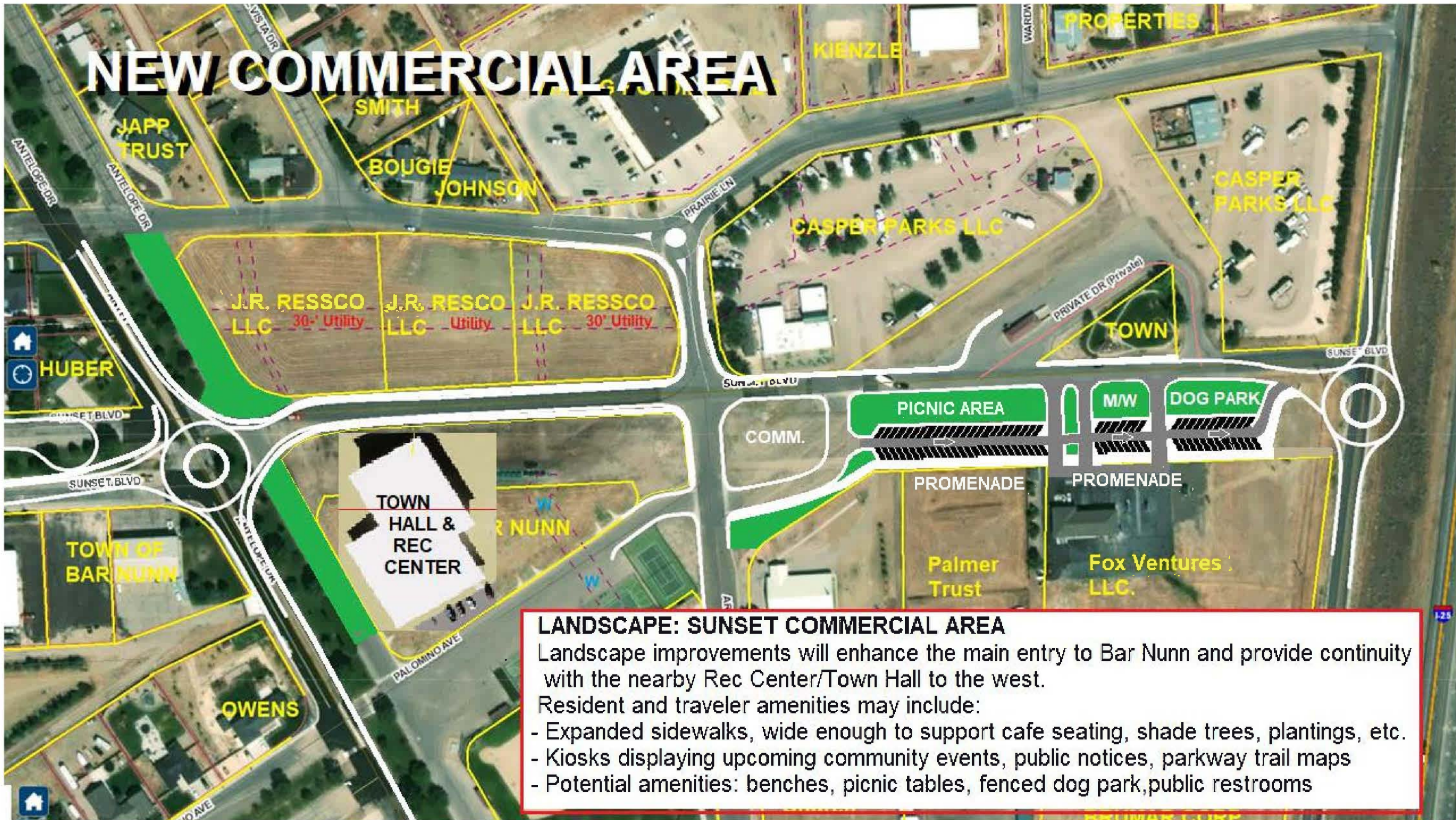
LANDSCAPE: ROUNDABOUT AREA
The roundabout provides a safe central location for traffic circulation and major pedestrian crossings. The central island may contain elements such as an antique aircraft on a pedestal, with low plantings and textures. Landscaping around the roundabout should enhance the expanded parkway east of the proposed cul-de-sac, and the expanded median along Antelope Drive. Taken as a whole, the widened public spaces around Antelope Park and the Rec Center/Town Hall will be the central destination for the town-wide Parkway system, and a natural public gathering area.

PRAIRIE LANE AND SUNSET BLVD EAST



LANDSCAPE: TOWN CENTER
The open space east of the new Rec Center/Town Hall may serve as a public gathering area, open space, or park.

Google Earth



NEW COMMERCIAL AREA

LANDSCAPE: SUNSET COMMERCIAL AREA
 Landscape improvements will enhance the main entry to Bar Nunn and provide continuity with the nearby Rec Center/Town Hall to the west.
 Resident and traveler amenities may include:

- Expanded sidewalks, wide enough to support cafe seating, shade trees, plantings, etc.
- Kiosks displaying upcoming community events, public notices, parkway trail maps
- Potential amenities: benches, picnic tables, fenced dog park, public restrooms

WARDWELL INDUSTRIAL AVENUE

Future
Parallel Path

Overlook
with Bench

Curve
Chevrons

LANDSCAPE: OVERLOOK

- An overlook located on the south/west side of Wardell Industrial Avenue would provide a destination or waypoint for those walking or bicycling the route. It may also be a useful rest for elderly folks after climbing up the hill. The waypoint could be a simple widening of the pavement, protected by posts or cairns, and signed.
- Amenities may include:
 - Shade tree or structure
 - Bench

Google Earth

ARENA STREET AND ANTELOPE DRIVE SOUTH

EXTEND SIDEWALK

LANDSCAPE: PARKWAY CROSSINGS

The expanded public greenspace at the town center will serve as the nexus for a proposed community-wide parkway system, and may include:

- Expanded Rec-Center/Town Hall Entry
- Open space for community events (Farm Markets, Fireworks, Concerts, Picnics)
- Pathway Elements: Wayfinding Signs, Bike Parking
- Amenities, Drinking Fountain, Benches, Picnic Table, Tot Lot

VACATE STREET FOR PUBLIC GREENSPACE

MUNICIPAL PARKING

EXTEND TRAIL TO SALT CREEK HWY.

Google Earth

Recommended Landscape Treatments

Landscape Treatments:

The Town of Bar Nunn's stated desire to implement cost-efficient roadway updates suggests a broad range of associated landscape improvements, which will allow the town to:

- eliminate water-consumptive and under-utilized lawns,
- introduce native and drought-tolerant vegetation,
- provide multiple opportunities for recreation and gatherings throughout town,
- provide landscape furnishings and neighborhood amenities, and
- enable safe routes for non-motorized transportation on a new parkway network.

Parkway Center:

The central destination and focal point of the Bar Nunn parkway system will be the new Town Center, which includes the Antelope Drive/Sunset Blvd intersection, Town Hall & Recreation Center, Antelope Park, the proposed Sunset Welcome & Rest Area, and the planned commercial district. Multi-use (non-motorized) pathways are proposed to branch from this central location to and from all neighborhoods of Bar Nunn. **See sheet L1 for a sketch of possible improvements and amenities.**



Runway Streets / Parkway Network Options:

This study recommends narrowing segments of the former runway streets (Antelope Dr., Palomino Ave., Sunset Blvd.) to reduce roadway maintenance costs, and by so doing, widen the existing greenway medians between each pair of parallel streets. The expanded greenways will include space for the Parkway routes and amenities, as well as deliberately planned lawns and native grass areas to focus activities and reduce watering, mowing, and other maintenance costs. **See sheet L-2 for illustrated suggestions of amenities in these areas.**

Taxiway Roads – Options:

This study also recommends re-striping the taxiway roads (Arena Street, Bel Vista, Prairie Lane, and Trails End) and McMurry Blvd. to encourage appropriate driving speeds by narrowing drive lanes. At the same time, this allows bicycle/pedestrian lanes and parking as desired. **See sheet L-3 for a perspective before-and-after sketch.**

Chicane:

Chicanes combine traffic engineering and landscaping to control speed, manage stormwater, reduce the heat island effect, and improve aesthetics. **As shown on sheet L-3 and L-4**, chicanes can be placed symmetrically or only where parking is not required. When planted with street trees or other vegetation, chicanes provide attractive views and a welcome respite from a straight path. The landscape segment helps break up sightlines and make a street look less like a high-speed road. The Town may wish to locate chicanes along street segments where speeding is evident or aesthetic improvement is desired.

Crosswalk Bulb Outs / Curb Extensions:

This configuration enhances pedestrian safety by improving visibility between drivers and pedestrians and by reducing the crossing distance. These are especially helpful in areas with parallel parking. Curb extensions can also delineate a 'calmed' precinct where speeds are low. They can also provide opportunities for stormwater management and landscaping. **See sheet L-5.** The Bulb Out may or may not be enhanced with a Speed Table or Raised Crosswalk.

Speed Table/ Table Hump/ Raised Crosswalk:

This street treatment helps reduce speeding. Whether or not a crosswalk is integrated into the Table (as on McMurry Blvd **(see image sheet L-6)**), motorists are encouraged to slow to avoid discomfort. These features can be specially designed for different purposes and different speed environments.

Modern Roundabout:

Roundabouts are discussed at length elsewhere in this report. For landscaping, roundabouts offer opportunities for community welcome signs, directional signs, iconic images, foliage, and public art. A well-designed roundabout landscape can serve as an entry landmark and central feature of the proposed Bar Nunn Parkway System.

In keeping with Bar Nunn's heritage as an airport from 1935 to 1952, sheet L-7 shows a vintage airplane and landscaping in the center of Bar Nunn's proposed central roundabout –on the centerline of old runway 26 (now Sunset Blvd). The planned roundabout at Salt Creek Highway and Sunset Boulevard offers a second potential location for public display of a vintage aircraft. As a side benefit, the highly visible location next to I-25 may be expected to attract visitors to Bar Nunn. Sidewalks around each roundabout offer opportunities to observe and photograph the aircraft from many different angles.



TOWN CENTER - SUNSET WELCOME & REST AREA

By reclaiming the parallel pavement on Antelope Dr. and adding it to the existing vegetated median, the City can introduce Parkway improvements to a space approximately 100' x 300'.

The new Antelope Park could provide opportunities for community gatherings in the downtown core.

The Park would be easily accessible via the multi-use Pathways and the Parkway network.

By reclaiming excess pavement on east Sunset Blvd., the City can create an attractive town entry.

This space could provide parking for adjacent businesses, visitor amenities such as restrooms and an off-leash dog exercise area, and a green space immediately available to residents, tourists, and employees of downtown businesses.



BAR NUNN STREETSCAPE REVITALIZATION PLAN
LANDSCAPE TREATMENTS

DRAFT FINAL
L-1
2022-08-18

RUNWAY ROADS / PARKWAY NETWORK OPTIONS



APPLICABLE SEGMENT OR INTERSECTION

- Antelope Drive
- Palomino Ave.
- Sunset Blvd.

Overview:

Because family homes line the streets, speed control is critical for safety. The city should offer alternatives to vehicular travel, yet runway roads generally lack sidewalks or shoulders.

Runway roads are in various states of repair, and Bar Nunn desires to reduce pavement area and thus reduce maintenance costs - allowing for functional and aesthetic improvements during necessary repairs.

Wonderful greenways with well-established vegetation mark the center of these alignments. However the greenways are often:

- Somewhat too narrow for use - feeling more like a road median than a park
- Separated from homes by excessive pavement
- Burdened by under-utilized, high maintenance lawn

Therefore, the city may wish to reduce the width of pavement AND better utilize the remaining open space.

In addition to calmer traffic and safer pedestrian crossings, the city can create an overall Parkway system, including:

- Paved multi-use pathways (use existing pavement)
- Raised crosswalks/ speed tables at crossings
- Mulch-paved internal pathways
- Neighborhood-focused parklet on each road:
 - small playground (tot lot)
 - picnic shelter / gathering space
 - multi-use sports court
 - off-leash fenced dog park
 - benches
 - picnic tables
- Keep all existing healthy trees and shrubs
- Keep manicured lawns only as necessary for use
- Replace excess lawn with native grasses and xeriscape

BAR NUNN STREETSCAPE REVITALIZATION PLAN LANDSCAPE TREATMENTS

DRAFT FINAL
L-2
2022-08-18

TAXIWAY ROADS - OPTIONS

APPLICABLE STREET SEGMENT OR INTERSECTION

- Arena Street
- Bel Vista
- Prairie Lane
- Trails End



Overview:

The original TAXIWAYS run parallel to their associated Runways. As originally designed and constructed, the taxiways provide wide pavements, with no sidewalks or shoulders, and rare curb and gutter (existing, left).

Taxiways are not considered main thoroughfares, but neighborhood access for residents only.

Taxiway roads are in various states of repair. This provides opportunities for functional and aesthetic improvements as the City makes necessary repairs.

Improvements may address community values:

- Safe travel for children and pedestrians
- Allowance for alternative transportation
- Appropriate on-street parking
- Landscape improvements (providing shade, color, interest, community identity).

Prairie Lane provides an example, shown on this sheet.

One of many possibilities includes new pavement, and striping (center photo) to provide:

- Two-way travel
- Parking on both sides where desirable
- 5' multi-use pathway for pedestrians and bicycles

Traffic calming methods may include planted CHICANES a shown, CURB EXTENSIONS and CROSS-WALK BULB OUTS.

The planted areas would serve to calm traffic by narrowing the roadway.

Landscaping would further calm traffic, make the walk more interesting, and provide aesthetic value to the streetscape.

BAR NUNN STREETScape REVITALIZATION PLAN LANDSCAPE TREATMENTS

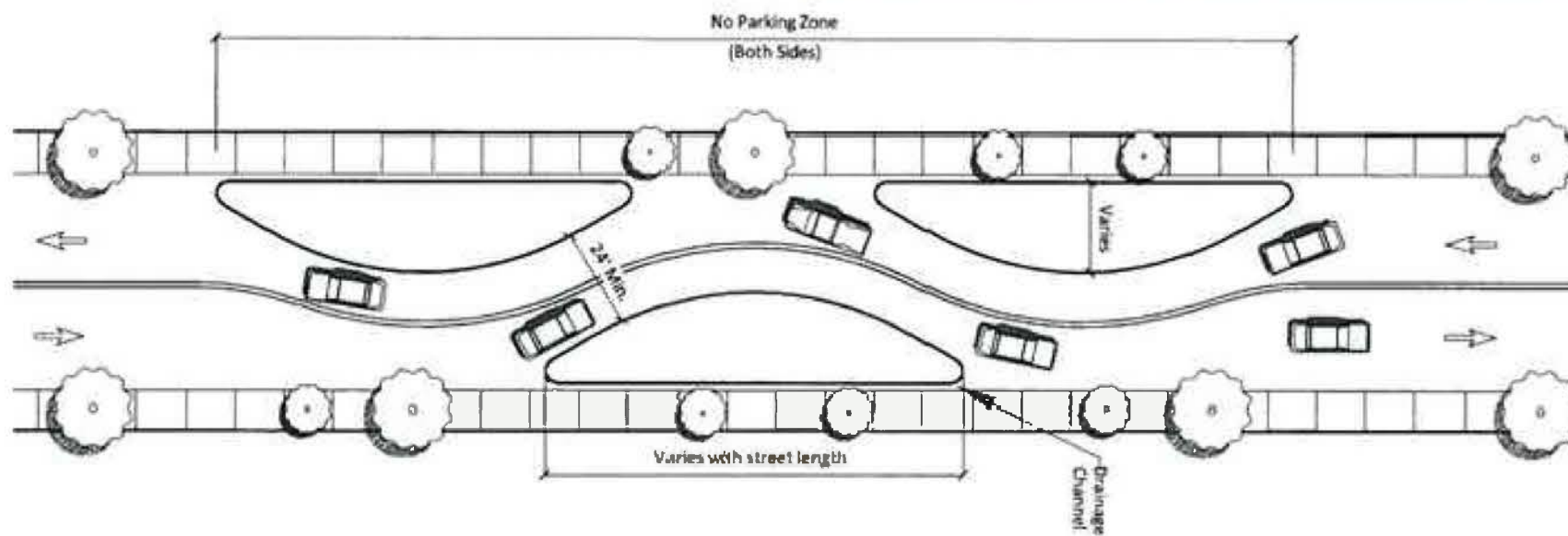
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L-3
2022-08-18

CHICANE



APPLICABLE STREET SEGMENT OR INTERSECTION

- Arena Street
- Bel Vista
- Prairie Lane
- Trails End
- McMurry Blvd.



Overview:

Chicanes narrow the roadway with curb extensions, which may include landscaping.

They may be installed on opposite curbs to narrow the travelway (far left) or may alternate to create an S-shaped curve (near left).

Chicanes reduce motorists' speed as they travel through the road segment. Data on chicanes' effectiveness in reducing speed and collision is limited, however experience has found chicanes to be effective in reducing speed from 18% to 35% overall.

Fast Facts:

- Can be used on Local and Collector streets
- Reduces speed but does not reduce volume
- May impact parking

Advantages:

- Increases pedestrian safety by reducing vehicle speed
- Most effective when used in a series
- Aesthetically pleasing
- Discourage high speed, but are easily negotiable by large vehicles such as fire trucks

Disadvantages:

- Increases landscape maintenance
- Reduces on-street parking
- May create changes to property frontage
- Curbs and landscaping can be costly

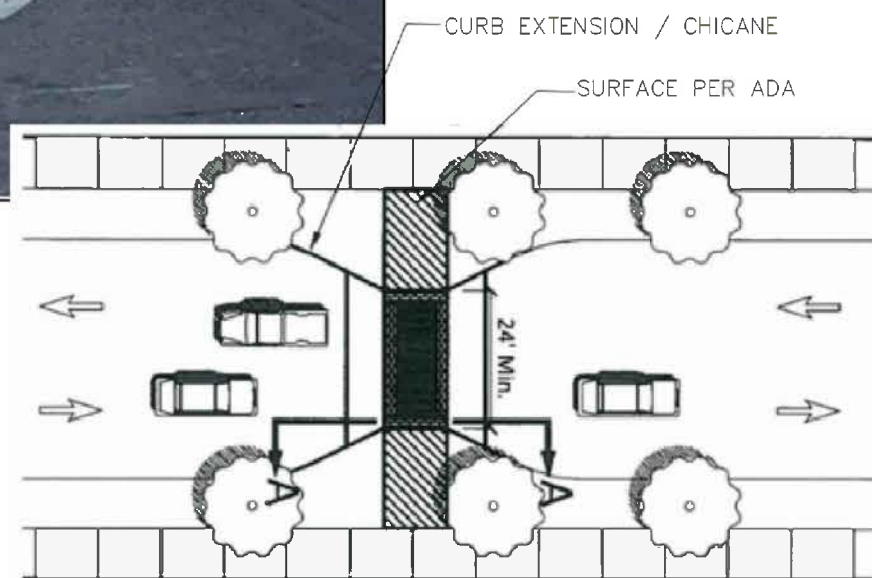
Criteria/Application(s):

- Appropriate where noise associated with Speed Tables may be unacceptable

CROSS-WALK BULB OUT / CURB EXTENSIONS

APPLICABLE STREET SEGMENT OR INTERSECTION

- Arena Street
- Bel Vista
- McMurry Blvd.
- Palomino Ave.
- Prairie Lane
- Sunset Blvd.
- Trails End



Overview:

Bulb outs (a.k.a. curb extensions) narrow the width of the pavement a pedestrian has to cross, increasing safety and visibility.

They also can reduce speeds as motorists travel through the intersection, particularly when turning.

Bulb outs may be installed at an intersection or mid-block.

May be installed in conjunction with Speed Table or elevated crosswalk.

Fast Facts:

- Can be used on Local, Collector and Arterial streets
- Does not restrict access or traffic volume
- Does not impact emergency response vehicles.
- Bicyclist Impact- possible

Advantages:

- Effective in reducing turning speeds
- Shortens pedestrian crossing distance
- Improves visibility of pedestrians
- Reduces vehicle speeds if placed mid-block
- Landscaping improves aesthetics
- Can absorb stormwater runoff

Disadvantages:

- May affect larger vehicle turning radius
- Adjust to accommodate bicycle crossing at intersections
- May displace some street parking

SPEED TABLE / TABLE HUMP / RAISED CROSSWALK



APPLICABLE STREET SEGMENT OR INTERSECTION

- Arena Street
- Bel Vista
- McMurry Blvd.
- Palomino Ave.
- Prairie Lane
- Sunset Blvd.
- Trails End



Overview:

A Speed Table is a section of elevated paving - usually 3.5" high - that requires motorists to reduce speeds. They have little affect on the vehicle driving the posted speed limit, but can produce discomfort when the speed limit is exceeded.

Can be combined successfully with a crosswalk, for example, where the Pathway crosses McMurry Blvd. (photo, below left)

Fast Facts:

- Can be used on Local, Collector and Arterial streets
- Reduces speed
- Does not restrict access or transit
- Can park on top, if there's no crosswalk
- Designed to allow snowplows

Advantages:

- Improves motorists visibility of pedestrians
- Clearly designates the crosswalk
- Self enforcing
- Relatively inexpensive
- May reduce speed by an average of 18%
- May reduce accidents by an average of 45%

Disadvantages:

- Increases regular maintenance
- May increase response time for emergency vehicles
- May increase noise and air pollution

Criteria/Application(s):

- Effective in reducing speeds though not as effective as a Speed Bump
- Most effective if used in a series; space 300 to 500 feet apart
- Useful in locations where pedestrian crossings occur at unexpected locations and vehicle speeds are excessive

MODERN ROUNDABOUT

APPLICABLE STREET SEGMENT OR INTERSECTION

- Arena Street at Prairie Lane
- Arena Street at Sunset Blvd.
- Sunset Blvd. at Salt Creek Highway
- Sunset Blvd. at Antelope Drive



Overview:

Roundabouts are large raised circular islands placed in the middle of an intersection with channelized approaches.

The purpose of roundabouts is to slow motorist speeds as they maneuver around the circle to proceed through the intersection. Motorists entering the intersection must yield to circulating traffic.

Fast facts:

- THE SAFEST form of Intersection
- 75% fewer Injuries than crossroads
- 90% fewer fatalities
- 40% fewer pedestrian injury crashes
- Useful for all Street Types
- Accommodates all vehicles types

Advantages:

- Reduces Speed through the Intersection
- YIELD = High Capacity & Low Delay
- Reduces fuel consumption and emissions by 50%
- Accommodates Variable Traffic Flows
- Narrow roads can carry more traffic, so roads may not need widening
- Can be attractively landscaped
- Separates Conflict Points
- U-turns enable access without left turns

Disadvantages:

- Requires more space at the intersection
- Pavement markings must be maintained
- Landscaping needs maintenance

Other Application:

- Can be used for traffic calming

Cost Estimates

Street Improvements Engineering Cost Estimates:

Link	Base Cost Estimate (\$1,000s)	130% Contingency (\$1,000s)
Bel Vista	\$47	\$61
Prairie Lane	\$47	\$61
Trail's End	\$37	\$48
Mustang Trail	\$11	\$14
Antelope Dr. east, north of Prairie Lane	\$490	\$637
Antelope Drive Pathway, Sunset Blvd to Salt Creek Hwy.	\$340	\$443
Antelope Dr. east: reclamation from Prairie to Palomino	\$155	\$201
Sunset Blvd west of Antelope Drive	\$1,119	\$1,455
Palomino Ave west of Antelope Drive	\$1,359	\$1,767
Runway crossovers and Cul-De-Sacs (Each)	\$15	\$20
Sunset Blvd east of Antelope Drive	\$558	\$725
Sunset Blvd. Antelope Drive Roundabout	\$549	\$713
Curb Extensions (Each)	\$10	\$13
RRFB Beacons (Each)	\$15	\$20
Wardwell Industrial Avenue Side Path	\$492	\$639
Arena Street Sidewalk	\$53	\$68
TOTAL	\$5.3 million	\$6.9 million

Landscape Costs: Rough cost estimates for anticipated landscape features are provided on the following page. These estimates show typical costs during the summer of 2022. See engineering cost estimates include removing and/or replacing pavement, grading, and other necessary steps.

Note: This study is constrained to Planning level (10% / Conceptual) level of preliminary design. Many project details are not yet known and will be decided at later project stages. During final engineering design, Town leaders and designers will select elements to include in the project, such as picnic tables, trees and shrubs, street furniture, trash cans, etc. The adjacent list offers a reference for current costs for various landscape items.

Landscaping Cost Components

Work Item	Unit	Estimated Quantity	x	Estimated Unit Price	Estimated Extend. Price
REPLACE LAWN WITH NATIVE GRASS (per sq.ft.)					
1	Seed Bed Prep (herbicide application, scarifying)	Sq.Ft.	1	\$0.05	\$0.05
2	Native Grass Reclamation Seeding	Sq.Ft.	1	\$0.50	\$0.50
3	Irrigation System	Sq. Ft.	1	\$0.50	\$0.50
Preserve and maintain existing irrigation system. Reprogram controller to provide adequate moisture for new seedlings; adjust irrigation times bi-weekly to reduce watering times and encourage deep roots of native grasses					
ESTIMATED INSTALLED COST:					\$1.05
NEW LAWN (per sq.ft.)					
4	Site preparation	n/a			
Subgrade preparation N.I.C. See engineering estimates for subgrade prep. of new lawn areas, including: removing existing pavement, scarify underlying soils, grade to subgrade (4" below finished grade), subsurface drainage structures (if any)					
5	Topsoil (4" layer)	Sq.Ft.	1	\$1.00	\$1.00
6	Lawn Sod (bluegrass mix or park mix sod)	Sq.Ft.	1	\$1.10	\$1.10
7	Irrigation System	Sq.Ft.	1	\$0.50	\$0.50
Connect to existing irrigation system including water supply with backflow prevention, controller, winterization components					
ESTIMATED INSTALLED COST:					\$2.60
PLANTS					
Trees					
8	Evergreen (12' - 14' high)	Each	1	\$1,120.00	\$1,120.00
9	Deciduous (3" - 3-1/2" cal)	Each	1	\$600.00	\$600.00
Shrubs					
10	Balled & Burlapped, screening shrubs, 6'-8' high	Each	1	\$400.00	\$400.00
11	Small- to mid-sized ornamental shrubs	Each	1	\$125.00	\$125.00
FURNISHINGS					
12	Shade Structure	L.S.	1	\$8,500.00	\$8,500.00
13	Bench (6' long)	Each	1	\$800.00	\$800.00
14	Drinking Fountain	Each	1	\$2,750.00	\$2,750.00
15	Trash receptacle	Each	1	\$1,200.00	\$1,200.00
19	Picnic Table (6' long)	Each	1	\$1,300.00	\$1,300.00
17	Mutt Mitt Station	Each	1	\$175.00	\$175.00
18	Bike Rack (6 bikes)	Each	1	\$800.00	\$800.00

Capital Improvement Program

Revenue projection is complex. Inflation and interest rates are difficult to predict, and revenue streams are not constant or certain.

The Town of Bar Nunn provided budget records for the fiscal years 2015 through 2021. Future budget projections were based on an average of this historic budget data inflated to year 2022 dollars, and then rounding off to the nearest thousand dollars. All cost estimates are also in 2022 dollars and will require inflation adjustment for future budgets.

- **Forecast Street and Alley Maintenance Budget:** Between 2015 and 2021, Bar Nunn’s average annual Street Maintenance Budget was \$178,000. Using this, we project that the future Streets Dept budget will be about **\$211,000 (in 2022 dollars)**.
- **Parks Repair and Maintenance Budget:** This budget item is projected at **\$44,500 per year (2022 dollars)**.
- **Forecast Capital Improvements Budget:** During the analysis period, Bar Nunn’s average annual capital improvement budget was \$312,000, varying from a minimum of \$22,000 in FY 2020 to a maximum of \$442,000 in 2017. For simplicity, we have projected that future Capital Improvement budgets will average about **\$348,000 annually (2022 dollars)**.
- **Grants & Ear Marked Revenue:** Between 2015 and 2021, Bar Nunn received an average of \$307,000 per year in earmarked grants. Increasing for inflation, we project this source will average about **\$344,000 per year (2022 dollars)**.
- Combining the Capital Improvement Budget with the Grants and Earmarked revenue, we project **that \$692,000 per year will be available for Street Improvement projects (2022 Dollars)**.

With this revenue stream, and adding a 30% contingency for incidentals and unforeseen items, the schedule of projects in the following table appears feasible. Using bonding authority, the Town may also construct now and pay later. Some small projects may be done in-house. Some portion of street and sidewalk funding should also be required from developers at appropriate locations.

Bar Nunn Streetscape Revitalization Plan Capital Improvement Program			
Project Component	Dollar Cost (2022 Dollars)	Revenue Years	Construction Year
Sunset Blvd./Salt Creek Hwy Roundabout	\$720,000	NA	Programmed
Taxiways: Chip Seal, Signs, Paint, Bump outs	\$210,000	0.30	2024
Wardwell Industrial Avenue Chevrons	\$13,000	0.02	2024
Antelope Dr. E Reclamation + W RRFB Beacons	\$241,000	0.35	2024
Sunset Blvd west of Antelope Drive	\$1.50 million	2.17	2026
Antelope Dr. E: Reclamation Prairie-Palomino	\$201,000	1.21	2028
Sunset Blvd. Antelope Drive Roundabout*	\$713,000	1.03	2029
Antelope Dr. Pathway to Salt Creek Hwy	\$443,000	0.64	2030
Sunset Blvd east of Antelope Drive	\$725,000	1.05	2031
Palomino Avenue west of Antelope Drive	\$1.81 million	2.62	2034
Arena Street Sidewalks	\$68,000	0.10	2035
Wardwell Industrial Avenue Pathway	\$639,000	0.92	2036

**This sequence of improvements was developed to assure that safety components are completed before re-routing significant traffic volumes onto individual street links. The roundabout at Sunset Blvd and Antelope Drive, for example, should be constructed before closing Antelope Drive at Salt Creek Highway.*

*** Construction costs should be reviewed and adjusted for annual construction cost inflation to assure the capital improvements schedule remains realistic. Over time, projected revenues also become clearer, and the schedule may be readjusted if needed. These corrections will enable schedule and budget adjustments to keep the budget on track.*

This preliminary project schedule assumes that all capital improvement revenues and grants are directed to construct components in this plan. Inclusion of additional Town projects will delay completion.

Acknowledgements

Many professionals and individual citizens offered comments or otherwise aided immeasurably in developing the Bar Nunn Streetscape Revitalization Plan, and without whom this project would not have been possible. The study team wishes to gratefully acknowledge every individual effort and the generous offerings of concerns and ideas for the future of the Town of Bar Nunn.

Brad Adams, Citizen
Chris Alexander, Citizen
Cindy Alvey, Citizen
Kyla Alvey, Citizen
Chuck Anderson, Citizen
Kristy Ann, Citizen

BZ Barkery, Citizen
Brad Barr, Citizen
Randy Blough, PLA, ASLA, CLARB, Harmony Design & Engineering
Melissa Bowles, Chef, The Hangar Bar and Grill
Garrett Boner, Citizen
Andrea Boyer, Citizen
Council Member Peter Boyer – Town of Bar Nunn
Drew Brent, Citizen
Shaw Brezina, Citizen
Haley Sue Brien, Citizen
Cindy Batchelor-Brugger, Citizen
Juli Braunberger, Citizen
Wendy Bruntmyer, Citizen
Ashley Bryant, Citizen

JoAnn Ferguson Cain, Citizen
Shelby Carlson, PE, Y2 Consultants
Mr. Raymond (Ray) Catellier, CEPI (Civil Engineering Professionals, Inc.)
Venus Childress, Citizen
Kristine Sebion Clark, Citizen
Council Member Steven Clark- Town of Bar Nunn
Ron Clark, Citizen
Jenifer Crabb, Citizen
Kody Crabb, Citizen

Ernie Crapo, Citizen
Camela Mae Cummins, Citizen

Paula Dahlke, Citizen
Donna Damori, Citizen
Ethan Daniels, Citizen
Chris Daniels, Citizen
Joshua Lee Daniels, Citizen
Tina Davis, Citizen
Bill Deal, Citizen
Wendy Degroot, Citizen
Megan Deskins, Citizen
Tyler Dice, Citizen

Cindi Effenberger, Citizen
Genee Eggleston, Citizen
Pat Ehrman, Landscape Architect, Harmony Design & Engineering
Tristan Enders, Citizen
Andrew Engleman, Citizen

Karen Farley, Citizen
Bill Faust, Citizen
Jeremy Faust, Citizen
Jared Fehringer, Citizen
Erica Paej Ficken, Citizen
Hon. Patrick Ford, Mayor of Bar Nunn
Doug Foster, Citizen
Justin Foster, Citizen
Tracy Foster, Citizen
Levi French, Citizen

Wyndi Gibbons, Citizen
Gary Grigsby, PE, Y2 Consultants
Joella Lewis Grimsley, Citizen

Nigel Michael Hagerman, Citizen
Jerry Hansen, Citizen
Janesse Harne, Citizen
Ms. Renee Hardy, Project Manager, Casper Area MPO

Mr. Skyler Helffrich, Y2 Consultants
Donna Cuin Hoffman, Citizen
DelRae Holt, Citizen
Council Member Robert Hoover, Town of Bar Nunn
Robert Hoover, Citizen
Jenifer Hopkins, Citizen
Chris Howard, Citizen
Jen Hume, Citizen
Ken Hume, Citizen

Karen Jeske, Citizen
Boone Johnson, Citizen
Jennifer G. Johnson, Citizen
Pam Jones, Administrative Technician, Casper MPO

Marie K-n, Citizen
Sarah Kauffman, Citizen
Maggie Kerns, Citizen
Wilma F., Kluge, Citizen
Bob Kreider, Citizen
Kristie, Citizen
Kristen Kulhavy, Citizen

Denise Lacey, Citizen
Otis Larson, Citizen
Curtis LeVene, Citizen
Amy Linch, Citizen

Marianne Magee, Citizen
Jesse Malone, Citizen
A Marshall, Citizen
Pastor Tyler Martin, Outfitter Church
Tim Martin, Citizen
Amber Mauk, Citizen
Troy Mauk, Citizen
Sheri Mead, Citizen
Alicia L. Meredith, Citizen
Pam Merrill, Citizen
Coleen Miller, Citizen

Kelley Miller, Citizen
Kristen Moore, Citizen
Jack L. Moore, Citizen
Lauren Mothersole, Citizen
Tyler Muckley, Citizen

Lori Neibauer, Clerk Treasurer, Town of Bar Nunn
Dr. Brian Neville, GIS Technician, Y2 Consultants
Anthony Nickerson, Citizen
Jessica Nguyen, Citizen

Kosha Olsen, Y2 Consultants
Keri Owen, Citizen
Vicke Owens, Citizen

Nikki Pacheco, Citizen
Ariana Parker, Citizen
Parmely, Citizen
Cindy Pater, Citizen
Colleen Eccles Penor, Citizen
Tondra Plunkett, Citizen
Virginia Ann Pond, Citizen
Melisa Porter, Citizen

Dawn Reney, Citizen
Darol Richardson, Citizen
Tyler Ryan, Citizen

Dan Sabrosky, Citizen
Brenda Sanders, Citizen
Sarah, Citizen

Chas Beeson Schaff, Citizen
Chris Shomler, Citizen
Phil Schroyer, Citizen

Jan Stapert Schoolcraft, Citizen
Kalista Schwartzrock, Citizen

Council Member Mary Sue Sorenson – Town of Bar Nunn

Jamie Spaulding, Y2 Consultants
Amber Sparks, Citizen
Amanda Stanart, Citizen

Rhonda Weinman Strange, Citizen
Kristina Stubbs, Citizen
Becci Selby Sutphin, Citizen

Ann-Marie Taylor, Y2 Consultants
Tracy, Citizen
Madison Trimble, Citizen
Sheena Trout, Citizen

Mr. Kurtis Van Houten, Owner, The Hangar Bar and Grill
Patricia Villines Jeffries, Citizen

Ed Waddell, Project Manager, Y2 Consultants
TJ Wethington, Manager, IDAX Data Solutions
Virginia Wharton, Citizen
Veronica White, Citizen
Jennifer Burton Whitehead, Citizen
Cindy Young Williams, Citizen
Cassie Wolfe, Citizen
Kayla Wolosin, Citizen
Dan Wolski, Citizen
Jessy Wood, Citizen
Solostin Wyoming, Citizen

Mr. Jeremy Yates, past MPO Supervisor

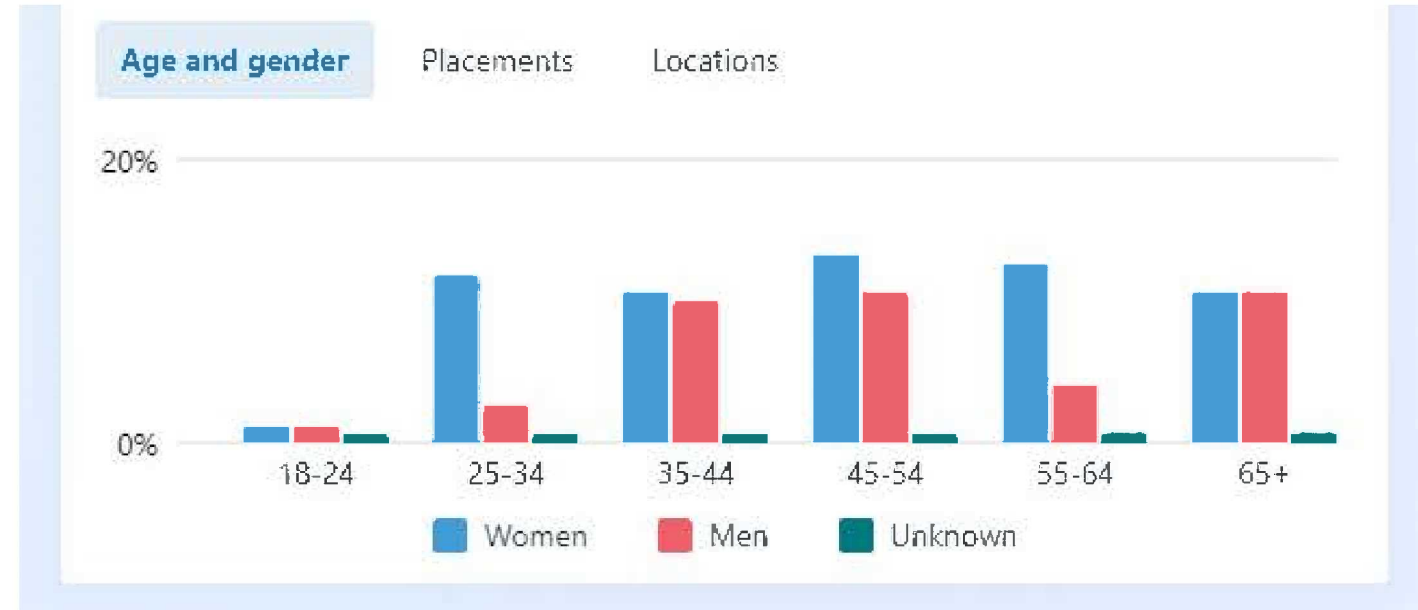
Zac, Citizen
Theodore Zac, Citizen
T.r. Zach, Citizen
Kimbery Zahara, Citizen

APPENDIX A: SUMMARY OF PUBLIC INVOLVEMENT OUTREACH

Social Media Public Outreach:

A Facebook Page [Bar Nunn Streetscape Revitalization Plan] was launched on February 24, 2022. During 7 months in operation, the page reached 3,720 people, received 109 “Likes,” had 218 Engagements and received 79 written responses. Of these, about ½ were from Casper and half from Bar Nunn.

The age and gender breakdown of are depicted in the graph below.



BAR NUNN STREETSCAPE REVITALIZATION PLAN

-PRESS RELEASE-

Bar Nunn Wyoming, May 9, 2022 –

The Town of Bar Nunn and Casper Area MPO are planning public events to help design the future street system and landscaping of major Bar Nunn streets, including the new downtown Bar Nunn commercial center. The events will be held May 25th from 4-8 PM at The Hangar in Bar Nunn.

Built on the grounds of old Wardwell Airfield, runways and taxiways became the main streets of Bar Nunn. Since 2000, the population of Bar Nunn has tripled from a sleepy village of less than 1000 people to a fashionable new suburb of almost 3000 residents adding 100 new residents every year. Development is continuing, including a proposed 170-unit housing complex, new Town Hall and recreation center, and many roadway improvements all transforming the Town.

Bar Nunn residents have an important opportunity to help guide this growth. The Town of Bar Nunn and Casper Area MPO will hold three public events at The Hangar starting at 4 PM on the Wednesday, May 25th:

- 4 PM - 5 PM: Walking Tour of the New Town Center. Weather permitting, participants will meet at The Hangar at 4 PM and tour the planned future downtown center.
- 5 PM - 6 PM: Presentation and Social Hour. Community design experts will present study findings and design alternatives for town streets for consideration by the public. Light refreshments (The Hangar’s award-winning pizza) will be served.
- 6 PM - 8 PM. Citizen Design “Charrette.” Community designers from Y2 Consultants and Harmony Design and Engineering will lead a hands-on citizen design “charrette.” Citizens can work with the design team and identify their concerns and proposed improvement locations on large-scale aerial maps of the community.
- Survey forms will be available for attendees to offer comments and suggestions.

For those who are unable to attend, the study has a ‘Social Pinpoint’ web page (see post below) where participants can fill out an opinion survey and read about study efforts.

The May 9 press release was posted on Facebook and reached 264 people.

May 25th Public Events:

The First public events took place May 25th and a Facebook Event was advertised two weeks prior to the meeting to Facebook users within 2 miles of the Hangar.

47 people stated they were interested: Chris Howard, Chris Daniels, Lauren Mothersole, BZ Barkery, Joshua Lee Daniels, Chris Alexander, Levi French, Brad Adams, Ernie Crapo, Boone Johnson, Camela Mae, Cummins, Chas Beeson Schaff, Sheena Trout, Garrett Boner, Wyndi Gibbons, Robert Hoover, Kristy Ann, Doug Foster, Jeremy Faust, Tracy foster, Theodore Zac, Patricia Villines Jeffries, Kristen Moore, Dan Sabrosky, Tondra Plunkett, Andrea Boyer, Jennifer G. Johnson, Justin Foster, Cindy Young Williams, Venus Childress, Jen Hume, Ken Hume, Amy Linch, Kimberly Zahara, Melisa Porter, Jennifer Burto Whitehead, Ariana Parker, Kyla Alvey, Kayla Wolosin, Cindy Batchelor-Brugger, Erica Paej Ficken, Virginia Ann Pond, Shaw Brezina, Keri Owen, Joella Lewis Grimsley, Megan Deskins

Eight people stated that they would attend: MPO Staff, Nigel Michael Hagerman, Jerry Hansen, Jan Stapert Schoolcraft, Pam Merrill, Maggie Kerns, Donna Cuin Hoffman, Kimberly Zahara.

Prior to the August 18th on-line zoom presentation, this press release was provided to the MPO and posted on the project Facebook page:

BAR NUNN STREETSCAPE REVITALIZATION PLAN

-PRESS RELEASE-

Bar Nunn Wyoming, August 1, 2022 -

The Town of Bar Nunn and Casper Area MPO plan an on-line public event on Thursday evening, August 18th. Y2 Consultants and Harmony Design will present study recommendations for the future street system and landscaping of major Bar Nunn streets, including the new downtown Bar Nunn commercial area.

The on-line presentation will be Thursday, August 18th from 6 to 8 PM on ZOOM. The ZOOM web link for the presentation is:

<https://tinyurl.com/8w6b7bsj> Meeting ID: 835 5647 6492 Passcode: 582663

Bar Nunn was built atop old Wardwell Airfield, and its former runways and taxiways were repurposed as subdivision streets. Bar Nunn is now a fashionable residential community of almost 3000 residents. The main question for the study was how to best re-design those old runways and taxiway pavements to most efficiently serve community traffic needs and promote property values. The study considered multiple objectives, including safety, maintenance cost, aesthetics, recreation, pedestrians and bicyclists, economic development, and property values. The study has developed innovative recommendations to help Bar Nunn meet those objectives, and they will be presented August 18th.

The study has provided several ways for the public to comment on the plan:

- The study Facebook page [Bar Nunn Streetscape Revitalization Plan] shows proposed street improvements and the public is welcome to post comments and questions.
- A ‘Social Pinpoint’ web page offers a web site where participants can fill out an opinion survey and read about study efforts. <https://tinyurl.com/2x7xytn6>
- Phone: Interested parties are welcome to contact the Casper Area MPO, at 307-235-8255
- E-Mail: Citizens can e-mail the Casper MPO project manager at rhardy@casperwy.gov

August 18 2022 Virtual Public Meeting

The second Facebook Event on August 18th was also advertised on Facebook for 2 weeks. The ad was targeted to the Bar Nunn vicinity and reached 1,384 Facebook users. There were 129 post engagements and 103 link clicks.

28 interested: Cindy Pater, Tristan Enders, Veronica White, Jerry Hansen, Ernie Crapo, Karen Jeske, Amber Sparks, Kristina Stubbs, Dan Wolski, Coleen Miller, Tina Davis, Colleen Eccles Penor, Cassie Wolfe, Marie K-n, Patricia Villines Jeffries, Becci Selby, Sutphin, Kristen Moore, Sheri Mead, Donna Cuin Hoffman, Jack L. Moore, Ken Hume, Brenda Sanders, Wilma F., Kluge, DelRae Holt, Kayla Wolosin, Cindy Batchelor-Brugger, Kristen Kulhavy, Rhonda Weinman Strange

3 Attended: Kimberly Zahara, Jenifer Hopkins, Ariana Parker

August 28: Vickie Owens: *I agree that closing the south end of Antelope will cut down maintenance costs. However, many of the other projects in this plan seem like a waste of money. I think what seems to get lost in analyzing the streets is that most of us that live here have moved out here because of the rural atmosphere and quiet environment! We don't want malls and gas stations and roundabouts! The people that complain about the lack of conveniences here made the choice to move here and are generally in the newer homes who have just moved here and are adjusting, most would complain about something regardless! Roundabouts are an unjustified waste of money that would only create chaos and unsafe conditions. I have lived here for about 28 years and now live on the corner of Palomino and Antelope. I see the traffic every day. We do not need to build a roundabout! With the upcoming closure of antelope and a town hall going in on this corner there's only 3 turns to make on that intersection! Most drivers can navigate that without any trouble! The safety on the corner of Palomino and Antelope is not caused by too much traffic but the conditions. Antelope narrows here due to the boulders on one side and Palomino has about a 60 degree turn onto Antelope here. There is also an increase in foot traffic now and many people don't stop at the stop signs while others are speeding and swinging wide to turn onto Antelope! A cul-de-sac won't help that. Why not expand the parameters of the park out to Antelope as that park gets used a lot. Why not turn the double streets into one-way streets and just put in a few more crossovers? They'd get half the traffic then... The appeal of Bar Nunn needs to be preserved and improved! Noise, confusing streets (such as double roads with dead ends) traffic and chaos would only be worsening the appeal. I want to live on a nice street, as quiet as possible! I also feel that all that money spent on these things could be used in a much more practical manner. I pay a lot of taxes and don't expect my money to be just thrown around as if it came easy!*

Vickie Owens: *We don't need this! I don't know why the push to spend all this money on something we don't need and don't want!*

Mark Bahr: *For God sakes don't put a roundabout in! Just don't!*

Drew Brent: *Roundabouts are absolutely stupid. Whoever invented them should no longer have a job.*

Ashley Bryant: If the town does this then people need to be taught how to actually use them. I've had so many near misses in the roundabout by Summit Elementary from people just stopping to wait for the 'yield' side to go.

Tyler Dice: Why though? I've seen more accidents in roundabouts, than 4 or 2 way stops.

Tina Davis: I suggest you offer to the residents a Plan A (the roundabout), and a Plan B, to see which one the people who actually live here would like better. And I have yet to figure out the benefit of the big boulders -- looks like just taking up space? Change that into parking or sidewalks. I for one moved here because I loved the preserved runways as streets, and the out-of-city, quiet, country-feel, not because I thought some day in the future it would be renovated. I realize some change would be beneficial to accommodate events in the park, and walkways. But there's open spaces that could be made into parking. This a town, not a city. People move here because they like it here.

Ariana Parker: *I'm for it! Round-Abouts work better than a 4 way stop!*

Andrew Engleman: *Bar Nunn Streetscape Revitalization Plan terrible idea. what's wrong with it now?*

Paula Dahlke: *I hate them changing the roads. We live on Antelope and those boulders are a pain in the ass. If you have a big camper to maneuver around forget it it really sucks. It's like a lot of big city ideas for our small community.*

Bill Deal: *Why would the town even consider roundabouts in the first place? Why not spend that money for a sprinkler system for some of the "green ways" and maintenance of the same? That would enhance the beauty of our community!*

Doug Foster: *Stop changing the roads. All you do is make things worse. I chose to buy my House here 11 years ago because I loved Bar Nunn as is. You want some fancy F'd up town to live in, move to California or some other screwed up state. Not to mention destroying history.*

Bob Kreider: *Why did they put the boulders along side the road??? That makes it harder to remove snow, something for vehicles to collide with, weed whack in the summer, narrow the roadway, parking, and a few other complications*

Wendy Degroot: *Bob Kreider agree on that plus a waste of money*

Bob Kreider: *Wendy Degroot, agree with you. That money could have been put into overlaying streets*

Cindy Pater: *Wendy Degroot I hate the boulders my mother-in-law lives on that side of street and if she wants to go for a walk she has to cross the gravel with her walker to get to walking path she's 84.*

Cindy Pater: *Everyone than can make it too this should .the last meeting there was talk about roundabouts more big boulders etc*

Cindy Batchelor-Brugger: *Bob Kreider with the boulders we can not move to the side of the road in an emergency... but I guess lives are not important*

Chris Shomler: *Bel Vista Is getting really bad, some potholes getting bigger in addition to the tar joints sinking.*

Dan Wolski: Why not do antelope all the way up???

Wendy Degroot: *Dan Wolski because they want to close antelope*

Solostin Wyoming: *Why does the town want to make Sunset a collector street, is it to serve the solar farm just west of if the town.*

Otis Larson: *With all the expertise they say they have with the above post I would certainly think they could come up with a better plan for our streets rather than narrow them up, haul away real good asphalt. Then place unsightly boulders on the streets. Never seen anything like that before in all of my travels.*

Tracy Foster: *Going up Antelope with an emergency vehicle behind there is NOWHERE to pull over. I had it happen nowhere to go*

Otis Larson: *Tracy Foster Yes you are correct. They insist the driving lanes are a good width, but all of the highways and streets, with the exception on Antelope, have a 4-6 ft safety lane for the very reason you stated..*

Sarah Kauffman: *Do you confer with a sampling of town residents to get public input and local insight regarding historical usage and traffic trends in the areas being redesigned?*

Bar Nunn Streetscape Revitalization Plan: *Sarah Kauffman Yes. We know the historic traffic for every street in the study. Every public comment will also be included in the plan. In addition, we account for uncertainties, such as potential future street extensions, new road connections, possible street closures, new commercial and residential developments, etc. The proposals are flexible enough and have plenty of traffic capacity to safely manage anything that comes along.*

Tracy Foster: *Then you will still do as you THINK is better. We like what we have*

Otis Larson: *No amount of safety devices will protect drinking drivers and speeding. Personal responsibility for ones actions has to mean something. No matter how much is done, can't protect stupid..*

May 9, 2022 Press Release Liked: Ron Clark, Chris Alexander, Ariana Parker

NOTE: *At the outset of the study, the zoning map on the Natrona County GIS website was from 2004, however the Town of Bar Nunn had changed the zoning map in 2019. Not knowing this, the study posted the OLD zoning map on Facebook and some Facebook users and residents reacted to the old zoning map, which called for apartments and mobile home developments in several areas. The zoning map was posted only to serve as background information for this street study, which was unrelated to land use. When the Town informed us of the error, the study team updated the zoning map on Facebook to the revised 2019 map.*

Ken Hume: *A mobile home park and high-density apartments do not really fit in at all.*

Cindi Effenberger: *You need a paid police force. There needs to be a handle on the vandalism and theft problems in Bar Nunn before trying to attract low and lower income residents for mobile home parks and multi family residential areas. Those sorts of residents will sadly increase those issues. The sheriffs dept barely deals with them as is.*

Anthony Nickerson: *Cindi Effenberger can Bar Nunn even afford a police station? Taxes will go up*
Cindi Effenberger: Dunno I'm not familiar with the cities budget, and I'm quite happy to no longer be living there because of the lack of "give a darn" the sheriffs dept has for that area and maintaining a secure community.

Amanda Stanart: *This would be awful. We moved out here for nicer neighborhoods. Crime will go up and our property values will go down.*

Ariana Parker: *So after seeing the "For Sale" signs behind my house (which overlooks the alkali pond and junk yard; just how did this land get rezoned to residential? How are people supposed to drive BEHIND my house, because right now it is an alleyway? Why were we the residents on Palomino not notified of this rezoning plan and why were we not informed of what we were initially told was NEVER going to be built on, because of the alkali, now is? What a disgrace and complete lack of respect for the people who live here. Considering the realtor who is selling the land, told many of us, that he would not sell us the lots next to us "without seeing the building," plans for the lots. Meaning, he wanted over 3000sq ft homes, and now he is selling the land behind us for townhomes. What is this going to do to the current value of our homes? Will they be low income? Finally, if you want people involved, maybe go door to door. I'm going to start protesting what will/could happen behind my house.*

Kody Crabb: *I completely disagree with this whole thought, if you want to build then continue to build nice homes but bringing in lower income housing will greatly decrease the values of our homes not to mention bring more theft and vandalism in, we as current residents already worry about our stuff being broken into. DO NOT turn bar nunn into mills! Keep it the nice community we have all made it to be!*

Brad Adams: *How about make people hold to the covenant that they agreed to when they purchased their property..so many homes with just dirt and 0 cares what the neighbor hood looks like...I'm kinda sick of it..plant a dam tree.. have a lil grass or move to a dam condo where they rub your XXXX and tell you your a good boy...*

Dawn Reney: *Brad Adams I was with your opinion til you ended with Jr high maturity level comment*

Ernie Crapo: *Well some of us have to work guess there are certain people in our town government that only want a select few*

Wendy Bruntmyer: *Ernie Crapo it goes to 8pm. Plenty of time to put in any info you want. Unless you work nights.*

Cindy Batchelor-Brugger: Why do this during our working hours ... we need to be able to attend at an evening meeting not during the day

Ariana Parker: *Great...more cookie cutter houses, disruption to the wildlife out here...all so relators can make a Buck. How much is the town using of tax payer dollars to subsidize this land? Will property taxes go up to it for the new builds? Roads? Maintenance?*

Karen Farley: *Ariana Parker bar nunn needs to step up and protect what makes bar nunn desirable - big lots, rural feel, antelope, wide open spaces - and quit allowing these greedy developers to build exactly what you've said - hastily built cookie cutter houses all in the name of the almighty dollar.*

Otis Larson: *You are correct, those of us that moved here and like the semi-rural area to live are going to be effected with this.. Look at the areas that are rezoned. New trailer parks, apartments, condos. With all of this brings in new problems. Crime, drugs, theft, meth labs. Unfortunately it will all follow. The motive to all these changes are the council's desire to grow population to have access to federal funds at the residents expense. Our semi-rural lifestyle will be gone. Realtor greed, cookie cutter houses built cheap for the purpose of affordable houses.. That nice view you now have out your back yard, will be transformed to trailers, apartments, and all that comes with it.*

Otis Larson: *Also forgot to mention we will have scenic streets lined with boulders to make our community more attractive..*

Ariana Parker: *Otis Larson agreed unfortunately. And the greed of the council to expand this small community is apparent and sad. Many of us moved out here to remove ourselves from "city," life.*

Ariana Parker: *Otis Larson I know the boulders are a contentious point for many, I personally like them. Since Bar Nunn lacks sidewalks...EVERYWHERE! This is a great avenue for many of us to travel up a very busy street (my kiddo and I like to ride our bikes to the nicer park on the "new" side of town. I would take him on side streets, but he's 6.)*

Commentators and Readers: Kalista Schwartzrock, Kody Crabb, Cindi Effenberger, Karen Farley, Amber Mauk, Haley Sue Brien, Tim Martin, Amanda Stanart, Dan Wolski, Haley Sue Brien, Jenifer Crabb, JoAnn Ferguson Cain, Ariana Parker, Otis Larson, Haley Sue Brien, Kody Crabb, JoAnn Ferguson Cain, Ariana Parker, Tyler Muckley, Troy Mauk, Jared Fehringer, Dan Wolski, Jessy Wood, Brad Barr, Tyler

Muckley, Vicke Owens, Juli Braunberger, Alicia L. Meredith, T.r. Zach, Tyler Ryan, Kristine Sebion Clark, Ashley Bryant, Tyler Dice, Nikki Pacheco

Bar Nunn Streetscape Revitalization Plan: Public Opinion Survey, May 25, 2022

The purpose of this planning study is to identify problems on Bar Nunn’s major streets and develop the best design solutions - in terms of street cross section, intersection design, traffic calming treatments, signs and markings, pedestrian and bicycle improvements, landscaping, and cost.

Citizens often express concern about public safety, safety of children and school crossings, speeding & reckless driving, community development, pedestrians and bicycles, maintenance cost, and aesthetics. Every concern is important.

The adjacent map shows the streets being evaluated for this study. Please circle the names of the streets you use most often. Please describe any problem locations you have seen on these streets. **Continue on the back if needed.**



Study Street	Location	Problem
Antelope Drive		
Arena Street		
Bel Vista		
McMurry Blvd		
Palomino Ave.		
Prairie Lane		
Sunset Blvd		
Trails End		
Wardwell		
Industrial Ave.		

Of the streets listed above, which street is most in need of improvement? Where? Why?

What other street improvements would you like to see in Bar Nunn?

Do you walk or bike in Town? Where? Where do you most want pedestrian and bike path improvements?

Optional:
 Name: _____ Address: _____
 Phone: _____ E-Mail: _____

Would you like the study team to contact you? Yes / No

Survey Responses, May 25, 2022

• **Study Street/Location/Problem**

1. All streets/ all of o't/ trashy rocks
2. Antelope Dr, Arena St, Bel Vista, McMurry Blvd, Palomino Ave, Prairie Ln, Sunset Blvd/---/too much asphalt to maintain
3. Antelope St, Sunset Blvd, Trails End/---/---
4. Antelope St, Bel Vista, Prairie Ln/---/Gutter ditches, no curb and gutter and sidewalks, gutter ditches
5. ---/---/---
6. Antelope St, McMurry Blvd, Wardwell Industrial Ave/Salt Crk, Industrial, McMurry/Ice and Alcaine, Bulb out bad, bulb out bad
7. Antelope Dr/---/Remove the rocks
8. ---/---/---
9. Antelope Dr, Prairie Ln/---, Rods House/Rocks Removes, uses to go on circle north to speed to enter the field
10. Sunset Blvd/---/Potholes on south side
11. Antelope Dr/5145 Antelope Dr/Speeding
12. Antelope Dr, Prairie Ln, Sunset Blvd/---,---,---/needs crosswalks, needs to be regraded, closing Antelope Dr
13. Antelope Dr, Prairie Ln/---,---/---
14. Antelope Dr, Prairie Ln/All,all/Boulders on bike path, speed tables
15. Antelope Dr, Palomino Ave, All streets/salt creek, south side, all/many crashes, inadequate lighting and no pathway or walk area that North side has, too fast of speed limits- need lower
16. Antelope Drive/all/rocks on side

• **Of the streets listed above, which street is most in need of improvement? Where? Why?**

1. Get rid of boulders on streets, move traffic to median, put bike lane on house side of street
2. Antelope Dr, Sunset Blvd, and Prairie Ln
3. Antelope Dr and Sunset Blvd – get rid of the big rocks, they are a hazard
4. I don't have to use Antelope Dr, so I quit using it after the Boulders were in. Life is too short to endure ugly drive time. We walk in the street on Bel Vista – no walkway/ sidewalk
5. ---
6. General Even – Antelope Dr and Salt Creek when that falls apart.
7. Antelope Dr – Remove the rocks and replace the asphalt for drainage. Leave the streets alone.
8. ---
9. Circle North needs a way to stop people from speeding to field off Trails End. Fix water problem draining from roads, so it stops eating the street.
10. Potholes on southside of Sunset Blvd after fire hall need filled. They were not properly addressed by construction company that created many of them when put in gutters. The gutters are great. Thank you for...
11. Antelope Dr – Speeding way too fast – no rocks
12. ---
13. ---
14. Antelope Dr – Rock removal on bike path
15. Speed limits need to be lowered on all streets -- more pedestrian walkways/ crosswalks need to be installed – Speed bumps need to be put in place. Lines need painted.
16. Antelope Dr Rock removal by bike path

• **What other street improvements would you like to see in Bar Nunn?**

1. Move traffic away from houses and bike path nearest house
2. Roundabouts
3. Repair cracks and potholes
4. Pedestrian Crossing instead of full time stop signs
5. ---
6. Open to interstate business/ seek it
7. Remove the rocks on Antelope Dr, replace the asphalt. Leave the streets alone with extra parking. DO NOT NARROW UP THE ROADWAYS! IT DOES NOT CREATE TRAFFIC CALMING IN BAR NUNN.
8. ---
9. That all streets need holes filled in on the cracks
10. Get rid of the rocks or no more rocks put in on streets. They are an impediment to being able to use property. The boulders on Sunset Blvd are dangerous because people cut the corner and because people are afraid of hitting the rocks.
11. Walking – bike path sunset
12. Would like to see Sunset dressed up with curb, gutter, and sidewalks
13. ---
14. Speed bumps over rocks for speeding
15. Would love to see more bike/walk paths, better lighting (street lights), slower speed limits, roundabouts/parks
16. ---

• **Do you walk or bike in Town? Where? Where do you most want pedestrian and bike path improvements?**

1. ---
2. Yes, McMurry and Antelope. Great paths in new area, would like more in. Older area (prairie and sunset)
3. Bike, no improvements needed
4. I'd like for my older husband to be able to get off main street to enjoy his bike. Bike trails could go through the planted boulevards.
5. ---
6. Yes, town has really done a lot with paths.
7. ---
8. No
9. More lights for people that walk at night
10. Yes, from Sunset to Antelope Park up to Wardwell Ave. Up Antelope Dr to Wardwell
11. Sunset place to hold a band, skate park, new park, picnic tables, no more stupid big rocks – No Roundabouts
12. Yes – walk – east side of Antelope. Bike path all the way down Antelope
13. ---
14. Walk and bike, the speeding up Antelope is dangerous for my kids.
15. Both – Palomino, Antelope, Sunset – Would love to see more pedestrian and bike on Palomino/Sunset
16. ---

• **Additional Comments**

1. ---
2. –
3. Roundabouts would be a major hazard!
4. ---
5. ---
6. ---

7. Bump outs do not work. Ask the City of Casper. They had to remove them due to accidents. Speeding is an enforcement problem. Do not narrow the streets to slow people down, it does not work. Do not close the south end of Antelope Dr. It will force people to drive directly into the sun in the morning going to work and directly into the sun in the afternoon when coming home from work. Asphalt treatments: Black seal, sand seal, chip seal, crack seal surfacing, micro-surfacing (mixture of asphalt and cement)
8. No one in Wyoming uses turn lanes (Salt Creek or West Winds) No apartments. Apartments are not community oriented.
9. If close Antelope and open it to Sunset. Is Salt Creek going to be fixed in the bad alkaline to make it. There has been lots of accidents between Shirks Sanitation and Kenworth, so that needs fixed before anything because of increasing traffic. Traffic using Prairie Ln to North Circle Dr are having problems with people speeding of cars and motorbikes.
10. I personally all most been hit sitting at the stop sign by people who are cutting the corner because they are worried about hitting the boulders. None of the times were in bad weather with icy roads. Not a fan of one way roadway. Like Parking. Immediate concerns: Pot holes in 4378 Antelope Dr has potholes. They need to be filled. Several potholes on Sunset Blvd west of fire hall. Would like to see cross walk marked out across Antelope from intersection of sunset and antelope. I would of liked it better to have walk ways in our meridians it would have been safer for pedestrians.
11. ---
12. Sunset; Closing Antelope extension will congest traffic on Sunset morning and evening commutes when the sun is out. Also traffic from KOA will further congest traffic in morning. Prairie (2135 Prairie); There are places on Prairie where the grade is wrong and existing homes flood during melting snow and heavy rains. Antelope East Side; If the the street is narrowed, need to make sure there's parking on both sides of the street. Don't use one ways. Do not close for a park the area between Sunset and Prairie that is part of east side Antelope access. Need wider parking to accommodate wider vehicles and trailers. Trees need to have room for a root system to survive. No DBL yellow lines on residential streets.
13. Don't want any roundabouts anywhere! Thought boulders were to slow traffic!
14. NO ROUNDABOUTS
15. Like the idea of speed tables throughout. Like the idea of roundabouts. Like the center island/ pedestrian nid blocks-would work well for the grassy medians. Like the ideas for dog parks/ small "fitness" trail. Would like to see a family friendly/ updated park. More ball fields (softball, basketball, soccer, baseball, ...) Small punp track for bike riding.
16. NO ROUNDABOUTS!

Name/address/phone/email/contact (yes or no)

1. Jeff Ragirds/---/307-259-4055/jeff@ragirdselec.com/---
2. Tyler Martin/2130 Silvertie St/307-797-8372/Tyler@outfitter.church/ Yes
3. Dean and Liz Blavins/44847 Trails End/307-262-4702/deanb433@gmail.com
4. ---/---/---/---/No
5. Randy/---/---/---/---
6. ---/---/---/---/---
7. Danny Hobbs/5200 Antelope Dr/307-472-1305/---/Yes
8. Mark Brownrigg/5757 Tonkawa trail/810-247-2532/MLivewire07@yahoo.com/Yes
9. Margaret Kerns/2950 Circle Dr N/307-251-0204/maggieran1@live.com/---
10. Cheryl Faust/1915 Sunset Blvd, Bar Nunn/307-333-2807/cfaust@Tribcsp.com/---
11. Cindy and Terry Pater/5145 Antelope Dr/307-277-5625/DaisymaePATER@gmail.com/Yes
12. Karen Kraft/5135 Antelope/307-259-5717/Krkraft@bresnan.net/---
13. Melinda Sebion/---/307-237-4183/---/---
14. ---/---/---/---/---
15. Ariana Parker/1967 Palomino Ave/307-315-5463/airy182@gmail.com/Yes
16. ---/---/---/---/---

In addition to the survey and comment form, attendees placed comment post-it notes on table aerial maps and illustration posters. The following is a list of comments received via that medium:

Poster of a Modern Roundabout

- Add sidewalks and bike paths where possible (Salt Creek, Antelope, Sunset, Prairie)
- Consider W side Antelope be southbound and E side be northbound (not used section) (1 way) – widen median
- The roundabout at Sunset is a good idea – just be big enough for very large RV’s
- Love roundabouts, great Idea
- Consider backup of KOA customer traffic at 5pm waiting to register at KOA and their spot for the night. (Backups into sunset)
- Like the idea of commercial across from KOA – 2way w/ diagonal parking
- Wardwell Industrial – sidewalks! Or even gravel path/level walking area.
- McMurry – speed bump(s) near mailboxes
- Street Light at McMurry and Salt Creek HWY is amber and is not very bright at all. Needs a white light.
- No path along Salt Creek. People would be insane to use it with amount of traffic and the speeds on Salt Creek HWY.
- Reminder – Remove double yellow line on residential street.

Poster illustrating a Chicane

- I wonder is “Chicane” the root word for “Chicanery”? Someone has to ask these questions.

Poster Illustrating Speed Table/Table Hump/Raised Crosswalk

- No comments

Map of Town Center – Sunset Welcome and Rest Area

- Option 2 for Sunset looks good especially the green space/parkway
- Don’t like green space at west end of JR Resser LLC property because that property will eventually be sold.

- We do not need to be told we need the same solutions Ft. Collins and Cheyenne used for traffic flow. The expert telling us we need it still does not mean we need it now.

Illustration of Runway roads – parkway network options

- No comments

Illustration of Center Island/ Mid-block Pedestrian Refuge

- No comments

Map of Cross-Walk Bulb Out/Curb extensions

- Raised crosswalk where “alley” comes out of back gate of school and open onto Antelope
- School car pick up is not good. Maybe work this summer? Give to Ray C.
- Boulders took away parking on Antelope for people to pick up their kids. It would take 30 minutes to pick up the kids at the school
- Sunset and Antelope need a marked cross walk where bus stops

Diagram Map of Taxiway Roads – Options

- No comments

Aerial Map of Wardwell Industrial Avenue

- Speed tables and raised crosswalk
- Taxiway road options good idea
- Don’t like speed tables narrowing with Bulb or Chicanes and Center Island
- Chicane has my vote

Aerial Map of McMurry Blvd:

- Industrial meets McMurry – Buildout is unsafe – too abrupt of width change
- I like McMurry as a 3 lane
- McMurry needs radar speed sign reminding people of their speed on westbound after Tonkawa.

Aerial Map of Antelope Drive

- Although I am not opposed to closing Antelope, that closure is bound to cause a large amount of congestion on Sunset.
- Suggest using Antelope “Rocks” for Base under Salt Creek!!
- Town Standard 9’ parking.
- The Boulders gotta go!!! The soil below will collect moisture and the freeze/thaw damage is going to minimize the life time of the asphalt. It won’t last!
- Bike/walking paths
-
- Fix the playground pad
- Shade for benches at Splash Pad so parents don’t have to bake in the sun.
- “Loves the rocks” and love the roundabouts
- Antelope West Actual Measurements are: 7’ Parking, 11’ South, 9’ North, all taken before meeting. If 8’6” camper parked and 2 campers meet (13’). There is no mirror clearance
- Roundabout check with KW, HiCountry, Truss

Bar Nunn Streetscape Revitalization Plan Social Pinpoint Opinion Survey

1. Do you walk or bike in Town? Where? Where do you most want pedestrian and bike path improvements?

Responses:

Mainly bike to the mailbox from west end of sunset street. They have a nice paved riding area to the side of the main road.”

“Walking path from Bar Nunn to Family Dollar store.”

“I walk all over. Salt Creek needs a walking/bike path all the way to Loaf and Jug and Family dollar. Watched many people walk on Salt Creek in on coming traffic. and the McMurray subdivision needs bike and walk paths.”

“We walk/bike/run the loop around the median on Antelope most. The "improvements" that have been made, the excessive amount of stop signs and, once again, the boulders have not made any changes to the bike or walking path.”

“No”

“The new bike path is great! Wonderful addition. Most needed improvements is along salt creek. Definitely need a sidewalk.”

“We walk on Bel Vista Drive, Antelope and Tipton Streets.”

“Yes, both. A path to connect to Casper’s path would be best case scenario, unsure on feasibility though.”

“Walk. No complaints.”

“More benches to sit on. Shade cells to provide shade while on a longer walk.”

“No improvements! We love the bike paths!”

“Yes, areas I use are perfect as is, room for bikes and walkers, with the exception of Antelope. I will not use it due to the boulder situation on that street.”

“would be nice to have a walking path running the field west of Salt Creek Hwy that residents could walk dogs, bike, etc.”

“Walk, there needs to be more cross walks, especially for the children walking home from school.”

“1. Yes” 2. Palomino. 3. Around parks” We do both and cant really think of any improvements that need done.

“Walk and bike Silvertip to the park, Silvertip to Hanger”

“Walk or bike to the mailboxes.”

“Don’t”

“Sidewalks and bike path it loaf and jug and family dollar and down salt creek”

“Bike paths are great”

“Both. No improvements needed”

“Walk in the burbs. Mostly north of mcmurry

“Walk and bike”

“The bike path and sidewalk in front of homes”

“The rocks need to have weeds removed and all dead trees removed. Thanks”

“Yes, we walk and ride bikes frequently. Bel Vista Dr, Sunset, and Prairie.”

“Lighting! Needs to have the weeds mowed and not just the 3 feet on each side of the trail! If property owners have to keep there yards mowed under 8”, the town should too!”

“walk and ride both....I would like to see a path over to mailboxes”

“We walk on sidewalks as they are more accessible”

“The boulders on Antelope are ugly and waste of space- something else to separate the road and bike lane would be better”

“I think we should look into adding bike lanes on salt creek highway from the port of entry to the edge of the city”

“Yes our family uses the walking area on Sunset all the way to the mailboxes, and Antelope. We also bikes and use the same paths.”

“All the main roads should have walk/bike paths, as well as to the school, and any community places such as the parks and community building. Connecting the older area of Bar Nunn with the newer area via a walking/bike path would be awesome. I would also like to see us find a way to make a walk/bike path connect to Casper.”

“Bike & Walk - Palomino, Trails End, Sunset and Antelope. I have used the alley quite a bit because I feel safer with the amount of people speeding and driving unsafe.”

“But when I do use the road I wish there were bike paths on the roads.”

“Yes, on my street, Palomino Ave.”

“I walk and bike. Improvements along Antelope are needed most. It's one of the ""main drags"" in Bar Nunn. It is comparable to E. 2nd St in Casper. Simply re-painting the road and pothole repair would be nice and appreciated.”

“We walk to the park on Antelope all the time. I think sidewalks with curb and gutter and more street lights would be a terrific improvement. I walk from trails end down palomino to the park with my daughter and dogs frequently. I enjoy the wide streets and the grass and tree divider areas. The grass and trees always attract the antelope and we see the spring antelope babies every year and I enjoy seeing them. We are very excited to experience the new splash pad, and the park improvements are wonderful. My daughter and I enjoy the park and the events held there.”

“would like path from westwinds to wardwell”

“Walk the bike path in newer Bar Nunn”

“I would like to see a bike path or side walk put in to the Loaf and jug intersection especially with the new dollar store there. I was drive to town yesterday and 4 boys were trying to ride their bikes on the side of the road and one of them fell right in front of me and I had to slam on my brakes. Not very safe.”

“ON Sunset between antelope and saltcreek. One continuing from the park to family dollar”

Answered 39

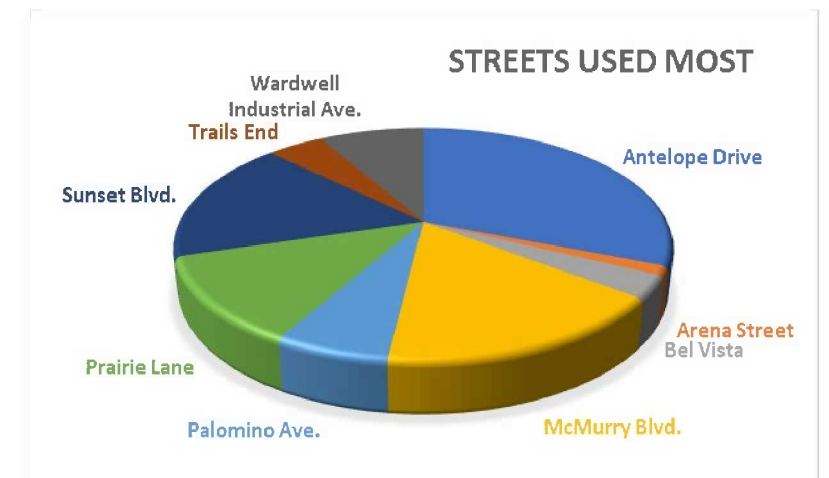
Skipped 19

2. Please indicate which of these streets you use the most.

Choice	Responses
• Antelope Drive	49
• Arena Street	2
• Bel Vista	5
• McMurry Blvd.	26
• Palomino Ave.	10
• Prairie Lane	19
• Sunset Blvd.	27
• Trails End	7
• Wardwell Industrial Ave.	13

Answered 58

Skipped 0



3. Please describe any problem locations you have seen on these streets.

Responses

“Snowplows in the winter constantly and consistently block my driveway at the west end of sunset. They way they plow the snow is idiotic. The wind ends up blowing it to the north , northeast, consequently blocking 4-5 other neighbors driveways.”

"Poor placement of rocks. The town reduced off street parking with the boulders. The turning radius on some of those streets make u go into oncoming traffic to complete the turns. Very poor planning on Antelope. Driving lanes are very narrow. North bound lane with boulders on side is narrower than south bound lane. The bike walking lane is too wide. Bought here because of wide streets and parking. The crossing placed on McMurray blvd and Wardell ind ave need to be redone. U have an intersection there now since the improvements that's impractical. That's a main collector street with a speed bump since the improvements."

"I do not like the rocks that have been added. It makes the road seem to narrow and dangerous due to kids playing on them."

"Antelope Drive - Large boulders that allow snakes to shelter under need to be removed!"

"Need turning lane turning into Bar Nunn"

"Potholes. Lots and lots of potholes"

"The boulders on Antelope have caused an entirely new set of problems that were voiced before they were placed. It is very difficult to travel this side of Antelope for plow trucks, school buses, trucks with trailers or campers. I have witnessed multiple times this winter that plow trucks would have to reverse and pull to the side for school buses and other vehicles to pass. They made this side of the road too narrow and are terrible to look at. Even when using the walking path it is an eye sore and created a mess."

"Other than a few potholes there is nothing wrong with those streets"

"I live on Sioux Trail and I use Tonkawa and Nez Perce. Cross traffic does not stop on their streets, at best a horrible 'California Stop'. I have been darn near t-boned and cut off all the time."

"Just the huge dips in the thoroughfares for drainage"

"Intersection of Salt Creek and Antelope is extremely dangerous. Near miss accidents everyday. Salt Creek and Sunset and Salt Creek and Prairie are also very dangerous. Salt Creek needs widened as soon as possible."

"Rocks, the rocks!"

"Unnecessary stop signs where school time yields would have sufficed. "

"Mailboxes, parkin needs repainted"

"People driving fast. Kids walking home while people don't follow school zone speed limits"

"The rocks are awful"

"The boulders on Antelope are serving no purpose. Waste of tax money. Big eyesore. A safety hazard for traffic. No more boulders on any more streets in our subdivision. A section of Trails End is rough as is Sunset."

"The boulders on the side of the road going along Antelope. They are a hazard when buses and other large vehicles are going down them, regardless of the weather."

"McMurry- The speed hump has caused damage to numerous vehicles. People slide over it in the winter regardless of the speed they are going. "

"The intrusive boulders along the walking path"

"The left hand turn from Salt Creek Hwy on to Antelope Drive. Drivers turning left cut the corner tight due to the intersection is narrow. Widening of it would be nice."

"Poor planning for drainage ending up in dips in the road, should of used either culverts to move water or underground pipes. Additions of unused bike lanes interfering with parking. Adding decorative boulders which just become a hazard during icy conditions."

"Lack of sidewalks for pedestrians, few street lights spaced far apart."

"I live on antelope dr and those rocks that were put in are the stupidest thing and a total waste of money! I understand the meaning behind them but they are such a pain and total eye sore. I have family who come to visit and they say the same thing. Plus we lost a lot of parking when we have guests over. Now kids are walking on the west side of the street next to parked cars where there is no SIDEWALK!! The stop sign has helped I believe with speeding but these rocks have to go PLEASE! I love living out but this has to be the craziest thing I have seen done."

"Narrow, large boulders, poor bus route planning, dark road at night pot holes, too steep speed humps"

"Stupid rocks along roadway, this is not California"

"The rocks are too close to the street. It's almost impossible to drag a stock trailer down Antelope."

"The rocks are a terrible idea. I've seen so many kids playing on them, I'm so afraid they are going to get hit by a car going to fast, because the rocks don't slow people down."

"I don't see the need for the jumps at McMurray and also Industrial. Not sure why there is so many stop signs on North end of Antelope."

"You made Antelope narrower with your rocks."

"corner of palomino and antelope;"

"on antelope across from antelope park;"

"Dips, blind spots"

"Salt creek and then all the side streets off salt creek by renauna ave industrial area should look at blading and then asphaltting those streets"

"Speed is an issue!! Too many people ignore the speed limit signs and stop signs."

"People speeding down Palomino."

"There are many kids that live on this road, and ride bikes, I've seen some close calls with the amount of people that speed on Palomino."

"Age, potholes, etc"

"Speeding and not completely stopping at stop signs"

"The rock along antelope. Looks and feels too narrow"

"Pot holes everywhere."

"Potholes that get fixed and reappear within a week. Turning at the new 4 way stop with the boulders on Antelope and Tipton. Buses especially have a hard time turning if there's multiple people at the 4 way stop"

"No real problems from my perspective. I dislike the large boulders that were put in on Antelope last year because it makes turning onto Antelope from a side street very tight and more difficult, especially with a trailer. Not a good design at all in my opinion."

"Rocks on Antelope and no walkway on sunset from Antelope to Saltcreek"

Answered 43
Skipped 15

4. Of the streets listed above, which street is most in need of improvement? Where? Why?

Responses:

"Most streets in Bar Nunn seem in way better condition then casper city streets, however the south sunset street is starting to form some potholes."

"Antelope"

"Most streets in way better condition than downtown Casper."

"Prairie lane"

"McMurray has terrible pot holes. They do a crappy job at patching them."

"Antelope is litterally falling apart and money was spent on rocks and limiting parking for residents."

"Perhaps a new solution for that large dip by the fire department "

"Salt Creek Hwy."

"Antelope, the giant boulders are pretty useless and inconvenient"

"Boulders are something children will and do climb on. it is very close to Antelope Dr."

"No improvement needed. I love the rocks on Antelope!"

"Sunset is terrible. All the way from the fire station to the very end. Antelope could also use some love."

"Surface on Sunset. North portion of Trails End is getting rough. Palomino is in very good condition.. Mayor has already made a mess of Antelope."

"McMurray- Speed Bump Gone & 4 Way Stop at McMurray and Salt Creek."
 "Antelope, from Palomino Ave to Salt Creek Hwy. Potholes! Add in more street lights due to "more people now equals more crime!"
 "No comment"
 "All of them need more street lights and curb and gutter and sidewalks. They are residential and that would make them safer for the residents."
 "Sunset - the road surface is in poor condition"
 "Cant think of any"
 "Antelope-lacks parking and narrow, bus routes should be diverted from busy roads for childrens safety"
 "Antelope"
 "Tonkawa, drainage culverts too aggressive"
 "Sunset south. Potholes, large cracks, uneven"
 "Antelope close to McMurray. The freeze/thaw destroys that street in the winter"
 "Antelope"
 "disregard of stop signs;"
 "too sharp of corner turning onto antelope from palomino;"
 "constant deterioration of pavement on antelope"
 "Antelope"
 "Prairie needs some spot fixes"
 "Add bike lanes to Bar Nunn streets"
 "NA"
 "80% of streets need redone. Stop putting a bandaid on them. Hold companies that do them accountable! If they fall apart in less then 5 years, that company should have to come back on their dime and fix them because they hurried and half assed the job!"
 "Sunset"
 "Antelope & Salt Creek intersection. I've witnessed people running the stop sign, & people turning onto antelope from salt creek cutting the corner very sharp and coming close to accidents."
 "Also in the winter, I believe this intersection could use better routine maintenance when it is snowing or icy. "
 "Rock's on Antelope need removed I think they're dangerous."

Answered 36
Skipped 22

5. What street improvements would you like to see in Bar Nunn?

Response

"I think for the most part Bar Nunn is doing some nice things with bike paths and walking paths near where I live. Reasonable improvements. U can't make all the streets into walkways and bike paths like you've done so far. The older streets are carrying more traffic than they were ever designed for."
 "Walking path from Bar Nunn to Family Dollar store."
 "I do not want to see the medians fo away or the character of old Bar Nunn to be taken away."
 "Potholes on Prairie lane."
 "No more stupid rocks. I saw a snake last year. I do not feel those paths on Antelope are safe in the summer with those rocks because of the snakes. And yes we have them. Also in the mornings in winter the rocks create snow drifts. Either the plows need to be out at 4 am or the rocks need to go away. There are some of us that work early In the medical field that have no choice but to leave early to work and not have to worry about a snow drift or a rock. This winter was mild. Next winter may not be mild."

"I would not like to see roundabouts or one ways. I would not like to see anymore boulders. A decrease in the excessive stop signs. It's a small community with not a ton of traffic, there are way too many stop signs around Antelope and the intersecting streets. Many of which are placed in area that used to have yield signs, which better controlled the flow of traffic."
 "I would like to see those gosh awful boulders removed from Antelope Drive. There is a deep dip on antelope past the first street after the fire station that can use some filling"
 "More painted cross walks. And a sidewalk from McMurray to Wardwell."
 "Curb and gutter as well as sidewalks so its not safest to walk in the street."
 "Improved drainage"
 "Remove those awful looking boulders on Antelope and stop putting them in everywhere."
 "Antelope"
 "cable/post ran along Antelope Dr. NO BOULDERS. Keep the children safe and still have a delegated walk space free from parking."
 "No improvements!"
 "I'd like to see the boulders removed, they are a giant eye sore and are placed in front of every driveway making it difficult for parking campers boats trailers etc. The way the strip was milled up looks terrible. It traps all the sand from the road and just looks cheap and thrown together with no real vision or improvement to the street."
 Fill in pot holes"
 "When doing resurfacing on our streets, leave the bike path and walking path as is. Stop milling up and hauling away good asphalt to replace with boulders.. Only resurface the driving lanes. Leave streets as they are. No beautification necessary. Boulder rocks are not in any way beautiful or landscape improvement."
 "link Zuni Trl to Salt Creek Hwy"
 "Width- They are too narrow. No roundabouts, which is difficult for people pulling trailers, boats, campers, ect. It is also deterring buisness for the established businesses that get semi trucks to them."
 "Re-painting! Some streets don't even have lines. Porthole repair is needed on Antelope!"
 "Removal of items as listed above. Drop any idea of using roundabouts. They confuse people which impedes traffic." "Instead add third lane for turning from salt creek to sunset."
 "More street lights. I dislike the boulders and asphalt dividers that have been placed."
 "Radar speed limit sign on Antelope - north of McMurry."
 "Please remove those ROCKS on antelope dr"
 "Bus shelters, road way marking in the warm season and not late fall. Street sweepers!"
 "just maintain the ones we have"
 "Get rid of rocks, reclaim streets for wider access (you don't need a 10' wide bike/walkway on sunset, antelope, palomino"
 "The streets are overall very good. Antelope from Sunset to McMurray is FAR too narrow now."
 "Bar Nunn does an excellent job of keeping up the streets."
 "Paved to actually stay usable for YEARS. Please use the land behind Tonkawa for a kids skate park! Give them somewhere to go and something to do. Have a snack bar, indoor arcade and hangout area. Please don't let a huge building go up and block the view. One reason we love the location of our home!"
 "close down antelope at palomino permanently"
 "No on street parking on Antelope"
 "Anything that would help with snow removal"
 "Salt creek highway add bike lanes on the edge and repave it."
 "I think the streets are in good shape."
 "The pot hole fixed in school parking lot"
 "I would like to see sidewalks on Bel Vista where we live. We have a lot of younger children on this street and would benefit from a sidewalk even if it meant a narrower street."

“Rocks removed”

“Painted lines need to be done regularly. Too many times drivers believe both sides of Sunset are one way only; having the lines regularly updated prevents potential head-on collisions.”

“Could we use trees or nice fencing to separate the walking areas out rather than the big rocks? These would look nicer and keep cars from parking in our walking lanes. The big rocks concern me in the winter because the slick roads could and have caused sliding, especially in front of the fire hall (and I wasn't even going very fast at all).”

“In the winter when plowing is done on side streets it has caused major issues with getting out of our driveways because the plow driver only plows down the middle. The extra snow gets pushed up toward our driveway and thus we can get out, we've even had damaged vehicles over it.”

Answered 40

Skipped 18

6. Do you walk or bike in Town? Where? Where do you most want pedestrian and bike path improvements?

Response

“Mainly bike to the mailbox from west end of sunset street. They have a nice paved riding area to the side of the main road.”

“Walking path from Bar Nunn to Family Dollar store.”

“I walk all over. Salt Creek needs a walking/bike path all the way to Loaf and Jug and Family dollar. Watched many people walk on Salt Creek in on coming traffic. and the McMurray subdivision needs bike and walk paths.

We walk/bike/run the loop around the median on Antelope most. The "improvements" that have been made, the excessive amount of stop signs and, once again, the boulders have not made any changes to the bike or walking path.”

“No”

“The new bike path is great! Wonderful addition. Most needed improvements is along salt creek. Definitely need a sidewalk.”

“We walk on Bel Vista Drive, Antelope and Tipton Streets.”

“Yes, both. A path to connect to Casper's path would be best case scenario, unsure on feasibility though.”

“Walk. No complaints.”

“More benches to sit on. Shade cells to provide shade while on a longer walk.”

“No improvements! We love the bike paths!”

“Yes, areas I use are perfect as is, room for bikes and walkers, with the exception of Antelope. I will not use it due to the boulder situation on that street.”

“would be nice to have a walking path running the field west of Salt Creek Hwy that residents could walk dogs, bike, etc.”

“Walk, there needs to be more cross walks, especially for the children walking home from school.”

“1. yes 2. Palomino. 3. Around parks”

“We do both and cant really think of any improvements that need done.”

“Walk and bike Silvertip to the park, Silvertip to Hanger”

“Walk or bike to the mailboxes.”

“Don't”

“Sidewalks and bike path it loaf and jug and family dollar and down salt creek”

“Bike paths are great”

“Both. No improvements needed”

“Walk in the burbs. Mostly north of mcmurry”

“Walk and bike”

“The bike path and sidewalk in front of homes”

“The rocks need to have weeds removed and all dead trees removed. Thanks”

“Yes, we walk and ride bikes frequently. Bel Vista Dr, Sunset, and Prairie.”

“Lighting! Needs to have the weeds mowed and not just the 3 feet on each side of the trail! If property owners have to keep there yards mowed under 8”, the town should too!”

“walk and ride both....I would like to see a path over to mailboxes”

“We walk on sidewalks as they are more accessible”

“The boulders on Antelope are ugly and waste of space- something else to separate the road and bike lane would be better”

“I think we should look into adding bike lanes on salt creek highway from the port of entry to the edge of the city”

“Yes our family uses the walking area on Sunset all the way to the mailboxes, and Antelope. We also bikes and use the same paths.”

“All the main roads should have walk/bike paths, as well as to the school, and any community places such as the parks and community building. Connecting the older area of Bar Nunn with the newer area via a walking/bike path would be awesome. I would also like to see us find a way to make a walk/bike path connect to Casper.”

“Bike & Walk - Palomino, Trails End, Sunset and Antelope. I have used the alley quite a bit because I feel safer with the amount of people speeding and driving unsafe.”

“But when I do use the road I wish there were bike paths on the roads. ”

“Yes, on my street, Palomino Ave.”

“I walk and bike. Improvements along Antelope are needed most. It's one of the ""main drags"" in Bar Nunn. It is comparable to E. 2nd St in Casper. Simply re-painting the road and pothole repair would be nice and appreciated. ”

“We walk to the park on Antelope all the time. I think sidewalks with curb and gutter and more street lights would be a terrific improvement. I walk from trails end down palomino to the park with my daughter and dogs frequently. I enjoy the wide streets and the grass and tree divider areas. The grass and trees always attract the antelope and we see the spring antelope babies every year and I enjoy seeing them. We are very excited to experience the new splash pad, and the park improvements are wonderful. My daughter and I enjoy the park and the events held there.”

“would like path from westwinds to wardwell”

“Walk the bike path in newer Bar Nunn”

“I would like to see a bike path or side walk put in to the Loaf and jug intersection especially with the new dollar store there. I was drive to town yesterday and 4 boys were trying to ride their bikes on the side of the road and one of them fell right in front of me and I had to slam on my brakes. Not very safe.”

“ON Sunset between antelope and saltcreek. One continuing from the park to family dollar”

Answered 39

Skipped 19

RESOLUTION NO. 23-18

A RESOLUTION APPROVING AND ADOPTING THE BAR NUNN STREETScape REVITALIZATION PLAN FOR THE CASPER METROPOLITAN AREA.

WHEREAS, the Casper Area Metropolitan Planning Organization (MPO) initiated the Bar Nunn Streetscape Revitalization Plan; and,

WHEREAS, the Bar Nunn Streetscape Revitalization Plan represents a key component in the MPO's FY22 Unified Planning Work Plan (UPWP); and,

WHEREAS, the MPO is required to successfully complete all of the projects approved in the FY22 UPWP; and,

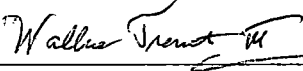
WHEREAS, the MPO Policy Committee passed a motion at their meeting on December 15, 2022, to approve the Plan; and,

WHEREAS, it is the desire of the governing body of the City of Casper to approve and adopt said Plan for the Casper Urbanized Area.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Bar Nunn Streetscape Revitalization Plan is hereby approved and adopted.

PASSED, APPROVED, AND ADOPTED on this ____ day of _____, 2023.

APPROVED AS TO FORM:




ATTEST:


CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Bruce Knell
Mayor

January 19, 2023

MEMO TO: J. Carter Napier, City Manager 

FROM: Jacob Black, Casper Fire-EMS Chief
Jason Speiser, Casper Fire-EMS, Deputy Chief 
Adam Hiatt, Support Services, Network Engineer

SUBJECT: Secured Doorways at the Casper Fire-EMS Stations

Meeting Type & Date

Regular Council Meeting
February 7th, 2022

Action type

Resolution

Recommendation

That Council, by resolution, authorize an agreement with Dynamic Controls Inc. for the purchase and installation of access control for doors at the Casper Fire Stations for \$94,843.

Summary

The City of Casper uses a card-based access control system called S2 to limit and log entrances to numerous City facilities. The Casper Fire Stations, however, utilize manual locks and key fobs that require programming in person. This creates security vulnerabilities that need to be addressed. To better monitor and control access and to improve facility security, an access control project is being undertaken.

A Request for Proposals was issued to solicit solutions for Casper Fire-EMS that would function on the existing S2 system. Of the two vendors that submitted proposals, Dynamic Controls provided the lowest cost response that met all criteria for the project.

The project will include the installation of the S2 access control system at major entryways at each fire station. The vendor will also configure the product to integrate as part of the overall citywide solution, as well as obtain all necessary licensing.

Financial Considerations

Funding for this effort will come from Cedar Impact funds.

Oversight/Project Responsibility

Adam Hiatt, Network Engineer, Support Services Department

Attachments
Resolution

CONTRACT FOR PROFESSIONAL SERVICES

PART I - AGREEMENT

This Contract for Professional Services (“Contract”) is entered into on this 7th day of February 2023, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 (“City”).
2. Dynamic Controls Incorporated, 7426 6 WN Road, Casper, Wyoming 82604 (“Contractor”).

Throughout this document, the City and the Contractor may be collectively referred to as the “parties.”

RECITALS

A. The City is undertaking a project to add access control to external doors at the City of Casper Fire Stations.

B. The project requires professional services for the installation and programming of access control to doors at the following locations:

1. Fire Station 1 – 200 W 1st St, Casper, WY 82601
2. Fire Station 2 – 4000 S Coffman Ave, Casper, WY 82604
3. Fire Station 3 – 2140 E 12th St, Casper, WY 82601
4. Fire Station 5 – 555 Landmark Dr, Casper, WY 82609
5. Fire Station 6 – 185 Valley Dr, Casper, WY 82604

C. The Contractor represents that it is ready, willing, and able to provide professional services to the City as required by this Contract.

D. The City desires to retain the Contractor for such services.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES:

The Contractor shall perform the following services in connection with and respecting the project:

- A. All locations of network closets, door locations, and wireless access points are shown in Exhibit A, which is attached and hereby made part of this contract.

B. Installation

i. Fire Station 1

1. The Contractor shall install and configure two Schlage AD400 locksets with support for HID iClass SE cards to the doors shown in Exhibit A.
2. The Contractor shall install and configure one wireless gateway using hardware Schlage S2-Pim400-1501-LC and Mercury S2-LP-150 to the location shown in Exhibit A.
3. The Contractor shall run Cat 6 network cable from the sites network closet to the wireless gateway. All Cat 6 network cable connections in the network closet will be terminated to a Cat 6 keystone and installed to the sites existing patch panel. All cables must be labeled on both ends according to the existing patch panel numbering.
4. The Contractor shall connect locksets on site to the wireless gateway and configure the AD400 locksets to be used in the City's existing S2 door access control system.

ii. Fire Station 2

1. The Contractor shall install and configure five Schlage AD400 locksets with support for HID iClass SE cards to the doors shown in Exhibit A.
2. The Contractor shall install and configure one wireless gateway using hardware Schlage S2-Pim400-1501-LC and Mercury S2-LP-150 to the location shown in Exhibit A.
3. The Contractor shall run Cat 6 network cable from the sites network closet to the wireless gateway. All Cat 6 network cable connections in the network closet will be terminated to a Cat 6 keystone and installed to the sites existing patch panel. All cables must be labeled on both ends according to the existing patch panel numbering.
4. The Contractor shall connect locksets on site to the wireless gateway and configure the AD400 locksets to be used in the City's existing S2 door access control system.

iii. Fire Station 3

1. The Contractor shall install and configure four Schlage AD400 locksets with support for HID iClass SE cards to the doors shown in Exhibit A.
2. The Contractor shall install and configure one electrified door lock system to the location shown in Exhibit A. The Contractor shall equip the door with a request-to-exit, position switch, electric strike, and HID iClass SE compatible card reader. The Contractor shall run the required cabling from the door to the S2 network node.
3. The Contractor shall install one S2 Network node located in the sites network closet along with a power supply SMCAQL6-D8E1 to provide power to the node.
4. The Contractor shall install and configure one wireless gateway using hardware Schlage S2-Pim400-1501-LC and Mercury S2-LP-150 to the location shown in Exhibit A.
5. The Contractor shall run Cat 6 network cable from the sites network closet to the wireless gateway. All Cat 6 network cable connections in the network closet will be terminated to a Cat 6 keystone and installed to the sites existing patch panel. All cables must be labeled on both ends according to the existing patch panel numbering.
6. The Contractor shall connect locksets on site to the wireless gateway and configure the AD400 locksets to be used in the City's existing S2 door access control system.

iv. Fire Station 5

1. The Contractor shall install and configure six Schlage AD400 locksets to the doors shown in Exhibit A
2. The Contractor shall install and configure wireless gateway hardware Schlage S2-Pim400-1501-LC and Mercury S2-LP-1501 to the location shown in Exhibit A.
3. The Contractor shall run Cat 6 network cable from the sites network closet to the wireless gateway. All Cat 6 network cable connections in the network closet will be terminated to a Cat 6

keystone and installed to the sites existing patch panel. All cables must be labeled on both ends according to the existing patch panel numbering.

4. The Contractor shall connect all lockset on site to the wireless gateway and configure the AD400 to be used in the City's existing S2 door access control system.

v. Fire Station 6

1. The Contractor shall install and configure six Schlage AD400 locksets to the doors shown in Exhibit A.
2. The Contractor shall install and configure wireless gateway hardware Schlage S2-Pim400-1501-LC and Mercury S2-LP-1501 to the location shown in Exhibit A.
3. The Contractor shall run Cat 6 network cable from the sites network closet to the wireless gateway. All Cat 6 network cable connections in the network closet will be terminated to a Cat 6 keystone and installed to the sites existing patch panel. All cables must be labeled on both ends according to the existing patch panel numbering.
4. The Contractor shall connect all lockset on site to the wireless gateway and configure the AD400 to be used in the City's existing S2 door access control system.

C. The Contractor shall configure the doors in the City's S2 door access control system with oversight from the City's IT Division staff.

D. The Contractor shall provide a one-year warranty on installation and materials.

E. The Contractor shall be responsible for any damages to City furnished equipment during installation.

F. The Contractor shall complete the work in accordance with industry standards.

G. In accordance with the project the City shall:

- i. Assign a person to work directly with the Contractor as the main point of contact. Provide information, within the scope of the project, as requested by the Contractor.

- ii. The Information Technology division will coordinate access to all Fire Stations.
- iii. The City's Information Technology division personnel will inspect the Contractor's work.

2. TIME OF PERFORMANCE:

The services of the Contractor shall be undertaken and completed on or before the 30th day of June 2023.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Contractor shall be compensated for services performed in accordance with paragraph 1, not to exceed a sum of Ninety-Four Thousand Eight Hundred and Forty-Three Dollars (\$94,843).

4. METHOD OF PAYMENT:

Payment will be made following completion of the terms set forth herein and receipt of an itemized invoice, certified under penalty of perjury, from the Contractor for services rendered in conformance with the Contract, and following approval by the Casper City Council. The invoice for payment must specify the correct amount due; that the Contractor has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

If amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Contractor, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Contractor's authorized representatives.

The City and the Contractor each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

APPROVED AS TO FORM

Walter Tremel

ATTEST

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Bruce Knell
Mayor

WITNESS

CONTRACTOR
Dynamic Controls Incorporated

By: _____

By: DAVID BRYAN

Printed Name: _____

Printed Name: DAVID BRYAN

Title: _____

Title: PROJECT ENGINEER

CONTRACT FOR PROFESSIONAL SERVICES

PART II - GENERAL TERMS AND CONDITIONS

1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to Contractor of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Contractor under this Contract shall, at the option of the City, become its property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by Contractor, or any breach of the Contract by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the City from the Contractor are determined.

2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the City and the Contractor, shall be incorporated in written amendments to this Contract. There shall be no increase in the amount of Contractor's compensation unless approved by Resolution adopted by City.

3. ASSIGNABILITY:

The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due to the Contractor from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

4. AUDIT:

The City and its representatives shall have access and obtain at its discretion, copies to any books, documents, papers, electronic data and records of the Contractor, which are pertinent to this Contract. The Contractor shall immediately, upon receiving written instruction from the City, provide to any independent auditor or accountant all books, documents, papers, electronic data and recordings of the Contractor which are pertinent to

this Contract. The Contractor shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the City.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Contractor shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Contractor under this Contract shall be considered the property of the City, and upon completion of the services to be performed, or termination of this Contract, they will be turned over to the City provided that, in any case, the Contractor may, at no additional expense to the City, make and retain such additional copies thereof as Contractor desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Contractor be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Contractor under this Contract are confidential and shall not be made available to any individual or organization by the Contractor without the prior written consent of the City.

8. GOVERNING LAW AND VENUE:

This Contract shall be governed by the laws of the State of Wyoming. The Courts of the State of Wyoming shall have jurisdiction over this Contract and the parties. The venue shall be the Seventh Judicial District, Natrona County, Wyoming. The Contractor shall also comply with all applicable laws, ordinances, and codes of the local, state, or federal governments and shall not trespass on any public or private property in performing any of the work embraced by this Contract.

9. PERSONNEL:

The Contractor represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Contractor, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by Contractor shall be employed in conformity with applicable local, state or federal laws.

10. SUBCONTRACTOR:

The Contractor shall not employ any subcontractor to perform any services in the scope of this project, unless the subcontractor is approved in writing by the City. Any approved subcontractor shall be paid by the Contractor.

11. INSURANCE AND INDEMNIFICATION:

A. **Prior to** the commencement of work, Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its subcontractors, agents, representatives, or employees.

B. *Minimum Scope and limit of Insurance.*

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of Two Hundred Fifty Thousand Dollars (\$250,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Five Hundred Thousand Dollars (\$500,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit). The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage
2. Automobile Liability: Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), or if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than Five Hundred Thousand (\$500,000) per accident for bodily injury and property damage.
3. Workers' Compensation: as required by the State of Wyoming with Statutory Limits.
4. Professional Liability (Errors and Omissions) Insurance appropriate to the Contractor's profession, with limit no less than the sum of Two Million Dollars

(\$2,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars (\$2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location.

C. *Higher Limits.* If the Contractor maintains broader coverage and/or higher limits than required under this Agreement, then the City shall be entitled to the broader coverage and/or the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

D. *Other Insurance Provisions*

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status*

The City, its officers, elected and appointed officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38 and CG 20 37 forms if later revisions used).

2. *Primary Coverage*

For any claims related to this Contract, the Contractor's insurance coverage shall be primary and non-contributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the Contractor as respects the City, its officers, elected and appointed officials, employees, agents and volunteers.

3. *Notice of Cancellation*

Each insurance policy required above shall state that coverage shall not be canceled, materially changed, or reduced, except with notice to the City. Such notice to the City shall be provided in a commercially reasonable time.

4. *Waiver of Subrogation*

Contractor hereby grants to City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

5. *Deductibles and Self-Insured Retentions*

Contractor has two options regarding deductibles and self-insured retentions:

- a. Option 1: Any deductibles or self-insured retentions must be declared to and approved by the City. Unless otherwise approved by the City in writing, any deductible may not exceed Ten Thousand Dollars (\$10,000). Unless otherwise approved in writing by the City, self-insured retentions may not exceed Ten Thousand Dollars (\$10,000), and the City may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.
- b. Option 2: Contractor shall carry insurance with terms that require its insurance company to pay the full value of a covered claim from the first dollar of coverage, even if the Contractor is unable to pay any deductible or self-insured retention amount(s) required by the insurance policy. Contractor shall provide a written endorsement from its insurance carrier that such insurance coverage is in place, and shall keep such coverage in place during the term of this Contract and any subsequent time period required for claims made policies.

6. *Acceptability of Insurers*

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by the City.

7. *Claims Made Policies*

If any of the required policies provide coverage on a claims-made basis:

- a. The Retroactive Date must be shown and must be before the date of the Contract or the beginning of Contract work.
- b. Insurance must be maintained and evidence of insurance must be provided *for at least five (5) years after completion of the contract of work*. However, Contractor's liabilities under this Contract shall not be deemed limited in any way by the insurance coverage required.
- c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the Contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of *five (5) years* after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

8. *Verification of Coverage*

Contractor shall furnish the City with original certificates of insurance including all required amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to the City before work begins. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

9. *Subcontractors*

Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that the City is an additional insured on insurance required from subcontractors.

10. *Special Risks or Circumstances*

City reserves the right to reasonably modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

E. Contractor agrees to indemnify the City, the City's employees, elected officials, appointed officials, agents, and volunteers, and all additional insured and hold them harmless from all liability for damages to property or injury to or death to persons, including all reasonable costs, expenses, and attorney's fees incurred related thereto, to the extent arising from negligence, fault or willful and wanton conduct of the Contractor and any subcontractor thereof.

12. LIMITATION OF LIABILITY:

In no event shall the City, the City's employees, elected officials, appointed officials, or agents be liable under this Contract to Contractor or any third party for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages or lost profits or revenues, or diminution in value, arising out of, relating to, or in connection with any breach of this Contract, regardless of (a) whether such damages were foreseeable (b) whether or not the Contractor was advised of the possibility of such damages and (c) the legal or equitable theory (contract, tort, or otherwise) upon which the claim is based.

13. INTENT:

Contractor represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that Contractor shall perform all of the services for the compensation set forth in this Contract. Contractor also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to

compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. Contractor agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

14. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

15. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

16. FORCE MAJEURE:

Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, pandemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.






17. ELECTRONIC SIGNATURES:



The parties understand and agree that they have the right to execute this Contract through paper or through electronic signature technology, which is in compliance with Wyoming and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Contract as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic

signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Contract, they may request a copy from the other party, and the other party shall provide it.

Exhibit A

Legend:

-  Network Closet
-  AD 400 Wireless Door Lock
-  Wireless Gateway
-  S2 Network Node
-  Electrified Door Lock

-  Cat 6 Cable
-  Composite Cable







RESOLUTION NO. 23-19

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT BETWEEN THE CITY OF CASPER AND DYNAMIC CONTROLS INC. FOR DOOR SECURITY HARDWARE AND INSTALLATION AT CASPER FIRE STATIONS

WHEREAS, the City of Casper desires to enter into a Contract with Dynamic Control Inc., for door access control, and,

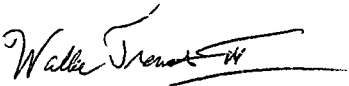
WHEREAS, Dynamic Controls Inc. is able and willing to provide hardware installation; and,

WHEREAS, the fees for said hardware and installation services are set forth in the above-referenced Contract.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a Contract for Professional Services between the City of Casper and Dynamic Controls Inc., in the amount of Ninety-Four Thousand Eight Hundred and Forty-Three Dollars (\$94,843), is hereby accepted.

PASSED, APPROVED, AND ADOPTED on this _____ day of _____, 2023.

APPROVED AS TO FORM:




ATTEST:


Fleur Tremel
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Bruce Knell
Mayor

January 26, 2023

MEMO TO: J. Carter Napier, City Manager 

FROM: Keith McPheeters, Police Chief 
Ryan Dabney, Police Captain

SUBJECT: That City Council Authorize an Agreement with the Department of Justice to participate in the Equitable Sharing Program

Meeting Type & Date

February 7, 2023

Action type

Resolution

Recommendation

That City Council authorizes an agreement with the Department of Justice to participate in the Equitable Sharing Program.

Summary

The Casper Police Department has participated in the Department of Justice Federal Seizure, Equitable Sharing Program in the past and would like to rejoin the program. This federal program allows participating agencies to share federally forfeited funds, property, and any interest earned, between participating law enforcement agencies.

To rejoin this program and remain compliant, the Chief of Police and the Mayor must sign the Equitable Sharing Agreement and Certification.

Financial Considerations

There is no financial impact.

Oversight/Project Responsibility

Ryan Dabney, Police Captain
Bev Skovgard, Administrative Assistant III

Attachments

Agreement and Certification
Resolution



Equitable Sharing Agreement and Certification



NCIC/ORI/Tracking Number: WY0130100
Agency Name: Casper Police Department
Mailing Address: 201 N. David Street
 Casper, WY 82601

Type: Police Department

Agency Finance Contact

Name: Mattila, Ben
Phone: 307-235-8496 **Email:** bmattila@casperwy.gov

Jurisdiction Finance Contact

Name: Johnson, Jill
Phone: 307-235-7570 **Email:** jjohnson@casperwy.gov

ESAC Preparer

Name: Mattila, Ben
Phone: 307-235-8496 **Email:** bmattila@casperwy.gov

FY End Date: 06/30/2022

Agency FY 2023 Budget: \$16,688,977.00

Annual Certification Report

	Justice Funds ¹	Treasury Funds ²
1 Beginning Equitable Sharing Fund Balance	\$0.00	\$0.00
2 Equitable Sharing Funds Received	\$0.00	\$0.00
3 Equitable Sharing Funds Received from Other Law Enforcement Agencies and Task Force	\$0.00	\$0.00
4 Other Income	\$0.00	\$0.00
5 Interest Income	\$0.00	\$0.00
6 Total Equitable Sharing Funds Received (total of lines 2-5)	\$0.00	\$0.00
7 Equitable Sharing Funds Spent (total of lines a - n)	\$0.00	\$0.00
8 Ending Equitable Sharing Funds Balance (difference between line 7 and the sum of lines 1 and 6)	\$0.00	\$0.00

¹Department of Justice Asset Forfeiture Program Investigative Agency participants are: FBI, DEA, ATF, USPIS, USDA, DCIS, DSS, and FDA
²Department of the Treasury Asset Forfeiture Program participants are: IRS-CI, ICE, CBP and USSS.

	Justice Funds	Treasury Funds
a Law Enforcement Operations and Investigations	\$0.00	\$0.00
b Training and Education	\$0.00	\$0.00
c Law Enforcement, Public Safety, and Detention Facilities	\$0.00	\$0.00
d Law Enforcement Equipment	\$0.00	\$0.00
e Joint Law Enforcement/Public Safety Equipment and Operations	\$0.00	\$0.00
f Contracts for Services	\$0.00	\$0.00
g Law Enforcement Travel and Per Diem	\$0.00	\$0.00
h Law Enforcement Awards and Memorials	\$0.00	\$0.00
i Drug, Gang, and Other Education or Awareness Programs	\$0.00	\$0.00
j Matching Grants	\$0.00	\$0.00
k Transfers to Other Participating Law Enforcement Agencies	\$0.00	\$0.00
l Support of Community-Based Programs	\$0.00	\$0.00
m Non-Categorized Expenditures	\$0.00	\$0.00
n Salaries	\$0.00	\$0.00
Total	\$0.00	\$0.00

Equitable Sharing Funds Received From Other Agencies

Transferring Agency Name	Justice Funds	Treasury Funds

Other Income

Other Income Type	Justice Funds	Treasury Funds

Matching Grants

Matching Grant Name	Justice Funds	Treasury Funds

Transfers to Other Participating Law Enforcement Agencies

Receiving Agency Name	Justice Funds	Treasury Funds

Support of Community-Based Programs

Recipient	Justice Funds	

Non-Categorized Expenditures

Description	Justice Funds	Treasury Funds

Salaries

Salary Type	Justice Funds	Treasury Funds

Paperwork Reduction Act Notice

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create accurate and easily understood forms that impose the least possible burden on you to complete. The estimated average time to complete this form is 30 minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, please write to the Money Laundering and Asset Recovery Section at 1400 New York Avenue, N.W., Washington, DC 20005.

Privacy Act Notice

The Department of Justice is collecting this information for the purpose of reviewing your equitable sharing expenditures. Providing this information is voluntary; however, the information is necessary for your agency to maintain Program compliance. Information collected is covered by Department of Justice System of Records Notice, 71 Fed. Reg. 29170 (May 19, 2006), JMD-022 Department of Justice Consolidated Asset Tracking System (CATS). This information may be disclosed to contractors when necessary to accomplish an agency function, to law enforcement when there is a violation or potential violation of law, or in accordance with other published routine uses. For a complete list of routine uses, see the System of Records Notice as amended by subsequent publications.

Single Audit Information**Independent Auditor****Name:** Jeff Tennie**Company:** Ketel Thorstenson**Phone:** 6057163261**Email:** jeff.yennie@KTLLP.com

Were equitable sharing expenditures included on the Schedule of Expenditures of Federal Awards (SEFA) for the jurisdiction's Single Audit for the prior fiscal year? If the jurisdiction did not meet the threshold to have a Single Audit performed, select Threshold Not Met.

YES NO THRESHOLD NOT MET

Prior Year Single Audit Number Assigned by Federal Audit Clearinghouse:

Affidavit

Under penalty of perjury, the undersigned officials certify that they have read and understand their obligations under the *Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement Agencies (Guide)* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations. The undersigned officials certify that the information submitted on the Equitable Sharing Agreement and Certification form (ESAC) is an accurate accounting of funds received and spent by the Agency.

The undersigned certify that the Agency is in compliance with the applicable nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 *et seq.*), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 *et seq.*), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

Equitable Sharing Agreement

This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the Agency, and (3) the Agency's governing body, sets forth the requirements for participation in the federal Equitable Sharing Program and the restrictions upon the use of federally forfeited funds, property, and any interest earned thereon, which are equitably shared with participating law enforcement agencies. By submitting this form, the Agency agrees that it will be bound by the *Guide* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations. Submission of the ESAC is a prerequisite to receiving any funds or property through the Equitable Sharing Program.

1. Submission. The ESAC must be signed and electronically submitted within two months of the end of the Agency's fiscal year. Electronic submission constitutes submission to the Department of Justice and the Department of the Treasury.

2. Signatories. The ESAC must be signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body head is the head of the agency that appropriates funding to the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, administrator, commissioner, and governor. The governing body head cannot be an official or employee of the Agency and must be from a separate entity.

3. Uses. Shared assets must be used for law enforcement purposes in accordance with the *Guide* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations.

4. Transfers. Before the Agency transfers funds to other state or local law enforcement agencies, it must obtain written approval from the Department of Justice or Department of the Treasury. Transfers of tangible property are not permitted. Agencies that transfer or receive equitable sharing funds must perform sub-recipient monitoring in accordance with the Code of Federal Regulations.

5. Internal Controls. The Agency agrees to account separately for federal equitable sharing funds received from the Department of Justice and the Department of the Treasury, funds from state and local forfeitures, joint law enforcement operations funds, and any other sources must not be commingled with federal equitable sharing funds.

The Agency certifies that equitable sharing funds are maintained by its jurisdiction and the funds are administrated in the same manner as the jurisdictions's appropriated or general funds. The Agency further certifies that the funds are subject to the standard accounting requirements and practices employed by the Agency's jurisdiction in accordance with the requirements set forth in the *Guide*, any subsequent updates, and the Code of Federal Regulations, including the requirement to maintain relevant documents and records for five years.

The misuse or misapplication of equitably shared funds or assets or supplantation of existing resources with shared funds or assets is prohibited. The Agency must follow its jurisdiction's procurement policies when expending equitably shared funds. Failure to comply with any provision of the *Guide*, any subsequent updates, and the Code of Federal Regulations may subject the Agency to sanctions.

6. Single Audit Report and Other Reviews. Audits shall be conducted as provided by the Single Audit Act Amendments of 1996 and OMB Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards. The Agency must report its equitable sharing expenditures on the jurisdiction's Schedule of Expenditures of Federal Awards (SEFA) under Assistance Listing Number 16.922 for Department of Justice and 21.016 for Department of the Treasury. The

Department of Justice and the Department of the Treasury reserve the right to conduct audits or reviews.

7. Freedom of Information Act (FOIA). Information provided in this Document is subject to the FOIA requirements of the Department of Justice and the Department of the Treasury. Agencies must follow local release of information policies.

8. Waste, Fraud, or Abuse. An Agency or governing body is required to immediately notify the Department of Justice's Money Laundering and Asset Recovery Section and the Department of the Treasury's Executive Office for Asset Forfeiture of any allegations or theft, fraud, waste, or abuse involving federal equitable sharing funds.

Civil Rights Cases

During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above?

Yes No

Agency Head

Name: McPheeters, Keith
Title: Chief of Police
Email: kmcpheters@casperwy.gov

Signature: _____ Date: _____

To the best of my knowledge and belief, the information provided on this ESAC is true and accurate and has been reviewed and authorized by the Law Enforcement Agency Head whose name appears above. Entry of the Agency Head name above indicates his/her agreement to abide by the Guide, any subsequent updates, and the Code of Federal Regulations, including ensuring permissibility of expenditures and following all required procurement policies and procedures.

Governing Body Head

Name: Knell, Bruce
Title: Mayor
Email: bknell@casperwy.gov

Signature: _____ Date: _____

To the best of my knowledge and belief, the Agency's current fiscal year budget reported on this ESAC is true and accurate and the Governing Body Head whose name appears above certifies that the agency's budget has not been supplanted as a result of receiving equitable sharing funds. Entry of the Governing Body Head name above indicates his/her agreement to abide by the policies and procedures set forth in the Guide, any subsequent updates, and the Code of Federal Regulations.

I certify that I have obtained approval from and I am authorized to submit this form on behalf of the Agency Head and the Governing Body Head.

RESOLUTION NO. 23-20

A RESOLUTION AUTHORIZING AN AGREEMENT WITH THE DEPARTMENT OF JUSTICE TO PARTICIPATE IN THE EQUITABLE SHARING PROGRAM.

WHEREAS, the Casper Police Department has participated in the Department of Justice Federal Seizure, Equitable Sharing Program in the past; and

WHEREAS, the Casper Police Department has submitted a request to rejoin the program; and

WHEREAS, the Equitable Sharing Agreement and Certificate must be completed and signed in to become compliant and continue to participate in the program.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized to execute and the City Clerk to attest the Equitable Sharing Agreement and Certification.

BE IT FURTHER RESOLVED: That the Mayor and/or his/her designee is hereby authorized to execute all documents pertaining to the above-described agreement.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2023.

APPROVED AS TO FORM:



ATTEST:

Fleur Tremel
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Bruce Knell
Mayor

October 18, 2021

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Andrew Beamer, P.E., Public Services Director *AB*
Alex Sveda, P.E., City Engineer *AS*

SUBJECT: Authorizing an agreement with Western Plains Logistics, LLC, in the amount of \$459,750, for the Center Street Enhancements, Project No. 21-027.

Meeting Type & Date:
Regular Council Meeting
February 7, 2023

Action Type:
Resolution

Recommendation:
That Council, by resolution, authorize an agreement with Western Plains Logistics, LLC (WPL), in the amount of \$459,750, for the Center Street Enhancements, Project No. 21-027. Furthermore, it is recommended that Council authorize a construction contingency account, in the amount of \$2,750, for a total project amount of \$462,500.

Summary:
On Friday, January 6, 2023, one (1) bid was received for the Center Street Enhancements, Project No. 21-027. The bid received for the work is as follows:

<u>CONTRACTOR</u>	<u>BUSINESS LOCATION</u>	<u>BASE BID</u>
WPL	Casper, Wyoming	\$459,750.00

The engineer’s estimate prepared by Civil Engineering Professionals, Inc. (CEPI) was \$428,780.00 for the base bid.

The project includes pedestrian/street lighting, landscaping, and signage enhancements along Center Street between B Street and I25, Casper’s gateway into the downtown area. At the February 22, 2022 Work Session, the enhancement options and anticipated costs were presented to City Council, and a scope of work was determined for this project. This work is anticipated to accompany phase one of WYDOT’s I25 reconstruction from Poplar Street to McKinley Street and through the Center Street/I25 interchange.

An alternate bid, in the amount of \$94,000, was received from WPL for painting the sloped paving on both sides of the Center Street railroad underpass. CEPI’s estimate for the alternate bid was \$85,000.

CEPI has been procured for engineering, design, and bidding of the Center Street Enhancements. They have determined that although the bid provided by WPL is higher than what was estimated, current market volatility and an upward trend in construction and manufacturing appear to be contributing factors. CEPI and City Staff have reviewed the base bid and alternate bid from WPL and recommend award of only the base bid, in the amount of \$459,750.

Construction of the improvements is to be substantially complete by June 16, 2023.

Financial Considerations

Funding for this project will come partially from 1-cent (CO) funds budgeted for the Center Street Underpass, in the amount of \$462,500.

Oversight/Project Responsibility

Alex Sveda, P.E., City Engineer

Attachments

Resolution

Agreement

CEPI January 9, 2023 Recommendation of Award

STANDARD FORM OF
AGREEMENT BETWEEN OWNER AND CONTRACTOR

THIS AGREEMENT is made between the City of Casper, 200 North David Street, Casper, Wyoming 82601, hereinafter referred to as the "Owner," and Western Plains Logistics, LLC, 3040 Allendale Boulevard, Casper, Wyoming, 82601, hereinafter referred to as the "Contractor."

WHEREAS, the City of Casper desires to have electrical, street lighting, concrete, landscaping, irrigation, and signage enhancements provided, furnished, and installed at the Center Street gateway into Casper.

WHEREAS, the Contractor is able and willing to provide those services specified as the

Center Street Enhancements, Project No. 21-027

NOW, THEREFORE, it is hereby agreed as follows

ARTICLE 1. WORK.

Contractor shall perform all the work required by the Contract Documents for Center Street Enhancements, Project No. 21-027, hereinafter referred to as the "Work."

ARTICLE 2. ARCHITECT/ENGINEER.

The Project has been designed by Civil Engineering Professionals, Inc., who is hereinafter referred to as the "Engineer" and who is to act as Owner's representative, assume all duties and responsibilities and have the rights and authority assigned to Architect and/or Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3. CONTRACT TIME.

- 3.1 The Work will be substantially completed by **June 16, 2023**, and ready for final payment in accordance with Article 14 of the General Conditions by **June 23, 2023**. Substantial Completion will be accepted once all work is installed and in working order and the project site is returned to full normal use and operation. Once Contractor has mobilized on-site and work has commenced, Contractor shall work continuously on-site, during the construction activities hours specified in these contract documents, until work is substantially complete. Contractor shall submit a comprehensive traffic control plan. No open excavations shall remain overnight.
- 3.2 Liquidated Damages. Owner and Contractor recognize that time is of the essence of this Agreement and that Owner will suffer financial loss if the Work is not substantially completed by the time specified in Paragraph 3.1 above, plus any extension thereof allowed in accordance with Article 12 of the General Conditions. They also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not substantially completed on time. Accordingly,

instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty) Contractor shall pay Owner One Thousand Dollars (\$1,000.00) for each day that expires after the time specified in Paragraph 3.1 for substantial completion. After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining work within the time specified in paragraph 3.1 for completion and readiness for final payment or any proper extension thereof granted by Owner, Contractor shall pay Owner Five Hundred Dollars (\$500.00) for each day that expires after the time specified in paragraph 3.1 for completion and readiness for final payment. It is further agreed that such liquidated damages are not a penalty, but represent the parties' best estimate of actual damages.

ARTICLE 4. CONTRACT PRICE.

In Consideration of the performance of the work in accordance with the Contract documents for this Unit Price Contract, Owner shall pay Contractor in current funds a not-to-exceed total contract price of Four Hundred Fifty-Nine Seven Hundred Fifty and 00/100 Dollars (\$459,750.00), subject to additions and deductions by Change Order approved by the Owner. The contract fee shall be based on materials actually furnished and installed and services actually provided based on the unit prices for the Base Bid.

ARTICLE 5. PAYMENT PROCEDURES.

Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed through the Engineer as provided in the General Conditions.

5.1 Progress Payments. Contractor's Applications for Payment, as recommended by Engineer, shall be submitted to accountspayable@Casperwy.gov AND City Engineering Staff on or before the 25th day of each month during construction, and Owner shall mail progress payments in the following month one day after the second monthly meeting of the Casper City Council. Progress payments shall be structured as provided below. All progress payments will be on the basis of the progress of the Work measured by the Schedule of Values provided for in Paragraph 14.01 of the General Conditions, subject to the cutoff and submittal dates provided in the Measurement and Payment Procedures.

5.1.1 Progress payments will be made in an amount equal to ninety-five percent (95%) of the Work completed, and ninety-five percent (95%) of Invoice Cost of materials and equipment not incorporated in the Work but delivered and suitably stored, less in each case the aggregate of payments previously made in order to withhold such amounts where retainage is equal to five percent (5%) of any work completed throughout project and of the Total Contract Price.

5.1.2 In the event the Contractor makes only one application for payment upon substantially completing the Work, progress payment will be made in an amount equal to ninety-five percent (95%) of the Work completed. Owner shall withhold five percent (5%) of the work completed as retainage, said retainage to be paid in accordance with the provisions of Paragraph 5.3, Final Payment.

- 5.1.3 Should amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other item or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this agreement.
- 5.2 OWNER may withhold progress payments if CONTRACTOR fails to submit an updated progress schedule with the application for payment as detailed in Section 01310 Progress Schedules.
- 5.3 Final Payment. Upon final completion and acceptance of the Work in accordance with Paragraph 14.13 of the General Conditions, Engineer shall recommend payment and present Contractor's Final Application for Payment to the City. Pursuant to Wyoming State Statutes, final payment cannot be made until forty-one (41) days after publication of the first Notice of Completion.

ARTICLE 6. WITHHELD FUNDS.

Pursuant to Wyoming Statutes Section 16-6-701 et seq., withheld percentages for Contracts exceeding Fifty Thousand Dollars (\$50,000.00) will be retained in an account in the name of the Contractor (except when specifically waived in writing by Contractor) which has been assigned to the Owner until the Contract is completely, satisfactorily, and finally accepted by the Owner. Unless a depository is designated by the Contractor in a written attachment hereto, the Contractor's signature hereon shall act as authority for the Owner to designate a retainage depository on behalf of the Contractor, for the purposes specified in Wyoming Statutes Section 16-6-704. The Contractor's signature hereon shall act as an assignment of the depository account to the Owner, as provided by Wyoming Statutes Section 16-6-701 et seq., whether the depository is designated by the Contractor or by the Owner.

ARTICLE 7. CONTRACTOR'S REPRESENTATIONS.

In order to induce Owner to enter into this Agreement, Contractor makes the following representations:

- 7.1 Contractor has familiarized himself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and federal, state, and local Laws and Regulations that in any manner may affect cost, progress, or performance of the Work.
- 7.2 Contractor has studied carefully all reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress, or performance of the work which were relied upon by Engineer in the preparation of the Drawings and Specifications and which have been identified in the Supplementary Conditions.
- 7.3 Contractor has made or caused to be made examinations, investigations, and tests and studies as he deems necessary for the performance of the Work at the Contract Price, within the Contract Time, and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports, or similar data are or will be required by Contractor for such purposes.
- 7.4 Contractor has correlated the results of all such observations, examinations, investigations,

tests, reports, and data with the terms and conditions of the Contract Documents.

- 7.5 Contractor has given Engineer written notice of all conflicts, errors, or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by Engineer is acceptable to Contractor.

ARTICLE 8. CONTRACT DOCUMENTS.

The Contract Documents which comprise the entire agreement between Owner and Contractor are attached to this Agreement, made a part hereof and consist of the following:

- 8.1 This Agreement (Pages SFA-1 to SFA-6, inclusive).
- 8.2 Joint Account Agreement or Letter of Forfeiture waiving same.
- 8.3 Exhibit "A" - Bid Form (BF-1 through BF-4 of the Bid Form and the Bid Schedule).
- 8.4 Addenda No.: Addendum No. 1.
- 8.5 Performance and Payment Bonds.
- 8.6 Certificates of Insurance, of Workers' Compensation Coverage, and of Unemployment Insurance Coverage.
- 8.7 General Conditions (Pages 00700-1 to 00700-42, inclusive).
- 8.8 Supplementary Conditions (Pages SC-1 to SC-16, inclusive).
- 8.9 General Requirements, Special Provisions, and Drawing "Sheets".
- 8.10 Notice of Award.
- 8.11 Notice to Proceed.
- 8.12 Minutes of the Pre-Bid Conference, if any.
- 8.13 Contract Drawings, with each sheet bearing the following general title:
- Center Street Enhancements, Project No. 21-027**
- 8.14 Shop Drawings and other Submittals furnished by Contractor during performance of the Work and accepted by the Owner.
- 8.15 Any modifications, amendments, and supplements, including Change Orders, issued pursuant to Paragraphs 3.04 and 3.05 of the General Conditions, on or after the effective date of this Agreement.
- 8.16 Notice of Substantial Completion.

ARTICLE 9. GOVERNMENTAL CLAIMS ACT.

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq. The City specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

ARTICLE 8. MISCELLANEOUS PROVISIONS.

Terms used in this Agreement, which are defined in the General Conditions, shall have the meanings designated in those conditions.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in one (1) original copy on the day and year below written.

DATED this _____ day of _____, 2023.

*****THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK*****

APPROVED AS TO FORM:
(Center Street Enhancements, Project No. 21-027)

Walke Tremel

CONTRACTOR:

ATTEST:

Western Plains Logistics, LLC
3040 Allendale Boulevard
Casper, Wyoming, 82601

By: _____

By: _____

Title: _____

Title: _____

ATTEST:

OWNER:
CITY OF CASPER, WYOMING
A Municipal Corporation

By: _____

By: _____

Fleur Tremel

Bruce Knell

Title: City Clerk

Title: Mayor

- C. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, corporation, or other business entity. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid. Bidder has not solicited or induced any person, firm, or a corporation to refrain from bidding. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or against the City.
5. Bidder is bidding all schedules, alternates, if any, and will complete the Work for unit price(s) stated on the attached bid schedule based on materials actually furnished and installed and services actually provided. The Bid is summarized below on the basis of estimated quantities:

TOTAL BASE BID, IN NUMERALS: \$ 459,750.⁰⁰

TOTAL BASE BID, IN WORDS: four hundred fifty nine thousand seven hundred fifty dollars and zero cents DOLLARS.

6. Bidder agrees that the work for the City will be as provided above.
7. Bidder accepts the provisions of the Bidding Documents as to liquidated damages in the event of failure to complete the work on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close an estimate as possible to actual damages. Any exceptions or objections to this provision are stated in writing and attached hereto by Bidder.
8. The following documents are attached to and made a condition of this Bid:
- A. Required Bid Guaranty in the form of a Bid Bond. (Unless otherwise provided by the City.)
 - B. Itemized Bid Schedule.
 - C. Copy of Certificate of Residency, if bidding as Wyoming Resident.
9. Communications concerning this Bid shall be addressed to:

Address of Bidder: Western Plains Logistics, LLC.
3090 Allendale Blvd.
Casper, WY 82601

10. The terms used in this Bid are defined in and have the meanings assigned to them in the General Conditions, except as provided in the Supplementary Conditions and Bidding Documents.

Submitted on January 6th, ~~2022~~ 2023
C.S.
1/6/23

BF-2

Bidder is bidding as a Resident (Insert Resident or Non-Resident)

IF BIDDER IS:

AN INDIVIDUAL

By: _____ (seal)
(Individual's Name)

doing business as: _____

Business Address: _____

Phone Number: _____

A PARTNERSHIP

By: _____ (seal)
(Firm's Name)

(General Partner)

Business Address: _____

Phone Number: _____

A CORPORATION OR LIMITED LIABILITY COMPANY

By: Western Plains Logistics, LLC
(Corporation's or Limited Liability Company's Name)

[Signature]
1/6/23

Wyoming
(State of Incorporation or Organization)

By: *[Signature]*
General Manager

[Signature]
1/6/23

[Signature]
(Seal)
1/6/23

(Title)

Attest: *[Signature]*
Jesse Snell 1-4-2023

Business Address: Western Plains Logistics, LLC.
3090 Alendale Blvd.
Casper, WY 82601

Phone Number: (307) 331-0073

A JOINT VENTURE

By: _____ (seal)
(Name)

(Address)

By: _____ (seal)
(Name)

(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

Bid Schedule Center Street Enhancements

Bid Date: January 6, 2023

Contractor shall furnish and install items as shown on the Drawings or called for in the Specifications. All costs not included in this schedule that are necessary to provide a complete, functional project as depicted in the Drawings and Specifications are to be considered incidental and merged with costs of other related bid items. The following is a list of abbreviations for this Bid Schedule.

LS = Lump Sum EA = Each LF = Linear Feet AC = Acre
SY = Square Yard SF = Square Foot CY = Cubic Yard Ton=Ton

BASE BID SCHEDULE					
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
1	Mobilization and Bonds	LS	1	\$43,000.00	\$43,000.00
2	Demolition and Removal	LS	1	\$41,000.00	\$41,000.00
3	Traffic Control	LS	1	\$21,000.00	\$21,000.00
4	Wayfinding Signage	EA	2	\$6,000.00	\$12,000.00
5	Irrigation Modifications	LS	1	\$23,000.00	\$23,000.00
6	Street Trees	EA	9	\$1,000.00	\$9,000.00
7	Tree Grates	EA	2	\$3,800.00	\$7,600.00
8	Rock Mulch Installation	SY	200	\$49.00	\$9,800.00
9	Clay Paver Bands	SF	445	\$68.00	\$30,260.00
10	Control Joint Re-Sealing	LF	550	\$6.00	\$3,300.00
11	Spalled Edge Repair (including re-sealing joint)	LF	1,340	\$14.00	\$18,760.00
12	Crack Repair (including re-sealing joint)	LF	910	\$12.00	\$10,920.00
13	New Slope Paving	SF	210	\$20.00	\$4,200.00
14	Inlaid Formliner Panels	EA	4	\$4,500.00	\$18,000.00
15	Slope Pave Curb Repair	LF	138	\$45.00	\$6,210.00
16	Parapet Wall Repair	SF	76	\$75.00	\$5,700.00
17	Electrical Enhancements	LS	1	\$196,000.00	\$196,000.00
TOTAL BASE BID					\$459,750.00

ALT BID SCHEDULE A					
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
A-1	Slope Pave Painting	LS	1	\$94,000.00	\$94,000.00
TOTAL BASE BID ALTERNATE BID					\$94,000.00

C.S. 1/6/23

Chris Schwaba 1/6/23
Chris Schwaba, G.M. - WPL LLC

Western Plains Logistics, LLC.
 Chris Schwahn (307) 258-6247
 Jesse Snell (307) 258-6247

1/6/2023

CENTER STREET ENHANCEMENTS

BASE BID SCHEDULE					
ITEM	DESCRIPTION:	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	MOBILIZATION & BONDS	1	LS	\$ 43,000	\$ 43,000
2	DEMOBLIZATION & REMOVALS	1	LS	\$ 41,000	\$ 41,000
3	TRAFFIC CONTROL	1	LS	\$ 21,000	\$ 21,000
4	WAYFINDING SIGNAGE	2	EA	\$ 6,000	\$ 12,000
5	IRRIGATION MODIFICATIONS	1	LS	\$ 23,000	\$ 23,000
6	STREET TREES	9	EA	\$ 1,000	\$ 9,000
7	TREE GRATES	2	EA	\$ 3,800	\$ 7,600
8	ROCK MULCH INSTALLATION	200	SY	\$ 49	\$ 9,800
9	CLAY PAVER BANDS	445	SF	\$ 68	\$ 30,260
10	CONTROL JOINT RE-SEALING	550	LF	\$ 6	\$ 3,300
11	SPALLED EDGE REPAIR (INCLUDING RE-SEALING JOINT)	1340	LF	\$ 14	\$ 18,760
12	CRACK REPAIR (INCLUDING RE-SEALING JOINT)	910	LF	\$ 12	\$ 10,920
13	NEW SLOPE PAVING	210	SF	\$ 20	\$ 4,200
14	INLAID FORMLINER PANELS	4	EA	\$ 4,500	\$ 18,000
15	SLOPE PAVE CURB REPAIR	138	LF	\$ 45	\$ 6,210
16	PARAPET WALL REPAIR	76	SF	\$ 75	\$ 5,700
17	ELECTRICAL ENHANCEMENTS	1	LS	\$ 196,000	\$ 196,000
					\$ 459,750
					BID TOTAL

ALT BID SCHEDULE A					
ITEM	DESCRIPTION:	QTY	UNIT	UNIT PRICE	TOTAL PRICE
A-1	SLOPE PAVE PAINTING	1	LS	\$ 94,000	\$ 94,000
					\$ 94,000
					ALT. TOTAL

Bid Item reference *Chris Schwahn*
 Chris Schwahn - GW, WPL LLC. 1



January 9, 2023

Mr. Alex Sveda
City of Casper, Engineering
200 N. David Street
Casper, Wyoming 82601

Re: Recommendation of Award – Center Street Enhancements

Dear Alex,

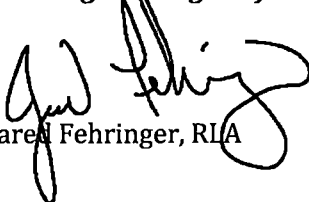
Bids were received for the Center Street Enhancements on January 6th, 2023 at 10:00 AM. Only one bid was received, though there were multiple plan holders considering the project. The received bid price was for the total base bid was \$459,750.00 from Western Plains Logistics, LLC. There is one alternate bid item on this bid for slope pave painting. The bidding contractor bid the alternate at \$94,000.00. The low bidder was Western Plains Logistics, LLC with a total bid, including all alternates, of \$553,750.00.

The engineer's estimate for the base bid was in the amount of \$428,780.00, and \$85,000.00 for the alternate. The bid result is higher than estimated as prices in today's construction environment continue to be volatile while trending upward throughout all facets of construction and manufacturing. The bid is summarized on the attached bid tabulation.

We have thoroughly reviewed the bid provided by Western Plains Logistics, LLC.; the bid was accurate and complete. There were no discrepancies in their bid and the documents were completed properly. CEPI recommends award of the contract for the Center Street Enhancements to Western Plains Logistics, LLC. in the full amount of \$553,750.00.

Please feel free to contact me if you have any questions or concerns.

Sincerely,
Civil Engineering Professionals, Inc.


Jared Fehringer, RIA

RESOLUTION NO. 23-21

A RESOLUTION AUTHORIZING AN AGREEMENT WITH WESTERN PLAINS LOGISTICS, LLC, FOR THE CENTER STREET ENHANCEMENTS, PROJECT NO. 21-027.

WHEREAS, the City of Casper desires to install pedestrian/street lighting, landscaping, and signage enhancements along Center Street between B Street and I25; and,

WHEREAS, Western Plains Logistics, LLC, is able and willing to provide those services specified as the Center Street Enhancements, Project No. 21-027; and,

WHEREAS, it would be in the best interest of the City to expedite changes by allowing the City Manager to sign change orders affecting time extensions of no more than thirty (30) days, dollar amount changes no greater than Two Thousand Seven Hundred Fifty and 00/100 Dollars (\$2,750.00), and other project administration related change orders that do not substantially alter the scope of the project.

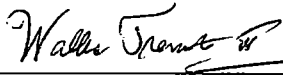
NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an agreement with Western Plains Logistics, LLC, for those services, in the amount of Four Hundred Fifty-Nine Seven Hundred Fifty and 00/100 Dollars (\$459,750.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments throughout the project, retaining those amounts prescribed by the agreement, equal to a total amount not to exceed Four Hundred Fifty-Nine Seven Hundred Fifty and 00/100 Dollars (\$459,750.00), and Two Thousand Seven Hundred Fifty and 00/100 Dollars (\$2,750.00), for a construction contingency account, for a total price of Four Hundred Sixty-Two Thousand Five Hundred and 00/100 Dollars (\$462,500.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to sign change orders effecting time extensions of no more than thirty (30) days, changes in the dollar amount of the above described agreement not greater than the sum of Two Thousand Seven Hundred Fifty and 00/100 Dollars (\$2,750.00), and other project administration related change orders that do not substantially alter the scope of the project.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2023.

APPROVED AS TO FORM:
(Center Street Enhancements, Project No. 21-027)



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Bruce Knell
Mayor

January 19, 2023

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Andrew Beamer, P.E., Public Services Director *AB*
 Alex Sveda, P.E., City Engineer *AS*
 Terry Cottenoir, Engineering Technician

SUBJECT: Authorizing an Agreement with Modern Electric Co., in the Amount of \$255,045.00, for the Ford Wyoming Center Fire Alarm – Phase II, Project No. 22-037.

Meeting Type & Date
 Regular Council Meeting
 February 7, 2023

Action type
 Resolution

Recommendation
 That the Council, by resolution, authorize an agreement with Modern Electric Co. (Modern), in the amount of \$255,045.00, for the Ford Wyoming Center Fire Alarm – Phase II, Project No. 22-037. Furthermore, it is recommended that Council authorize a construction contingency account, in the amount of \$45,000.00, for a total project amount of \$300,045.00.

Summary
 On Thursday, January 19, 2023, two (2) bids were received for the Ford Wyoming Center Fire Alarm – Phase II, Project No. 22-037. The base bids received for this work are as follows:

<u>CONTRACTOR</u>	<u>BUSINESS LOCATION</u>	<u>BASE BID</u>	<u>BID ALT. 1</u>	<u>TOTAL BID</u>
Modern	Casper, WY	\$139,545	\$115,500	\$255,045
Casper Electric	Casper, WY	\$199,188	\$149,300	\$348,488

The Ford Wyoming Center Fire Alarm – Phase II Project consists of removing and replacing all initiating and control devices with analog addressable devices compatible with the new system, modifying coverage and/or functionality to comply with current codes, adding coverage and/or functionality as required, and providing a new fire pump service at the Ford Wyoming Center. Additionally, a new emergency switchboard was bid as Bid Alternate No. 1. Upon completion, the new fire alarm system will be fully code compliant and operational.

West Plains Engineering (WPE) has been procured for engineering design and construction administration of the work. The estimate prepared by WPE was \$250,000.00 for the Base Bid, and \$100,000 for Bid Alternate No. 1. City Staff and WPE have reviewed the Base Bid and Bid Alternate No. 1, in the amounts of \$139,545.00 and \$115,500.00, respectively, and recommend award to Modern for a total contract amount of \$255,045.00. With Bid Alternate No. 1, work is scheduled to be completed by January 15, 2024.

As required by State Statute, in-state bidders receive a five percent (5%) bid preference. As all bids were received from in-state Contractors, no bid preference was granted. A notice was published in the local newspaper once a week for two consecutive weeks as required by State Statute, and the project was advertised on the City of Casper's website (www.casperwy.gov).

Financial Considerations

Funding will be from the Opportunity Fund and the One Cent #16 Optional Sales Tax Fund allocated to the Ford Wyoming Center Fire Alarm – Phase II.

Oversight/Project Responsibility

Terry Cottenoir, Engineering Technician, Public Services Department.

Attachments

Resolution

Agreement

STANDARD FORM OF
AGREEMENT BETWEEN OWNER AND CONTRACTOR

THIS AGREEMENT is made between the City of Casper, 200 North David Street, Casper, Wyoming 82601, hereinafter referred to as the "Owner," and with Modern Electric Co., P.O. Box 2107, Casper, Wyoming 82602, hereinafter referred to as the "Contractor."

WHEREAS, the City of Casper desires to remove and replace all initiating and control devices with analog addressable devices compatible with the new system, modifying coverage and/or functionality to comply with current codes, and adding coverage and/or functionality as required; furnish and install a new fire pump service; and furnish and install a new emergency switchboard at the Ford Wyoming Center; and,

WHEREAS, Modern Electric Co. is able and willing to provide those services specified as the Ford Wyoming Center Fire Alarm Upgrades – Phase II, Project No. 22-037.

NOW, THEREFORE, it is hereby agreed as follows:

ARTICLE 1. WORK.

Contractor shall perform all the work required by the Contract Documents for the Ford Wyoming Center Fire Alarm Upgrades – Phase II, Project No. 22-037, hereinafter referred to as the "Work."

ARTICLE 2. ENGINEER.

The Project has been designed by West Plains Engineering, who is hereinafter referred to as the "Engineer" and who is to act as Owner's representative, assume all duties and responsibilities and have the rights and authority assigned to Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3. CONTRACT TIME.

- 3.1 The Work will be substantially completed by **December 15, 2023**, and ready for final payment in accordance with Article 14 of the General Conditions by **January 15, 2024**. Substantial Completion will be accepted once all work items are installed and in working order, the system is operational and the project site is returned to normal conditions. Once Contractor has mobilized on-site and work has commenced, Contractor shall work continuously on-site, during the construction activities hours specified in these contract documents, until work is substantially complete.
- 3.2 Liquidated Damages. Owner and Contractor recognize that time is of the essence of this Agreement and that Owner will suffer financial loss if the Work is not substantially completed by the time specified in Paragraph 3.1 above, plus any extension thereof allowed in accordance with Article 12 of the General Conditions. They also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding

the actual loss suffered by Owner if the Work is not substantially completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty) Contractor shall pay Owner One Thousand Dollars (\$1,000.00) for each day that expires after the time specified in Paragraph 3.1 for substantial completion. After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining work within the time specified in paragraph 3.1 for completion and readiness for final payment or any proper extension thereof granted by Owner, Contractor shall pay Owner Five Hundred Dollars (\$500.00) for each day that expires after the time specified in paragraph 3.1 for completion and readiness for final payment. It is further agreed that such liquidated damages are not a penalty, but represent the parties' best estimate of actual damages.

ARTICLE 4. CONTRACT PRICE.

Owner shall pay Contractor in current funds for performance of the Work in accordance with the Contract Documents, subject to additions and deductions by Change Order, the contract price of Two Hundred Fifty-Five Thousand Forty-Five Dollars (\$255,045.00), subject to additions and deductions by Change Order approved by the Owner. The contract fee shall be based on materials actually furnished and installed and services actually provided based on the unit prices contained in the Bid Form, included as Exhibit "A" (pages BF-1 of 4 through BF-4 of 4, Bid Form) and Itemized Bid Schedule, included as Exhibit "B" (page BS-1 of 1, Bid Schedule) and by this reference made a part of this Agreement.

ARTICLE 5. PAYMENT PROCEDURES.

Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed through the Engineer as provided in the General Conditions.

5.1 Progress Payments. Contractor's Applications for Payment, as recommended by Engineer, shall be submitted to accountspayable@casperwy.gov **AND** City Engineering Staff on or before the 25th day of each month during construction, and Owner shall mail progress payments in the following month one day after the second monthly meeting of the Casper City Council. Progress payments shall be structured as provided below. All progress payments will be on the basis of the progress of the Work measured by the Schedule of Values provided for in Paragraph 14.1 of the General Conditions, subject to the cutoff and submittal dates provided in the General Provisions.

5.1.1 Progress payment will be made in an amount equal to ninety-five percent (95%) of the Work completed. Owner shall withhold five percent (5%) of the work completed as retainage, said retainage to be paid in accordance with the provisions of Paragraph 5.3, Final Payment.

5.1.2 Should amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other item or purpose remain unpaid beyond the City's general credit

policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this agreement.

- 5.2 OWNER may withhold progress payments if CONTRACTOR fails to submit an updated progress schedule with the application for payment as detailed in Section 01310 Progress Schedules.
- 5.3 Final Payment. Upon final completion and acceptance of the Work in accordance with Paragraph 14.13 of the General Conditions, Engineer shall recommend payment and present Contractor's Final Application for Payment to the City. Pursuant to Wyoming State Statutes, final payment cannot be made until forty-one (41) days after publication of the first Notice of Completion.

ARTICLE 6. WITHHELD FUNDS.

Pursuant to Wyoming Statutes Section 16-6-701 et seq., withheld percentages for Contracts exceeding Fifty Thousand and 00/100 Dollars (\$50,000.00) will be retained in an account in the name of the Contractor (except when specifically waived in writing by Contractor) which has been assigned to the Owner until the Contract is completely, satisfactorily, and finally accepted by the Owner. Unless a depository is designated by the Contractor in a written attachment hereto, the Contractor's signature hereon shall act as authority for the Owner to designate a retainage depository on behalf of the Contractor, for the purposes specified in Wyoming Statutes Section 16-6-704. The Contractor's signature hereon shall act as an assignment of the depository account to the Owner, as provided by Wyoming Statutes Section 16-6-701 et seq., whether the depository is designated by the Contractor or by the Owner.

ARTICLE 7. CONTRACTOR'S REPRESENTATIONS.

In order to induce Owner to enter into this Agreement, Contractor makes the following representations:

- 7.1 Contractor has familiarized himself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and federal, state, and local Laws and Regulations that in any manner may affect cost, progress, or performance of the Work.
- 7.2 Contractor has studied carefully all reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress, or performance of the work which were relied upon by Engineer in the preparation of the Drawings and Specifications and which have been identified in the Supplementary Conditions.
- 7.3 Contractor has made or caused to be made examinations, investigations, and tests and studies as he deems necessary for the performance of the Work at the Contract Price, within the Contract Time, and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports, or similar data are or will be required by Contractor for such purposes.

- 7.4 Contractor has correlated the results of all such observations, examinations, investigations, tests, reports, and data with the terms and conditions of the Contract Documents.
- 7.5 Contractor has given Engineer written notice of all conflicts, errors, or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by Engineer is acceptable to Contractor.

ARTICLE 8. CONTRACT DOCUMENTS.

The Contract Documents which comprise the entire agreement between Owner and Contractor are attached to this Agreement, made a part hereof and consist of the following:

- 8.1 This Agreement (Pages SFA-1 of 6 to SFA-6 of 6, inclusive).
- 8.2 Joint Account Agreement or Letter of Forfeiture waiving same.
- 8.3 Exhibit "A" - Bid Form (BF-1 of 4 to BF-4 of 4, inclusive).
- 8.4 Exhibit "B" - Bid Schedule (Page BS-1 of 1, inclusive).
- 8.5 Addenda No. (1, 2).
- 8.6 Performance and Labor and Payment Bonds.
- 8.7 Certificates of Insurance, of Workers' Compensation Coverage, and of Unemployment Insurance Coverage.
- 8.8 General Conditions (Pages 00700-1 to 00700-42, inclusive).
- 8.9 Supplementary Conditions (Pages SC-1 to SC-16, inclusive).
- 8.10 Technical Specifications, consisting of Eighteen (18) sections.
- 8.11 Notice of Award.
- 8.12 Notice to Proceed.
- 8.13 Minutes of the Pre-Bid Conference, if any.
- 8.14 Contract Drawings, with each sheet bearing the following general title:

Ford Wyoming Center Fire Alarm Upgrades – Phase II, Project No. 22-037
- 8.15 Shop Drawings and other Submittals furnished by Contractor during performance of the Work and accepted by the Owner.

8.16 Any modifications, amendments, and supplements, including Change Orders, issued pursuant to Paragraphs 3.04 and 3.05 of the General Conditions, on or after the effective date of this Agreement.

8.17 Notice of Substantial Completion.

ARTICLE 9. GOVERNMENTAL CLAIMS ACT

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq. The City specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

ARTICLE 10. MISCELLANEOUS PROVISIONS.

Terms used in this Agreement, which are defined in the General Conditions, shall have the meanings designated in those conditions.

(This space intentionally left blank)

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in one (1) original copy on the day and year below written.

DATED this _____ day of _____, 2023.

APPROVED AS TO FORM:

(Ford Wyoming Center Fire Alarm Upgrades – Phase II, Project No. 22-037)

Walter Tremel

CONTRACTOR:

Modern Electric Co.

WITNESS:

By: _____

By: _____

Title: _____

Title: _____

OWNER:

CITY OF CASPER, WYOMING

A Municipal Corporation

ATTEST:

By: _____

By: _____

Fleur Tremel

Bruce Knell

Title: City Clerk

Title: Mayor

EXHIBIT "A"
STANDARD
BID FORM
(Approved by City Attorney, 1995)

PROJECT IDENTIFICATION: City of Casper
 Ford Wyoming Center Fire Alarm Upgrades – Phase II
 Project No. 22-037

THIS BID SUBMITTED TO: City of Casper
 200 North David Street
 Casper, Wyoming 82601

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with the City in the form included in the Bidding Documents and to complete all Work as specified or indicated in the Bidding Documents for the Contract Price by **July 21, 2023**, and completed and ready for final payment not later than **August 21, 2023**, in accordance with the Bidding Documents. If Bid Alternate No. 1 is accepted, all Work shall be completed as specified or indicated in the Bidding Documents for the Contract Price by **December 15, 2023**, and completed and ready for final payment not later than **January 15, 2024**, in accordance with the Bidding Documents.

2. Bidder accepts all of the terms and conditions of the Advertisement for Bids and Instructions to Bidders, including without limitation those dealing with the disposition of Bid Guaranty. This Bid will remain effective for thirty (30) days after the day of Bid opening. Bidder will sign the Agreement and submit the Bonds and other documents required by the Bidding Documents within thirty (30) days after the date of the City's Notice of Award.

3. Notice that preferences will be granted pursuant to Wyoming Statutes Section 16-6-101, et seq., is hereby acknowledged.

4. In submitting this Bid, Bidder represents, as more fully set forth in the Bidding Documents, that:
 - A. Bidder has examined copies of all the Bidding Documents and of the following addenda (receipt of all which is hereby acknowledged):

Addendum No. <u> 1 </u>	Dated <u>12/21/22</u>
Addendum No. <u> 2 </u>	Dated <u>1/17/23</u>

 - B. Bidder has examined the site and locality where the work is to be performed, the federal, state, and local Laws and Regulations, and the conditions affecting cost, progress, or performance of the work and has made such independent investigations as Bidder deems necessary;

- C. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, corporation, or other business entity. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid. Bidder has not solicited or induced any person, firm, or a corporation to refrain from bidding. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or against the City.
5. Bidder is bidding all schedules, alternates, if any, and will complete the Work for unit price(s) stated on the attached bid schedule based on materials actually furnished and installed and services actually provided. The Bid is summarized below on the basis of estimated quantities:

TOTAL BASE BID, IN NUMERALS: \$ 139,545.00

TOTAL BASE BID, IN WORDS: One Hundred Thirty Nine Thousand, Five Hundred Forty Five DOLLARS.

TOTAL BID ALTERNATE NO. 1, IN NUMERALS: \$ 115,500.00

TOTAL BID ALTERNATE NO. 1, IN WORDS: One Hundred Fifteen Thousand, Five Hundred DOLLARS.

6. Bidder agrees that the work for the City will be as provided above.
7. Bidder accepts the provisions of the Bidding Documents as to liquidated damages in the event of failure to complete the work on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close an estimate as possible to actual damages. Any exceptions or objections to this provision are stated in writing and attached hereto by Bidder.
8. The following documents are attached to and made a condition of this Bid:
- A. Required Bid Guaranty in the form of a Bid Bond. (Unless otherwise provided by the City.)
 - B. Exhibit "B" - Itemized Bid Schedule.
 - C. State of Wyoming Certificate of Residency Status, in conformance with the Instructions to Bidders.

9. Communications concerning this Bid shall be addressed to:

Address of Bidder: Modern Electric Co. (Dave Walker)
P.O. Box 2107
Casper, WY 82602

10. The terms used in this Bid are defined in and have the meanings assigned to them in the General Conditions, except as provided in the Supplementary Conditions and Bidding Documents.

Submitted on January 19, 2023.

Bidder is bidding as a Resident (Insert Resident or Non-Resident)

IF BIDDER IS:

AN INDIVIDUAL

By: _____ (seal)
(Individual's Name)

doing business as: _____

Business Address: _____

Phone Number: _____

A PARTNERSHIP

By: _____ (seal)
(Firm's Name)

(General Partner)

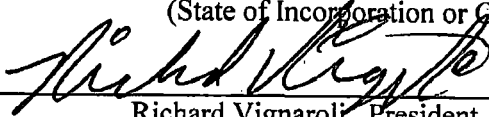
Business Address: _____

Phone Number: _____

A CORPORATION OR LIMITED LIABILITY COMPANY


By: Modern Electric Co. (seal)
(Corporation's or Limited Liability Company's Name)

Wyoming
(State of Incorporation or Organization)

By:  (seal)
Richard Vignaroli, President

(Title)

(Seal)

Attest:  Dawn Clair, Corp. Secretary

Business Address: 246 West First St.
P.O. Box 2017
Casper, WY 82602

Phone Number: 307-266-2722

A JOINT VENTURE

By: _____ (seal)
(Name)

(Address)

By: _____ (seal)
(Name)

(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

Ford Wyoming Center Fire Alarm Upgrades - Phase II, Project No. 22-037 (#8348718)

Owner: Casper WY, City of

Solicitor: Casper WY, City of

01/19/2023 03:00 PM MST

EXHIBIT "B" - BID SCHEDULE

Base Bid				Modern Electric Co.	
Line Item	Item Description	Units	Quantity	Unit Price	Total Price
1	Fire Alarm System Upgrades	LS	1	\$139,545.00	\$139,545.00
Base Bid Total					\$139,545.00
Bid Alternate No. 1					
2	New Emergency Switchboard	LS	1	\$115,500.00	\$115,500.00
Bid Alternate No. 1 Total					\$115,500.00
TOTAL BID					\$255,045.00

ADDENDUM NO. 1

to the

BIDDING AND CONTRACT DOCUMENTS

for the

**FORD WYOMING CENTER FIRE ALARM UPGRADES - PHASE II
PROJECT NO. 22-037**

by

CITY OF CASPER
200 N. David
Casper, Wyoming 82601

ADDENDUM DATE: December 21, 2022

Receipt of this Addendum must be acknowledged by filling in the spaces provided below and including one (1) copy attached to the bid.

APPROVED: (CITY OF CASPER)



Terry Cottenoir, Engineering Technician

ACKNOWLEDGMENT OF RECEIPT OF
ADDENDUM (BIDDER)

Modern Electric Co.

Firm



By: Signature

Richard Vignaroli - President

Title

1/19/2023

Date Received

ADDENDUM NO. 2

to the

BIDDING AND CONTRACT DOCUMENTS

for the

**FORD WYOMING CENTER FIRE ALARM UPGRADES - PHASE II
PROJECT NO. 22-037**

by

CITY OF CASPER
200 N. David
Casper, Wyoming 82601

ADDENDUM DATE: January 17, 2023

Receipt of this Addendum must be acknowledged by filling in the spaces provided below and including one (1) copy attached to the bid.

APPROVED: (CITY OF CASPER)

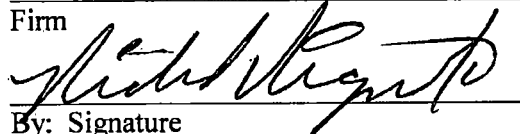


Terry Cottenoir, Engineering Technician

ACKNOWLEDGMENT OF RECEIPT OF
ADDENDUM (BIDDER)

Modern Electric Co.

Firm



By: Signature

Richard Vignaroli - President

Title

1/19/2023

Date Received

RESOLUTION NO. 23-22

A RESOLUTION AUTHORIZING AN AGREEMENT WITH MODERN ELECTRIC CO., FOR THE FORD WYOMING CENTER FIRE ALARM – PHASE II, PROJECT NO. 22-037.

WHEREAS, the City of Casper desires to remove and replace all initiating and control devices with analog addressable devices compatible with the new system, modifying coverage and/or functionality to comply with current codes, and adding coverage and/or functionality as required; furnish and install a new fire pump service; and furnish and install a new emergency switchboard at the Ford Wyoming Center; and,

WHEREAS, Modern Electric Co., is able and willing to provide those services specified as the Ford Wyoming Center Fire Alarm Upgrades – Phase II, Project No. 22-037; and,

WHEREAS, it would be in the best interest of the City to expedite changes in the project by allowing the City Manager to sign change orders effecting time extensions of no more than thirty (30) days, dollar amount changes no greater than Thirty-Five Thousand Dollars (\$35,000.00) and other project administration related change orders that do not substantially alter the scope of the project.

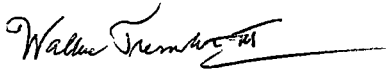
NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an Agreement with Modern Electric Co., for those services, in the amount of Two Hundred Fifty-Five Thousand Forty-Five Dollars (\$255,045.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions throughout the project, retaining those amounts prescribed by the agreement, equal to a total amount not to exceed Two Hundred Fifty-Five Thousand Forty-Five Dollars (\$255,045.00), and Forty-Five Thousand Dollars (\$45,000.00) for a construction contingency account, for a total project amount not to exceed Three Hundred Thousand Forty-Five Dollars (\$300,045.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to sign change orders effecting time extensions of no more than thirty (30) days, changes in the dollar amount of the above described agreement not greater than the sum of Thirty-Five Thousand Dollars (\$35,000.00) and other project administration related change orders that do not substantially alter the scope of the project.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2023.

APPROVED AS TO FORM:
(Ford Wyoming Center Fire Alarm Upgrades – Phase II, Project No. 22-037)



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Bruce Knell
Mayor

January 23, 2023

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Andrew Beamer, P.E., Public Services Director *AB*
Alex Sveda, P.E., City Engineer *AS*

SUBJECT: Revised Cooperative Agreement with the Wyoming Department of Transportation for the Midwest Avenue Reconstruction – Walnut Street to Poplar Street, Project No. 21-079.

Meeting Type & Date
Regular Council Meeting
February 7, 2023

Action Type
Resolution

Recommendation:

That Council, by resolution, authorize a Revised Cooperative Agreement with the Wyoming Department of Transportation (WYDOT) for the Midwest Avenue Reconstruction – Walnut Street to Poplar Street, Project No. 21-079, in the amount of \$1,063,895.00. The Revised Cooperative Agreement includes updated 2023 Buy America requirements that were not included in the Original Cooperative Agreement.

Summary:

The City of Casper is preparing to reconstruct Midwest Avenue from Walnut Street to Poplar Street. In conjunction with this work, WYDOT has allocated federal urban funds via the Metropolitan Planning Organization (MPO) Policy Committee, in the amount of \$2,000,000.00 to the project. Poplar Street is a WYDOT right-of-way.

Reconstruction includes a full rebuild of the street right-of-way corridor to replicate the design of recently completed improvements to Midwest Avenue including: new asphalt street and lane realignment, new sidewalk, bike lane, curb & gutter, driveway approaches, street and pedestrian lighting, landscaping, and full ADA compliance. The City of Casper plans enter into a separate contract with WWC Engineering for design and construction administration of the improvements, in the amount of \$281,456. WWC Engineering (WWC) was the Engineer for design and construction of the portions of the Midwest Avenue improvements completed in 2021, from David Street to Walnut Street.

Under the terms of the Cooperative Agreement with WYDOT, WYDOT will serve as the grantee and the City will provide construction permits and easements necessary to complete the work and provide engineering services during construction. The Cooperative Agreement spells out the project limits, responsibilities of WYDOT and the City, and the funding arrangements.

The Original Cooperative Agreement was approved by Council at the December 6, 2022 Regular Meeting. This Revised Cooperative Agreement includes updated Buy America requirements under Section 4.L.(iv) that were not included within the Original Cooperative Agreement.

Financial Considerations

There are no changes to the project costs with the Revised Cooperative Agreement. The estimated cost for the improvements, including WYDOT's federal urban funds match, in the amount of \$2,000,000.00, the City's match, in the amount of \$1,063,895.00, and WWC's engineering design fees, in the amount of \$77,244.00, is \$3,141,139.00. The City of Casper would also be responsible for the construction administration fees of \$204,212.00.

The estimate includes a 15% rise in costs due to inflation and current market pricing. Electrical and landscaping costs were estimated higher in 2022 in comparison to 2021 costs as well.

The City's funding for this project will come from Capital Reserves.

Oversight/Project Responsibility

Alex Sveda, P.E., City Engineer
Community Development/MPO Division Staff

Attachments

- Resolution
- Two (2) Cooperative Agreements Between the Wyoming Department of Transportation and the City of Casper - Federal Project STPU-CA-CN01079.
- Proposed Fee Schedule from WWC Engineering
- Casper Midwest Avenue: Poplar to Walnut Opinion of Costs



Mark Gordon
Governor

WYOMING Department of Transportation

"Providing a safe, high quality, and efficient transportation system"

5300 Bishop Boulevard, Cheyenne, Wyoming 82009-3340



K. Luke Reiner
Director

January 19, 2023

Mr. Bruce Knell
Mayor
City of Casper
200 North David Street
Casper, WY 82601-1862

RE: Project CN01079 Casper Streets, Midwest Avenue (Poplar St. – Walnut St.)

Dear Mayor Knell:

Enclosed are two *revised* copies of Agreement 70627 between WYDOT and the City of Casper for the referenced project.

This document was previously reviewed by the Casper City Attorney and signed by Mayor Ray Pacheco. Upon return to WYDOT for final signature, it was determined newly released Buy America language needed to be included under Section 4.L.(iv). The name of the Mayor has also been updated in the signature block.

If this Agreement meets your approval, please sign, date, and have both originals attested where indicated on Page 17 and return them to this office. Upon execution of the Agreement, one original will be returned to you for your records. Please note, notice to proceed will only be given after an Authority for Expenditure (AFE) is issued by WYDOT.

Very truly yours,

Juli Monahan
Planning and Policy Analyst
WYDOT Planning


Enclosures

cc: Project file

APPROVAL AS TO FORM

I have reviewed the *Cooperative Agreement between the Wyoming Department of Transportation and the City of Casper (Federal Project STPU-CA-CN01079)* dated February 7, 2023, and approve it as to form on behalf of the City of Casper, Wyoming.

Dated: January 23, 2023

A handwritten signature in black ink, appearing to read "Wallace Trembath III", written over a horizontal line.

Wallace Trembath III
Deputy City Attorney

**COOPERATIVE AGREEMENT
BETWEEN THE
WYOMING DEPARTMENT OF TRANSPORTATION
AND THE
CITY OF CASPER**

Federal Project STPU-CA-CN01079
Casper Streets
Midwest Avenue (Poplar St. – Walnut St.)
Natrona County

1. **Parties.** The parties to this Cooperative Agreement (Agreement) are the Wyoming Department of Transportation (WYDOT) whose address is 5300 Bishop Blvd., Cheyenne, Wyoming 82009, and the City of Casper (City) whose address is 200 North David Street, Casper, Wyoming 82601-1862.
2. **Purpose of Agreement.** The purpose of this Agreement is to set forth the terms and conditions by which the City and WYDOT desire to participate in the Surface Transportation Urban Program which is federally funded and administered by WYDOT. The City has heretofore designated the location and WYDOT has approved the location for the reconstruction of Midwest Avenue (hereinafter referred to as the “Roadway”), from the intersection of Poplar Street to the intersection of Walnut Street in the City of Casper which involves engineering, construction, and miscellaneous work, as shown in Exhibit A, Location Map, dated July 18, 2022, which is attached to and incorporated into this Agreement by this reference. WYDOT, the City, and the traveling public shall derive a benefit and advantage by reason of having the reconstruction of this Roadway completed.
3. **Term of Agreement.** This Agreement is effective when all parties have executed it (Effective Date). The term of the Agreement is from Effective Date through completion of the project. All services shall be completed during this term.
4. **Participation of Project Costs:**
 - A. WYDOT agrees to reimburse the City for the project costs at the rate of ninety and forty-nine hundredths percent (90.49%) of the cost of letting, construction and construction engineering as shown on Exhibit B, Summary of Project Costs, which is attached to and incorporated into this Agreement by this reference. The City agrees to pay any funds above those authorized by WYDOT and matched by the City necessary to build this project. Any costs exceeding the **Two million dollars (\$2,000,000.00)** maximum available federal urban funds authorized by WYDOT, as shown on Exhibit C, Federal Award Information, which is attached to and incorporated into this Agreement by this reference, for this project will be borne by the City.

- B.** It is understood by the parties that the above-mentioned percentages may vary slightly during the life of this Agreement, as dictated by the *Federal Notices on Sliding Scale Rates of Federal Aid Participation in Public Lands States*. It is further understood by the City that the estimated costs may vary as the project plans are developed and let to contract and that WYDOT will not reimburse the City for any amount in excess of the maximum federal urban funds shown in Exhibit B.
- C.** The costs shown on the Exhibit B are estimates only and the City understands that the final costs may be higher or lower. Rates may vary for the life of this project based on federal reviews and approval. If the actual costs go over by twenty percent (20%) of the total estimated costs, both parties must agree upon and sign an amendment for the additional costs.
- D.** The Period of Performance shall be from the Term Start Date through September 30, 2025 and shall allow ninety (90) days for project closeout beyond completion of physical work on the project. The City shall commence and complete the project in a professional, economical and efficient manner. Project work shall commence upon receipt of a Notice to Proceed. Costs incurred prior to the Notice to Proceed and after the Budget Period referenced in Exhibit C will not be eligible for reimbursement. The Notice to Proceed shall be issued by WYDOT once the Agreement has been executed by both parties, an Authorization for Expenditure (AFE) is issued by WYDOT, all environmental work has been completed, and any additional requirements of the Federal Highway Administration (FHWA) have been completed. In the event of unusual or unexpected project delay, the City may submit a request to WYDOT for an extension of time to complete the project, which shall not be unreasonably denied. The request shall be in writing to WYDOT's District Office. Failure of the City to perform its duties within the time frame herein agreed to may constitute a termination of Agreement, at WYDOT's discretion. If the project is terminated, the City shall return to WYDOT any and all federal funds that have been paid to the project. No payment shall be made for work performed before the Effective Date of this Agreement. Should the City fail to perform in a manner consistent with the terms and conditions set forth in this Agreement, payment under this Agreement may be withheld until such time as the City performs its duties and responsibilities set forth in this Agreement.
- E.** This Agreement is required to comply with the Federal Funding Accountability and Transparency Act (FFATA) of 2006. The City shall request a Unique Entity Identifier (UEI) through the System for Award Management (SAM.gov) and register their entity to do business with the United States Government, and provide its UEI to WYDOT. Additional information regarding this Act may be found at the following sites:

<http://edocket.access.gpo.gov/2010/pdf/2010-22705.pdf>

and

<http://edocket.access.gpo.gov/2010/pdf/2010-22706.pdf>.

5. **Reimbursement.** WYDOT hereby agrees to reimburse the City for its share of actual costs incurred to the project, less previous payments, within forty-five (45) days after billing.
6. **Responsibilities of the City:**
- A. Invoice WYDOT in accordance with Sections 4 and 5 above.
 - B. The City or its consultant has performed Preliminary Engineering, to include engineering investigations, performing environmental studies, developing design plans, writing specifications and compiling final cost estimates in accordance with the AASHTO's *A Policy on Geometric Design of Highway and Streets, 2018 edition*, which will be included in the final design plans. All work covered by this Agreement shall comply with the standards of the Americans with Disabilities Act of 1990 (ADA).
 - C. The City shall acquire all necessary rights-of-way and provide any relocation assistance necessary to construct the roadway shown in Exhibit A. When acquiring right-of-way and/or providing relocation assistance, the City shall meet requirements as set out in federal and state laws and rules associated with this type of activity. This will include signed documents from any landowners donating right-of-way indicating that they were made aware of the fact they could have received compensation for the acquisition. Also, appraisals and appraisal reviews must adhere to federal and state requirements. The City shall be responsible for acquiring rights-of-way by condemnation proceedings with the understanding any settlements reached out of court must be justified and supported. WYDOT will assist the City in condemnation proceedings by preparing exhibits and displays. Under the terms of this Agreement, if right-of-way acquisition is not required for this project, all references to such acquisition herein are considered null and void.
 - D. The City will perform utility adjustments. If any adjustments are needed, arrangements will be made by separate agreement(s) with the affected utility owner(s) and are not covered by this Agreement. Under the terms of this Agreement, if utility adjustments are not required for this project, all references to such adjustments herein are considered null and void.
 - E. **Project Scope.** The City shall undertake and complete the Project as described and set forth below.
 - (i) **Project Description.** The City of Casper has hired a consultant to design the reconstruction of Midwest Avenue between Poplar Street and Walnut Street. The City of Casper shall:
 - (a) Complete all administrative requirements, including having at least one Local Project Administration (LPA) Certified staff member;

- (b) Submit project plans, applicable environmental documents, and traffic operational and safety analyses documents to WYDOT for review, construction quality assurance and proposed facilities within the WYDOT right-of-way, including revisions to same, and concurrence prior to project advertisement;
 - (c) Submit Plans, Specifications and Estimates along with bid documents to WYDOT for review and concurrence prior to project advertisement;
 - (d) Submit bid tabulations to WYDOT for review and concurrence prior to awarding the project;
 - (e) Monitor project progress and submit reimbursement requests to WYDOT's Budget Program at least once per quarter;
 - (f) After final bill is paid, submit it for reimbursement to WYDOT with Completion and Acceptance Certificate;
 - (g) Undertake and complete the project as described and set forth in the Contract Documents.
- F.** Upon completion and acceptance of the project by WYDOT and the City, the City shall return, within thirty (30) days of WYDOT Resident Engineer's request, WYDOT's Acceptance Certificate, and any other required WYDOT documents. Once this Acceptance Certificate has been completed, all National Pollutant Discharge Elimination System (NPDES) General Permits related to the project will be transferred to the City. The City shall then be responsible for all storm water runoff on the project and storm water monitoring until a Notice of Termination (NOT) can be submitted for the project by the City. In the event petroleum contaminated soil or water is encountered on this project, the required work associated with mitigation of the contamination will become part of this project.
- G.** Upon completion and acceptance of this project, the City shall maintain, at its sole expense, the roadway in compliance with all applicable federal and state standards and regulations. Maintenance shall include all repairs necessary to keep the improvement in its functional constructed condition. The City also agrees not to permanently close or abandon the roadway without written consent of WYDOT.
- H.** Should the City abandon the project at any time, or if the project is not let to construction within two (2) years of the completion of the design or prior to the completion, due to the delay or actions by the City, the City shall reimburse WYDOT for the entire cost, including any federal aid portion of the work completed at the time of abandonment.

- I. The City shall submit a letter to WYDOT designating a qualified project representative, at no cost to WYDOT, capable of making timely decisions and authorized to sign documents concerning the construction of the project.
- J. The City will let the project. WYDOT shall be given the opportunity to approve final design plans and estimates prior to the advertisement for bids by the City. Likewise, WYDOT shall be asked to concur in the award of this project to the lowest qualified bidder. As a result of signing the letter of concurrence, the City agrees to the amended costs shown on Exhibit B to match the actual amount bid, as well as make proportionate changes in the match and overmatch amounts.
- K. The City will be responsible for the construction engineering for this project by and in accordance with the plans and specifications.
- L. The City shall determine which of the following provisions are applicable and shall ensure compliance with all applicable provisions:
 - (i) Environmental Documentation. Contract Documents shall include the appropriate level of environmental review and analysis in accordance to 23 CFR 771, to include mitigation assessment where required.
 - (ii) National Historic Preservation Act (106 process). For projects involving historic or archaeological sites, the Contract Documents shall include the appropriate review and mitigation assessment.
 - (iii) Design Exceptions. Contract Documents must note any design exceptions; no exceptions are available for compliance with the American with Disabilities Act (ADA).
 - (iv) Buy America Provisions. Requires the use of American steel and iron products, manufactured products, and construction materials associated with this project, when specified in accordance with the Infrastructure Investment and Jobs Act (IIJA), Pub. L. No. 117-58, § 11513 and § 70911, *et seq.*
 - (v) Disadvantage Business Enterprises (DBE). DBE efforts shall be included in the project file, using the Form “E-91LPA” to document the bid solicitation, and to assure that the action taken is in compliance with this request. Written proof of compliance to this request should be available when requested.
 - (vi) Required Federal Contract Provisions. Exhibit D, FHWA Form 1273 provisions, which are attached to and incorporated into this Agreement by this reference, shall apply to all work performed under this Agreement, including work performed by subcontract. All Contract Documents shall include Form FHWA-1273 provisions. The Form FHWA-1273 provisions are required to be physically incorporated into each subcontract and

subsequent lower tier subcontracts and shall not be incorporated by reference. The prime contractor is responsible for compliance with the Form FHWA-1273 requirements by all subcontractors and lower tier subcontractors. Failure to comply with the Required Contract Provisions may be considered as grounds for contract termination. Furthermore, failure to incorporate the Form FHWA-1273 into all subcontracts or failure to comply with the requirements of Section IV, Payment of Predetermined Minimum Wage and Section V, Statements and Payrolls, may be considered as grounds for debarment under 29 CFR 5.12.

- (vii) Contractor and subcontractor Certification for Suspension and Debarment.
- (viii) Manual of Uniform Traffic Control Devices (MUTCD). Signing and pavement striping of public roads must meet MUTCD criteria. Projects which intersect with public roadways must be appropriately signed during the construction stage. Permanent safety signing should be identified on a separate plan sheet in the Contract Documents.
- (ix) Labor Rates. Contract Documents must include provisions for the compliance with Davis-Bacon as outlined in the Form FHWA-1273.
- (x) Equipment/Materials/Labor Cost Determination. Unless supported by appropriate cost effectiveness determination, the use of public owned equipment, material or labor will not be allowed. To be eligible, such costs must comply with effective hourly schedules and supported by a Public Interest Finding.
- (xi) Domestic Preferences for Procurement. Requires a preference for the purchase, acquisition, or use of goods, products or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products) in accordance to 2 CFR 200.322.
- (xii) Prohibition of Certain Telecommunications and Video Surveillance Services or Equipment. Prohibits procuring, obtaining, extending, renewing or entering into contracts for equipment or services from manufacturers listed in 2 CFR 200.216.
- (xiii) Never Contract with the Enemy. Federal awarding agencies and recipients are subject to the regulations implementing Never Contract with the Enemy in 2 CFR part 183. The regulations in 2 CFR part 183 affect covered contracts, grants, and cooperative agreements that are expected to exceed fifty thousand dollars (\$50,000.00) within the period of performance, are performed outside the United States and its territories, and are in support of a contingency operation in which members of the Armed Forces are actively engaged in hostilities in accordance to 2 CFR 200.215.

- M.** Project administration must be performed by a public employee to be in responsible charge. The City shall appoint a public employee as the project administrator who is accountable for the project. The project administrator shall have a current certification from WYDOT under the WYDOT LPA Certification Program. Any costs incurred as a result of the work completed by the project administrator, or supplies and other related costs, shall be included as overhead to the City and are not reimbursable under this award, unless the City has a WYDOT approved Indirect Cost rate.
- N.** Project work shall be performed by individuals, partnerships, corporations or other business entities who are duly qualified to do business in the State of Wyoming and who have secured all licenses and permits required by applicable state laws, county regulations, and city ordinances. Upon notification of WYDOT approval of the project design documents, issuance of a Categorical Exclusion (if applicable), and a written Notice to Proceed, the City may proceed with open, public competitive bidding for project construction. Such project bidding shall follow accepted municipal and county bidding procedures, including public advertising and be compliant with 23 CFR 635 Subpart A. Since federal funds are involved in the project, no in-State preference will apply for materials, labor, contracts or subcontracts. Bid analysis shall be performed to ensure balanced unit bidding. Once this analysis is completed, the City shall make recommendation to WYDOT of low responsible and responsive bidder for WYDOT concurrence prior to contract award. WYDOT reserves the right to review all contract bids prior to contract award. Extra work and claims must be within the scope of contract.
- O.** Project inspections shall be conducted by the City or authorized representatives. WYDOT representatives may inspect the project at their discretion. The City shall notify WYDOT of final inspection and a WYDOT representative may accompany the City's representative on the final inspection. Prior to the final payment (normally the final ten (10) percent), the City shall notify WYDOT that the project has been completed in substantial conformance with the plans and specifications, including compliance with Wyo. Stat. § 16-6-116—Final Settlement and Payment. Additionally, the City shall complete WYDOT Acceptance Certificate and Final Completion Form, which shall accompany the final reimbursement payment request.
- P.** If the City elects to use force account work (materials and/or labor) as its local match or a portion of its local match, such a determination requires the City to make a finding in the public interest. An inquiry into the public interest finding cannot exceed fifty thousand dollars (\$50,000.00). Requests for Force Account Work shall be evaluated in accordance to 23 CFR 635 Subpart B. Prior to the use of Force Account Work, the City must complete a Public Interest Finding on WYDOT Form LGC-PIF. WYDOT Form LGC-PIF must be submitted by the City for approval by the WYDOT.

Q. The City shall keep records and audit reports on file for three (3) years after the project is complete.

R. Restrictions, Prohibitions, Controls and Labor Provisions

(i) Equal Employment Opportunity. In connection with the carrying out of the Project, the City shall not discriminate against any employee or applicant for employment because of race, color, age, creed, sex, national origin or disability. The City shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, age, national origin or disability. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

(ii) Disadvantaged Business Enterprise Requirements.

(a) Policy. It is the policy of WYDOT that Disadvantaged Business Enterprises (DBE), defined as minority business enterprises and woman business enterprises, shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal funds under this Agreement.

(b) DBE Obligation. The City or its contractor agrees to ensure that Disadvantaged Business Enterprises as defined in 49 CFR Part 26 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with federal funds provided under this Agreement. In this regard, the City shall take all necessary and reasonable steps in accordance with 49 CFR Part 26 to ensure that DBE's have the maximum opportunity to compete for and perform contracts. The City and their contractors shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of WYDOT assisted Contracts.

(iii) Title VI Civil Rights Act of 1964. The City shall comply and shall assure the compliance by contractors and subcontractors under this Project with all the requirements imposed by Title VI of the Civil Rights Act of 1964 (49 U.S.C. 2000d), the Regulations of the Department of Transportation (DOT) issued there under, 49 CFR Part 21, and the Assurance by the City pursuant thereto.

(iv) Compliance with Elderly and Disabled Regulations. The City shall comply with applicable regulations regarding transportation for Elderly and Disabled persons, set forth in 49 CFR Part 27 and the Americans with Disabilities Act of 1990.

- S. Prior to proceeding with project bidding, the City must submit to WYDOT a completed Right-of-Way and Utility Certificate, if applicable, indicating clearance of right-of-way and utilities for the project. Right-of-Way and Utility Clearance is the City's responsibility. All acquisition of private property and relocation of displaced individuals and businesses shall be in accordance with: Wyo. Stat. § 1-26-501, *et seq.*—the Wyoming Eminent Domain Act; the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, P.L. 91-646; and the regulations of 49 CFR Part 24.

7. **Responsibilities of WYDOT:**

- A. WYDOT agrees to reimburse the City in accordance with Sections 4 and 5 above.
- B. WYDOT shall review project plans, applicable environmental documents, traffic operational and safety analyses, perform construction quality assurance and proposed facilities within the WYDOT right-of-way, including revisions to the same.

8. **Special Provisions.**

- A. **Assumption of Risk.** The City shall assume the risk of any loss of state or federal funding, either administrative or program dollars, due to the City's failure to comply with state or federal requirements. WYDOT shall notify the City of any state or federal determination of noncompliance.
- B. **Conflict of Interest.** Per 2 CFR 200.112, the City must disclose in writing any potential conflict of interest to WYDOT including financial or other personal interests.
- C. **Environmental Policy Acts.** The City agrees all activities under this Agreement will comply with the Clean Air Act, the Clean Water Act, the National Environmental Policy Act, and other related provisions of federal environmental protection laws, rules or regulations.
- D. **Human Trafficking.** As required by 22 U.S.C. § 7104(g) and 2 CFR Part 175, this Agreement may be terminated without penalty if a private entity that receives funds under this Agreement:
 - (i) Engages in severe forms of trafficking in persons during the period of time that the award is in effect;
 - (ii) Procures a commercial sex act during the period of time that the award is in effect; or
 - (iii) Uses forced labor in the performance of the award or subawards under the award.
- E. **Kickbacks.** The City certifies and warrants that no gratuities, kickbacks, or contingency fees were paid in connection with this Agreement, nor were any fees,

commissions, gifts, or other considerations made contingent upon the award of this Agreement. If the City breaches or violates this warranty, WYDOT may, at its discretion, terminate this Agreement without liability to WYDOT, or deduct from the agreed upon price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee.

The City shall comply with the Copeland Anti-Kickback Act (18 U.S.C. § 874) as supplemented in the Department of Labor Regulations (29 CFR, Part 3). This Act provides that the City is prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public works to give up any part of the compensation to which he or she is otherwise entitled.

- F. Limitations on Lobbying Activities.** By signing this Agreement, the City certifies and agrees that, in accordance with P.L. 101-121, payments made from a federal grant shall not be utilized by the City or its subcontractors in connection with lobbying member(s) of Congress, or any federal agency in connection with the award of a federal grant, contract, cooperative agreement, or loan.

The City and subcontractors may also be required to submit an additional certification statement and disclosure form acceptable to WYDOT before commencement of the work.

- G. Mandatory Disclosures.** Per 2 CFR 200.113, the City must disclose, in a timely manner, in writing to WYDOT all violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting this award. Failure to make required disclosures can result in remedies for noncompliance including suspension or debarment.

- H. Monitoring Activities.** WYDOT shall have the right to monitor all activities related to this Agreement that are performed by City or its subcontractors. This shall include, but not be limited to, the right to make site inspections at any time and with reasonable notice; to bring experts and consultants on site to examine or evaluate completed work or work in progress; to examine the books, ledgers, documents, papers, and records pertinent to this Agreement; and to observe personnel in every phase of performance of the related work.

- I. Nondiscrimination.** The City shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105, *et seq.*), the Americans with Disabilities Act (ADA), 42 U.S.C. § 12101, *et seq.*, and the Age Discrimination Act of 1975 and any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin, or disability in connection with the performance under this Agreement.

Federal law requires the City to include all relevant special provisions of this Agreement in every subcontract awarded over ten thousand dollars (\$10,000.00) so that such provisions are binding on each subcontractor.

- J. No Finder's Fees.** No finder's fee, employment agency fee, or other such fee related to the procurement of this Agreement, shall be paid by either party.
- K. Publicity.** Any publicity given to the projects, programs, or services provided herein, including, but not limited to, notices, information, pamphlets, press releases, research, reports, signs, and similar public notices in whatever form, prepared by or for the City and related to the services and work to be performed under this Agreement, shall identify WYDOT and the Federal Highway Administration (FHWA) as the sponsoring agency and shall not be released without prior written approval of WYDOT.
- L. Suspension and Debarment.** By signing this Agreement, the City certifies that neither it nor its principals/agents are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction or from receiving federal financial or nonfinancial assistance, nor are any of the participants involved in the execution of this Agreement suspended, debarred, or voluntarily excluded by any federal department or agency in accordance with Executive Order 12549 (Debarment and Suspension), 44 CFR Part 17, or 2 CFR Part 180, or are on the debarred, or otherwise ineligible, vendors lists maintained by the federal government. Further, the City agrees to notify WYDOT by certified mail should it or any of its principals/agents become ineligible for payment, debarred, suspended, or voluntarily excluded from receiving federal funds during the term of this Agreement.
- M. Administration of Federal Funds.** The City agrees its use of the funds awarded herein is subject to the Uniform Administrative Requirements of 2 CFR Part 200, *et seq.*; any additional requirements set forth by the federal funding agency; all applicable regulations published in the Code of Federal Regulations; and other program guidance as provided to it by WYDOT.
- N. Copyright License and Patent Rights.** The City acknowledges that federal grantor, the State of Wyoming, and WYDOT reserve a royalty-free, nonexclusive, unlimited, and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, for federal and state government purposes: (1) the copyright in any work developed under this Agreement; and (2) any rights of copyright to which the City purchases ownership using funds awarded under this Agreement. The City must consult with WYDOT regarding any patent rights that arise from, or are purchased with, funds awarded under this Agreement.
- O. Federal Audit Requirements.** The City agrees that if it expends an aggregate amount of seven hundred fifty thousand dollars (\$750,000.00) or more in federal funds during its fiscal year, it must undergo an organization-wide financial and compliance single audit. The City agrees to comply with the audit requirements of the U.S. General Accounting Office Government Auditing Standards and Audit Requirements of 2 CFR Part 200, Subpart F. If findings are made which cover any part of this Agreement, the City shall provide one (1) copy of the audit report to WYDOT and require the release of the audit report by its auditor be held until adjusting entries are disclosed and made to WYDOT's records.

- P. Non-Supplanting Certification.** The City hereby affirms that federal grant funds shall be used to supplement existing funds, and shall not replace (supplant) funds that have been appropriated for the same purpose. The City should be able to document that any reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds under this Agreement.
- Q. Program Income.** The City shall not deposit grant funds in an interest bearing account without prior approval of WYDOT. Any income attributable to the grant funds distributed under this Agreement must be used to increase the scope of the program or returned to WYDOT.

9. General Provisions.

- A. Amendments.** Any changes, modifications, revisions, or amendments to this Agreement which are mutually agreed upon by the parties to this Agreement shall be incorporated by written instrument, executed by all parties to this Agreement.
- B. Applicable Law, Rules of Construction, and Venue.** The construction, interpretation, and enforcement of this Agreement shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms “hereof,” “hereunder,” “herein,” and words of similar import, are intended to refer to this Agreement as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.
- C. Assignment Prohibited and Agreement Shall Not be Used as Collateral.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set out in this Agreement without the prior written consent of the other party. The City shall not use this Agreement, or any portion thereof, for collateral for any financial obligation without the prior written permission of WYDOT.
- D. Audit and Access to Records.** WYDOT and its representatives shall have access to any books, documents, papers, electronic data, and records of the City which are pertinent to this Agreement. The City shall immediately, upon receiving written instruction from WYDOT, provide to any independent auditor or accountant all books, documents, papers, electronic data, and records of the City which are pertinent to this Agreement. The City shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by WYDOT.
- E. Availability of Funds.** Each payment obligation of WYDOT is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation and which may be limited for any reason including, but not limited to, congressional, legislative, gubernatorial, or administrative action. If funds are not allocated and available for continued performance of the Agreement, the Agreement may be terminated by WYDOT at the end of the period for which the funds are available. WYDOT shall notify the City at the earliest possible time of the services which will or may be affected by a shortage

of funds. No penalty shall accrue to WYDOT in the event this provision is exercised, and WYDOT shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section.

- F. Award of Related Contracts.** WYDOT may award supplemental or successor contracts for work related to this Agreement or may award contracts to other contractors for work related to this Agreement. The City shall cooperate fully with other contractors and WYDOT in all such cases.
- G. Compliance with Laws.** The City shall keep informed of and comply with all applicable federal, state, and local laws and regulations, and all federal grant requirements and executive orders in the performance of this Agreement.
- H. Confidentiality of Information.** Except when disclosure is required by the Wyoming Public Records Act or court order, all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the City in the performance of this Agreement shall be kept confidential by the City unless written permission is granted by WYDOT for its release. If and when the City receives a request for information subject to this Agreement, the City shall notify WYDOT within ten (10) days of such request and shall not release such information to a third party unless directed to do so by WYDOT.
- I. Entirety of Agreement.** This Agreement, consisting of seventeen (17) pages; Exhibit A, Location Map, consisting of one (1) page; Exhibit B, Summary of Project Costs, consisting of one (1) page; Exhibit C, Federal Award Information, consisting of one (1) page; and Exhibit D, Required Contract Provisions, Federal-Aid Construction Contracts, FHWA Form 1273, consisting of fifteen (15) pages, represent the entire and integrated Agreement between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral. In the event of a conflict or inconsistency between the language of this Agreement and the language of any attachment or document incorporated by reference, the language of this Agreement shall control.
- J. Ethics.** The City shall keep informed of and comply with the Wyoming Ethics and Disclosure Act (Wyo. Stat. § 9-13-101, *et seq.*) and any and all ethical standards governing the City's profession.
- K. Extensions.** Nothing in this Agreement shall be interpreted or deemed to create an expectation that this Agreement will be extended beyond the term described herein.
- L. Force Majeure.** Neither party shall be liable for failure to perform under this Agreement if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform

immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

- M. Indemnification.** Each party to this Agreement shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other.
- N. Independent Contractor.** The City shall function as an independent contractor for the purposes of this Agreement and shall not be considered an employee of the State of Wyoming for any purpose. Consistent with the express terms of this Agreement, the City shall be free from control or direction over the details of the performance of services under this Agreement. The City shall assume sole responsibility for any debts or liabilities that may be incurred by the City in fulfilling the terms of this Agreement and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Agreement. Nothing in this Agreement shall be interpreted as authorizing the City or its agents or employees to act as an agent or representative for or on behalf of the State of Wyoming or WYDOT or to incur any obligation of any kind on the behalf of the State of Wyoming or WYDOT. The City agrees that no health or hospitalization benefits, workers' compensation, unemployment insurance, or similar benefits available to State of Wyoming employees will inure to the benefit of the City or the City's agents or employees as a result of this Agreement.
- O. Insurance Requirements.** The City is protected by the Wyoming Governmental Claims Act, Wyo. Stat. § 1-39-101, et seq., and certifies that it is a member of the Wyoming Association of Risk Management (WARM) pool or the Local Government Liability Pool (LGLP), Wyo. Stat. § 1-42-201, et seq., and shall provide a letter verifying its participation in the WARM or LGLP to WYDOT.
- P. Notices.** All notices arising out of, or from, the provisions of this Agreement shall be in writing either by regular mail or delivery in person at the addresses provided under this Agreement.
- Q. Ownership and Return of Documents and Information.** WYDOT is the official custodian and owns all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the City in the performance of this Agreement. Upon termination of services, for any reason, the City agrees to return all such original and derivative information and documents to the WYDOT in a useable format. In the case of electronic transmission, such transmission shall be secured. The return of information by any other means shall be by a parcel service that utilizes tracking numbers.
- R. Patent or Copyright Protection.** The City recognizes that certain proprietary matters or techniques may be subject to patent, trademark, copyright, license, or other similar restrictions, and warrants that no work performed by the City or its subcontractors will violate any such restriction. The City shall defend and

indemnify WYDOT for any infringement or alleged infringement of such patent, trademark, copyright, license, or other restrictions.

- S. **Prior Approval.** This Agreement shall not be binding upon either party, no services shall be performed, and the Wyoming State Auditor shall not draw warrants for payment, until this Agreement has been fully executed, approved as to form by the Office of the Attorney General, filed with and approved by A&I Procurement, and approved by the Governor of the State of Wyoming, or his designee, if required by Wyo. Stat. § 9-2-3204(b)(iv).
- T. **Severability.** Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of the Agreement shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.
- U. **Sovereign Immunity and Limitations.** Pursuant to Wyo. Stat. § 1-39-104(a), the State of Wyoming and WYDOT expressly reserve sovereign immunity by entering into this Agreement and the City expressly reserves governmental immunity. Each of them specifically retains all immunities and defenses available to them as sovereigns or governmental entities pursuant to Wyo. Stat. § 1-39-101, *et seq.*, and all other applicable law. The parties acknowledge that the State of Wyoming has sovereign immunity and only the Wyoming Legislature has the power to waive sovereign immunity. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.
- V. **Taxes.** The City shall pay all taxes and other such amounts required by federal, state, and local law, including, but not limited to, federal and social security taxes, workers' compensation, unemployment insurance, and sales taxes.
- W. **Termination of Agreement.** This Agreement may be terminated, without cause, by WYDOT upon thirty (30) days written notice. This Agreement may be terminated by WYDOT immediately for cause if the City fails to perform in accordance with the terms of this Agreement.
- X. **Third-Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties, and obligations contained in this Agreement shall operate only between the parties to this Agreement and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement.
- Y. **Time is of the Essence.** Time is of the essence in all provisions of this Agreement.

- Z. Titles Not Controlling.** Titles of sections and subsections are for reference only and shall not be used to construe the language in this Agreement.
- AA. Waiver.** The waiver of any breach of any term or condition in this Agreement shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.
- BB. Counterparts.** This Agreement may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Agreement. Delivery by the City of an originally signed counterpart of this Agreement by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to WYDOT.

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10. **Signatures.** The parties to this Agreement, either personally or through their duly authorized representatives, have executed this Agreement on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement.

The Effective Date of this Agreement is the date of the signature last affixed to this page.

ATTEST:

CITY OF CASPER, WYOMING

Fleur Tremel, City Clerk

Bruce Knell, Mayor

Date

ATTEST:

**WYOMING DEPARTMENT
OF TRANSPORTATION**


Caitlin Casner, Secretary
Transportation Commission of Wyoming

Mark J. Gillett, P.E., Chief Engineer

Date

(SEAL)

Approved as to form:



Alysia Goldman, Senior Assistant Attorney General 1/12/23



COMPASSION 2024

FOR INFORMATIONAL PURPOSES ONLY
 THIS IS NOT A CONTRACT. THE CITY OF CASPER
 DOES NOT GUARANTEE THE ACCURACY OF THE
 INFORMATION PROVIDED HEREIN. THE CITY OF CASPER
 DOES NOT ACCEPT ANY LIABILITY FOR THE
 INFORMATION PROVIDED HEREIN.

WWC ENGINEERING
 WYOMING CONSULTING ENGINEERS AND ARCHITECTS
 1000 N. G ST. CASPER, WY 82401
 (307) 234-2221
 WWW.WWCENGINEERING.COM

CITY OF CASPER

**MIDWEST AVENUE RECONSTRUCTION
 POPLAR ST. TO WALNUT ST.**

DATE	BY	REVISION

DRAWING SHEET

Exhibit A to Cooperative Agreement 70627 between the Wyoming Department of Transportation and the City of Casper
 Page 1 of 1

Summary of Project Costs
 Federal Project STPU-CA
 Casper Streets
 Midwest Avenue (Poplar Street – Walnut Street)
 Natrona County

July 18, 2022

Costs were prepared by The City of Casper using 2022 costs.

<u>Item</u>	=	<u>Cost</u>	
Estimated Construction Costs (2023 costs)	=	\$2,859,683.00	
Construction Engineering (2023 costs)	=	\$204,212.00	
Total Direct Costs	=	<u>\$3,063,895.00</u>	[1]
Indirect Cost Allocation Plan (ICAP)		N/A	[2]
Total Project Costs = [1] + [2]	=	<u>\$3,063,895.00</u>	[3]

Funding Breakdown:

WYDOT’s Maximum Federal urban funds available through FY2023:		\$2,000,000.00	[4]
City’s Match Portion: (\$3,063,895.00 ÷ 0.9049) (0.0951)		\$321,998.00	[5]
City’s Overmatch: = [3] – [4] – [5] = \$3,063,895.00 – \$2,000,000.00 - \$321,998.00		\$741,897.00	[6]
Total City Portion = [5] + [6] = = \$321,998.00 + \$741,897.00		\$1,063,895.00	

- NOTE:
- 1) All costs shown are rounded to the nearest even dollar.
 - 2) The above figures are for estimating purposes only and are subject to revision throughout the life of this project.

Federal Award Information - Required by 2 CFR § 200.331

Subrecipient Name: City of Casper

Subrecipient UEI: HXH4C4Y14JR5

Assistance Listing No.: 20.205

Assistance Listing Title: Highway Planning and Construction

Federal Award Identification Number (FAIN):
TBD

Federal Award Date: TBD

Subaward Period of Performance (Start and End date) estimate: Effective Date – 09/30/25

Federal Award Project Description:
Reconstruction of roadway

Federal Award this Agreement: \$2,000,000.00

Total amount of Federal Funds Obligated to Subrecipient by WYDOT: \$2,000,000.00

Total Amount of the Federal Award Committed to subrecipient: \$2,000,000.00

Awarding Federal Agency:
Federal Highway Administration

Pass-through Agency:
Wyoming Department of Transportation (WYDOT)

Federal Highway Administration:
Wyoming Division Office
Telephone: (307) 772-2101
Email: HDAWY@dot.gov

WYDOT Program Mgr.: Julianne Monahan
Telephone: 307-777-4178
Email: julianne.monahan@wyo.gov

WYDOT Contact for Confirmation of Funds:
Financial Services
Telephone: (307) 777-4469
Email: dotrevenue@wyo.gov

Indirect Cost Rate (ICAP): NA

Research and Development: No

Project Name: Casper Streets, Midwest Avenue (Poplar Street – Walnut Street)

Recipient County: Natrona

Agreement No.: 70627

Project No.: CN01079

Total Project Budget: \$3,063,895.00

Budget Period: 10/31/22 – 09/30/25

**REQUIRED CONTRACT PROVISIONS
FEDERAL-AID CONSTRUCTION CONTRACTS**

- I. General
- II. Nondiscrimination
- III. Non-segregated Facilities
- IV. Davis-Bacon and Related Act Provisions
- V. Contract Work Hours and Safety Standards Act Provisions
- VI. Subletting or Assigning the Contract
- VII. Safety: Accident Prevention
- VIII. False Statements Concerning Highway Projects
- IX. Implementation of Clean Air Act and Federal Water Pollution Control Act
- X. Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion
- XI. Certification Regarding Use of Contract Funds for Lobbying
- XII. Use of United States-Flag Vessels:

performed on the contract by the contractor's own organization and with the assistance of workers under the contractor's immediate superintendence and to all work performed on the contract by piecework, station work, or by subcontract. 23 CFR 633.102(d).

3. A breach of any of the stipulations contained in these Required Contract Provisions may be sufficient grounds for withholding of progress payments, withholding of final payment, termination of the contract, suspension / debarment or any other action determined to be appropriate by the contracting agency and FHWA.

4. Selection of Labor: During the performance of this contract, the contractor shall not use convict labor for any purpose within the limits of a construction project on a Federal-aid highway unless it is labor performed by convicts who are on parole, supervised release, or probation. 23 U.S.C. 114(b). The term Federal-aid highway does not include roadways functionally classified as local roads or rural minor collectors. 23 U.S.C. 101(a).

ATTACHMENTS

A. Employment and Materials Preference for Appalachian Development Highway System or Appalachian Local Access Road Contracts (included in Appalachian contracts only)

I. GENERAL

1. Form FHWA-1273 must be physically incorporated in each construction contract funded under title 23, United States Code, as required in 23 CFR 633.102(b) (excluding emergency contracts solely intended for debris removal). The contractor (or subcontractor) must insert this form in each subcontract and further require its inclusion in all lower tier subcontracts (excluding purchase orders, rental agreements and other agreements for supplies or services). 23 CFR 633.102(e).

The applicable requirements of Form FHWA-1273 are incorporated by reference for work done under any purchase order, rental agreement or agreement for other services. The prime contractor shall be responsible for compliance by any subcontractor, lower-tier subcontractor or service provider 23 CFR 633.102(e).

Form FHWA-1273 must be included in all Federal-aid design-build contracts, in all subcontracts and in lower tier subcontracts (excluding subcontracts for design services, purchase orders, rental agreements and other agreements for supplies or services) in accordance with 23 CFR 633.102. The design-builder shall be responsible for compliance by any subcontractor, lower-tier subcontractor or service provider

Contracting agencies may reference Form FHWA-1273 in solicitation-for-bids or request-for-proposals documents, however, the Form FHWA-1273 must be physically incorporated (not referenced) in all contracts, subcontracts and lower-tier subcontracts (excluding purchase orders, rental agreements and other agreements for supplies or services related to a construction contract). 23 CFR 633.102(b).

2. Subject to the applicability criteria noted in the following sections, these contract provisions shall apply to all work

II. NONDISCRIMINATION (23 CFR 230.107(a); 23 CFR Part 230, Subpart A, Appendix A, EO 11246)

The provisions of this section related to 23 CFR Part 230, Subpart A, Appendix A are applicable to all Federal-aid construction contracts and to all related construction subcontracts of \$10,000 or more. The provisions of 23 CFR Part 230 are not applicable to material supply, engineering, or architectural service contracts.

In addition, the contractor and all subcontractors must comply with the following policies: Executive Order 11246, 41 CFR Part 60, 29 CFR Parts 1625-1627, 23 U.S.C. 140, Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d et seq.), and related regulations including 49 CFR Parts 21, 26, and 27, and 23 CFR Parts 200, 230, and 633.

The contractor and all subcontractors must comply with: the requirements of the Equal Opportunity Clause in 41 CFR 60-1.4(b) and, for all construction contracts exceeding \$10,000, the Standard Federal Equal Employment Opportunity Construction Contract Specifications in 41 CFR 60-4.3.

Note: The U.S. Department of Labor has exclusive authority to determine compliance with Executive Order 11246 and the policies of the Secretary of Labor including 41 CFR Part 60, and 29 CFR Parts 1625-1627. The contracting agency and the FHWA have the authority and the responsibility to ensure compliance with 23 U.S.C. 140, Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d et seq.), and related regulations including 49 CFR Parts 21, 26, and 27, and 23 CFR Parts 200, 230, and 633.

The following provision is adopted from 23 CFR Part 230, Subpart A, Appendix A, with appropriate revisions to conform to the U.S. Department of Labor (US DOL) and FHWA requirements.

1. Equal Employment Opportunity: Equal Employment Opportunity (EEO) requirements not to discriminate and to take affirmative action to assure equal opportunity as set forth under laws, executive orders, rules, regulations (see 28 CFR Part 35, 29 CFR Part 1630, 29 CFR Parts 1625-1627, 41 CFR Part 60 and 49 CFR Part 27) and orders of the Secretary of Labor as modified by the provisions prescribed herein, and imposed pursuant to 23 U.S.C. 140, shall constitute the EEO and specific affirmative action standards for the contractor's project activities under this contract. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) set forth under 28 CFR Part 35 and 29 CFR Part 1630 are incorporated by reference in this contract. In the execution of this contract, the contractor agrees to comply with the following minimum specific requirement activities of EEO:

a. The contractor will work with the contracting agency and the Federal Government to ensure that it has made every good faith effort to provide equal opportunity with respect to all of its terms and conditions of employment and in their review of activities under the contract. 23 CFR 230.409 (g)(4) & (5).

b. The contractor will accept as its operating policy the following statement:

"It is the policy of this Company to assure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, sex, sexual orientation, gender identity, color, national origin, age or disability. Such action shall include: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship, pre-apprenticeship, and/or on-the-job training."

2. EEO Officer: The contractor will designate and make known to the contracting officers an EEO Officer who will have the responsibility for and must be capable of effectively administering and promoting an active EEO program and who must be assigned adequate authority and responsibility to do so.

3. Dissemination of Policy: All members of the contractor's staff who are authorized to hire, supervise, promote, and discharge employees, or who recommend such action or are substantially involved in such action, will be made fully cognizant of and will implement the contractor's EEO policy and contractual responsibilities to provide EEO in each grade and classification of employment. To ensure that the above agreement will be met, the following actions will be taken as a minimum:

a. Periodic meetings of supervisory and personnel office employees will be conducted before the start of work and then not less often than once every six months, at which time the contractor's EEO policy and its implementation will be reviewed and explained. The meetings will be conducted by the EEO Officer or other knowledgeable company official.

b. All new supervisory or personnel office employees will be given a thorough indoctrination by the EEO Officer, covering all major aspects of the contractor's EEO obligations within thirty days following their reporting for duty with the contractor.

c. All personnel who are engaged in direct recruitment for the project will be instructed by the EEO Officer in the contractor's procedures for locating and hiring minorities and women.

d. Notices and posters setting forth the contractor's EEO policy will be placed in areas readily accessible to employees, applicants for employment and potential employees.

e. The contractor's EEO policy and the procedures to implement such policy will be brought to the attention of employees by means of meetings, employee handbooks, or other appropriate means.

4. Recruitment: When advertising for employees, the contractor will include in all advertisements for employees the notation: "An Equal Opportunity Employer." All such advertisements will be placed in publications having a large circulation among minorities and women in the area from which the project work force would normally be derived.

a. The contractor will, unless precluded by a valid bargaining agreement, conduct systematic and direct recruitment through public and private employee referral sources likely to yield qualified minorities and women. To meet this requirement, the contractor will identify sources of potential minority group employees and establish with such identified sources procedures whereby minority and women applicants may be referred to the contractor for employment consideration.

b. In the event the contractor has a valid bargaining agreement providing for exclusive hiring hall referrals, the contractor is expected to observe the provisions of that agreement to the extent that the system meets the contractor's compliance with EEO contract provisions. Where implementation of such an agreement has the effect of discriminating against minorities or women, or obligates the contractor to do the same, such implementation violates Federal nondiscrimination provisions.

c. The contractor will encourage its present employees to refer minorities and women as applicants for employment. Information and procedures with regard to referring such applicants will be discussed with employees.

5. Personnel Actions: Wages, working conditions, and employee benefits shall be established and administered, and personnel actions of every type, including hiring, upgrading, promotion, transfer, demotion, layoff, and termination, shall be taken without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age or disability. The following procedures shall be followed:

a. The contractor will conduct periodic inspections of project sites to ensure that working conditions and employee facilities do not indicate discriminatory treatment of project site personnel.

b. The contractor will periodically evaluate the spread of wages paid within each classification to determine any evidence of discriminatory wage practices.

c. The contractor will periodically review selected personnel actions in depth to determine whether there is evidence of discrimination. Where evidence is found, the contractor will promptly take corrective action. If the review indicates that the discrimination may extend beyond the actions reviewed, such corrective action shall include all affected persons.

d. The contractor will promptly investigate all complaints of alleged discrimination made to the contractor in connection with its obligations under this contract, will attempt to resolve such complaints, and will take appropriate corrective action.

within a reasonable time. If the investigation indicates that the discrimination may affect persons other than the complainant, such corrective action shall include such other persons. Upon completion of each investigation, the contractor will inform every complainant of all of their avenues of appeal.

6. Training and Promotion:

a. The contractor will assist in locating, qualifying, and increasing the skills of minorities and women who are applicants for employment or current employees. Such efforts should be aimed at developing full journey level status employees in the type of trade or job classification involved.

b. Consistent with the contractor's work force requirements and as permissible under Federal and State regulations, the contractor shall make full use of training programs (i.e., apprenticeship and on-the-job training programs for the geographical area of contract performance). In the event a special provision for training is provided under this contract, this subparagraph will be superseded as indicated in the special provision. The contracting agency may reserve training positions for persons who receive welfare assistance in accordance with 23 U.S.C. 140(a).

c. The contractor will advise employees and applicants for employment of available training programs and entrance requirements for each.

d. The contractor will periodically review the training and promotion potential of employees who are minorities and women and will encourage eligible employees to apply for such training and promotion.

7. Unions: If the contractor relies in whole or in part upon unions as a source of employees, the contractor will use good faith efforts to obtain the cooperation of such unions to increase opportunities for minorities and women. 23 CFR 230.409. Actions by the contractor, either directly or through a contractor's association acting as agent, will include the procedures set forth below

a. The contractor will use good faith efforts to develop, in cooperation with the unions, joint training programs aimed toward qualifying more minorities and women for membership in the unions and increasing the skills of minorities and women so that they may qualify for higher paying employment.

b. The contractor will use good faith efforts to incorporate an EEO clause into each union agreement to the end that such union will be contractually bound to refer applicants without regard to their race, color, religion, sex, sexual orientation, gender identity, national origin, age, or disability.

c. The contractor is to obtain information as to the referral practices and policies of the labor union except that to the extent such information is within the exclusive possession of the labor union and such labor union refuses to furnish such information to the contractor, the contractor shall so certify to the contracting agency and shall set forth what efforts have been made to obtain such information.

d. In the event the union is unable to provide the contractor with a reasonable flow of referrals within the time limit set forth in the collective bargaining agreement, the contractor will, through independent recruitment efforts, fill the employment vacancies without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, or disability; making full efforts to obtain qualified and/or qualifiable minorities and women. The failure of a union to provide

sufficient referrals (even though it is obligated to provide exclusive referrals under the terms of a collective bargaining agreement) does not relieve the contractor from the requirements of this paragraph. In the event the union referral practice prevents the contractor from meeting the obligations pursuant to Executive Order 11246, as amended, and these special provisions, such contractor shall immediately notify the contracting agency

8. Reasonable Accommodation for Applicants / Employees with Disabilities: The contractor must be familiar with the requirements for and comply with the Americans with Disabilities Act and all rules and regulations established thereunder. Employers must provide reasonable accommodation in all employment activities unless to do so would cause an undue hardship.

9. Selection of Subcontractors, Procurement of Materials and Leasing of Equipment: The contractor shall not discriminate on the grounds of race, color, religion, sex, sexual orientation, gender identity, national origin, age, or disability in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The contractor shall take all necessary and reasonable steps to ensure nondiscrimination in the administration of this contract.

a. The contractor shall notify all potential subcontractors, suppliers, and lessors of their EEO obligations under this contract.

b. The contractor will use good faith efforts to ensure subcontractor compliance with their EEO obligations.

10. Assurances Required:

a. The requirements of 49 CFR Part 26 and the State DOT's FHWA-approved Disadvantaged Business Enterprise (DBE) program are incorporated by reference.

b. The contractor, subrecipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate, which may include, but is not limited to:

- (1) Withholding monthly progress payments;
- (2) Assessing sanctions;
- (3) Liquidated damages; and/or
- (4) Disqualifying the contractor from future bidding as non-responsible.

c. The Title VI and nondiscrimination provisions of U.S. DOT Order 1050.2A at Appendixes A and E are incorporated by reference. 49 CFR Part 21.

11. Records and Reports: The contractor shall keep such records as necessary to document compliance with the EEO requirements. Such records shall be retained for a period of three years following the date of the final payment to the contractor for all contract work and shall be available at reasonable times and places for inspection by authorized representatives of the contracting agency and the FHWA.

a. The records kept by the contractor shall document the following:

(1) The number and work hours of minority and non-minority group members and women employed in each work classification on the project;

(2) The progress and efforts being made in cooperation with unions, when applicable, to increase employment opportunities for minorities and women; and

(3) The progress and efforts being made in locating, hiring, training, qualifying, and upgrading minorities and women.

b. The contractors and subcontractors will submit an annual report to the contracting agency each July for the duration of the project indicating the number of minority, women, and non-minority group employees currently engaged in each work classification required by the contract work. This information is to be reported on Form FHWA-1391. The staffing data should represent the project work force on board in all or any part of the last payroll period preceding the end of July. If on-the-job training is being required by special provision, the contractor will be required to collect and report training data. The employment data should reflect the work force on board during all or any part of the last payroll period preceding the end of July.

III. NONSEGREGATED FACILITIES

This provision is applicable to all Federal-aid construction contracts and to all related construction subcontracts of more than \$10,000. 41 CFR 60-1.5.

As prescribed by 41 CFR 60-1.8, the contractor must ensure that facilities provided for employees are provided in such a manner that segregation on the basis of race, color, religion, sex, sexual orientation, gender identity, or national origin cannot result. The contractor may neither require such segregated use by written or oral policies nor tolerate such use by employee custom. The contractor's obligation extends further to ensure that its employees are not assigned to perform their services at any location under the contractor's control where the facilities are segregated. The term "facilities" includes waiting rooms, work areas, restaurants and other eating areas, time clocks, restrooms, washrooms, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing provided for employees. The contractor shall provide separate or single-user restrooms and necessary dressing or sleeping areas to assure privacy between sexes.

IV. DAVIS-BACON AND RELATED ACT PROVISIONS

This section is applicable to all Federal-aid construction projects exceeding \$2,000 and to all related subcontracts and lower-tier subcontracts (regardless of subcontract size), in accordance with 29 CFR 5.5. The requirements apply to all projects located within the right-of-way of a roadway that is functionally classified as Federal-aid highway 23 U.S.C. 113. This excludes roadways functionally classified as local roads or rural minor collectors, which are exempt. 23 U.S.C. 101 Where applicable law requires that projects be treated as a project on a Federal-aid highway, the provisions of this subpart will apply regardless of the location of the project. Examples include: Surface Transportation Block Grant Program projects funded under 23 U.S.C. 133 [excluding recreational trails projects], the Nationally Significant Freight and Highway

Projects funded under 23 U.S.C. 117, and National Highway Freight Program projects funded under 23 U.S.C. 167

The following provisions are from the U.S. Department of Labor regulations in 29 CFR 5.5 "Contract provisions and related matters" with minor revisions to conform to the FHWA-1273 format and FHWA program requirements.

1. Minimum wages (29 CFR 5.5)

a. All laborers and mechanics employed or working upon the site of the work, will be paid unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account (except such payroll deductions as are permitted by regulations issued by the Secretary of Labor under the Copeland Act (29 CFR part 3)), the full amount of wages and bona fide fringe benefits (or cash equivalents thereof) due at time of payment computed at rates not less than those contained in the wage determination of the Secretary of Labor which is attached hereto and made a part hereof, regardless of any contractual relationship which may be alleged to exist between the contractor and such laborers and mechanics.

Contributions made or costs reasonably anticipated for bona fide fringe benefits under section 1(b)(2) of the Davis-Bacon Act on behalf of laborers or mechanics are considered wages paid to such laborers or mechanics, subject to the provisions of paragraph 1.d. of this section; also, regular contributions made or costs incurred for more than a weekly period (but not less often than quarterly) under plans, funds, or programs which cover the particular weekly period, are deemed to be constructively made or incurred during such weekly period. Such laborers and mechanics shall be paid the appropriate wage rate and fringe benefits on the wage determination for the classification of work actually performed, without regard to skill, except as provided in 29 CFR 5.5(a)(4). Laborers or mechanics performing work in more than one classification may be compensated at the rate specified for each classification for the time actually worked therein: Provided, That the employer's payroll records accurately set forth the time spent in each classification in which work is performed. The wage determination (including any additional classification and wage rates conformed under paragraph 1.b. of this section) and the Davis-Bacon poster (WH-1321) shall be posted at all times by the contractor and its subcontractors at the site of the work in a prominent and accessible place where it can be easily seen by the workers.

b. (1) The contracting officer shall require that any class of laborers or mechanics, including helpers, which is not listed in the wage determination and which is to be employed under the contract shall be classified in conformance with the wage determination. The contracting officer shall approve an additional classification and wage rate and fringe benefits therefore only when the following criteria have been met:

(i) The work to be performed by the classification requested is not performed by a classification in the wage determination; and

(ii) The classification is utilized in the area by the construction industry; and

(iii) The proposed wage rate, including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage determination.

(2) If the contractor and the laborers and mechanics to be employed in the classification (if known), or their representatives, and the contracting officer agree on the classification and wage rate (including the amount designated for fringe benefits where appropriate), a report of the action taken shall be sent by the contracting officer to the Administrator of the Wage and Hour Division, U.S. Department of Labor, Washington, DC 20210. The Administrator, or an authorized representative, will approve, modify, or disapprove every additional classification action within 30 days of receipt and so advise the contracting officer or will notify the contracting officer within the 30-day period that additional time is necessary.

(3) In the event the contractor, the laborers or mechanics to be employed in the classification or their representatives, and the contracting officer do not agree on the proposed classification and wage rate (including the amount designated for fringe benefits, where appropriate), the contracting officer shall refer the questions, including the views of all interested parties and the recommendation of the contracting officer, to the Administrator for determination. The Administrator, or an authorized representative, will issue a determination within 30 days of receipt and so advise the contracting officer or will notify the contracting officer within the 30-day period that additional time is necessary.

(4) The wage rate (including fringe benefits where appropriate) determined pursuant to paragraphs 1.b.(2) or 1.b.(3) of this section, shall be paid to all workers performing work in the classification under this contract from the first day on which work is performed in the classification.

c. Whenever the minimum wage rate prescribed in the contract for a class of laborers or mechanics includes a fringe benefit which is not expressed as an hourly rate, the contractor shall either pay the benefit as stated in the wage determination or shall pay another bona fide fringe benefit or an hourly cash equivalent thereof

d. If the contractor does not make payments to a trustee or other third person, the contractor may consider as part of the wages of any laborer or mechanic the amount of any costs reasonably anticipated in providing bona fide fringe benefits under a plan or program, Provided, That the Secretary of Labor has found, upon the written request of the contractor, that the applicable standards of the Davis-Bacon Act have been met. The Secretary of Labor may require the contractor to set aside in a separate account assets for the meeting of obligations under the plan or program.

2. Withholding (29 CFR 5.5)

The contracting agency shall upon its own action or upon written request of an authorized representative of the Department of Labor, withhold or cause to be withheld from the contractor under this contract, or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to Davis-Bacon prevailing wage requirements, which is held by the same prime contractor, so much of the accrued payments or advances as may be considered necessary to pay laborers and mechanics,

including apprentices, trainees, and helpers, employed by the contractor or any subcontractor the full amount of wages required by the contract. In the event of failure to pay any laborer or mechanic, including any apprentice, trainee, or helper, employed or working on the site of the work, all or part of the wages required by the contract, the contracting agency may, after written notice to the contractor, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds until such violations have ceased.

3. Payrolls and basic records (29 CFR 5.5)

a. Payrolls and basic records relating thereto shall be maintained by the contractor during the course of the work and preserved for a period of three years thereafter for all laborers and mechanics working at the site of the work. Such records shall contain the name, address, and social security number of each such worker, his or her correct classification, hourly rates of wages paid (including rates of contributions or costs anticipated for bona fide fringe benefits or cash equivalents thereof of the types described in section 1(b)(2)(B) of the Davis-Bacon Act), daily and weekly number of hours worked, deductions made and actual wages paid. Whenever the Secretary of Labor has found under 29 CFR 5.5(a)(1)(iv) that the wages of any laborer or mechanic include the amount of any costs reasonably anticipated in providing benefits under a plan or program described in section 1(b)(2)(B) of the Davis-Bacon Act, the contractor shall maintain records which show that the commitment to provide such benefits is enforceable, that the plan or program is financially responsible, and that the plan or program has been communicated in writing to the laborers or mechanics affected, and records which show the costs anticipated or the actual cost incurred in providing such benefits. Contractors employing apprentices or trainees under approved programs shall maintain written evidence of the registration of apprenticeship programs and certification of trainee programs, the registration of the apprentices and trainees, and the ratios and wage rates prescribed in the applicable programs.

b. (1) The contractor shall submit weekly for each week in which any contract work is performed a copy of all payrolls to the contracting agency. The payrolls submitted shall set out accurately and completely all of the information required to be maintained under 29 CFR 5.5(a)(3)(i), except that full social security numbers and home addresses shall not be included on weekly transmittals. Instead the payrolls shall only need to include an individually identifying number for each employee (e.g., the last four digits of the employee's social security number). The required weekly payroll information may be submitted in any form desired. Optional Form WH-347 is available for this purpose from the Wage and Hour Division Web site. The prime contractor is responsible for the submission of copies of payrolls by all subcontractors. Contractors and subcontractors shall maintain the full social security number and current address of each covered worker, and shall provide them upon request to the contracting agency for transmission to the State DOT, the FHWA or the Wage and Hour Division of the Department of Labor for purposes of an investigation or audit of compliance with prevailing wage requirements. It is not a violation of this section for a prime contractor to require a subcontractor to provide addresses and social security numbers to the prime contractor for its own records, without weekly submission to the contracting agency

(2) Each payroll submitted shall be accompanied by a "Statement of Compliance," signed by the contractor or

subcontractor or his or her agent who pays or supervises the payment of the persons employed under the contract and shall certify the following:

(i) That the payroll for the payroll period contains the information required to be provided under 29 CFR 5.5(a)(3)(ii), the appropriate information is being maintained under 29 CFR 5.5(a)(3)(i), and that such information is correct and complete;

(ii) That each laborer or mechanic (including each helper, apprentice, and trainee) employed on the contract during the payroll period has been paid the full weekly wages earned, without rebate, either directly or indirectly, and that no deductions have been made either directly or indirectly from the full wages earned, other than permissible deductions as set forth in 29 CFR part 3;

(iii) That each laborer or mechanic has been paid not less than the applicable wage rates and fringe benefits or cash equivalents for the classification of work performed, as specified in the applicable wage determination incorporated into the contract.

(3) The weekly submission of a properly executed certification set forth on the reverse side of Optional Form WH-347 shall satisfy the requirement for submission of the "Statement of Compliance" required by paragraph 3.b.(2) of this section.

(4) The falsification of any of the above certifications may subject the contractor or subcontractor to civil or criminal prosecution under 18 U.S.C. 1001 and 31 U.S.C. 231.

c. The contractor or subcontractor shall make the records required under paragraph 3.a. of this section available for inspection, copying, or transcription by authorized representatives of the contracting agency, the State DOT, the FHWA, or the Department of Labor, and shall permit such representatives to interview employees during working hours on the job. If the contractor or subcontractor fails to submit the required records or to make them available, the FHWA may, after written notice to the contractor, the contracting agency or the State DOT, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds. Furthermore, failure to submit the required records upon request or to make such records available may be grounds for debarment action pursuant to 29 CFR 5.12.

4. Apprentices and trainees (29 CFR 5.5)

a. Apprentices (programs of the USDOL).

Apprentices will be permitted to work at less than the predetermined rate for the work they performed when they are employed pursuant to and individually registered in a bona fide apprenticeship program registered with the U.S. Department of Labor, Employment and Training Administration, Office of Apprenticeship Training, Employer and Labor Services, or with a State Apprenticeship Agency recognized by the Office, or if a person is employed in his or her first 90 days of probationary employment as an apprentice in such an apprenticeship program, who is not individually registered in the program, but who has been certified by the Office of Apprenticeship Training, Employer and Labor Services or a State

Apprenticeship Agency (where appropriate) to be eligible for probationary employment as an apprentice.

The allowable ratio of apprentices to journeymen on the job site in any craft classification shall not be greater than the ratio permitted to the contractor as to the entire work force under the registered program. Any worker listed on a payroll at an apprentice wage rate, who is not registered or otherwise employed as stated above, shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any apprentice performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. Where a contractor is performing construction on a project in a locality other than that in which its program is registered, the ratios and wage rates (expressed in percentages of the journeyman's hourly rate) specified in the contractor's or subcontractor's registered program shall be observed.

Every apprentice must be paid at not less than the rate specified in the registered program for the apprentice's level of progress, expressed as a percentage of the journeymen hourly rate specified in the applicable wage determination. Apprentices shall be paid fringe benefits in accordance with the provisions of the apprenticeship program. If the apprenticeship program does not specify fringe benefits, apprentices must be paid the full amount of fringe benefits listed on the wage determination for the applicable classification. If the Administrator determines that a different practice prevails for the applicable apprentice classification, fringes shall be paid in accordance with that determination.

In the event the Office of Apprenticeship Training, Employer and Labor Services, or a State Apprenticeship Agency recognized by the Office, withdraws approval of an apprenticeship program, the contractor will no longer be permitted to utilize apprentices at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

b. Trainees (programs of the USDOL).

Except as provided in 29 CFR 5.16, trainees will not be permitted to work at less than the predetermined rate for the work performed unless they are employed pursuant to and individually registered in a program which has received prior approval, evidenced by formal certification by the U.S. Department of Labor, Employment and Training Administration.

The ratio of trainees to journeymen on the job site shall not be greater than permitted under the plan approved by the Employment and Training Administration.

Every trainee must be paid at not less than the rate specified in the approved program for the trainee's level of progress, expressed as a percentage of the journeyman hourly rate specified in the applicable wage determination. Trainees shall be paid fringe benefits in accordance with the provisions of the trainee program. If the trainee program does not mention fringe benefits, trainees shall be paid the full amount of fringe benefits listed on the wage determination unless the Administrator of the Wage and Hour Division determines that there is an apprenticeship program associated with the

corresponding journeyman wage rate on the wage determination which provides for less than full fringe benefits for apprentices. Any employee listed on the payroll at a trainee rate who is not registered and participating in a training plan approved by the Employment and Training Administration shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any trainee performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed.

In the event the Employment and Training Administration withdraws approval of a training program, the contractor will no longer be permitted to utilize trainees at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

c. **Equal employment opportunity.** The utilization of apprentices, trainees and journeymen under this part shall be in conformity with the equal employment opportunity requirements of Executive Order 11246, as amended, and 29 CFR part 30.

d. **Apprentices and Trainees (programs of the U.S. DOT).**

Apprentices and trainees working under apprenticeship and skill training programs which have been certified by the Secretary of Transportation as promoting EEO in connection with Federal-aid highway construction programs are not subject to the requirements of paragraph 4 of this Section IV 23 CFR 230.111(e)(2). The straight time hourly wage rates for apprentices and trainees under such programs will be established by the particular programs. The ratio of apprentices and trainees to journeymen shall not be greater than permitted by the terms of the particular program.

5. Compliance with Copeland Act requirements. The contractor shall comply with the requirements of 29 CFR part 3, which are incorporated by reference in this contract as provided in 29 CFR 5.5.

6. Subcontracts. The contractor or subcontractor shall insert Form FHWA-1273 in any subcontracts and also require the subcontractors to include Form FHWA-1273 in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all the contract clauses in 29 CFR 5.5.

7. Contract termination: debarment. A breach of the contract clauses in 29 CFR 5.5 may be grounds for termination of the contract, and for debarment as a contractor and a subcontractor as provided in 29 CFR 5.12.

8. Compliance with Davis-Bacon and Related Act requirements. All rulings and interpretations of the Davis- Bacon and Related Acts contained in 29 CFR parts 1, 3, and 5 are herein incorporated by reference in this contract as provided in 29 CFR 5.5.

9. Disputes concerning labor standards. As provided in 29 CFR 5.5, disputes arising out of the labor standards provisions of this contract shall not be subject to the general disputes clause of this contract. Such disputes shall be resolved in accordance with the procedures of the Department of Labor

set forth in 29 CFR parts 5, 6, and 7. Disputes within the meaning of this clause include disputes between the contractor (or any of its subcontractors) and the contracting agency, the U.S. Department of Labor, or the employees or their representatives.

10. Certification of eligibility (29 CFR 5.5)

a. By entering into this contract, the contractor certifies that neither it (nor he or she) nor any person or firm who has an interest in the contractor's firm is a person or firm ineligible to be awarded Government contracts by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).

b. No part of this contract shall be subcontracted to any person or firm ineligible for award of a Government contract by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).

c. The penalty for making false statements is prescribed in the U.S. Criminal Code, 18 U.S.C. 1001

V. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT

Pursuant to 29 CFR 5.5(b), the following clauses apply to any Federal-aid construction contract in an amount in excess of \$100,000 and subject to the overtime provisions of the Contract Work Hours and Safety Standards Act. These clauses shall be inserted in addition to the clauses required by 29 CFR 5.5(a) or 29 CFR 4.6. As used in this paragraph, the terms laborers and mechanics include watchmen and guards.

1. Overtime requirements. No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek. 29 CFR 5.5.

2. Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph 1 of this section, the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph 1 of this section, in the sum currently provided in 29 CFR 5.5(b)(2)* for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph 1 of this section. 29 CFR 5.5.

* \$27 as of January 23, 2019 (See 84 FR 213-01, 218) as may be adjusted annually by the Department of Labor; pursuant to the Federal Civil Penalties Inflation Adjustment Act of 1990).

3. Withholding for unpaid wages and liquidated damages. The FHWA or the contracting agency shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph 2 of this section. 29 CFR 5.5.

4. Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraphs 1 through 4 of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs 1 through 4 of this section. 29 CFR 5.5.

VI. SUBLETTING OR ASSIGNING THE CONTRACT

This provision is applicable to all Federal-aid construction contracts on the National Highway System pursuant to 23 CFR 635.116.

1. The contractor shall perform with its own organization contract work amounting to not less than 30 percent (or a greater percentage if specified elsewhere in the contract) of the total original contract price, excluding any specialty items designated by the contracting agency. Specialty items may be performed by subcontract and the amount of any such specialty items performed may be deducted from the total original contract price before computing the amount of work required to be performed by the contractor's own organization (23 CFR 635.116).

a. The term "perform work with its own organization" in paragraph 1 of Section VI refers to workers employed or leased by the prime contractor, and equipment owned or rented by the prime contractor, with or without operators. Such term does not include employees or equipment of a subcontractor or lower tier subcontractor, agents of the prime contractor, or any other assignees. The term may include payments for the costs of hiring leased employees from an employee leasing firm meeting all relevant Federal and State regulatory requirements. Leased employees may only be included in this term if the prime contractor meets all of the following conditions: (based on longstanding interpretation)

- (1) the prime contractor maintains control over the supervision of the day-to-day activities of the leased employees;
- (2) the prime contractor remains responsible for the quality of the work of the leased employees;
- (3) the prime contractor retains all power to accept or exclude individual employees from work on the project; and
- (4) the prime contractor remains ultimately responsible for the payment of predetermined minimum wages, the submission of payrolls, statements of compliance and all other Federal regulatory requirements.

b. "Specialty Items" shall be construed to be limited to work that requires highly specialized knowledge, abilities, or

equipment not ordinarily available in the type of contracting organizations qualified and expected to bid or propose on the contract as a whole and in general are to be limited to minor components of the overall contract. 23 CFR 635.102.

2. Pursuant to 23 CFR 635.116(a), the contract amount upon which the requirements set forth in paragraph (1) of Section VI is computed includes the cost of material and manufactured products which are to be purchased or produced by the contractor under the contract provisions.

3. Pursuant to 23 CFR 635.116(c), the contractor shall furnish (a) a competent superintendent or supervisor who is employed by the firm, has full authority to direct performance of the work in accordance with the contract requirements, and is in charge of all construction operations (regardless of who performs the work) and (b) such other of its own organizational resources (supervision, management, and engineering services) as the contracting officer determines is necessary to assure the performance of the contract.

4. No portion of the contract shall be sublet, assigned or otherwise disposed of except with the written consent of the contracting officer, or authorized representative, and such consent when given shall not be construed to relieve the contractor of any responsibility for the fulfillment of the contract. Written consent will be given only after the contracting agency has assured that each subcontract is evidenced in writing and that it contains all pertinent provisions and requirements of the prime contract. (based on long-standing interpretation of 23 CFR 635.116).

5. The 30-percent self-performance requirement of paragraph (1) is not applicable to design-build contracts; however, contracting agencies may establish their own self-performance requirements. 23 CFR 635.116(d).

VII. SAFETY: ACCIDENT PREVENTION

This provision is applicable to all Federal-aid construction contracts and to all related subcontracts.

1. In the performance of this contract the contractor shall comply with all applicable Federal, State, and local laws governing safety, health, and sanitation (23 CFR Part 635). The contractor shall provide all safeguards, safety devices and protective equipment and take any other needed actions as it determines, or as the contracting officer may determine, to be reasonably necessary to protect the life and health of employees on the job and the safety of the public and to protect property in connection with the performance of the work covered by the contract. 23 CFR 635.108.

2. It is a condition of this contract, and shall be made a condition of each subcontract, which the contractor enters into pursuant to this contract, that the contractor and any subcontractor shall not permit any employee, in performance of the contract, to work in surroundings or under conditions which are unsanitary, hazardous or dangerous to his/her health or safety, as determined under construction safety and health standards (29 CFR Part 1926) promulgated by the Secretary of Labor, in accordance with Section 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 3704). 29 CFR 1926.10.

3. Pursuant to 29 CFR 1926.3, it is a condition of this contract that the Secretary of Labor or authorized representative thereof, shall have right of entry to any site of contract performance to inspect or investigate the matter of compliance

with the construction safety and health standards and to carry out the duties of the Secretary under Section 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 3704).

VIII. FALSE STATEMENTS CONCERNING HIGHWAY PROJECTS

This provision is applicable to all Federal-aid construction contracts and to all related subcontracts.

In order to assure high quality and durable construction in conformity with approved plans and specifications and a high degree of reliability on statements and representations made by engineers, contractors, suppliers, and workers on Federal-aid highway projects, it is essential that all persons concerned with the project perform their functions as carefully, thoroughly, and honestly as possible. Willful falsification, distortion, or misrepresentation with respect to any facts related to the project is a violation of Federal law. To prevent any misunderstanding regarding the seriousness of these and similar acts, Form FHWA-1022 shall be posted on each Federal-aid highway project (23 CFR Part 635) in one or more places where it is readily available to all persons concerned with the project:

18 U.S.C. 1020 reads as follows:

"Whoever, being an officer, agent, or employee of the United States, or of any State or Territory, or whoever, whether a person, association, firm, or corporation, knowingly makes any false statement, false representation, or false report as to the character, quality, quantity, or cost of the material used or to be used, or the quantity or quality of the work performed or to be performed, or the cost thereof in connection with the submission of plans, maps, specifications, contracts, or costs of construction on any highway or related project submitted for approval to the Secretary of Transportation; or

Whoever knowingly makes any false statement, false representation, false report or false claim with respect to the character, quality, quantity, or cost of any work performed or to be performed, or materials furnished or to be furnished, in connection with the construction of any highway or related project approved by the Secretary of Transportation; or

Whoever knowingly makes any false statement or false representation as to material fact in any statement, certificate, or report submitted pursuant to provisions of the Federal-aid Roads Act approved July 11, 1916, (39 Stat. 355), as amended and supplemented;

Shall be fined under this title or imprisoned not more than 5 years or both."

IX. IMPLEMENTATION OF CLEAN AIR ACT AND FEDERAL WATER POLLUTION CONTROL ACT (42 U.S.C. 7606, 2 CFR 200.88; EO 11738)

This provision is applicable to all Federal-aid construction contracts in excess of \$150,000 and to all related subcontracts. 48 CFR 2.101, 2 CFR 200.326.

By submission of this bid/proposal or the execution of this contract or subcontract, as appropriate, the bidder, proposer, Federal-aid construction contractor, subcontractor, supplier, or vendor agrees to comply with all applicable standards, orders

or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act, as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal Highway Administration and the Regional Office of the Environmental Protection Agency 2 CFR Part 200, Appendix II.

The contractor agrees to include or cause to be included the requirements of this Section in every subcontract, and further agrees to take such action as the contracting agency may direct as a means of enforcing such requirements. 2 CFR 200.326.

X. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

This provision is applicable to all Federal-aid construction contracts, design-build contracts, subcontracts, lower-tier subcontracts, purchase orders, lease agreements, consultant contracts or any other covered transaction requiring FHWA approval or that is estimated to cost \$25,000 or more – as defined in 2 CFR Parts 180 and 1200. 2 CFR 180.220 and 1200.220.

1 Instructions for Certification – First Tier Participants:

a. By signing and submitting this proposal, the prospective first tier participant is providing the certification set out below.

b. The inability of a person to provide the certification set out below will not necessarily result in denial of participation in this covered transaction. The prospective first tier participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective first tier participant to furnish a certification or an explanation shall disqualify such a person from participation in this transaction. 2 CFR 180.320.

c. The certification in this clause is a material representation of fact upon which reliance was placed when the contracting agency determined to enter into this transaction. If it is later determined that the prospective participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the contracting agency may terminate this transaction for cause of default. 2 CFR 180.325.

d. The prospective first tier participant shall provide immediate written notice to the contracting agency to whom this proposal is submitted if any time the prospective first tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances. 2 CFR 180.345 and 180.350.

e. The terms "covered transaction," "debarred," "suspended," "ineligible," "participant," "person," "principal," and "voluntarily excluded," as used in this clause, are defined in 2 CFR Parts 180, Subpart I, 180.900-180.1020, and 1200. "First Tier Covered Transactions" refers to any covered transaction between a recipient or subrecipient of Federal funds and a participant (such as the prime or general contract). "Lower Tier Covered Transactions" refers to any covered transaction under a First Tier Covered Transaction (such as subcontracts). "First Tier Participant" refers to the participant

who has entered into a covered transaction with a recipient or subrecipient of Federal funds (such as the prime or general contractor). "Lower Tier Participant" refers any participant who has entered into a covered transaction with a First Tier Participant or other Lower Tier Participants (such as subcontractors and suppliers).

f. The prospective first tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction. 2 CFR 180.330.

g. The prospective first tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transactions," provided by the department or contracting agency, entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions exceeding the \$25,000 threshold. 2 CFR 180.220 and 180.300.

h. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. 2 CFR 180.300; 180.320, and 180.325. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. 2 CFR 180.335. To verify the eligibility of its principals, as well as the eligibility of any lower tier prospective participants, each participant may, but is not required to, check the System for Award Management website (<https://www.sam.gov/>). 2 CFR 180.300, 180.320, and 180.325.

i. Nothing contained in the foregoing shall be construed to require the establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of the prospective participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

j. Except for transactions authorized under paragraph (f) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default. 2 CFR 180.325.

* * * * *

2. Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – First Tier Participants:

a. The prospective first tier participant certifies to the best of its knowledge and belief, that it and its principals:

(1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency, 2 CFR 180.335;

(2) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property, 2 CFR 180.800;

(3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph a)(2) of this certification, 2 CFR 180.700 and 180.800; and

(4) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default. 2 CFR 180.335(d).

(5) Are not a corporation that has been convicted of a felony violation under any Federal law within the two-year period preceding this proposal (USDOT Order 4200.6 implementing appropriations act requirements); and

(6) Are not a corporation with any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted, or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability (USDOT Order 4200.6 implementing appropriations act requirements).

b. Where the prospective participant is unable to certify to any of the statements in this certification, such prospective participant should attach an explanation to this proposal. 2 CFR 180.335 and 180.340.

3. Instructions for Certification - Lower Tier Participants:

(Applicable to all subcontracts, purchase orders, and other lower tier transactions requiring prior FHWA approval or estimated to cost \$25,000 or more - 2 CFR Parts 180 and 1200). 2 CFR 180.220 and 1200.220.

a. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.

b. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department, or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

c. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous by reason of changed circumstances. 2 CFR 180.365.

d. The terms "covered transaction," "debarred," "suspended," "ineligible," "participant," "person," "principal," and "voluntarily excluded," as used in this clause, are defined in 2 CFR Parts 180, Subpart I, 180.900 – 180.1020, and 1200. You may contact the person to which this proposal is

submitted for assistance in obtaining a copy of those regulations. "First Tier Covered Transactions" refers to any covered transaction between a recipient or subrecipient of Federal funds and a participant (such as the prime or general contractor). "Lower Tier Covered Transactions" refers to any covered transaction under a First Tier Covered Transaction (such as subcontracts). "First Tier Participant" refers to the participant who has entered into a covered transaction with a recipient or subrecipient of Federal funds (such as the prime or general contractor). "Lower Tier Participant" refers any participant who has entered into a covered transaction with a First Tier Participant or other Lower Tier Participants (such as subcontractors and suppliers).

e. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated. 2 CFR 1200.220 and 1200.332.

f The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions exceeding the \$25,000 threshold. 2 CFR 180.220 and 1200.220.

g. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any lower tier prospective participants, each participant may, but is not required to, check the System for Award Management website (<https://www.sam.gov/>), which is compiled by the General Services Administration. 2 CFR 180.300, 180.320, 180.330, and 180.335.

h. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

i. Except for transactions authorized under paragraph e of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment. 2 CFR 180.325.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Participants:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals:

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency, 2 CFR 180.355;

(b) is a corporation that has been convicted of a felony violation under any Federal law within the two-year period preceding this proposal (USDOT Order 4200.6 implementing appropriations act requirements); and

(c) is a corporation with any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted, or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability. (USDOT Order 4200.6 implementing appropriations act requirements)

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant should attach an explanation to this proposal.

XI. CERTIFICATION REGARDING USE OF CONTRACT FUNDS FOR LOBBYING

This provision is applicable to all Federal-aid construction contracts and to all related subcontracts which exceed \$100,000 49 CFR Part 20, App. A.

1. The prospective participant certifies, by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:

a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

2. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U S C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

3. The prospective participant also agrees by submitting its bid or proposal that the participant shall require that the language of this certification be included in all lower tier

subcontracts, which exceed \$100,000 and that all such recipients shall certify and disclose accordingly

XII. USE OF UNITED STATES-FLAG VESSELS:

This provision is applicable to all Federal-aid construction contracts, design-build contracts, subcontracts, lower-tier subcontracts, purchase orders, lease agreements, or any other covered transaction. 46 CFR Part 381

This requirement applies to material or equipment that is acquired for a specific Federal-aid highway project. 46 CFR 381.7 It is not applicable to goods or materials that come into inventories independent of an FHWA funded-contract.

When oceanic shipments (or shipments across the Great Lakes) are necessary for materials or equipment acquired for a specific Federal-aid construction project, the bidder, proposer, contractor, subcontractor, or vendor agrees:

1 To utilize privately owned United States-flag commercial vessels to ship at least 50 percent of the gross tonnage (computed separately for dry bulk carriers, dry cargo liners, and tankers) involved, whenever shipping any equipment, material, or commodities pursuant to this contract, to the extent such vessels are available at fair and reasonable rates for United States-flag commercial vessels. 46 CFR 381.7.

2. To furnish within 20 days following the date of loading for shipments originating within the United States or within 30 working days following the date of loading for shipments originating outside the United States, a legible copy of a rated, 'on-board' commercial ocean bill-of-lading in English for each shipment of cargo described in paragraph (b)(1) of this section to both the Contracting Officer (through the prime contractor in the case of subcontractor bills-of-lading) and to the Office of Cargo and Commercial Sealift (MAR-620), Maritime Administration, Washington, DC 20590. (MARAD requires copies of the ocean carrier's (master) bills of lading, certified onboard, dated, with rates and charges. These bills of lading may contain business sensitive information and therefore may be submitted directly to MARAD by the Ocean Transportation Intermediary on behalf of the contractor). 46 CFR 381.7.

ATTACHMENT A - EMPLOYMENT AND MATERIALS PREFERENCE FOR APPALACHIAN DEVELOPMENT HIGHWAY SYSTEM OR APPALACHIAN LOCAL ACCESS ROAD CONTRACTS (23 CFR 633, Subpart B, Appendix B)
This provision is applicable to all Federal-aid projects funded under the Appalachian Regional Development Act of 1965.

1 During the performance of this contract, the contractor undertaking to do work which is, or reasonably may be, done as on-site work, shall give preference to qualified persons who regularly reside in the labor area as designated by the DOL wherein the contract work is situated, or the subregion, or the Appalachian counties of the State wherein the contract work is situated, except:

a. To the extent that qualified persons regularly residing in the area are not available.

b. For the reasonable needs of the contractor to employ supervisory or specially experienced personnel necessary to assure an efficient execution of the contract work.

c. For the obligation of the contractor to offer employment to present or former employees as the result of a lawful collective bargaining contract, provided that the number of nonresident persons employed under this subparagraph (1c) shall not exceed 20 percent of the total number of employees employed by the contractor on the contract work, except as provided in subparagraph (4) below.

2. The contractor shall place a job order with the State Employment Service indicating (a) the classifications of the laborers, mechanics and other employees required to perform the contract work, (b) the number of employees required in each classification, (c) the date on which the participant estimates such employees will be required, and (d) any other pertinent information required by the State Employment Service to complete the job order form. The job order may be placed with the State Employment Service in writing or by telephone. If during the course of the contract work, the information submitted by the contractor in the original job order is substantially modified, the participant shall promptly notify the State Employment Service.

3. The contractor shall give full consideration to all qualified job applicants referred to him by the State Employment Service. The contractor is not required to grant employment to any job applicants who, in his opinion, are not qualified to perform the classification of work required.

4 If, within one week following the placing of a job order by the contractor with the State Employment Service, the State Employment Service is unable to refer any qualified job applicants to the contractor, or less than the number requested, the State Employment Service will forward a certificate to the contractor indicating the unavailability of applicants. Such certificate shall be made a part of the contractor's permanent project records. Upon receipt of this certificate, the contractor may employ persons who do not normally reside in the labor area to fill positions covered by the certificate, notwithstanding the provisions of subparagraph (1c) above.

5 The provisions of 23 CFR 633.207(e) allow the contracting agency to provide a contractual preference for the use of mineral resource materials native to the Appalachian region.

6. The contractor shall include the provisions of Sections 1 through 4 of this Attachment A in every subcontract for work which is, or reasonably may be, done as on-site work.

**SUPPLEMENTARY DOCUMENT FOR
FHWA-1273 – REQUIRED CONTRACT PROVISIONS
FEDERAL-AID CONSTRUCTION CONTRACTS**

Title 46 - Shipping

Volume: 8

Date: 2014-10-01

Original Date: 2014-10-01

Title: Section 381 .7- Federal Grant, Guaranty, Loan and Advance of Funds Agreements. Context: Title 46- Shipping. CHAPTER II- MARITIME ADMINISTRATION, DEPARTMENT OF TRANSPORTATION. SUBCHAPTER J- MISCELLANEOUS. PART 381- CARGO PREFERENCE- U.S.- FLAG VESSELS.

§ 381.7 Federal Grant, Guaranty, Loan and Advance of Funds Agreements.

In order to insure a fair and reasonable participation by privately owned United States-flag commercial vessels in transporting cargoes which are subject to the Cargo Preference Act of 1954 and which are generated by U.S. Government Grant, Guaranty, Loan and/or Advance of Funds Programs, the head of each affected department or agency shall require appropriate clauses to be inserted in those Grant, Guaranty, Loan and/or Advance of Funds Agreements and all third party contracts executed between the borrower/grantee and other parties, where the possibility exists for ocean transportation of items procured, contracted for or otherwise obtained by or on behalf of the grantee, borrower, or any of their contractors or subcontractors. The clauses required by this part shall provide that at least 50 percent of the freight revenue and tonnage of cargo generated by the U.S. Government Grant, Guaranty, Loan or Advance of Funds be transported on privately owned United States-flag commercial vessels. These clauses shall also require that all parties provide to the Maritime Administration the necessary shipment information as set forth in § 381 .3. A copy of the appropriate clauses required by this part shall be submitted by each affected agency or department to the Secretary, Maritime Administration, for approval no later than 30 days after the effective date of this part. The following are suggested acceptable clauses with respect to the use of United States-flag vessels to be incorporated in the Grant, Guaranty, Loan and/or Advance of Funds Agreements as well as contracts and subcontracts resulting therefrom:

(a) *Agreement Clauses.* "Use of United States-flag vessels:

"(1) Pursuant to Pub. L. 664 (43 U.S.C. 1241(b)) at least 50 percent of any equipment, materials or commodities procured, contracted for or otherwise obtained with funds granted, guaranteed, loaned, or advanced by the U.S. Government under this agreement, and which may be transported by ocean vessel, shall be transported on privately owned United States-flag commercial vessels, if available. "(2) Within 20 days following the date of loading for shipments

originating within the United States or within 30 working days following the date of loading for shipments originating outside the United States, a legible copy of a rated, 'on-board' commercial ocean bill-of-lading in English for each shipment of cargo described in paragraph (a)(1) of this section shall be furnished to both the Contracting Officer (through the prime contractor in the case of subcontractor bills-of-lading) and to the Division of National Cargo, Office of Market Development, Maritime Administration, Washington, DC 20590."

(b) *Contractor and Subcontractor Clauses.* "Use of United States-flag vessels: The contractor agrees-

"(1) To utilize privately owned United States-flag commercial vessels to ship at least 50 percent of the gross tonnage (computed separately for dry bulk carriers, dry cargo liners, and tankers) involved, whenever shipping any equipment, material, or commodities pursuant to this contract, to the extent such vessels are available at fair and reasonable rates for United States-flag commercial vessels.

"(2) To furnish within 20 days following the date of loading for shipments originating within the United States or within 30 working days following the date of loading for shipments originating outside the United States, a legible copy of a rated, 'on-board' commercial ocean bill-of-lading in English for each shipment of cargo described in paragraph (b) (1) of this section to both the Contracting Officer (through the prime contractor in the case of subcontractor bills-of-lading) and to the Division of National Cargo, Office of Market Development, Maritime Administration, Washington, DC 20590.

"(3) To insert the substance of the provisions of this clause in all subcontracts issued pursuant to this contract."

(Reorganization Plans No. 21 of 1950 (64 Stat. 1273) and No. 7 of 1961 (75 Stat. 840) as amended by Pub. L. 91-469 (84 Stat. 1036) and Department of Commerce Organization Order 10-8 (38 FR 19707, July 23, 1973)) [42 FR 57126, Nov. 1, 1977]

RESOLUTION NO. 23-23

A RESOLUTION AUTHORIZING A REVISED COOPERATIVE AGREEMENT WITH THE WYOMING DEPARTMENT OF TRANSPORTATION FOR THE MIDWEST AVENUE RECONSTRUCTION – WALNUT STREET TO POPLAR STREET, PROJECT NO. 21-079.

WHEREAS, the City of Casper City Council approved to enter into a Cooperative Agreement with the Wyoming Department of Transportation for reconstruction of the street right-of-way corridor on Midwest Avenue Reconstruction from Walnut Street to Poplar Street, Federal Project STPU-CA-CN01079 on December 6, 2022; and,

WHEREAS, the Wyoming Department of Transportation has issued a Revised Cooperative Agreement with the City of Casper to include Buy America requirements to replace the previously approved December 6, 2022 Cooperative Agreement; and,


WHEREAS, the Wyoming Department of Transportation is able and willing to provide funds for the work in relation to the Cooperative Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a Cooperative Agreement with the Wyoming Department of Transportation for Midwest Avenue Reconstruction – Walnut Street to Poplar Street, Project No. 21-079, in the amount of One Million Sixty-Three Thousand Eight Hundred Ninety Five and 00/100 Dollars (\$1,063,895.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions throughout the project in an amount not to exceed One Million Sixty-Three Thousand Eight Hundred Ninety Five and 00/100 Dollars (\$1,063,895.00).

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2023.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Ray Pacheco
Mayor

January 18, 2023

MEMO TO: J. Carter Napier, City Manager *JCN*
FROM: Andrew Beamer, P.E., Public Services Director *AB*
SUBJECT: Authorizing an Amendment to the Real Estate Purchase Agreement with JTL Group, Inc., dba Knife River.

Meeting Type & Date

Regular City Council Meeting
February 7, 2023

Recommendation

That City Council authorize an Amendment to the Real Estate Purchase Agreement with Knife River.

Summary

Council authorized a Real Estate Purchase Agreement with Knife River at their December 20, 2022, council meeting. The purchase agreement required closing to occur on or before January 31, 2023. Due to the need to reserve easements as well as address title commitment issues, it is necessary to extend the closing date to February 10, 2023. The amendment also clarifies that the seller will pay the cost to record the easement and provide an affidavit to ensure clear title.

Financial Considerations

None.

Oversight/Project Responsibility

Andrew Beamer, P.E., Public Services Director

Attachments

Amendment to Real Estate Purchase Agreement.
Resolution

Amendment to Real Estate Purchase Agreement (the “Amendment”)

This Amendment to the Real Estate Purchase Agreement (the “Purchase Agreement”) is entered into effective as of January 16, 2023, by and between JTL Group, Inc., dba Knife River (“Seller”) and City of Casper, Wyoming, a Wyoming municipal corporation (“Buyer”)

Recitals

WHEREAS, the parties hereto have entered into a Real Estate Purchase Agreement dated December 20, 2022, for real property purchase of approximately 47.94 acres of undeveloped land north-east of Casper located in Natrona County, Wyoming;

WHEREAS, the parties have agreed to extend the Closing Date to February 10, 2023 to allow amendments to the Agreement to address the reservation of the easement as well as an Affidavit Affecting Title to address previous legal descriptions issues;

WHEREAS, the parties hereto have agreed to certain amendments to the Purchase Agreement as set forth below;

NOW THEREFORE, in consideration of the mutual covenants herein, Buyer and Seller hereby agree as follows:

1. Amend Article II – Seller will also pay for the cost to record the separate easement.
2. Amend Article V – The Closing date shall be held on or before February 10, 2023 (the “Closing Date”).
3. Amend Article VI – Seller shall record prior to Closing, an Affidavit Affecting Title clarifying previous recorded deeds and legal descriptions to ensure clear legal descriptions for title insurance purposes.
4. Add Article XIII: Easement: The parties shall enter into a separate access easement for the existing road to ensure Seller access to adjoining lands across the Subject Property as well as small portion Buyer’s existing property just to the South of the purchase Subject Property. The parties shall agree upon the easement prior to Closing. Seller shall obtain and pay for the survey of the easement.

All other terms and conditions of the Purchase Agreement shall remain in full force.

Buyer's Signature Page

Approved as to Form:

ATTEST:

CITY OF CASPER, WYOMING,
A municipal corporation,

City Clerk

BUYER:

By: _____
Bruce Knell
Mayor

STATE OF WYOMING)
) ss.
COUNTY OF NATRONA)

This instrument was acknowledged before me on this _____ day of _____, 2023, by Bruce Knell, as Mayor of the City of Casper, Wyoming.

	_____ (Signature of notarial officer)
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My Commission Expires: _____

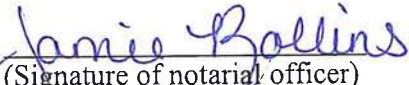
Seller's Signature Page

Seller

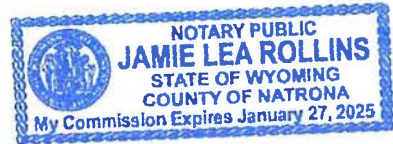

JTL Group, Inc., dba Knife River

STATE OF WYOMING)
) ss.
COUNTY OF NATRONA)

This instrument was acknowledged before me on the 1st day of February, 2023, by Michael Haynes, as the VP/GM of JTL Group, Inc., dba Knife River.

	<p> (Signature of notarial officer)</p>
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My Commission Expires: 01-27-2025



RESOLUTION NO. 23-24

A RESOLUTION AUTHORIZING AN AMENDMENT TO THE
REAL ESTATE PURCHASE AGREEMENT WITH KNIFE
RIVER.

WHEREAS, the City of Casper entered into a Real Estate Purchase Agreement with Knife River to purchase 47.94-acres of property adjacent the old landfill disposal area adjacent Beverly Street and Metro Road; and,


WHEREAS, the purchase agreement required closing to occur on or before January 31, 2023; and,

WHEREAS, reservation of easements and clearing title commitment issues require the closing date be extended to February 10, 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an Amendment to the Real Estate Purchase Agreement with Knife River.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2023.

APPROVED AS TO FORM:




ATTEST:


Fleur Tremel
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Bruce Knell
Mayor

January 18, 2023

MEMO TO: J. Carter Napier, City Manager 

FROM: Andrew Beamer, P.E., Public Services Director 

SUBJECT: Authorizing an Access Easement Agreement with JTL Group, Inc., dba Knife River.

Meeting Type & Date

Regular City Council Meeting
February 7, 2023

Recommendation

That City Council authorize an Access Easement Agreement with Knife River.

Summary

Council authorized a Real Estate Purchase Agreement with Knife River at their December 20, 2022, council meeting. A condition of that agreement was the reservation of a 15-ft easement in favor of Knife River to allow continued access to their remaining property to the east. Knife River has requested this easement be granted upon conveyance of the property to the City, along with another 15-ft easement across a portion of existing city property north of the river.

Execution of the Access Easement Agreement will allow Knife River ingress and egress to their adjacent parcel. The City reserves the right to use the property for any and all other purposes that do not interfere with their access.

Financial Considerations

None.

Oversight/Project Responsibility

Andrew Beamer, P.E., Public Services Director

Attachments

Access Easement Agreement with Exhibits A, A-1, B and B-1.
Resolution

ACCESS EASEMENT AGREEMENT

THIS ACCESS EASEMENT (“Easement”) is made this ____ day of _____, 2023, by and between City of Casper, a Wyoming municipal corporation (collectively “Grantor”) and JTL Group, Inc., dba Knife River (collectively “Grantee”).

WHEREAS, Grantor purchased property from Grantee and needs a 15-foot-wide easement across Grantor’s property for the purpose of providing access to adjacent Grantee’s property.

NOW THEREFORE, in consideration of Ten Dollars (\$10.00), the recitals set forth above, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

1. **GRANT OF EASEMENT.** Subject to the terms set forth herein, Grantor hereby grants unto Grantee for the purposes of ingress to and egress as described in Exhibits A, A-1, B and B-1. The Easement Parcel shall be 15’ wide or less.
2. **RESERVATION OF RIGHTS.** Grantor reserves unto itself all rights in the Easement Parcel for any purpose or purposes that do not interfere with the use of the easement granted herein, and to create and grant such other easements, rights and privileges in, on, under, or across the Easement Parcel as consistent with this easement.
3. **IMPROVEMENT, MAINTENANCE AND REPAIR TO EASEMENT PARCEL.** Grantee may improve the Easement and may maintain the road surface in passable condition and make reasonable repairs to it at its sole cost and expense. The Grantee will also take care of the general maintenance at its sole cost and expense.
4. **RECORDING.** This Access Easement Agreement and any amendments hereto shall be recorded in the Records Office of the Natrona County Clerk’s office.
5. **RUNNING OF BENEFITS AND BURDENS; SAVINGS CLAUSE.** All provisions of this Easement Agreement, including the benefits and burdens, are appurtenant to and run with the land and are binding upon and inure to the benefit of the successors and assigns of the parties hereto.
6. **MODIFICATION.** Any amendment to this Easement shall be of no force and effect unless it is in writing and signed by the parties hereto and properly recorded.
7. **GOVERNMENTAL CLAIMS.** Grantor does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 *et seq.*, and Grantor specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

IN WITNESS WHEREOF, the parties have executed this Easement as of the date and year first above written.

The rest of this page is intentionally left blank

Grantor's Signature Page

Approved as to Form:

ATTEST:

CITY OF CASPER, WYOMING,
A municipal corporation,

City Clerk

BUYER:

By: _____
Bruce Knell
Mayor

STATE OF WYOMING)
) ss.
COUNTY OF NATRONA)

This instrument was acknowledged before me on this _____ day of _____, 2023, by Bruce Knell, as Mayor of the City of Casper, Wyoming.

	_____ (Signature of notarial officer)
--	--

My Commission Expires: _____

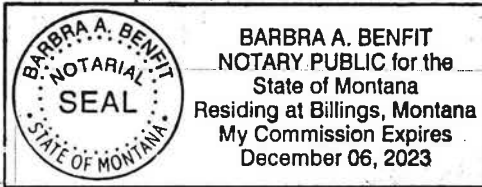
Grantee's Signature Page

Seller

Michael Hynes
JTL Group, Inc., dba Knife River

STATE OF WYOMING)
) ss.
COUNTY OF NATRONA)

This instrument was acknowledged before me on the 18 day of January, 2023, by Michael Hynes, as the VP/GM of JTL Group, Inc., dba Knife River.



Barbara A. Benfit
(Signature of notarial officer)

My Commission Expires: December 06, 2023

RESOLUTION NO. 23-25

A RESOLUTION AUTHORIZING AN ACCESS EASEMENT AGREEMENT WITH KNIFE RIVER.

WHEREAS, the City of Casper entered into a Real Estate Purchase Agreement with Knife River to purchase 47.94-acres of property adjacent the old landfill disposal area adjacent Beverly Street and Metro Road; and,

WHEREAS, a condition of the Real Estate Purchase Agreement was the reservation of an easement in favor of Knife River to allow continued access to their property to the east.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an Access Easement Agreement with Knife River.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2023.

APPROVED AS TO FORM:




ATTEST:


Fleur Tremel
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Bruce Knell
Mayor

January 26, 2022

MEMO TO: J. Carter Napier, City Manager 

FROM: Andrew Beamer, P.E., Public Services Director 
Bruce Martin, Public Utilities Manager

SUBJECT: Authorizing the Execution of a Water and Sewer ARPA Fund Grant Agreement with the Office of State Lands and Investments for the Wastewater Treatment Plant Secondary Rehabilitation Project.

Meeting Type & Date

Regular Council Meeting
February 7, 2023

Action Type

Resolution

Recommendation

That Council, by resolution, authorize the execution of a Water and Sewer ARPA Fund Grant Agreement with the Office of State Lands and Investments (OSLI) for the Wastewater Treatment Plant (WWTP) Secondary Rehabilitation Project.

Summary

During the 2022 Legislative Session, the OSLI received an appropriation of \$50,000,000 for ARPA Eligible Water & Sewer Projects. OSLI accepted grant applications for this funding on a competitive basis in August, 2022. The City submitted applications for six projects with one project, the WWTP Secondary Rehabilitation Project being approved for a \$1,000,000 grant. Execution of a grant agreement is the final step in the process that sets forth terms and conditions and allows for the grant to be disbursed to the City.

Financial Considerations

The \$1 M ARPA Grant provides revenue to the WWTP fund which also includes \$1.5 M in the FY23 capital budget for the Secondary Rehabilitation Project.

Oversight/Project Responsibility

Andrew Beamer, P.E., Public Services Director
Bruce Martin, Public Utilities Manager

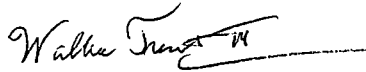
Attachments

Resolution

APPROVAL AS TO FORM

I have reviewed the attached *ARPA Grant Agreement (Grant ARPA-1222)* between the City of Casper and the State of Wyoming Office of State Lands and Investments regarding the Wastewater Treatment Plan Secondary Rehabilitation Project, and approve it as to form on behalf of the City of Casper, Wyoming.

Dated: January 31, 2023.



Wallace Trembath III
Deputy City Attorney

STATE OF WYOMING
STATE LOAN AND INVESTMENT BOARD
ARPA Grant Agreement

1. **Parties.** The parties to this Reimbursement Agreement (Agreement) are the State of Wyoming, Office of State Lands and Investments (OSLI), whose address is: 122 West 25th Street, Cheyenne, Wyoming, 82001, and the grant recipient, City of Casper (Grantee), whose address is: 200 N David St Casper, WY 82601
2. **Purpose of Agreement.** The purpose of this Agreement is to set forth the terms and conditions by which OSLI will disburse State and Local Fiscal Recovery Funds (Grant Funds) pursuant to the American Recovery Plan Act (ARPA) and 2022 Wyo. Sess. Laws Ch. 50 § 2(c), FN 18. Grant Funds disbursed under this Agreement shall reimburse only expenditures for the Project approved by the State Loan and Investment Board (the Board) pursuant to Chapter 41 of the Board's rules.
3. **Term of Agreement.** This Agreement is effective when all parties have executed it (Effective Date). The term of the Agreement is from the Effective Date through the end of the period during which the Inspector General for the U.S. Department of the Treasury may audit the State's use of ARPA Funds.
4. **Payment.**
 - A. OSLI shall disburse Grant Funds to the Grantee to reimburse Project expenditures. Total reimbursements under this Agreement shall not exceed one million (\$1,000,000). Disbursements from OSLI shall be made within forty-five (45) days after submission of an invoice.
 - B. Should the reimbursement requested by the Grantee fail to comply with all federal and State laws, Board rules, and the terms and conditions set forth in this Agreement, OSLI shall not disburse Grant Funds.
5. **Responsibilities of Grantee.** The Grantee agrees:
 - A. **Drawing Funds.**
 - i. The Grantee shall request reimbursement only for expenses incurred completing the Project described in the application attached to and incorporated into this Agreement as Attachment A.
 - ii. The Grantee shall submit a request for reimbursement accompanied by invoices and supported by adequate proof that such obligations are due and owing and have been incurred for expenses that are eligible pursuant to this Agreement, Board rules, and all relevant federal and State laws. Grant Funds shall not be spent for any other purpose or project.

- B. Construction.** The Grantee shall:
- (i) Make arrangements for appropriate professional supervision and management of the Project.
 - (ii) Provide to OSLI all project plans and specifications.
 - (iii) Be solely responsible for its compliance with all applicable state statutes, including but not limited to, state statutes regarding local preferences, procurement, accounting, and contractor retainage accounts.
 - (iv) Provide the OSLI with access to all information on all aspects of the project and make available for inspection such documents and reports on the progress of the work and on the results of tests of materials and workmanship or other information as may be requested by the OSLI.
 - (v) Establish payment schedules providing that all work shall be completed prior to December 31, 2026.
 - (vi) Ensure that all Grant Funds are encumbered by October 31, 2024 and expended by December 31, 2026.
 - (vii) If the Project has not been bid before the Effective Date, submit to OSLI the following materials prior to issuing an advertisement for bids:
 - (a) An attorney's title opinion, a letter and documents from a title company or abstractor, or other proof and certification acceptable to the OSLI that all access, easements, and rights-of-way for the construction and long term operation and maintenance of the Project have been secured and recorded;
 - (b) Engineer's cost estimate and proposed construction budget for the Project;
 - (c) Any and all appropriate permits issued by the Wyoming Department of Environmental Quality; and
 - (viii) The Grantee shall keep OSLI staff informed on a Contractor's plan for use of a Retainage Account pursuant to Wyo. Stats. §§ 16-6-702, -704, and -705. The Grantee shall provide to OSLI Retainage or Interest Bearing account documentation in order for OSLI to send retainage funds to the Grantee for deposit in the Contractor's identified retainage account.
 - (ix) The Grantee shall require a completed Affidavit Acknowledging Payment to Materialmen, Subcontractors and Laborers (available at <http://lands.wyo.gov>) from Prime Contractor with all requests for progress

payment beginning with the second request pursuant to Wyo. Stat. § 16-6-1001(a)(iv).

- (x) The Grantee shall submit Final Payment Documentation to OSLI pursuant to Wyo. Stats. §§ 16-6-116, -117, and 15-1-113(h), to the extent those provisions are applicable to the Project.
 - (xi) Prior to ordering a change to the project, the Grantee shall submit proposed changes to OSLI for review. The State shall have a minimum of five (5) business days to review the proposed change. Upon written approval of OSLI, the Grantee shall execute an amendment or change order to affected agreements. If the Grantee executes an amendment or change order without OSLI approval, OSLI reserves the right to withhold reimbursement for such a request until it is able to confirm the change complied with Board rules and all relevant federal and State laws. If the change does not comply with Board rules and all relevant federal and State laws, OSLI shall not disburse any funds for expenses related to the change.
- C. The Grantee shall establish and maintain sufficient internal controls to ensure that Grant Funds are spent in accordance with this Agreement, Board rules, and all State and federal laws.
 - D. The Grantee shall comply with all applicable state and federal laws, rules, and regulations, including compliance with any applicable provisions of Wyo. Stat. § 16-6-1001 and all applicable state procurement laws.

6. Special Provisions.

- A. **Administration of Federal Funds.** The Grantee agree its use of the Grant Funds awarded herein is subject to Uniform Administrative Requirements of 2 C.F.R. Part 200, *et seq.*; any additional requirements set forth by the U.S. Department of the Treasury; all applicable regulations published pursuant to section 602 and 603 of the Social Security Act; 31 C.F.R. Part 35; and all guidance issued by Treasury regarding the foregoing. The Grantee shall take all necessary actions to comply with all requirements for the use of these federal funds.
- B. **Ineligible Expenditures.** If OSLI or the Inspector General for the U.S. Department of the Treasury determines that any of the Grant Funds were not utilized for an eligible expense under ARPA, the Grantee shall repay such funds within fourteen (14) days to OSLI. In the event the Grantee does not repay the Grant Funds, the obligation shall be booked as a debt of the Grantee owed to the State of Wyoming. The Grantee further agrees to provide OSLI, upon request, a full and complete accounting as to the use of the Grant Funds; said accounting to be done in accordance with generally accepted accounting principles and shall be provided to the OSLI within a reasonable time.

- C. **State Inspection of Records.** OSLI, or another approved designee of the Board, may perform an audit or examination of the books and records of the Grantee at any time and without notice, and that the Board or its designee may at any time without notice perform on-site visits and inspections of the project being funded.
- D. **Federal Audit and Access to Records.** The Inspector General for the U.S. Department of the Treasury shall have access to any books, documents, papers, electronic data and records of the Grantee which are pertinent to this Agreement.
- E. **Board Rules.** The grant and this Agreement are governed by Chapter 41 of the Board's rules and subject to all applicable provisions therein. In the event of any inconsistency between this agreement and the Board's rules, the Board's rules shall control.

8. **General Provisions.**

- A. **Amendments.** Any changes, modifications, revisions, or amendments to this Agreement which are mutually agreed upon by the parties shall be incorporated by written instrument, executed by all parties to this Agreement.
- B. **Applicable Law, Rules of Construction, and Venue.** The construction, interpretation, and enforcement of this Agreement shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms "hereof," "hereunder," "herein," and words of similar import, are intended to refer to this Agreement as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.
- C. **Assignment Prohibited and Agreement Shall Not be Used as Collateral.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set out in this Agreement without the prior written consent of the other party. The Grantee shall not use this Agreement, or any portion thereof for collateral for any financial obligation without the prior written permission of OSLI.
- D. **Availability of Funds.** Each disbursement obligation under this Agreement is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation and which may be limited for any reason including, but not limited to, congressional, legislative, gubernatorial, or administrative action. If funds are not allocated and available for continued performance of the Agreement, this Agreement may be terminated at the end of the period for which funds are available. OSLI shall notify the Grantee at the earliest possible time if this Agreement will or may be affected by a funding shortage. No penalty shall accrue to OSLI in the event this provision is exercised, and OSLI shall not be obligated or liable for any future payments as a result of termination under this section.

- E. Compliance with Laws.** The Grantee shall keep informed of and comply with all applicable federal, state, and local laws and regulations in the performance of this Agreement.
- F. Entirety of Agreement.** This Agreement, consisting of eight (8) pages, and Attachment A, consisting of thirteen (13) pages, represent the entire and integrated Agreement between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral. In the event of a conflict or inconsistency between the language of this Agreement and the language of any attachment or document incorporated by reference, the language of this Agreement shall control.
- G. Force Majeure.** Neither party shall be liable for failure to perform under this Agreement if such failure to perform arises out of causes completely beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.
- H. Indemnification.** Each party to this Agreement shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other.
- I. No Employment Relationship.** The Grantee shall not be considered an employee of the State of Wyoming for any purpose. Consistent with the express terms of this Agreement, the Grantee shall be free from control or direction over the details of the performance of its duties under this Agreement. The Grantee shall assume sole responsibility for any debts or liabilities that may be incurred by the Grantee in fulfilling the terms of this Agreement and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Agreement. Nothing in this Agreement shall be interpreted as authorizing the Grantee or its agents or employees to act as an agent or representative for or on behalf of the State of Wyoming or OSLI or to incur any obligation of any kind on behalf of the State of Wyoming or OSLI. The Grantee agrees that no health or hospitalization benefits, workers' compensation, unemployment insurance or similar benefits available to State of Wyoming employees will inure to the benefit of the Grantee or the Grantee's agents or employees as a result of this Agreement.
- J. Nondiscrimination.** The Grantee shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105, *et seq.*), the Americans with Disabilities Act (ADA), 42 U.S.C. § 12101, *et seq.*, and the Age Discrimination Act of 1975 and any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds of age, sex,

color, race, religion, national origin, or disability in connection with the performance under this Agreement.

- K. Notices.** All notices arising out of, or from, the provisions of this Agreement shall be in writing either by regular mail or delivery in person at the addresses provided under this Agreement.
- L. Severability.** Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of the Agreement shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.
- M. Single Audit Requirements.** The Grantee agrees that if it expends an aggregate amount of seven hundred fifty thousand dollars (\$750,000.00) or more in federal funds during its fiscal year, it must undergo an organization-wide financial and compliance single audit. The Grantee agrees to comply with the audit requirements of the U.S. General Accounting Office Government Auditing Standards and Audit Requirements of 2 C.F.R. Part 200, Subpart F. If findings are made which cover any part of this Agreement, the Grantee shall provide one (1) copy of the audit report to OSLI and require the release of the audit report by its auditor be held until adjusting entries are disclosed and made to OSLI's records.
- N. Sovereign Immunity and Limitations.** The State of Wyoming, OSLI, and Board do not waive sovereign immunity by entering into this Agreement and the Grantee does not waive governmental immunity. Each of them specifically retains all immunities and defenses available to them as sovereigns or governmental entities pursuant to W.S. §1-39-101, *et seq.*, and all other applicable law. Designations of venue, choice of law, enforcement actions, and similar provisions should not be construed as a waiver of sovereign or governmental immunity. The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.
- O. Third-Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties, and obligations contained in this Agreement shall operate only between the parties to this Agreement and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement.
- P. Time is of the Essence.** Time is of the essence in all provisions of this Agreement.
- Q. Titles Not Controlling.** Titles of sections and subsections are for reference only and shall not be used to construe the language in this Agreement.

- R. Waiver.** The waiver of any breach of any term or condition in this Agreement shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.
- S. Counterparts.** This Agreement may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Agreement. Delivery by the Grantee of an originally signed counterpart of this Agreement by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to OSLI.

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.

9. **Signatures.** The parties to this Agreement, either personally or through their duly authorized representatives, have executed this Agreement on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement. The signatory for the Grantee also hereby certifies that he or she is authorized to sign this Agreement on behalf of the Grantee and bind the Grantee to the terms herein.

The Effective Date of this Agreement is the date of the signature last affixed to this page.

STATE OF WYOMING, OFFICE OF STATE LANDS AND INVESTMENTS:

Jenifer Scoggin, Director

Date

GRANTEE:
City of Casper

(Signee Name and Title)

Date

ATTORNEY GENERAL'S OFFICE: APPROVAL AS TO FORM

Patrick Miller, Assistant Attorney General

**State of Wyoming
State Loan and Investment Board
Water and Sewer ARPA Grants**

Applicant City of Casper

Entity Type City

Name of Project City of Casper Wastewater Treatment Plant Secondary Rehabilitation Project

Project Priority 1 of 6

Brief project description limited to 50 words or less.

This project includes the replacement of severely corroded and leaking large diameter steel piping located within the City of Casper wastewater treatment plant secondary treatment gallery. In addition, corroded piping, and failed valving and appurtenances within the returned activated sludge pump room will be replaced.

Amount of Funding Requesting \$3,000,000

NOTE: This amount must match the amount on the submitted resolution

List all other funding sources for the project in the table below including the status and amount expended, if any.

Other Funding Source Description	Amount	Status*		Amount Expended	Funding %
		Pending	Approved		
City WWTP Fund Current Reserves	\$2,730,921		x	\$2,220,921	48%
					0%
					0%
					0%
Total Other Funding	\$2,730,921			\$2,220,921	

*Documentation to support the status of each funding source must be attached to the Application Packet.**

Estimated Total Project Cost: \$5,730,921
Auto Calculated
(Amount Requested plus Total Other Funding)

Balance of Project Incomplete: \$3,510,000
Auto Calculated
(Estimated Project Costs less Amount Expended)

Estimated Reimbursement Rate: 52% (Final Reimbursement Rate is Determined by Board Approved Amount)
Auto Calculated
(Amount Requested/Estimated Project Costs)

I certify that I am authorized to sign this application on behalf of our governing body, and the applicant will comply with all appropriate requirements, if approved. To the best of my knowledge and belief, the information in this application is true and correct. I understand the State may review any relevant documents or instruments relating to the analysis of this application. I further certify by signing and submitting this application that all program eligibility criteria have been reviewed and this application reflects the criteria. I understand that if grant funds spent are later found to be ineligible, the applicant will be requested to pay back the ineligible funds within 15 days to the Office of State Lands and Investments.

8/9/22

 Signature (electronic signature if submitting electronically: s/John Doe) Date
 Ray Pacheco, Mayor

 Name and Title (typed)

State of Wyoming State Loan and Investment Board Water and Sewer ARPA Grants

Applicant City of Casper

Entity Type City

Name of Project City of Casper Wastewater Treatment Plant Secondary Rehabilitation Project

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Signature (electronic signature if submitting electronically: s/John Doe) Date

Ray Pacheco, Mayor
Name and Title (typed)

Applicant: City of Casper

Project Name: City of Casper Wastewater Treatment Plant Secondary Rehabilitation

Project Priority of

1. Population served by project:

2. Annual Median Household income: AMHI Tables

3. Engineer's estimate of useful life of project:

4. If your project was listed on the 2022 IUP, provide it's ranking
Drinking Water SRF 2022 IUP Clean Water SRF 2022 IUP

5. What is the current status of the project?

Project has been designed and is ready to bid OR has gone out to bid and bids exceeded available funds.

6. Provide a description of the specific health or safety requirements the project will address and if the project is needed to meet Federal or State health and/or safety requirements. Districts must include a statement that the District owns the Sewer/Water system in its entirety.

This project is critical for the continued operation of the Casper wastewater treatment plant (WWTP). The facility utilizes an activated sludge secondary treatment process to treat raw wastewater from the entire region prior to discharging treated effluent into the North Platte River. Compliance with the Wyoming Pollutant Discharge Elimination System Permit cannot be met without the operation of this treatment unit. Operation of the facility ensures that wastewater can be treated and that the WWTP effluent meets permit parameters for protecting public health and the environment.

7. Does the project include the construction or rehabilitation of a dam or dams?

8. Is the project needed mainly for fire protection?

9. Will the project finance the expansion of a drinking water system to attract future population growth?

10. Is the project creating, enhancing, or in compliance with a regionalization plan?

10a. Please explain below:

The City of Casper WWTP is a 201 regional facility that treats waste from the City of Casper, Mills, Evansville, Wardwell, Bar Nunn, the Natrona County International Airport, Vista West, Ardon, Westland Park, Skyline and Six Mile Draw.

11. What percentage of your existing water/sewer system connections will benefit from this project?

12. If the project results in additional water supply, will more than 25% of the new water be devoted to commercial or industrial users?

12a. If Yes, please provide details.

NA

13. Describe the extent to which private developers or subdividers will benefit from the project.

The project will enable the continued operation of the regional wastewater treatment plant. Without this facility, private developers and subdividers would not be able to continue development within the region.

14. Does the project include the purchase of a building or land?
If yes, a market analysis must be completed to determine the fair market value of the asset. Please include the market analysis with your submitted application.

14a. Market Analysis is attached to the appli

15. Are the requested funds to supplemental funding for a planned or ongoing project that has already incurred higher project costs given the bidding environment and supply chain issues?

15a. If yes, provide the initial project costs and new project costs below.

Initial Project Cost

Percent Increase

Auto Calculates

New Project Cost

16. Which of the following statements best describes the project's ability to eliminate any EPA or DEQ regulatory violations?

17. Is there a plan for completing the project if, for any reason, the awarded funds are not expended by the established deadline? Explain below

If the project is not completed prior to the established deadline for the awarded funds, the project will be completed using City WWTP capital funds and/or future SRF loans.

18. Describe what led you to conclude the proposed project is needed.

18a. The project is part of an approved Master Plan for our system.

18b. We prepared a formal Engineering Report to address specific problems with our system. The proposed project was deemed the best alternative.

18c. This is an emergency project. No formal engineering investigation/review was conducted.

18d. Other - explain below

The need for this project was identified in a 2011 Facility Assessment Report completed by Arcadis, U.S., Inc., in a 2016 Tech memo completed by Jacobs Engineering Group, in the 2017 WWTP Preliminary Facilities Plan completed by Jacobs, and in a 2019 Ultrasonic Thickness Measurement Assessment Tech memo completed by Jacobs.

Questions 19-23 below are for Districts Only:

19. District formation documentation is attached:

20. Date District Formed:

21. Geographical Area:

sdg

22. Number and Types of Lots Served:

sfg

Applicant: City of Casper

Project Name: City of Casper Wastewater Treatment Plant Secondary Rehabilitation

Estimated Project Budget Table By Funding Source

1. All funding sources and all project related expenses must be included in the table below.

Completed By: Alex Sveda/Bruce Martin Completed For: City of Casper

	Funding Source:	Funding Source:	Funding Source:	Funding Source:	
Activity Costs:	Grant	City Funds	NA	NA	Total
Administration	29,915	27,231	0	0	\$57,146
Legal	2,564	2,334	0	0	\$4,898
Land Acquisition			0	0	\$0
Engineering- Basic	25,641	23,341	0	0	\$48,982
Engineering- Resident Project Rep. Services	213,675	194,510	0	0	\$408,185
Engineering- Additional Services	42,735	38,902	0	0	\$81,637
Construction	2,514,530	2,288,995	0	0	\$4,803,525
Contingency	170,940	155,608	0	0	\$326,548
Total Project Costs	\$3,000,000	\$2,730,921	\$0	\$0	\$5,730,921
Funding Source Percentage By Project Costs	52%	48%	0%	0%	100%

ERROR CHECK - If false, this table does not match information on the General Information Tab.
If True, information in this tables matches the General Information Tab.

TRUE

PROJECT TIMELINE

Task	Date	Actual/Estimate
Design Project	8/1/2019	ACTUAL
Contract documents submitted to SRF Staff for approval	10/01/22	ESTIMATE
Apply for DEQ Permit to Construct	19 DEQ Permit	ACTUAL
All permits, easements, Right of Ways approved or finalized/signed	09/01/19	ACTUAL
Publish call for bids approved by SRF Staff	12/01/22	ESTIMATE
Construction start date	01/02/23	ESTIMATE
Substantial completion date	12/28/23	ESTIMATE
Construction end date	01/28/24	ESTIMATE

Applicant: City of Casper

Project Name: City of Casper Wastewater Treatment Plant Secondary Rehabilitation Project

1. List Outstanding Debt/Lease/Bond (if any), associated with the system for which you are applying.

Lender	Current Balance	Payment Amount	Interest rate	Payment Frequency	Maturity date or Years remaining
City of Wyoming SLIB #	\$3,709,969	\$673,545	2.50%	Annually	12/1/2027
City of Wyoming SLIB #	\$2,477,335	\$39,746	2.50%	Quarterly	7/15/2042
City of Wyoming SLIB #	\$161,409	\$3,434	0.00%	Quarterly	5/1/2034

2. Is there an actual or potential financial impact on the applicant from litigation?

2a. If yes, please describe below:

NA

3. Provide one (1) copy of the last three (3) years of financial statements; preferably prepared by an independent auditor/CPA.

- If applying through hard copy, these can be submitted on a thumb drive or as hard copies. If applying through the portal, please upload these in the supporting documentation file.
- If the current year is not available, please explain why.
- Detail in the table below the type of financial statement you are submitting, the fiscal year it covers as well as whether it is a hard copy or on a thumb drive.

Note: If an independent audit has not been performed, then the applicant should submit the last three years of Financial Forms used by the Wyoming Department of Audit (Survey of Local Government Finances F-32 and F-66WT4 for Special Districts, Annual City and Town Financial Report F-66WY2 for Cities and Towns).

Submitted (Audit, F-32, F-66WT4, or F66WY2)	Year	Thumb Drive	Hard Copy	Uploaded
Audit	2021	X		
Audit	2020	X		
Audit	2019	X		

If 2021 financial statements are not available, explain below.

NA

4. Submit one copy of the approved current annual budget and next year's budget when approved.

	Year	Thumb Drive	Hard Copy	Uploaded
Current Budget	FY23	X		
Next Budget	FY24	Available July 2023		

Fiscal Year	2021	2020	2019
Property Assessments Collected	\$ 4,536,900.24	\$ 4,270,252.27	\$ 4,338,747.66
Property Assessments Levied	\$ 4,601,584.79	\$ 4,524,424.56	\$ 4,313,974.42

5. Provide a letter from the County Assessor with dollar amount of the assessment being collected and assessor's list of properties being assessed.

5a. Supporting assessment documentation attached:

6. Provide the following information for the past three (3) Fiscal Years (2019-2021 or 2020-2022)

<u>Total Investments</u>	
Year	Amount
2021	\$148,628,458.00
2020	\$120,488,671.00
2019	\$128,963,749.00

<u>Total Cash Balances</u>	
Year	Amount
2021	\$7,724,488.00
2020	\$6,504,942.00
2019	\$14,905,190.00

7. Provide the prior three (3) years (2019-2021 or 2020-2022) net income for the enterprise account for which you are requesting funding. If you are requesting funding for a project that includes a water and sewer component provide the information for both enterprise accounts.

<u>Water</u>		
Year	Amount	%
NA	NA	
NA	NA	#####
NA	NA	#####

<u>Sewer</u>		
Year	Amount	%
2021	-\$242,033.76	
2020	\$777,937.44	-421%
2019	-\$9,164.61	-101%

8. Provide the following information related to reserve accounts enterprise account for which funds are being requested for the past three (3) Fiscal Years (2019-2021 or 2020-2022)

<u>Water Reserve Account</u>	
Year	Amount
NA	NA
NA	NA
NA	NA

<u>Sewer Reserve Account</u>	
Year	Amount
2022	\$4,355,578.57
2021	\$4,203,688.95
2020	\$4,234,091.47

<u>General Fund Reserve</u>	
Year	Amount
NA	NA
NA	NA
NA	NA

<u>Other</u>	
Year	Amount
NA	NA
NA	NA
NA	NA

9. Was Direct ARPA funding received by the applicant?

YES

9a. If Direct ARPA funding was received, provide the amount received and how those funds have been spent. If they have not been spent, what is the plan to spend them?

Applicant: City of Casper

Project Name: City of Casper Wastewater Treatment Plant Second

Water/Sewer System Utilization: SEWER

	Annual Usage (Gallons)	% of Total Usage	Annual Revenue (\$)	% of Total Revenue
Residential	1,830,635,156	70.98%	\$ 5,107,561.35	72%
Commercial	748,517,844	29.02%	\$ 2,027,192.65	28%
Other	-	0.00%	\$ -	0%
Total	2,579,153,000	100%	\$ 7,134,754.00	100%

Number of Residential Connections: 25481
Number of Commercial Connections: 2107
Number of Other Connections: 0
Total Number Current Connections: 27588

Number of Connections Affected By Proposed Project: 27588

Water Meters in Use? YES

Water/Sewer Rate Effective date: 1/1/2022

Check box to confirm Current Rate Ordinance is provided with application: X

Are rates scheduled to be increased? YES

If yes, date of expected rate increase 1/1/2023

Residential Rate Structure:

Base Rate	\$ 10.83	For up to:	2,000	gallons
Overage Block 1	\$ 4.41	per	1,000	gallons
Overage Block 2	NA	per	NA	gallons
Overage Block 3	NA	per	NA	gallons
Overage Block 4	NA	per	NA	gallons
Overage Block 5	NA	per	NA	gallons

Commercial Rate Structure:

Base Rate	is above or set by c	For up to:	is above or set by c	gallons
Overage Block 1	NA	per	NA	gallons
Overage Block 2	NA	per	NA	gallons
Overage Block 3	NA	per	NA	gallons
Overage Block 4	NA	per	NA	gallons
Overage Block 5	NA	per	NA	gallons

Other Rate Structure:

Base Rate	NA	For up to:	NA	gallons
Overage Block 1	NA	per	NA	gallons
Overage Block 2	NA	per	NA	gallons
Overage Block 3	NA	per	NA	gallons
Overage Block 4	NA	per	NA	gallons
Overage Block 5	NA	per	NA	gallons

Applicable Engineer's rate study reports attached? NO

Applicant:

City of Casper

Project Name:

City of Casper Wastewater Treatment Plant Secondary Rehabilitation Project

20 Year Financial Projections

**Applicants must provide a spreadsheet/schedule for the projected revenues and expenses for the system ARPA funds are being applied for.
 Which may include: increased user fees/tap fees, new hookup fees, and/or tax levies etc.
 Adjust the spreadsheet as necessary to reflect the projected revenues and expenses for the next 20 years.**

Revenue:	Current year budget	Year 2 Projected	Year 3	Year 4	Year 5	Year 6
Beginning cash on hand	\$601,672.00	\$1,187,056.66	\$1,498,795.21	\$1,775,974.54	\$2,063,255.59	\$2,345,994.24
Assessments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Unmetered Sewer/Water Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Metered Sewer/Water Revenue	\$6,717,804.52	\$6,878,464.47	\$7,072,132.75	\$7,418,794.05	\$7,768,553.88	\$8,146,521.71
Other Revenue	\$715,386.00	\$762,782.54	\$739,544.54	\$761,251.62	\$768,605.88	\$779,458.11
Total Revenue	\$8,034,862.52	\$8,828,303.67	\$9,310,472.49	\$9,956,020.21	\$10,600,415.36	\$11,271,974.06

Expenses:	Current year budget	Year 2 Projected	Year 3	Year 4	Year 5	Year 6
O & M expenses	\$3,738,671.00	\$3,911,594.02	\$4,061,090.70	\$4,362,216.71	\$4,665,030.20	\$4,994,591.53
Salaries and Wages	\$1,688,237.00	\$1,727,734.54	\$1,768,251.34	\$1,809,816.97	\$1,852,461.93	\$1,896,217.73
Purchased Water	NA	NA	NA	NA	NA	NA
Purchased Power	\$360,000.00	\$374,400.00	\$389,376.00	\$404,951.04	\$421,149.08	\$437,995.04
Current Debt payments	\$1,060,897.85	\$1,315,779.91	\$1,315,779.91	\$1,315,779.91	\$1,315,779.91	\$1,315,779.91
New CW or DW debt payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenses	\$6,847,805.85	\$7,329,508.47	\$7,534,497.95	\$7,892,764.62	\$8,254,421.12	\$8,644,584.21
Ending cash on hand	\$1,187,056.66	\$1,498,795.21	\$1,775,974.54	\$2,063,255.59	\$2,345,994.24	\$2,627,389.85

Applicant: City of Casper

Project Name: City of Casper Wastewater Treatment Plant Secondary Rehabilitation Project

20 Year Financial Projections

Applicants must provide a spreadsheet/schedule for the projected revenues and expenses for the system ARPA funds are being applied for.
Which may include: increased user fees/tap fees, new hookup fees, and/or tax levies etc.
Adjust the spreadsheet as necessary to reflect the projected revenues and expenses for the next 20 years.

Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13
\$2,627,389.85	\$2,904,760.39	\$3,184,365.07	\$3,451,750.80	\$3,706,984.87	\$3,947,352.77	\$4,176,342.83
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$7,879,266.26	\$8,261,764.44	\$8,672,285.60	\$9,089,264.72	\$9,510,064.11	\$9,934,820.44	\$10,363,675.52
\$787,934.41	\$800,214.34	\$803,901.56	\$805,216.45	\$804,154.85	\$806,928.05	\$813,606.18
\$11,294,590.53	\$11,966,739.17	\$12,660,552.24	\$13,346,231.97	\$14,021,203.83	\$14,689,101.26	\$15,353,624.54

Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13
\$5,350,963.32	\$5,679,210.54	\$6,039,400.62	\$6,401,603.54	\$6,765,891.91	\$7,132,341.11	\$7,501,029.34
\$1,941,116.91	\$1,987,193.07	\$2,034,480.91	\$2,083,016.26	\$2,132,836.14	\$2,183,978.81	\$2,236,483.77
NA	NA	NA	NA	NA	NA	NA
\$455,514.85	\$473,735.44	\$492,684.86	\$512,392.25	\$532,887.94	\$554,203.46	\$576,371.60
\$642,235.05	\$642,235.05	\$642,235.05	\$642,235.05	\$642,235.05	\$642,235.05	\$628,498.16
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$8,389,830.13	\$8,782,374.10	\$9,208,801.44	\$9,639,247.10	\$10,073,851.05	\$10,512,758.43	\$10,942,382.87
\$2,904,760.39	\$3,184,365.07	\$3,451,750.80	\$3,706,984.87	\$3,947,352.77	\$4,176,342.83	\$4,411,241.67

Applicant: City of Casper

Project Name: City of Casper Wastewater Treatment Plant Secondary Rehabilitation Project

20 Year Financial Projections

**Applicants must provide a spreadsheet/schedule for the projected revenues and expenses for the system ARPA funds are being applied for.
Which may include: increased user fees/tap fees, new hookup fees, and/or tax levies etc.
Adjust the spreadsheet as necessary to reflect the projected revenues and expenses for the next 20 years.**

Year 14	Year 15	Year 16	Year 17	Year 18	Year 19	Year 20
\$4,411,241.67	\$4,628,359.37	\$4,844,939.67	\$5,064,722.61	\$5,047,898.55	\$5,038,909.47	\$5,041,641.69
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$10,783,039.67	\$11,220,539.44	\$11,662,596.51	\$11,865,760.32	\$12,317,432.04	\$12,774,173.88	\$13,236,169.95
\$824,432.28	\$839,138.48	\$857,967.34	\$880,993.92	\$905,249.39	\$933,803.35	\$966,733.94
\$16,018,713.62	\$16,688,037.29	\$17,365,503.51	\$17,811,476.85	\$18,270,579.98	\$18,746,886.70	\$19,244,545.59

Year 14	Year 15	Year 16	Year 17	Year 18	Year 19	Year 20
\$7,872,037.79	\$8,245,450.72	\$8,621,355.61	\$8,999,843.22	\$9,381,007.81	\$9,764,947.19	\$10,151,762.94
\$2,290,391.84	\$2,345,745.21	\$2,402,587.47	\$2,460,963.67	\$2,520,920.37	\$2,582,505.70	\$2,645,769.42
NA	NA	NA	NA	NA	NA	NA
\$599,426.46	\$623,403.52	\$648,339.66	\$674,273.25	\$701,244.18	\$729,293.95	\$758,465.70
\$628,498.16	\$628,498.16	\$628,498.16	\$628,498.16	\$628,498.16	\$628,498.16	\$628,498.16
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$11,390,354.25	\$11,843,097.62	\$12,300,780.90	\$12,763,578.30	\$13,231,670.52	\$13,705,245.00	\$14,184,496.22
\$4,628,359.37	\$4,844,939.67	\$5,064,722.61	\$5,047,898.55	\$5,038,909.47	\$5,041,641.69	\$5,060,049.38

Applicant City of Casper

Project Name City of Casper Wastewater Treatment Plant Secondary Rehat

All CW related projects funded with ARPA dollars must meet the eligibility requirements established in the below EPA CWSRF Eligibility Handbook.

[EPA CWSRF Eligibility Handbook](#)

1. National Pollutant Discharge Elimination System (NPDES) Permit Number WY0021920

2. Provide the proportionate cost of the project for each project category below.

	%	Dollars
Secondary Treatment	100%	\$5,730,921
Advanced Treatment	0%	\$0
Infiltra/Inflow Correction	0%	\$0
Major Sewer Rehabilitation	0%	\$0
New Collectors	0%	\$0
New Interceptors	0%	\$0
Corrections of Combined Sewer Overflows	0%	\$0
Storm Sewers	0%	\$0
Nonpoint Source	0%	\$0
Other	0%	\$0

Total Project Funding: **\$5,730,921**

Auto Calculate

Amount matches General Information Tab

TRUE

3. Based on the information above, which Project Category do you believe your project best fits?

5.10

- 5.1 Centralized Wastewater Treatment
- 5.2 Centralized Wastewater Collection and Conveyance
- 5.3 Decentralized Wastewater
- 5.4 Combined Sewer Overflows
- 5.5 Other Sewer Infrastructure
- 5.6 Stormwater
- 5.7 Energy Conservation
- 5.8 Water Conservation
- 5.9 Nonpoint Source
- 5.16 Water and Sewer: Private Wells
- 5.17 Water and Sewer: IJJA Bureau of Reclamation Match
- 5.18 Water and Sewer: Other

RESOLUTION NO. 23-26

A RESOLUTION AUTHORIZING THE EXECUTION OF AN ARPA GRANT AGREEMENT WITH THE OFFICE OF STATE LANDS AND INVESTMENTS FOR THE PURPOSE OF THE WASTEWATER TREATMENT PLANT SECONDARY REHABILITATION PROJECT.

WHEREAS, the Governing Body for the City of Casper desires to participate in the Water and Sewer ARPA Grant Funds Program to assist in financing the Wastewater Treatment Plant Secondary Rehabilitation Project (the "Project"); and,

WHEREAS, the Governing Body for the City of Casper recognizes the need for this Project; and,

WHEREAS, the Governing Body of the City of Casper, Wyoming, through Resolution 21-145 dated August 2, 2022, submitted a grant application to the Office of State Lands and Investments for a \$3,000,000 ARPA Grant; and,

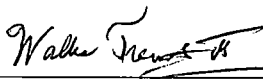
WHEREAS, the State Loan and Investment Board has awarded the City of Casper a grant in the amount of \$1,000,000 for the Project; and,

WHEREAS, the Office of State Lands and Investments requires the City to execute a grant agreement for this project.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute and the City Clerk to attest a grant agreement with the Office of State Lands and Investments for the purpose of receiving a \$1,000,000 grant from the Water and Sewer ARPA Grant Funds program to assist in financing the Wastewater Treatment Plant Secondary Rehabilitation Project, more particularly described in the Agreement, and specifically subject to the conditions set forth therein.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2023.

APPROVED AS TO FORM:




ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Bruce Knell
Mayor

January 28, 2023

MEMO TO: J. Carter Napier, City Manager 

FROM: Zulima Lopez, Parks, Recreation & Public Facilities Director

SUBJECT: Acceptance of a Natrona County Recreation Joint Powers Board Grant in the Amount of One Hundred Thousand Dollars (\$100,000) for a Parks and Recreation Master Plan

Meeting Type & Date

Regular Council Meeting
February 7, 2023

Action type

Resolution

Recommendation

That Council, by Resolution, approve the acceptance of a Natrona County Recreation Joint Powers Board Grant in the Amount of One Hundred Thousand Dollars (\$100,000) for a parks and recreation master plan.

Summary

Having a great parks and recreation system is the hallmark of a vibrant community. The development of a truly effective parks and recreation system, however, requires strategic planning, analysis, and collaboration. A parks and recreation master plan is a comprehensive, long range strategy for the creation, optimization, and maintenance of a community's leisure assets, programs, and services. A thorough plan will offer a holistic view of the Casper area parks and recreation landscape, currently and into the future. It will examine our ability to meet the needs of the community and outline steps to address gaps in recreation opportunities and/or reduce duplicative areas or assets so that resources can be utilized in a way that best aligns with the greater community needs and vision.

With available City funding for parks and recreation continuing to diminish, it is increasingly important to ensure that resources are being applied as purposefully and effectively as possible. In order to approach parks and recreation in a fiscally responsible way, we must have a comprehensive, yet flexible plan for the long-term development, use, and maintenance of recreation infrastructure and services. In the absence of a plan, decision-making can be reactive and impulsive rather than strategic and intentional.

On November 9, 2022, the City of Casper applied to the Natrona County Recreation Joint Powers Board (NCRJPB) for a One Hundred Thousand Dollar (\$100,000) grant to assist in funding a parks and recreation master plan. The City was invited to present our application request to the NCRJPB

on January 6, 2023. Staff was notified on January 9, 2023 that our grant request was approved by the Board. Staff requests formal Council approval to accept the award.

Financial Considerations

A parks and recreation master plan is estimated to cost Two Hundred Thousand Dollars (\$200,000). The NCRJPB grant provides One Hundred Thousand Dollars (\$100,000) that will be released in fiscal year 2024 upon proof of matching funds. A detailed report of the expenditure of the funds is expected when the project is complete, and all funds must be dispersed within two calendar years.

Intergovernmental collaboration is intended to be a key component of this project. By working in concert, agencies such as the City of Casper, Visit Casper, Natrona County, Natrona County School District, and the surrounding cities and towns can develop plans, exchange ideas, and identify opportunities to share resources. An area master plan that considers all stakeholders' needs can help us to develop parks and recreation in our community in a way that is strategic and complimentary and allows us to stretch public dollars and resources in a way that would be difficult to achieve otherwise. It is staff's intention to solicit involvement from these stakeholders, including a proportionate financial contribution, to fund the One Hundred Thousand Dollar (\$100,000) match needed to satisfy the grant requirement and complete a parks and recreation master plan.

Oversight/Project Responsibility

Zulima Lopez, Parks, Recreation & Public Facilities Director

Attachments

Resolution

Grant Acceptance Letter



January 9th, 2023

City of Casper
Attn: Zulima Lopez

Congratulations, your organization's grant request to the Natrona County Recreation Joint Powers Board was approved in the amount up to **\$100,000** pending the contingencies outlined below. Please adhere to the following conditions and indicate your acceptance of these conditions by signing and returning a copy of this letter to my office.

You are required to take the following steps to secure the funding and to complete the process:

- Contingency for release of funds:
 - i. Funds will be released in the Fiscal Year 2024
 - ii. Matching funds required
 - iii. Release of funds with proof of matching funds required
 1. You may submit a request for funds to my office with a commitment letter/receipt from your matching source
- **A detailed report of the expenditure of the funds is expected when the project is complete.** Funds are to be expended as outlined in the grant proposal.
- All funds must be dispersed by January 9th, 2025. If funds are not dispersed by this date, a report must be submitted detailing the status of the project, why the funds have not been utilized, and the future of the project. Following receipt of this report, the board reserves the right to discontinue the availability of funds.

If you have any questions, please contact us at 253-5380.

Sincerely,

Tanya Southerland
On Behalf of the Natrona County Recreation Joint Powers Board

I accept the conditions indicated above.

Signature

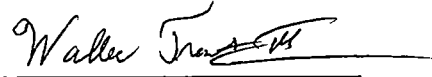
Date

ATTN: Tanya Southerland
Recreation Joint Powers Board
970 N. Glenn Road
Casper, WY 82601

APPROVAL AS TO FORM

I have reviewed the attached grant approval letter dated January 9, 2023, from the Natrona County Recreation Joint Powers Board in the amount of \$100,000 and approve it as to form on behalf of the City of Casper, Wyoming.

Dated: January 30, 2023.



Wallace Trembath III
Deputy City Attorney

RESOLUTION NO. 23-27

A RESOLUTION AUTHORIZING ACCEPTANCE OF A
GRANT FROM THE NATRONA COUNTY RECREATION
JOINT POWERS BOARD

WHEREAS, the City of Casper identified the need for an area parks and recreation master plan to assist in the development of a long-term strategy for the creation, optimization, and maintenance of the community's leisure assets, programs, and services; and,

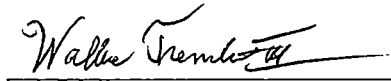
WHEREAS, the City of Casper has been approved for a grant from the Natrona County Recreation Joint Powers Board, in the amount of One Hundred Thousand Dollars (\$100,000); and,

WHEREAS, the City of Casper desires to accept the grant funds from the Natrona County Recreation Joint Powers Board to fund a portion of the parks and recreation master plan.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the grant from the Natrona County Recreation Joint Powers Board, in the amount of One Hundred Thousand Dollars (\$100,000) is hereby accepted, and the Mayor is directed to sign the grant acceptance letter therefor.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2023.

APPROVED AS TO FORM:




ATTEST:


Fleur Tremel
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Bruce Knell
Mayor

January 24, 2023

MEMO TO: J. Carter Napier, City Manager 

FROM: Andrew Beamer, P.E., Public Services Director 
Cynthia Langston, Solid Waste Division Manager
Alex Sveda, P.E., City Engineer AS

SUBJECT: Authorizing a Contract for Professional Services with Geosyntec Consultants, Inc., in the Amount of \$424,340 for the 24-28 Casper Regional Landfill (CRL) Lifetime Permit Annual Reporting & Monitoring, Project No. 22-070 for a five (5) year period, 2024 through 2028.

Meeting Type & Date:

Regular Council Meeting
February 7, 2023

Action Type:

Resolution

Recommendation:

That Council, by resolution, authorize a Contract for Professional Services with Geosyntec Consultants, Inc. (Geosyntec), in the Amount of \$424,340 for the 24-28 Casper Regional Landfill (CRL) Lifetime Permit Annual Reporting & Monitoring, Project No. 22-070 for a five (5) year period, 2024 through 2028.

Summary:

The Casper Regional Solid Waste Facility is required to perform groundwater, leachate and methane emissions sampling, monitoring and reporting under its Wyoming Department of Environmental Quality, Solid Hazardous Waste Division (WDEQ/SHWD) Casper Regional Landfill Permit #10.071.

Under this permit, the City of Casper is required to perform the following:

1. Annually sample groundwater for ten (10) groundwater wells.
2. Annually sample leachate from landfill cells #1, #2, #3, #4, and #5 leachate control system.
3. Quarterly collect water level measurements for six (6) wells.
4. Quarterly collect methane level measurements for six (6) wells.
5. Annual groundwater monitoring reporting including volume calculations related to air space used for burying waste where aerial photography is used.
6. Annual reporting of waste placement.

Memo
Geosyntec Consultants, Inc.
24-28 CRL Permit Annual Reporting & Monitoring
Project No. 22-070

The City of Casper received a proposal from Geosyntec regarding this work. City Staff has reviewed Geosyntec's proposal and recommends awarding Geosyntec a Contract for Professional Services, in the amount of \$424,340, for the work. The time of performance for this contract is to complete all tasks by April 30, 2029, and the contract includes annual reporting for 2024 through 2028. Geosyntec has been successfully performing this work for the City of Casper since 2018.

This contract includes quality assurance/quality control review of laboratory analysis results, statistical analysis, installation/construction oversight/commissioning/sampling/monitoring of three (3) new groundwater monitoring wells for in relation to CRL Cell 5, and preparation of annual reports for monitoring of groundwater wells and landfill leachate, and methane gas emissions. The contract also provides for reporting and monitoring of water and methane levels in designated wells, updating annual air space used, and identifying funding needs to construct the next lined landfill cell.

Financial Considerations

Project funding is from Balefill Fund Reserves.

Oversight/Project Responsibility

Alex Sveda, City Engineer

Attachments

Resolution

Contract for Professional Services

CONTRACT FOR PROFESSIONAL SERVICES

PART I - AGREEMENT

This Contract for Professional Services ("Contract") is entered into on this this 7 day of February, 20 23, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").

2. Geosyntec Consultants, Inc., 5670 Greenwood Plaza Boulevard, Greenwood Village, Colorado 80111 ("Consultant").

Throughout this document, the City and the Consultant may be collectively referred to as the "parties."

RECITALS

A. . The City is undertaking a project to meet requirements of the Wyoming Department of Environmental Quality Solid Hazardous Waste Division (WDEQ/SHWD) for ground water and leachate quality, methane emissions and annual permit reporting at the Casper Regional Landfill.

B. The project requires professional services for the ground water, landfill gas, and leachate analysis and reporting, and annual permit reporting for the 24-28 Casper Regional Landfill (CRL) Lifetime Permit Annual Reporting & Monitoring, Project No. 22-070 for a five (5) year period, 2024 through 2028.

C. The Consultant represents that it is ready, willing, and able to provide the professional services to City as required by this Contract.

D. The City desires to retain the Consultant for such services.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES:

The Consultant shall perform the following services in connection with and respecting the project:

1.0 General

- A. Consultant shall perform all work and complete all deliverables in accordance with the requirements of WDEQ/SHWD CRL Permit #10.071 (CRL Permit); WDEQ/SHWD Solid Waste Rules and Regulations; WDEQ/SHWD Guideline Number 14; and the 'ENVIRONMENTAL MONITORING PLAN, CASPER REGIONAL LANDFILL, CASPER, WYOMING, WDEQ/SHWD PERMIT NO. 10.071, otherwise known as the "EMP", and any revisions, amendments or updates to the EMP. The EMP is hereby incorporated by this reference herein.
- B. Consultant shall perform water level measurements, sample bottle ordering, collection sampling, and collection sample delivery, all for existing CRL monitoring wells, including up-gradient wells E-13, E-14, and E-15, and as shown at the Monitoring Locations indicated in the EMP.
- C. Owner, WDEQ and Consultant shall mutually approve, in writing, the use of any sub-consultants that the Consultant desires to use.
- D. Consultant shall be responsible for the administration, management, procurement, and payment of services provided by sub-consultant(s).
- E. Consultant shall subcontract and use a laboratory testing facility for which all sample collections shall be sent. The laboratory testing facility shall be approved by City and WDEQ. The laboratory testing facility shall develop and prepare collection reports/results data from the samplings, which shall be sent electronically (via email) to City and WDEQ. Any revisions or corrections of the collection reports/results data shall also be sent electronically (via email) to City and WDEQ. Consultant is responsible for all shipping costs.
- F. Consultant shall provide monthly status reports describing the activities performed should be included with monthly invoices.
- G. Consultant shall provide updates to the CRL and Construction and Demolition (C&D) Cells airspace usage, sequence of CRL closures, and construction costs for lining future CRL cells.

1.1 Annual Ground Water and Leachate Quality Reporting (AGW/LQR)

- A. Consultant shall perform an annual data reduction review, statistical analyses, sampling analysis and quality control (QC) review, all from the groundwater and leachate sampling collection report/results data. All findings from the annual data reduction review, statistical analyses, sampling analysis and QC review shall be developed and prepared in a written report (AGW/LQR). At a

minimum, the QC review shall include which collection reports/results data were out of compliance and an assessment as to why, and the QC review shall include field documents from in-field sampling.

- B. Consultant shall submit the AGW/LQR and final collection reports/results to WDEQ within forty-four (44) days from receipt of final collection reports/results data. The AGW/LQR shall be summarized in an executive summary, developed, written and prepared by Consultant. The AGW/LQR and executive summary shall be submitted via email in both pdf electronic format and Microsoft Word to the WDEQ/SHWD, City of Casper Engineering Division and Solid Waste Division. In addition, maps and drawings included in the annual report shall be submitted via email in electronic AutoCAD format that is compatible with the City's software; exhibits, figures and tables shall be submitted in Microsoft Word and/or Microsoft Excel to the WDEQ/SHWD, City of Casper Engineering Division and Solid Waste Division. Consultant will provide copies of the AGW/LQR executive summary and complete AGW/LQR to third parties as requested by the City.

1.2 Quarterly Groundwater Level and Methane Emissions Reporting

- A. Consultant shall obtain collections of methane emissions samples and groundwater level samples, all obtained quarterly. The Consultant will provide a quarterly QC review from the quarterly methane emissions and water level sampling collection report/results data.
- B. Consultant shall develop, prepare and submit, on a quarterly basis, written QC review reports, submitted via email in both pdf electronic format and Microsoft Word to the WDEQ/SHWD, City of Casper Engineering Division and Solid Waste Division, within thirty (30) days of the day samples are collected. In addition, maps and drawings included in the annual report shall be submitted via email in electronic AutoCAD format that is compatible with the City's software; exhibits, figures and tables shall be submitted in Microsoft Word and/or Microsoft Excel to the WDEQ/SHWD, City of Casper Engineering Division and Solid Waste Division. Consultant will provide copies of the QC review reports to third parties as requested by the City.
- C. If methane results indicate a methane level above WDEQ/SHWD's action level of 100% of the lower explosion limit, the Consultant shall provide this information to the City of Casper Engineering Division, Solid Waste Division and WDEQ/SHWD within 24 hours as required by WDEQ/SHWD rules and regulations.
- D. Consultant shall provide all necessary sampling and monitoring equipment.

1.3 Annual Maintenance of Monitoring Wells and Pumps

- A. Periodic maintenance and evaluation of monitoring wells/well networks and sampling pumps will be performed by Solid Waste Division Staff to verify that the monitoring wells are functioning properly.
- B. Annually, approximately 20% of the existing monitoring wells will be scheduled for maintenance on a rotational basis by Solid Waste Staff or a third party Contractor, so that, in approximately a five-year period, all monitoring wells will have had received maintenance. This maintenance will consist of removing the pump and tubing, replacing or refurbishing the centrifugal pump, if necessary, and checking that the connections are in order and assembled correctly.
- C. Consultant shall remove silt from the bottom of the well, re-develop the well by manual surging, and pump the well with an electric submersible pump, provided by Consultant.
- D. Consultant shall replace any damaged well caps, identification tabs and locks. Materials shall be provided by Consultant.
- E. Consultant shall replace and/or reassemble and recondition any pump components. Materials shall be provided by Consultant.
- F. Consultant shall report any problems or potential issues with the monitoring wells to the Solid Waste Division, shall make recommendations for addressing monitoring well problems during the Solid Waste Division's scheduled maintenance, and shall report what work was performed and when (date/time) by Consultant under Section 1.3 Annual Maintenance of Monitoring Wells and Pumps of this Contract. All reports and recommendations shall be written and submitted via email in both pdf electronic format to the City of Casper Engineering Division and Solid Waste Division.

1.4 Meetings

- A. Consultant shall coordinate and hold annual meetings with City of Casper Engineering Division and Solid Waste Division. Meetings are anticipated to be in December or between January 1st through 15th of the following year. Other meetings shall be held as recommended by City or Consultant.

1.5 Annual Reporting

A. Annual WDEQ/SHWD Reporting

- 1. Consultant shall develop and prepare a written annual report summarizing the groundwater and leachate quality (descriptions, including date/time, of weekly inspections, maintenance activities, and leachate generation, analysis of leachate generation and analytical results), methane monitoring

Template 12/22/2022
Consultant's Name: Geosyntec Consultants, Inc.
24-28 Casper Regional Landfill (CRL) Lifetime Permit Annual Reporting & Monitoring
Project No. 22-070

data, water level data, and statistical analysis of the reporting period including the AGW/LQR and executive summary, and the Quarterly Groundwater Level and Methane Emissions review reports. The annual report will present and discuss the data collected from January through December for each calendar year the above work was performed.

2. Consultant shall include a written summary of collection sampling work done during the year, and an outline of activities required by WDEQ/SHWD, an analysis of the data, a list of activities recommended for the following year related to the EMP and leachate management, and a list of activities performed during the calendar year related to operations, building management, and permit activities not related to the EMP and leachate management.
3. Consultant shall calculate the waste volume change for the previous calendar year and/or fiscal year for the CRL, by comparison of topographic survey provided by the City for the current year and the previous year, and reported in relation to quantities of waste received and sand removed, respectively, from Casper Regional Solid Waste Facility records. In addition, remaining capacity (in cubic yards) and estimated life (in years) shall be calculated by Consultant using permitted capacity as described in the CRL Permit. Remaining capacity and estimated life will be included in the annual report by the Consultant. Consultant shall also work with the City to change from a calendar year reporting to a fiscal year reporting in relation to permitted air space used and remaining capacity.
4. Consultant shall update the City's CRL lined and unlined data tables related to planned cell closures and CRL lined construction projects.
5. Consultant shall submit a draft copy of the annual report via email in electronic pdf format to the City of Casper Engineering Division and Solid Waste Division. The Consultant will schedule a minimum of three weeks' time for review and comment by the City of Casper Engineering Division and Solid Waste Division. Upon receiving the review comments, Consultant shall make final revisions and submit the final annual report via email in both pdf electronic format and Microsoft Word to the WDEQ/SHWD, City of Casper Engineering Division and Solid Waste Division. In addition, maps and drawings included in the annual report shall be submitted via email in electronic AutoCAD format that is compatible with the City's software; exhibits, figures and tables shall be submitted in Microsoft Word and/or Microsoft Excel to the WDEQ/SHWD, City of Casper Engineering Division and Solid Waste Division. Consultant will provide copies of the annual report to third parties as requested by the City. The final annual report shall be submitted before the CRL Permit deadline for annual reporting.

Template 12/22/2022.

Consultant's Name: Geosyntec Consultants, Inc.

24-28 Casper Regional Landfill (CRL) Lifetime Permit Annual Reporting & Monitoring

Project No. 22-070

- B. Annual WDEQ/Air Quality Division (AQD) reporting will be provided under a separate contract.

1.6 Monthly Support of Leachate Management Controls and Weekly Leachate Collection System Data

- A. Consultant shall contact City staff, on a minimum monthly basis, to obtain weekly leachate collection system data, and shall inform City of Casper Engineering Division and Solid Waste Division, via email and via telephone, about any potential system issues, unusual activities, maintenance, or system problems associated with the leachate pumps, leachate generation, leachate piping system and related equipment. Consultant shall perform CCTV color video and camera footage inspection of the inside of each leachate riser during City Staff's annual maintenance inspection with City Staff present. Consultant shall deliver digital video and pictures on a compact disc or USB drive. Videos shall be Windows Media format and pictures shall be .pdf format. Consultant shall assist City Staff with annual maintenance inspection.

1.7 Drill and Complete Three (3) new Groundwater Monitoring Wells and Sampling, Monitoring, and EMP Update

- A. Consultant shall provide, install, and commission three (3) new groundwater monitoring wells prior to June 1, 2023. The new groundwater monitoring wells shall be constructed in accordance with the EMP, CRL Permit, and City of Casper Standard Specifications. The wells shall be completed at the surface with 2-by-2-foot by 4-inch-thick concrete pads, a minimum of four (4) protective steel bollards per well filled with concrete and painted yellow, and locking steel well riser vaults with well identification tags. Well construction logs containing, but not limited to, the well Northing-coordinates (North American Datum of 1983 (2011)), Easting-coordinates (North American Datum of 1983 (2011)), ground surface elevation (North American Vertical Datum of 1929(Geoid 12B)), and TOC elevations for each well with screen intervals shall be included. All installations shall conform to the EMP, the CRL Permit, and City of Casper Standard Specifications.

2. TIME OF PERFORMANCE:

The services of the Consultant shall be undertaken and completed on or before the 30th day of April, 2029.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Consultant shall be compensated for services performed in accordance with paragraph 1,

not to exceed a sum of Four Hundred Twenty-Four Thousand Three Hundred Forty and 00/100 Dollars (\$424,340.00).

4. METHOD OF PAYMENT:

Payment will be made following completion of the terms set forth herein and receipt of an itemized invoice, certified under penalty of perjury, from the Consultant for services rendered in conformance with the Contract, and following approval by the Casper City Council. The invoice for payment must specify the correct amount due; that the Consultant has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

If amounts owed by the Consultant to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Consultant pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Consultant, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Consultant's authorized representatives.

The City and the Consultant each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

APPROVED AS TO FORM



ATTEST

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Bruce Knell
Mayor

WITNESS

CONSULTANT
Geosyntec Consults, Inc.

By: _____

DocuSigned by:
By: Rebecca C. Daprato
E7A03D2E0521415

Printed Name: _____

Printed Name: Rebecca C. Daprato

Title: _____

Title: Vice President/Senior Principal

CONTRACT FOR PROFESSIONAL SERVICES

PART II - GENERAL TERMS AND CONDITIONS

1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to Consultant of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Consultant under this Contract shall, at the option of the City, become its property, and the Consultant shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Consultant shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by Consultant, or any breach of the Contract by the Consultant, and the City may withhold any payments to the Consultant for the purpose of setoff until such time as the exact amount of damages due the City from the Consultant are determined.

2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Consultant's compensation, which are mutually agreed upon between the City and the Consultant, shall be incorporated in written amendments to this Contract. There shall be no increase in the amount of Consultant's compensation unless approved by Resolution adopted by City.

3. ASSIGNABILITY:

The Consultant shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due to the Consultant from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

4. AUDIT:

The City and its representatives shall have access and obtain at its discretion, copies to any books, documents, papers, electronic data and records of the Consultant, which are pertinent to this Contract. The Consultant shall immediately, upon receiving written

instruction from the City, provide to any independent auditor or accountant all books, documents, papers, electronic data and recordings of the Consultant which are pertinent to this Contract. The Consultant shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the City.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Consultant shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Consultant shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Consultant shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Consultant shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Consultant under this Contract shall be considered the property of the City, and upon completion of the services to be performed, or termination of this agreement, they will be turned over to the City provided that, in any case, the Consultant may, at no additional expense to the City, make and retain such additional copies thereof as Consultant desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Consultant be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Consultant under this Contract are confidential and shall not be made available to any individual or organization by the Consultant without the prior written consent of the City.

8. CHOICE OF FORUM AND STATUTE OF LIMITATIONS:

Each Party irrevocably and unconditionally submits to the exclusive jurisdiction of such courts and agrees to bring any such action, litigation or proceeding only in the courts of the

State of Wyoming sitting in Casper, Wyoming. Each Party agrees that a final judgment in any such action, litigation, or proceeding is conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law. To the extent allowable, Wyoming's statute of limitations also applies.

9. GOVERNING LAW:

This Contract, including all exhibits, schedules, attachments, and appendices attached hereto, and all matters arising out of or relating to this Contract, are governed by, and construed in accordance with, the laws of the State of Wyoming, United States of America, without regard to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State of Wyoming.

10. PERSONNEL:

The Consultant represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Consultant, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by Consultant shall be employed in conformity with applicable local, state or federal laws.

11. SUBCONSULTANT:

The Consultant shall not employ any Subconsultant to perform any services in the scope of this project, unless the Subconsultant is approved in writing by the City. Any approved Subconsultant shall be paid by the Consultant.

12. INSURANCE AND INDEMNIFICATION:

A. **Prior to** the commencement of work, Consultant shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its Subconsultants, agents, representatives, or employees.

B. *Minimum Scope and limit of Insurance.*

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of Two Hundred Fifty Thousand Dollars (\$250,000) to any claimant for any number of claims arising out of a single transaction or

occurrence; or the sum of Five Hundred Thousand Dollars (\$500,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit). The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage

2. **Automobile Liability:** Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), or if Consultant has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than Five Hundred Thousand (\$500,000) per accident for bodily injury and property damage.
 3. **Workers' Compensation:** as required by the State of Wyoming with Statutory Limits.
 4. **Professional Liability (Errors and Omissions) Insurance** appropriate to the Consultant's profession, with limit no less than the sum of Two Million Dollars (\$2,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars (\$2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location.
- C. *Higher Limits.* If the Consultant maintains broader coverage and/or higher limits than required under this Agreement, then the City shall be entitled to the broader coverage and/or the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

D. *Other Insurance Provisions*

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status*

The City, its officers, elected and appointed officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38 and CG 20 37 forms if later revisions used).

2. *Primary Coverage*

Template 12/22/2022
 Consultant's Name: Geosyntec Consultants, Inc.
 24-28 Casper Regional Landfill (CRL) Lifetime Permit Annual Reporting & Monitoring
 Project No. 22-070

For any claims related to this Contract, the Consultant's insurance coverage shall be primary and non-contributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the Consultant as respects the City, its officers, elected and appointed officials, employees, agents and volunteers.

3. *Notice of Cancellation*

Each insurance policy required above shall state that coverage shall not be canceled, materially changed, or reduced, except with notice to the City. Such notice to the City shall be provided in a commercially reasonable time.

4. *Waiver of Subrogation*

Consultant hereby grants to City a waiver of any right to subrogation which any insurer of said Consultant may acquire against the City by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

5. *Deductibles and Self-Insured Retentions*

Consultant has two options regarding deductibles and self-insured retentions:

- a. Option 1: Any deductibles or self-insured retentions must be declared to and approved by the City. Unless otherwise approved by the City in writing, any deductible may not exceed Ten Thousand Dollars (\$10,000). Unless otherwise approved in writing by the City, self-insured retentions may not exceed Ten Thousand Dollars (\$10,000), and the City may require the Consultant to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.
- b. Option 2: Consultant shall carry insurance with terms that require its insurance company to pay the full value of a covered claim from the first dollar of coverage, even if the Consultant is unable to pay any deductible or self-insured retention amount(s) required by the insurance policy. Consultant shall provide a written endorsement from its insurance carrier that such insurance coverage is in place, and shall keep such coverage in place during the term of this Contract and any subsequent time period required for claims made policies.

6. *Acceptability of Insurers*

Template 12/22/2022
Consultant's Name: Geosyntec Consultants, Inc.
24-28 Casper Regional Landfill (CRL) Lifetime Permit Annual Reporting & Monitoring
Project No. 22-070

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by the City.

7. *Claims Made Policies*

If any of the required policies provide coverage on a claims-made basis:

- a. The Retroactive Date must be shown and must be before the date of the Contract or the beginning of Contract work.
- b. Insurance must be maintained and evidence of insurance must be provided *for at least five (5) years after completion of the contract of work*. However, Consultant's liabilities under this Contract shall not be deemed limited in any way by the insurance coverage required.
- c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the Contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of *five (5) years* after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

8. *Verification of Coverage*

Consultant shall furnish the City with original certificates of insurance including all required amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to the City before work begins. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

9. *Subconsultants*

Consultant shall require and verify that all Subconsultants maintain insurance meeting all the requirements stated herein, and Consultant shall ensure that the City is an additional insured on insurance required from Subconsultants.

10. *Special Risks or Circumstances*

City reserves the right to reasonably modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

- E. Consultant agrees to indemnify the City, the City's employees, elected officials, appointed officials, agents, and volunteers, and all additional insured and hold them harmless from all liability for damages to property or injury to or death to persons, including all reasonable costs, expenses, and attorney's fees incurred related thereto, to

the extent arising from negligence, fault or willful and wanton conduct of the Consultant and any Subconsultant thereof.

13. LIMITATION OF LIABILITY:

In no event shall the City, the City's employees, elected officials, appointed officials, or agents be liable under this Contract to Consultant or any third party for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages or lost profits or revenues, or diminution in value, arising out of, relating to, or in connection with any breach of this Contract, regardless of (a) whether such damages were foreseeable (b) whether or not the Consultant was advised of the possibility of such damages and (c) the legal or equitable theory (contract, tort, or otherwise) upon which the claim is based.

14. INTENT:

Consultant represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that Consultant shall perform all of the services for the compensation set forth in this Contract. Consultant also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. Consultant agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

15. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

16. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

17. FORCE MAJEURE:

Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, pandemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

18. ELECTRONIC SIGNATURES:

The parties understand and agree that they have the right to execute this Contract through paper or through electronic signature technology, which is in compliance with Wyoming and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Contract as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Contract, they may request a copy from the other party, and the other party shall provide it.



5670 Greenwood Plaza Blvd., Suite 540
Greenwood Village, CO 80111
PH 303.790.1340

www.geosyntec.com

23 January 2023

Transmitted via email: clangston@casperwy.gov

Cindie M. Langston
City of Casper Solid Waste Manager
1883 N. Station Road
Casper, WY 82609

Subject: Renewal of Casper Regional Landfill Monitoring and Reporting Contract for the 2024-2029 Reporting Period

Dear Ms. Langston,

Geosyntec Consultants, Inc. (Geosyntec) is providing this proposal to the City of Casper (City) for the continuation of services to support annual environmental monitoring and reporting at the Casper Regional Landfill (CRL; the Site) for the 2024-2029 reporting period. Geosyntec and our subcontractor, Edge Engineering Group, LLC (Edge Engineering), collectively referred to as the Geosyntec Team, have provided similar services to the City over the 2019-2023 contract period. Geosyntec's proposed scope of work, estimated costs, assumptions and project team are provided below.

SCOPE OF WORK

Geosyntec will perform the following scope of work:

Phase 1 – Drilling and Installation of Three New Monitoring Wells

The Geosyntec Team will facilitate, oversee, and document the installation of up to three new monitoring wells at the CRL as part of the Cell #5 expansion project. This phase includes coordination with a drilling subcontractor, notifications to the Wyoming Department of Environmental Quality (WDEQ), oversight of drilling and well installation activities, and a brief letter report documenting the well installations. The letter report will contain a summary of field activities, borehole and well construction logs, photographs, and well development records (if provided by the driller). Geosyntec oversight of the well installation scope will be performed under the supervision of a geologist licensed in the state of Wyoming (WY). The City has indicated that the wells are anticipated to be installed in the second quarter of 2023. We understand that Geosyntec may provide support in evaluating new monitoring well locations; however, final proposed monitoring well locations will be provided by the City prior to drilling mobilization. For planning and cost estimation, Geosyntec has engaged Inberg-Miller Engineers (IME) of Casper, WY to perform the drilling, well installation, well development, and surveying. Wells are anticipated to be installed using an air-rotary or hollow-stem auger drilling rig up to a depth of 130

Ms. Cindie M. Langston
23 January 2023
Page 2

feet below ground surface with a 3-foot stick-up PVC casing, protective metal outer casing, concrete pad, bollards, and gas ports. Geosyntec oversight staff will log soil cuttings for the boring log. No soil cores are anticipated to be collected. Geosyntec will monitor the borehole and the breathing zone using a landgas meter (CO, CO₂, H₂s, and CH₄).

Following well installation, the Geosyntec Team will install dedicated sampling pumps within each new well, and methane sample ports at the surface. Cost is included to procure necessary equipment and install and test the pumps and gas ports in the field. For budgeting purpose, we have assumed the pumps will be Grundfos Redi-Flo 2 submersible pumps which are currently used in existing monitoring wells at the Site, complete with dedicated tubing, cable, and wellhead seal.

Drilling and Installation of Three New Monitoring Wells Assumptions

1. Costs for a subsurface utility survey of proposed monitoring well locations are not included. One can be arranged at the City's request. Geosyntec or the drilling subcontractor will obtain an 811 dig ticket before coming to the Site.
2. The drilling and well installation is assumed to take up to eight days on-Site to complete per correspondence with IME. If needed, changes to the drilling schedule and resulting cost implications will be communicated promptly to the City.
3. Drilling locations will be flat and readily accessible by a air-rotary or hollow-stem auger drilling rig. No grading or site improvements will be required.
4. No permitting is required for these wells outside of a notification letter to WDEQ.
5. Drilling rods will be "dry decontaminated" between boreholes by removing soil from the tooling using a brush or other physical means before moving to the next location.
6. No soil or groundwater samples will be collected as part of this Task. No PID screening of soils will be conducted during drilling.
7. Drilling soil cuttings and mud can be spread on the ground surface near the borehole and well development water can be discharged to the ground near each monitoring well location. No containment, transport, sampling, or disposal of soil or groundwater is required.

Phase 2 – Annual Groundwater and Leachate Sampling

Annual Groundwater Sampling Event

Ms. Cindie M. Langston
23 January 2023
Page 3

In accordance with the CRL Environmental Monitoring Plan (EMP¹), the Geosyntec Team will collect groundwater samples at up to 13 monitoring wells using low-flow sampling procedures. This task includes coordination with an analytical testing laboratory, documentation of field conditions and groundwater parameters (e.g., pH, specific conductance, oxidation-reduction potential, and dissolved oxygen), sample shipping under chain of custody procedures, and field and laboratory analytical and quality control (QC) results review. The current list of monitoring wells to be sampled may be updated to include more or fewer wells at the City's discretion. The annual sampling event will be performed in June to align with fiscal year reporting (July 1st to June 30th).

Annual Leachate Sampling Event

Concurrent with the annual groundwater sampling described above, the Geosyntec Team will also collect leachate samples at up to 5 leachate riser pipes. This task includes laboratory coordination, sample shipping and analysis, and field and laboratory analytical and QC results review.

Annual Groundwater and Leachate Quality Sampling Assumptions

1. All work will be performed in accordance with the CRL EMP.
2. In addition to daily trip blanks, field duplicates of groundwater samples will be collected.
 - a. Groundwater field duplicate samples will be collected at a frequency of 1 field duplicate per 20 samples collected, with at least one sample collected and analyzed per scheduled sampling event.
 - b. No field duplicates for leachate samples will be collected.
3. Analytical results will be entered into the existing database capable of optimizing data storage, analysis, and usability. Geosyntec will provide the updated database as part of the letter report, as described in Phase 4 of this proposal.
4. The City will install up to three new monitoring wells to monitor groundwater upgradient and downgradient of the new Cell #5 expansion (see Phase 2). These wells will be added to the sampling program described in the CRL EMP.
5. One new leachate riser pipe is anticipated be installed as part of the new Cell #5 expansion and is not included in Geosyntec's scope of services to the City. This location is included in the sampling program and a leachate sample may be collected at this location.

¹ Reference: The Revised Casper Regional Landfill Environmental Monitoring Plan, dated March 31, 2021 and prepared by Geosyntec Consultants.

Ms. Cindie M. Langston

23 January 2023

Page 4

6. Based on the current list of groundwater wells and leachate risers, we anticipate sampling activities can be completed in two 10-hour business days. An increase in the number of sampling locations may increase the duration and costs to complete the sampling event.
7. Edge Engineering will be provided with access to the CRL to perform sampling activities, provided at least 1-day advance notice is given.

Phase 2A – Quarterly Groundwater Sampling

In addition to the annual sampling event (Phase 2), groundwater sample collection for eight consecutive quarters will be performed to establish baseline conditions at up to three new wells installed as a result of the Cell #5 expansion project (see Phase 2). Two quarterly events are assumed to be a part of the annual sampling as described in Phase 2. It is also assumed that the eight sampling events will occur during the contract period with the first anticipated event in the second quarter of 2023 after installation of the three new monitoring wells. Therefore, in addition to the annual sampling and monitoring events, two quarterly events are expected in 2023, three in 2024, and one in 2025 for a total of eight quarterly events when the 2023 and 2024 annual events are included.

Phase 3 – Annual Groundwater and Leachate Quality Letter Report

Geosyntec will complete a groundwater statistical analysis per the CRL EMP and prepare an Annual Groundwater and Leachate Quality Letter Report summarizing the results of the groundwater sampling and statistical analysis. The groundwater statistical analysis will be performed within 30 days of the completion of the field sampling activities (i.e. receipt of analytical results) described in Phase 1. Within 14 days of completion of the analysis (i.e., 44 days from the completion of field sampling activities) the WDEQ Solid and Hazardous Waste Division (SHWD) and the City will be notified via email summary if any statistically significant increases (SSIs) are determined as a result of the analysis.

Annual Groundwater and Leachate Quality Report Assumptions

1. Reporting will be in accordance with the most current version of the CRL EMP and the guidance for letter reporting on routine groundwater monitoring issued by the WDEQ SHWD.
2. The letter report will be due within 90 days after the completion of each Annual Sampling Event.
3. Geosyntec will provide a draft of the Annual Groundwater and Leachate Quality Letter Report to the City for review prior to submitting the report to the WDEQ SHWD. Geosyntec will address one round of review comments from the City.
4. Geosyntec will coordinate directly with the WDEQ SHWD prior to submitting the letter

Ms. Cindie M. Langston
23 January 2023
Page 5

report. Geosyntec will confirm WDEQ and SWHD reporting requirements and provide a verbal update on progress to the WDEQ.

5. A full description of the statistical analysis methods will only be provided in the Annual Report (see Phase 6 below), and not included in the letter report.
6. No hard copies of the report will be provided.

Phase 4 - Quarterly Water Level Measurements and Landfill Gas Monitoring and Reporting

The Geosyntec Team will obtain quarterly groundwater level and methane measurements at the groundwater wells designated in the CRL EMP, and methane readings in the on-Site buildings. This phase will include QC review of field records, observations and measurements.

The Geosyntec Team will notify the City immediately (from the field or via telephone) if methane levels at landfill gas vents are at or greater than 25% of the lower explosive limit for methane, per Note 2 on Table 1 of the CRL EMP. Follow-up within 24 hours will occur with written notification to the City and the WDEQ/SHWD regarding the exceedance.

Quarterly Water Level and Landfill Gas Monitoring and Reporting Assumptions

1. All necessary equipment for quarterly water level and methane monitoring measurements will be provided by the City. If requested, Geosyntec can coordinate additional rental equipment an additional cost.
2. Edge Engineering will perform the field activities described in this Phase, including obtaining equipment from the City.
3. The Geosyntec Team will perform monitoring activities in accordance with the CRL EMP and lifetime permit.
4. Edge Engineering will be provided with access to the CRL to perform sampling activities, provided at least 1-day advance notice is given.
5. Methane monitoring will only occur at the groundwater wells and in the on-Site buildings designated in the CRL EMP. The City will notify the Geosyntec team of changes to the monitoring locations.
6. Results will be provided to the City and the WDEQ/SHWD in a letter report within 30 days of the quarterly monitoring event. Given the routine nature of the letter reports, a draft is not anticipated to be circulated to the City prior to submission to WDEQ.

Ms. Cindie M. Langston
23 January 2023
Page 6

Phase 5 – Annual Maintenance of Groundwater Monitoring Wells and Pumps

The Geosyntec Team will perform annual maintenance of groundwater monitoring wells and pumps in accordance with the City maintenance schedule and the CRL EMP, so that monitoring wells will have maintenance performed in approximately a five-year maintenance period.

Annual Maintenance of Groundwater Monitoring Wells and Pumps Assumptions

1. The City will provide the necessary materials and equipment to complete required maintenance activities or maintenance corrective actions.
2. The City will notify the Geosyntec Team of monitoring well and pump maintenance performed during the year outside the scope this task (i.e., emergency maintenance) for inclusion into the annual report (refer to Phase 6 below).
3. Maintenance will be performed on approximately 20% of the monitoring wells each year.
4. The budget includes a \$10,000 allowance for pump maintenance or replacement of up to two pumps each year.
5. Geosyntec will describe maintenance issues and actions performed in the annual report (refer to Phase 6 below).
6. At the City's request, the Geosyntec team will work with the City to inventory available maintenance supplies and make procurement and storage recommendations to the City based on available materials. To complete this, the City will provide any information currently available related to on-hand supplies.

Phase 6 – Meetings

Up to three, one hour, phone meetings per year between the Geosyntec Team and City staff are included to keep both parties updated of project progress, and as necessary to obtain and discuss leachate collection system data, and maintenance. Geosyntec, at the City's request, can attend one annual in-person meeting in December or early January to discuss the annual report (Phase 7) and activities under this Scope of Work. Costs for an in-person meeting are not included in this proposal and will be billed to the City in accordance with the rates in Table 1. Meetings may, at the City's discretion, constitute email correspondence to identify annual report or compliance related tasks, or address any items required that would otherwise be discussed in verbal meetings.

Phase 7 – Annual WDEQ/SHWD Report

The Geosyntec Team will present the data and results obtained during Phases 2, 2A, 3, 4, and 5 in the CRL Annual Facility Report. Additional information such as compliance and operational activities will be discussed in the annual report, in accordance with the facility permit and the document titled, Plan of Operation for the Casper Regional Landfill, Revision 2, dated 10

Ms. Cindie M. Langston

23 January 2023

Page 7

September 2015. The following tasks will be performed as part of the Annual WDEQ/SHWD Report:

1. Compile summary tables generated as part of the Scope of Work for Phases 2 through 5, and assemble as part of the annual report;
2. Provide the results of the statistical analysis performed as part of Phase 2 work, and provide a narrative of the means and methods used to perform the analysis;
3. Prepare a summary of the sampling and maintenance activities performed throughout the year based on field records, meetings and reports generated over the year, and compare the activities to those required by the CRL EMP and WDEQ/SHWD regulations;
4. Perform an airspace capacity analysis (i.e., waste volume analysis) using the previous year topographic survey and the newest topographic survey;
5. Report the anticipated remaining airspace capacity (in cubic yards) and estimated remaining life (in years) of the CRL facility, not including any proposed facility expansions (unless expansions are permitted during the year); and
 - a. The Geosyntec Team will also work with the City to change the annual calculation of permitted air space used and remaining capacity from a calendar year reporting (January 1st to December 31st) to a fiscal year reporting (July 1st to June 30th) to align with the City's annual flight surveys; and
6. Summarize and discuss compliance with annual report requirements of the WDEQ/SHWD lifetime permit, requirements identified by the City, or other requirements as necessary.

Annual Reporting Assumptions

1. Tables of methane monitoring and water level data provided in quarterly reports can be re-used as part of the annual report (only changing table numbers and headers as necessary);
2. The annual facility report will be submitted to WDEQ at least 30 days prior to the anniversary date of the facility permit as stated in the document titled, *Plan of Operation for the Casper Regional Landfill, Revision 2*. A draft of the report will be provided to the city for review and comment within 30 days of the planned submission deadline to WDEQ.
3. Any Site inspection requirements and results or narrative of those activities beyond the scope of this work that is required or requested by WDEQ for the annual report will be provided by the City (e.g., quarterly fire extinguisher inspections/certifications, or material disposal requirements, etc.) for inclusion into the report;
4. The Geosyntec Team is available to perform additional Site inspection or compliance tasks at additional cost, pending Scope of Work discussions with the City.

Ms. Cindie M. Langston
23 January 2023
Page 8

Phase 8 – Leachate Management Support

The Geosyntec Team will review leachate data and systems management/maintenance information provided by the City and consult with the City staff regarding leachate management compliance activities. In addition, Edge Engineering will provide field support to the City, as needed, to perform a closed-circuit television (CCTV) inspection of the riser pipes, and assist with leachate system maintenance, pumps, generation, piping system.

Leachate Management Support Assumptions:

1. Edge Engineering will be available for up to 6 hours per month to support the City with this phase of the work. If Edge Engineering does not require use of all 6 hours for review of weekly leachate data and systems operations, Edge Engineering can support the City with leachate system maintenance, Site inspections, or other necessary compliance items.
2. Depending on performance of the leachate system, Edge Engineering may not be required for Site visits and this effort may not be required; however, the Geosyntec Team will work to coordinate additional maintenance and compliance needs under this task budget.
3. Leachate quality results will be summarized in the Annual Groundwater and Leachate Quality letter report, and in the Annual Facility Report. A separate report will not be issued for interim status of the leachate collection system.
4. City staff will be on-Site and available to conduct repairs during the CCTV color video and camera footage inspection of the inside of each leachate riser.
5. The City's camera will be used to conduct the annual leachate riser inspections.

COST PROPOSAL AND ASSUMPTIONS

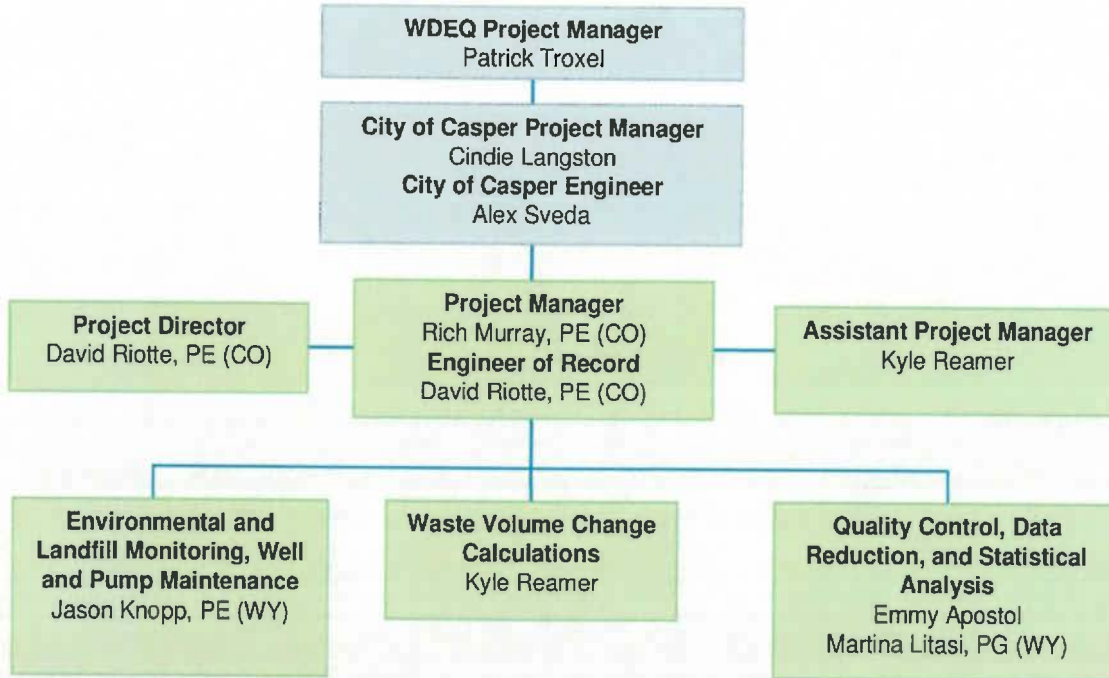
Anticipated time and material cost estimates for the activities listed in this Scope of Work, with specific exceptions and assumptions as noted, are shown in Table 1. In addition to assumptions stated above, the following is a list of assumptions used to generate the proposed scope of work and cost proposal.

1. Geosyntec 2022 C-Rates (attached) apply, except where markups are reduced to cost plus 8% per Geosyntec's existing contract with the City.
2. Annual WDEQ Air Quality Division (AQD) reporting is not included in this scope of work but can be provided by the Geosyntec Team under a separate contract.
3. Geosyntec will provide a cover letter summarizing project status and upcoming anticipated work with each invoice.

Ms. Cindie M. Langston
23 January 2023
Page 9

UPDATED PROJECT TEAM

The project team has been updated from the 2019-2023 proposal to reflect the current team.



TERMS AND CONDITIONS

All work will be conducted in accordance with applicable terms and conditions in our current contract with the City, or unless otherwise agreed.

CLOSING

Thank you for this opportunity to work with you and please do not hesitate to call or email us if you would like to discuss further.

Sincerely,

Rich Murray, P.E.
(Licensed in GA and CO)
Project Engineer

David Riotte, P.E.
(Licensed in FL and CO)
Project Director

Attachment: Geosyntec 2022 Rate Sheet
cc: Emmy Apostol, Geosyntec Consultants
File

Table 1 - Five (5) Year Total Annual Cost Estimate – Calendar Year 2024 through 2028
Environmental Monitoring and Reporting for Casper Regional Landfill
Geosyntec Consultants
January 2023

DESCRIPTION	QUANTITY	UNIT	UNIT COST	MULTIPLIERS	ANNUAL SUBTOTAL	2023 TOTAL	2024 TOTAL	2025 TOTAL	2026 TOTAL	2027 TOTAL	2028 TOTAL
Phase 1: Installation of up to 3 new Monitoring Wells in 2023 with Geosyntec Oversight											
Geosyntec Project Manager	12	HR	\$ 198.00	1.00	\$ 2,376.00						
Geosyntec Licensed Geologist	2	HR	\$ 224.00	1.00	\$ 448.00						
Geosyntec Drilling Oversight - Sr. Staff Engineer/Hydrogeologist	100	HR	\$ 154.00	1.00	\$ 15,400.00						
Drilling Subcontractor - Inberg-Keller	1	LS	\$ 35,195.00	1.08	\$ 38,010.60						
Geosyntec Oversight Expenses (Hotel, Car, per diem, Supplies)	1	LS	\$ 4,361.00	1.08	\$ 4,710.00						
Geosyntec Communications Fee (3% of Geosyntec Labor)					\$ 547.00						
Edge Engineering Group Project Manager	2	HR	\$ 107.00	1.00	\$ 214.00						
Edge Engineering Staff Engineer/Technician	12	MI	\$ 75.00	1.00	\$ 900.00						
Edge Engineering Mileage	120	MI	\$ 0.625	1.00	\$ 75.00						
Dedicated Pumps, Cables, and Tubing for New Wells (Grundfos Redi-Flo 2)	1	LS	\$ 1,300.000	1.00	\$ 1,300.00						
Swagelok parts for Gas ports	1	LS	\$ 200.00	1.00	\$ 200.00						
Subtotal						\$ 74,188.60	\$ -	\$ -	\$ -	\$ -	\$ -
Phase 2: Annual Groundwater and Leachate Quality Sampling and Reporting											
Geosyntec Project Manager	1	HR	\$ 198.00	1.00	\$ 198.00						
Geosyntec Sr. Staff Engineer/Hydrogeologist	8	HR	\$ 154.00	1.00	\$ 1,232.00						
Local Subcontractor: Edge Engineering Project Manager	5	HR	\$ 107.00	1.08	\$ 577.80						
Local Subcontractor: Edge Engineering Technician	22	HR	\$ 75.00	1.08	\$ 1,782.00						
Local Subcontractor: Edge Engineering Mileage	90	MILE	\$ 0.63	1.08	\$ 61.00						
Laboratory Subcontractor: Pace National Laboratories	1	LS	\$ 11,800.00	1.08	\$ 12,744.00						
Monitoring and sampling equipment rental	1	LS	\$ 640.00	1.08	\$ 692.00						
Overnight Shipping of Samples (2 Coolers)	1	LS	\$ 160.00	1.08	\$ 173.00						
Geosyntec Communications Fee (3% of Geosyntec Labor)					\$ 43.00						
Subtotal						\$ -	\$ 17,503	\$ 17,765	\$ 18,032	\$ 18,302	\$ 18,577
Phase 3: QA/QC Letter Report and Statistical Analysis Letter Report for up to 13 MWs for July Event											
Geosyntec Project Manager	4	HR	\$ 198.00	1.00	\$ 792.00						
Geosyntec Sr. Staff Engineer/Hydrogeologist	32	HR	\$ 154.00	1.00	\$ 4,928.00						
Geosyntec Clerical	1	HR	\$ 58.00	1.00	\$ 58.00						
Consumables	1	LS	\$ 196.00	1.08	\$ 212.00						
Geosyntec Communications Fee (3% of Geosyntec Labor)					\$ 174.00						
Subtotal						\$ -	\$ 6,164	\$ 6,256	\$ 6,350	\$ 6,446	\$ 6,542
Phase 4: Quarterly Water Level and Methane Concentrations (Based on up to 12 MWs for 4 Events)											
Geosyntec Project Manager	2	HR	\$ 198.00	1.00	\$ 396.00						
Geosyntec Sr. Staff Engineer/Hydrogeologist	16	HR	\$ 154.00	1.00	\$ 2,464.00						
Geosyntec Clerical	6	HR	\$ 58.00	1.00	\$ 348.00						
Local Subcontractor: Edge Engineering Project Manager	4	HR	\$ 107.00	1.08	\$ 482.24						
Local Subcontractor: Edge Engineering Technician	12	HR	\$ 75.00	1.08	\$ 972.00						
Local Subcontractor: Edge Engineering Mileage	160	MI	\$ 0.63	1.08	\$ 108.00						
Consumables	1	LS	\$ 784.00	1.08	\$ 847.00						
Geosyntec Communications Fee (3% of Geosyntec Labor)					\$ 97.00						
Subtotal						\$ -	\$ 5,694	\$ 5,780	\$ 5,866	\$ 5,954	\$ 6,044
Phase 5: Annual Maintenance of Groundwater Monitoring Wells and Pumps											
Geosyntec Project Manager	2	HR	\$ 198.00	1.00	\$ 396.00						
Local Subcontractor: Edge Engineering Project Manager	4	HR	\$ 107.00	1.08	\$ 482.24						
Local Subcontractor: Edge Engineering Staff Engineer	12	HR	\$ 75.00	1.08	\$ 972.00						
Local Subcontractor: Edge Engineering Mileage	160	MI	\$ 0.63	1.08	\$ 108.00						
Pump Replacement Costs	1	LS	\$ 10,000.00	1.08	\$ 10,800.00						
Subtotal						\$ -	\$ 12,738	\$ 12,979	\$ 13,123	\$ 13,320	\$ 13,520
Phase 6: Meetings											
Geosyntec: 3 Annual Meetings (by phone)	4	HR	\$ 396.00	1.00	\$ 1,584.00						
Subtotal						\$ -	\$ 1,584	\$ 1,608	\$ 1,632	\$ 1,656	\$ 1,681

**Table 1 - Five (5) Year Total Annual Cost Estimate – Calendar Year 2024 through 2028
Environmental Monitoring and Reporting for Casper Regional Landfill
Geosyntec Consultants
January 2023**

DESCRIPTION	QUANTITY	UNIT	UNIT COST	MULTIPLIERS	ANNUAL SUBTOTAL	2023 TOTAL	2024 TOTAL	2025 TOTAL	2026 TOTAL	2027 TOTAL	2028 TOTAL
Phase 7: Annual WDEQ/SHWD Report											
Geosyntec Project Manager	6	HR	\$ 198.00	1.00	\$ 1,188.00						
Geosyntec Engineer of Record	4	HR	\$ 262.00	1.00	\$ 1,048.00						
Geosyntec Project Engineer/Hydrogeologist	36	HR	\$ 198.00	1.00	\$ 7,128.00						
Geosyntec Senior CAD Operator	8	HR	\$ 125.00	1.00	\$ 1,000.00						
Geosyntec Clerical	6	HR	\$ 58.00	1.00	\$ 348.00						
Consumables					\$ 212.00						
Office Service Fees (3% of Geosyntec Labor)					\$ 322.00						
Phase 8: Leachate Management Support											
Geosyntec Project Manager	2	HR	\$ 198.00	1.00	\$ 396.00						
Geosyntec Sr. Staff Engineer/Hydrogeologist	4	HR	\$ 154.00	1.00	\$ 616.00						
Local Subcontractor: Edge Engineering Project Manager	2	HR	\$ 107.00	1.08	\$ 231.12						
Local Subcontractor: Edge Engineering Technician	70	HR	\$ 75.00	1.08	\$ 5,670.00						
Local Subcontractor: Edge Engineering Mileage	120	Mi	\$ 0.53	1.08	\$ 81.00						
Miscellaneous Expenses	1	LS	\$ 75.00	1.00	\$ 75.00						
					Subtotal	\$ -	\$ 7,069	\$ 7,175	\$ 7,283	\$ 7,392	\$ 7,503
					Lump Sum Total for Annual Costs (in 2023 dollars):	\$ -	\$ 61,998	\$ 62,928	\$ 63,872	\$ 64,830	\$ 65,803
Phase 2A: Quarterly Groundwater Sampling (for up to 3 MWs for 8 events, annual sampling covers other 2)											
Geosyntec Project Manager	8	HR	\$ 198.00	1.00	\$ 1,584.00						
Geosyntec Sr. Staff Engineer/Hydrogeologist	30	HR	\$ 154.00	1.00	\$ 4,620.00						
Local Subcontractor: Edge Engineering Project Manager	9	HR	\$ 107.00	1.08	\$ 1,040.04						
Local Subcontractor: Edge Engineering Technician	40	HR	\$ 75.00	1.08	\$ 3,240.00						
Local Subcontractor: Edge Engineering Mileage	270	MILE	\$ 0.63	1.08	\$ 183.00						
Laboratory Subcontractor: Pace National Laboratories					\$ 18,144.00						
Monitoring and sampling equipment rental	1	LS	\$ 840.00	1.08	\$ 692.00						
Overnight Shipping of Samples (2 Coolers)	6	event	\$ 160.00	1.08	\$ 1,037.00						
Geosyntec Communications Fee (3% of Geosyntec Labor)					\$ 187.00						
					Additional Quarterly Baseline Sampling for 3 new Monitoring Wells	\$	\$ 10,242	\$ 15,364	\$ 5,121		
					TOTAL FIVE YEAR COST					TOTAL FIVE YEAR COST	\$ 424,340

- Notes:**
1. Annual sampling costs based on dedicated pumps.
 2. Costs for well and pump maintenance assume the City will provide all well and pump replacement parts (if necessary) at the City's expense. Geosyntec does not carry costs for pump repairs.
 3. Costs are in 2023 dollars. If services extend beyond 2023, unit rates shall increase by 1.5% per year.
 4. Geosyntec's project manager will participate in meetings. No additional Geosyntec personnel will be required.
 5. Any additional meetings, at the City's request, will be subject to a \$198.00/hour unit rate to cover the Project Manager's attendance and any required meeting prep.
 6. Additional printed copies of reports will be charged at a cost of \$15 per report plus Geosyntec Clerical labor to produce the reports.
 7. Equipment rental cost for Phase 1 Annual Sampling will only be charged if rental equipment is required. The City may provide required equipment (i.e., pump, pitot tube, water level meter, field parameter instrument) in lieu of renting.
 8. Phase 1 is anticipated to be performed in Q2 2023 with the first quarterly monitoring event for the three new monitoring wells also starting in Q2 2023.

CONFIDENTIAL

GEOSYNTEC CONSULTANTS 2022 RATE SCHEDULE

	<u>Rate/Hour</u>
Staff Professional	\$132
Senior Staff Professional	\$154
Professional	\$175
Project Professional	\$198
Senior Professional	\$224
Principal	\$244
Senior Principal	\$262
Technician I	\$ 70
Technician II	\$ 74
Senior Technician I	\$ 83
Senior Technician II	\$ 89
Site Manager I	\$ 98
Site Manager II	\$108
Construction Manager I	\$120
Construction Manager II	\$130
Senior Designer	\$170
Designer	\$140
Senior Drafter/Senior CADD Operator	\$125
Drafter/CADD Operator/Artist	\$110
Project Administrator	\$ 70
Clerical	\$ 58
Direct Expenses	Cost plus 8%
Subcontract Services	Cost plus 8%
Technology/Communications Fee	3% of Professional Fees
Specialized Computer Applications (per hour)	\$ 12
Personal Automobile (per mile)	Current Gov't Rate
Photocopies (per page)	\$.08

Rates are provided on a confidential basis and are client and project specific.
Unless otherwise agreed, rates will be adjusted annually based on a minimum of the Producer Price Index
for Engineering Services (PPI).

Rates for field equipment, health and safety equipment, and graphical supplies presented upon request.
Construction management fee presented upon request.

RATEC2022

RESOLUTION NO. 23-28

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH GEOSYNTEC CONSULTANTS, INC., FOR THE 24-28 CASPER REGIONAL LANDFILL (CRL) LIFETIME PERMIT ANNUAL REPORTING & MONITORING, PROJECT NO. 22-070.

WHEREAS, the Wyoming Department of Environmental Quality, Solid Hazardous Waste Division (WDEQ/SHWD) issued an operating permit for the City of Casper Regional Landfill; and,

WHEREAS, the operating permit requires the City of Casper to monitor the ground water quality and air emissions related to the new lined regional landfill and provide annual reporting; and,

WHEREAS, the City of Casper desires to enter into a contract for professional services with Geosyntec Consultants, Inc., to provide monitoring and reporting for the Casper Regional Landfill for a five (5) year period; and,

WHEREAS, Geosyntec Consultants, Inc., is able and willing to provide those services, specified as 24-28 CRL Lifetime Permit Annual Reporting & Monitoring, Project No. 22-070.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a Contract for Professional Services with Geosyntec Consultants, Inc., to provide professional consulting services for the CRL Lifetime Permit Annual Reporting & Monitoring, Project No. 22-070.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments as set forth in said Contract in amounts not to exceed the sum of Four Hundred Twenty-Four Thousand Three Hundred Forty and 00/100 Dollars (\$424,340.00).

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2023.

APPROVED AS TO FORM:




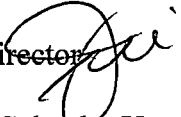
ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur D. Tremel
City Clerk

Bruce Knell
Mayor

January 17, 2023

MEMO TO: J. Carter Napier, City Manager 
FROM: Jill Johnson, Financial Services Director 
SUBJECT: Financial Interest Disclosures for Calendar Year 2023

Meeting Type and Date:
Regular Council Meeting
February 7, 2023

Action Type:
Minute Action

Recommendation:
That Council, by minute action, acknowledge the receipt of financial disclosure information from City officials with public fund investment responsibility.

Summary:
According to Wyoming Statute 6-5-118, certain city officials must disclose if they have any financial interests in any financial institution that is also involved with any investment made by the City. A financial interest in any institution dealing with the City's funds can include, but is not limited to: an investment, a checking account, a savings account, and ownership of land or building which the financial institution uses to conduct business. Financial interest disclosures must be made annually in a public meeting and must be made part of the record of proceedings.

The statute requires disclosure of the existence of the financial interest, but it does not require that the specifics of the interest be disclosed. For example: if an individual has a checking account in a bank that also does business with the City, then that individual must indicate that they have an interest in the bank, but they do not need to state that the interest is a checking account, nor do they need to say how much is kept in that checking account.

All Councilmembers, as well as the following members of City Staff, were provided with a Financial Interest Disclosure Form to complete: J. Carter Napier, City Manager; Jill Johnson, Financial Services Director; Nicholas Gassman, Accounting Supervisor.

Financial Considerations:
No financial considerations.

Oversight/Project Responsibility:
Jill Johnson, Financial Services Director

Attachments:
2023 Financial Interest Disclosure Forms

Annual Financial Interest Disclosure Form

Calendar Year 2023

Pursuant to W.S. 6-5-118(a), I am hereby disclosing that, to the best of my knowledge, I have received a pecuniary benefit from, I conduct personal business with, or I have a financial interest in the following depositories or firms that also have involvement with investments of the City of Casper pursuant to W.S. 9-4-831:

- | | | |
|--|---|--|
| • First Interstate Bank | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| • US Bank | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| • ANB Bank | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| • Wyoming State Treasurer – WYOSTAR | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| • Wyoming State Treasurer – WYOSTAR II | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

I request that submission of this form be made part of the record of proceedings for this meeting.

Name (Print): Steve Cathey

Signed: _____

Date: 1/6/2023

Office Held within the
Casper City Government: Councilmember

Annual Financial Interest Disclosure Form


Calendar Year 2023

Pursuant to W.S. 6-5-118(a), I am hereby disclosing that, to the best of my knowledge, I have received a pecuniary benefit from, I conduct personal business with, or I have a financial interest in the following depositories or firms that also have involvement with investments of the City of Casper pursuant to W.S. 9-4-831:

- First Interstate Bank X Yes No
- US Bank Yes No
- ANB Bank Yes No
- Wyoming State Treasurer – WYOSTAR Yes No
- Wyoming State Treasurer – WYOSTAR II Yes No

I request that submission of this form be made part of the record of proceedings for this meeting.

Name (Print): Lisa Engebretsen

Signed: 

Date: 1/16/23

Office Held within the
Casper City Government: Councilmember

Annual Financial Interest Disclosure Form

Calendar Year 2023

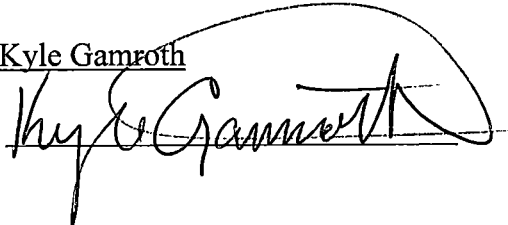
Pursuant to W.S. 6-5-118(a), I am hereby disclosing that, to the best of my knowledge, I have received a pecuniary benefit from, I conduct personal business with, or I have a financial interest in the following depositories or firms that also have involvement with investments of the City of Casper pursuant to W.S. 9-4-831:

- Davidson Fixed Income Management Yes No
- First Interstate Bank Yes No
- Bank of the West Yes No
- Platte Valley Bank Yes No
- PFM Asset Management, LLC Yes No

I request that submission of this form be made part of the record of proceedings for this meeting.

Name (Print): Kyle Gamroth

Signed:



Date:

01 / 03 / 23

Office Held within the

Casper City Government: Councilmember

Annual Financial Interest Disclosure Form

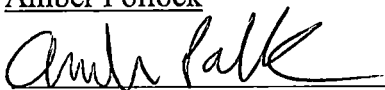
Calendar Year 2023

Pursuant to W.S. 6-5-118(a), I am hereby disclosing that, to the best of my knowledge, I have received a pecuniary benefit from, I conduct personal business with, or I have a financial interest in the following depositories or firms that also have involvement with investments of the City of Casper pursuant to W.S. 9-4-831:

- | | | |
|------------------------------------|-------------------|------------------|
| • Davidson Fixed Income Management | <u> </u> Yes | <u> X </u> No |
| • First Interstate Bank | <u> X </u> Yes | <u> </u> No |
| • Bank of the West | <u> </u> Yes | <u> X </u> No |
| • Platte Valley Bank | <u> </u> Yes | <u> X </u> No |
| • PFM Asset Management, LLC | <u> </u> Yes | <u> X </u> No |

I request that submission of this form be made part of the record of proceedings for this meeting.

Name (Print): Amber Pollock

Signed: 

Date: 1/3/23

Office Held within the
Casper City Government: Councilmember

Annual Financial Interest Disclosure Form


Calendar Year 2023

Pursuant to W.S. 6-5-118(a), I am hereby disclosing that, to the best of my knowledge, I have received a pecuniary benefit from, I conduct personal business with, or I have a financial interest in the following depositories or firms that also have involvement with investments of the City of Casper pursuant to W.S. 9-4-831:

- First Interstate Bank Yes No
- US Bank Yes No
- ANB Bank Yes No
- Wyoming State Treasurer – WYOSTAR Yes No
- Wyoming State Treasurer – WYOSTAR II Yes No

I request that submission of this form be made part of the record of proceedings for this meeting.

Name (Print): J. Carter Napier

Signed: 

Date: 1/5/23

Office Held within the
Casper City Government: City Manager

Annual Financial Interest Disclosure Form

Calendar Year 2023

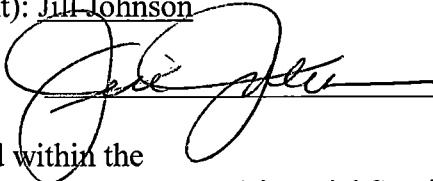
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- First Interstate Bank Yes No
- US Bank Yes No
- ANB Bank Yes No
- Wyoming State Treasurer – WYOSTAR Yes No
- Wyoming State Treasurer – WYOSTAR II Yes No

I request that submission of this form be made part of the record of proceedings for this meeting.

Name (Print): Jill Johnson

Signed: _____



Date: _____

1-6-23

Office Held within the
Casper City Government: Financial Service Director

January 20, 2023

MEMO TO: J. Carter Napier, City Manager *JCN*
FROM: Jill Johnson, Financial Services Director *JJ*
SUBJECT: Establish an Athletics Fund and a 1%17 Fund

Meeting Type & Date

Council Meeting
February 7, 2023

Action type

Minute Action

Recommendation

That Council, by minute action, authorize establishing an Athletics Fund and a 1%17 Fund.

Summary

The City of Casper uses a “fund” to segregate transactions, which all relate to the same activity, for purposes of tracking.

Athletics Fund – This fund will be a recreational enterprise fund which will track revenue and expenses for athletic programs. Currently athletics are part of the General Fund which is a governmental fund. While there is an ability to create specific accounts for revenues and expenses related to Athletics in the General Fund, to have a separate fund would also segregate assets and liabilities and provide a transparent view of the activity. For financial statement presentation, this fund would be combined with other recreation-type enterprise funds.

1%17 Fund – This fund will be a capital projects fund which will track revenue, expenses and available balances for the 1%17. Currently 1%17 is a part of the Capital Projects Fund however determining the available balance is difficult as the assets and liabilities are not segregated by activity. Segregating the transactions specifically related to 1%17 will allow for transparent tracking of the 1%17. For financial statement presentation, this fund would be combined with other capital project governmental funds.

Financial Considerations

The ability to segregate transactions by fund is already included in our accounting system and would not have a cost.

Oversight/Project Responsibility

Jill Johnson, Financial Services Director
Nicholas Gassman, Accounting Supervisor

January 5, 2023

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Tracey L. Belser, Support Services Director *TLB*
 Dan Coryell, Fleet Manager

SUBJECT: Authorize the Purchase of One (1) New Compact Front End Wheel Loader in the Total Amount of \$105,764.28 for Use by the Solid Waste Division of the Public Services Department.

Meeting Type & Date
 Regular Council Meeting
 February 7, 2023

Action type
 Minute Action

Recommendation
 That Council, by minute action, authorize the purchase of one (1) new compact front end wheel loader in the total amount of \$105,764.28 for use by the Solid Waste Division of the Public Services Department. The total amount budgeted for this project is \$105,764.28.

Summary
 On December 21, 2022 bids were publicly open for the purchase of one (1) new compact front end wheel loader. One (1) bid was received from Wyoming Machinery in Casper, WY. The compact front end wheel loader will be used primarily at the newly constructed Material Recycling Facility (MRF). This machine will transport pallets of recyclables and other materials that come through the facility. As required by Wyoming State Statute 15-1-113(b), a bid notice was published in a local newspaper once a week for a minimum of two (2) consecutive weeks. The bids were as follows:

<u>Bid Item</u>	<u>Vendor</u>	<u>Amount</u>	<u>Trade-Ins</u>	<u>Total</u>
(1) Compact front end wheel loader/906 CAT	Wyoming Machinery Casper, WY	\$105,764.28	NA	\$105,764.28

The recommended purchase of the new compact front end wheel loader from Wyoming Machinery meets all of the required specifications for equipment in this application.

Financial Considerations
 This purchase was approved in the FY23 adopted budget and is funded by Solid Waste Operational Funds.

Oversight/Project Responsibility
 Dan Coryell, Fleet Manager, will make this purchase. Oversight will be transferred to Sean Orszulak, Solid Waste Superintendent, after the equipment is received.

Attachments
 Specifications

CITY OF CASPER
FLEET MAINTENANCE DIVISION
CITY OF CASPER
(307) 235-8410
December 1, 2022

Notice is hereby given that the City of Casper, Wyoming will receive sealed bids at the City Garage, 1800 East K Street, Casper, Wyoming, **until 11:30 a.m., December 16th, 2022** for the following:

One (1) **Compact front-end wheel loader**, with less than five hundred (500) hours. This vehicle is to be used by the Solid Waste Division of the Public Services Department; units must have the minimum specifications of:

General Specifications:

It is the intent of these specifications to specify the minimum requirement for the furnishing and delivery of one (1) Compact front-end wheel loader. One (1) Compact front-end wheel loader with less than five hundred (500) hours, with full factory warranty, a 5-year buy-back guarantee, and a 5-year preventative maintenance package. Unit shall be delivered complete and ready for service, as specified, and shall be equipped with all of the manufacturer's standard equipment, as advertised, whether or not specifically mentioned in these specifications, in addition to all other equipment and attachments specified herein.

<u>ITEM</u>	<u>MINIMUM SPECIFICATIONS</u>	<u>BIDDERS SPECIFICATIONS</u>
1.	Dimensions: Wheel Base: No more than 7 feet Height: 9' Max Width: 6'-2" Max Weight: 12,000 pounds or greater Ground clearance 10 Inch Minimum Turn radius over bucket shall not exceed 15 feet Operational weight greater than 12,000 pounds No less than 10 MPH ground speed	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
2.	Engine: Engine bore shall be 3.7" (94mm) Engine stroke shall be 4.7" (120mm) Net torque shall be 189 ft-lb @ 2400 RPM Engine shall be configured to provide constant net horsepower at full parasitic load Engine block heater shall be installed Engine shall be US EPA Tier 4 Final Compliant Lockable Engine Compartment Engine cold start aide system	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>

ITEM

MINIMUM SPECIFICATIONS

BIDDERS
SPECIFICATIONS

and have a positive feel and “click” to signal activation

Climate control system shall automatically adjust the air temperature and fan speed to maintain the operator’s preferred climate setting.

Air conditioned

Seat shall have six way adjustments and feature automotive-style lumbar support.

Seat shall have a cast one piece back and seat pan to prevent protrusions under the cushions.

Heated seat shall be available for comfort in cold conditions.

External mirrors shall contain and integrated spot Mirror and have an optional heated and remotely adjustable functions

Stop, tail, and turn signal lights shall mount in a pocket for extra protection and be LED style.

Cab shall contain (3) three 12 volt outlets.

Radio with Bluetooth functionality and speakers.

Right side of cab shall contain MP3 player jack, MP3/cell phone holder, and two cup holders.

A monitoring system shall be available for critical systems to alert the operator to potential need for service. Three levels of warning shall allow the operator to assess the situation more accurately.

The operator station shall be removable in 45 minutes and shall use quick disconnects so no wire need be cut and no refrigerant is lost.

Cab shall have channels on the cab floor and threshold at the door for easy cleaning.

Cab shall be equipped with a sun visor.

18. Paint/Color:

Main Body: to be determined

BIDDERS
SPECIFICATIONS

ITEM

MINIMUM SPECIFICATIONS

Trim: to be determined

19. **Functionality:**

Shall be equipped with load arm float function
Parallel lift Z bar loader.
Heavy duty axles
Recovery hitch and pin
A creeper function and electronic throttle lock shall be available to power rotating work tools such as brooms, cold planers and snow blowers.

20. **Accessory Equipment:**

The following equipment, whether or not considered standard, shall be furnished with each unit

Fire extinguisher, 10 lb. ABC dry chemical type. Mounted by City.

LOADER SHALL BE FULLY COMPATIBLE WITH CURRENT SOLID WASTE ACCESSORIES TO INCLUDE: STANDARD BUCKETS, AND FORKS.

21. **Miscellaneous:**

Safety equipment and all lighting shall be as required to meet Federal, State of Wyoming, and OSHA regulations.

The winning vendor shall supply 3 complete sets of filters (All required filters)

Vendor shall supply 12 equipment keys

Vendor shall show proven ability to field a service truck onsite within 24 hours.

Vendor shall have a local dealership with certified mechanics onsite, and 24 hour on call availability.

22. **Hydraulics:**

System Pressure 3500 P.S.I. Minimum

Available accessory quick connect couplings and controls.

High flow auxiliary controls with integrated function shall be available.

BIDDERS
SPECIFICATIONS

ITEM

MINIMUM SPECIFICATIONS

Pressure relieving quick disconnect manifold

An optional, high flow hydraulic 3rd auxiliary flow shall be at least 31 gallons per minute (120 L/min)

23. Coupler
Design:

A universal skid steer system that has zero "offset" between coupler and tool shall be available from the factory so there is no lost performance on tipping load when using the system.

24. Diagnostic
Software and
Service
Manuals:

Two copies of manufacturer's service diagnostic software from manufacturer and two copies of service diagnostic software. If required, any hardware needed to operate the diagnostic software.

Two (2) complete sets of operator's manuals, (2) sets of service manuals, and (2) sets of parts manuals shall be supplied (made specifically for loaders being sold. NO EXCEPTIONS.

25. Body
Construction:

ROPS FOPS certified canopy cab design.

26. Preventative
Maintenance and
Service Package:

Service package shall include service for the machine every 250 hours (4 times per year up to 5000 service hours) of operation with items to be serviced noted at appropriate intervals. Variations with associated costs shall be accepted as options clearly marked as such and attached to the bid package.

Bid packages that charge for mechanic travel to and from the facility shall not be given preference over packages that

BIDDERS
SPECIFICATIONS

ITEM

MINIMUM SPECIFICATIONS

do not.

27. Axles:

Heavy duty with outboard planetary reduction gears

100% Locking differentials shall be available on front, rear or both axles.

28. Controls:

Steering wheel not joystick controlled.

29. Lights:

Two (2) work lights: Forward facing toggle switch activated.

Two (2) reverse floodlights.

Reverse activated

(NOTE: All lighting to be LED where applicable)

30. Warranty:

Specify in writing, to include all parts and labor F.O.B. Casper, for a minimum 12 month period

A five (5) year guaranteed buy-back price with no less than thirty percent of the original purchase price

Provide minimum of two full days of on-site training.

Include options for extended warranties and pricing.

31. Delivery:

Loader shall be delivered with a full tank of fuel, properly blended for the weather conditions if required.

Diesel fuel to be at least the minimum requirements of blended #2/#1 diesel fuel with proper additives to correspond with climate conditions.

A copy of the order confirmation to be provided upon completion of order.

Original title shall be provided within 30 days of unit delivery to 1800 E. K St. Casper, WY 82601.

Title to be made out as: City of Casper, 200 N. David, Casper, WY 82601.

The winning vendor will bid and deliver (1) Loader.

Provide minimum of one (2) full days of dealer training and orientation on-site for City operators and mechanics.

The winning vendor shall deliver a comparable loader at no charge if the loader is non-operable for more than 36 hours due to manufacturer defects or failures for a minimum of one (1) year after delivery.

Piggyback option to be included to purchase more units at the bid price for up to 120 days after the delivery of the final unit from the first order.

NOTE: These forms may be duplicated.

Exceptions to any of the provisions of these specifications may be waived provided they are clearly stated in the quote, and if in the opinion of the City of Casper, the quote complied with the intent of the specification. Should funding be inadequate to cover the items quoted, all quotes may be rejected or quantities adjusted to fit budget amount.

All contacts should be made through Dan Coryell, Casper Service Center, Casper, Wyoming, 82601. Phone 307-235-8410

**PROPOSAL FOR FURNISHING
(1) ONE COMPACT WHEEL LOADER FOR THE SOLID WASTE DIVISION OF
THE PUBLIC SERVICES DEPARTMENT**

Proposal of (Name) _____
(Address) _____

to furnish equipment as specified to the City of Casper, Wyoming, in accordance with specifications dated December 1, 2022.

BID ITEM: _____
Description: _____

Make and Model: _____
Federal Certified GVW: _____

I. Price bid for one loader (1) and attachments \$ _____

II. Trade-in allowance. NONE \$ _____

III. NET COST TO THE CITY:
(Total Price) \$ _____

IV. Delivery: F.O.B. manufacturer of the City of Casper's choice within ____ calendar days after award of contract by City Council.

V. NO Trade in unit will be considered with this bid.

VI. Options:
I. A five (5) year total machine warranty (to include parts, labor, and field service mileage) agreement to include providing backup equipment free of charge \$ _____

In addition to this proposal, the undersigned herewith submits complete information including specifications and descriptive literature to fully describe and illustrate the equipment and accessories offered. Incomplete bid specification will be considered non-compliant and rejected.

Bidder proposes to deliver equipment in accordance with the schedule above and agrees that liquidated damages will be charged to him in accordance with specifications if delivery is not made in accordance with said schedule.

A bid bond, a certified, or a cashier's check made payable to the City of Casper, Wyoming, in an amount of 5% of the total amount of this bid is enclosed. The undersigned certifies that he understands the specifications relating to said bid security and agrees to the conditions set forth in said specifications.

Discounts will be allowed for prompt payment as follows:

10 Day _____%; 20 Days _____%; 30 Days _____%.

Submitted By: _____ Title: _____ Date: _____

Signature: _____ Phone: _____

**CITY OF CASPER, WYOMING
SPECIFICATIONS FOR
ONE COMPACT FRONT END WHEEL LOADER
(Approved by the City Attorney, 2014)
Dated the 1st Day of December, 2022**

I. GENERAL:

The following specifications, including exhibits, attached hereto, shall constitute the minimum acceptable specifications for the goods and/or services for which bids are requested. Bidders shall include all items standard to article bid, whether or not specifically mentioned in these specifications.

All goods shall be new and the latest current production models meeting the terms of the specifications.

No bids may be withdrawn within thirty (30) days after the scheduled closing time for receipt of bids without the consent of the City of Casper, Wyoming.

II. BID GUARANTY:

The City of Casper is required by Wyoming Statutes, 15-1-113, to receive a certified check, cashier's check, bank draft upon a reputable bank, or a bid bond, if the bid is for more than one hundred and fifty thousand dollars (\$150,000), with sufficient surety in the amount of five percent (5%) of the total bid amount before it can accept and consider any bid. Bid with deposit shall be filed with the FINANCE OFFICE, City Hall, 200 N. David, Casper, WY 82601, securely sealed, and endorsed upon the outside of the wrapper, with a brief statement as to the nature for which the bid is provided. Upon bid award, such surety shall be returned to the unsuccessful bidder(s). In the case of the successful bidder, five percent (5%) surety will be retained by the City until a proper bond or other proper bid guarantee to secure performance has been filed and approved if required by the specifications of the bid.

III. SCHEDULE FOR DELIVERY AND LIQUIDATED DAMAGES:

Unless a schedule has been specified in the bidding documents, each bidder shall specify, in its proposal, the time required for delivery of his goods to the place designated.

The provisions of Section II BID GUARANTY, shall apply to all bids, contracts and delivery times as specified. Failure to enter into a contract for said bid with the city within 30 days of the award or failure to proceed and/or deliver upon said bid or contract will result in forfeiture of bid guarantee.

IV. PLACE OF DELIVERY:

The successful bidder shall deliver the goods to the City of Casper, Casper Service Center, 1800 East "K" Street, Casper, Wyoming, unless otherwise specified.

V. CONDITIONS OF DELIVERY; RIGHT OF INSPECTION:

Goods, when delivered, shall be accompanied by a Statement Dealer's Certificate of Servicing and Inspection signed by the bidder certifying that the goods have been inspected and complies in all respects to the contract. Bidder shall attach to said statement a certificate by the manufacturer of the goods certifying that said goods have been inspected and serviced in the event the goods are not manufactured by the bidder. The City may, in its discretion, waive this requirement.

The City further reserves the right to make an inspection of the goods within a reasonable time after delivery to ensure compliance with the contract. Failure by City to make such inspection or upon inspection, failure to discover defects which cannot reasonably be discovered upon inspection, shall not constitute a waiver or be a limitation upon any remedy which the City may have at law or in equity.

VI. WARRANTY:

Each bidder shall enclose, with their bid, a copy of the warranty which applies to the goods proposed to be furnished. The warranty supplied will be considered by the City in determining the responsibility of the bidders.

VII. SERVICE FACILITIES:

It is essential that repair parts and service be adequate and readily available so that the goods can be maintained in good operating condition without protracted time loss for repairs.

The BIDDER SHALL CLEARLY STATE in his proposal the extent to which he carries a complete inventory of repair parts and service facilities. The City reserves the right to evaluate past performance of each bidder in analyzing the bid received and to consider such evaluation, in addition to other factors, in awarding the contracts for equipment.

VIII. DETAILED SPECIFICATIONS:

Goods bid shall conform to the detailed specifications outlined for the various bid items, attached hereto. No deviations from the terms of the specifications will be allowed, and such deviations shall be grounds for rejection of any bid, provided, however, that the City may allow any deviation if it finds, in its sole discretion, that the deviation is not a material deviation.

If bidder submits a bid using differing materials from those specified, he shall submit complete specifications for those items, including proposed manufacturer and catalog numbers with appropriate literature. The City may consider such specifications if it finds, in its sole discretion, that said specifications meet the intent of its specifications set forth herein and do not differ materially from its specifications.

IX. STATEMENT OF COMPLIANCE:

Should any requirement in these specifications not be included in manufacture's specifications sheets, bidder shall include with his bid, a statement of compliance. Failure to do so may be held as grounds for disqualification of bid.

X. CONSIDERATION OF BIDS:

The City of Casper, Wyoming, reserves the right to evaluate all bids received on the basis of the conformance with these specifications, the availability of repair parts, and the adequacy of service facilities, the delivery schedules, and other criteria as well as (net) cost, and to consider such evaluation in awarding contracts for the furnishing of the bid items specified. The City will award the contract to the lowest responsible bidder.

XI. PAYMENT

The City shall make a lump sum payment upon delivery and acceptance of all goods bid. A complete City of Casper voucher shall be processed for payment after an invoice is received from the vendor. Payment will be made within forty-five (45) days pursuant to Wyoming State Statute 16-6-601.

Statute W.S. 16-6-602:

16-6-601. Definitions.

(a) As used in this article:

(i) "Agency" means any department, agency or other instrumentality of the state or of a political subdivision of the state;

W.S. 16-6-602. Payment of agency accounts; interest.

Except as provided by contract, any agency which purchases or procures goods and services from a nongovernmental entity shall pay the amount due within forty-five (45) days after receipt of a correct notice of amount due for the goods or services provided or shall pay interest from the forty-fifth day at the rate of one and one-half percent (1 1/2%) per month on the unpaid balance until the account is paid in full, unless a good faith dispute exists as to the agency's obligation to pay all or a portion of the account.

XII. SALES TAX EXEMPTION CERTIFICATE:

The City of Casper, Wyoming, is exempted for paying the sales tax specified by Wyoming Statutes, and from paying Federal Excise taxes. Upon request, an exemption certificate will be furnished to the successful bidder.

XIII. GOVERNING LAW:

In the event of any claim, suit, or demand which may result from a bid or bids submitted thereunder, or the award of any contract as a result of submission of a bid, the bidder or bidders agree that Wyoming law shall govern any such claim, suit, or demand the rights and duties of the parties thereunder.

XIV. ADDITIONAL INFORMATION:

If additional information is required, written instructions shall be issued. No oral instructions or interpretations will be considered binding unless confirmed in the form of addenda and shall be furnished to all bidders who shall submit a signed copy of all addenda with their bid. Please refer all questions to Dan Coryell, 1800 East "K" Street, Casper, Wyoming, 82601, (307) 235-8410.

January 10, 2023

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Tracey L. Belser, Support Services Director *TLB*
 Dan Coryell, Fleet Manager

SUBJECT: Authorize the Purchase of One (1) New John Deere Turf Gator (\$10,200.00) and One (1) New John Deere Z-Trac Mower (\$9,600.00) for a Combined Total Amount of \$19,800.00 for Use by the Waste Water Treatment Plant of the Public Services Department.

Meeting Type & Date
 Regular Council Meeting
 February 7, 2023

Action type
 Minute Action

Recommendation
 That Council, by minute action, authorize the purchase of one (1) new John Deere turf gator (\$10,200.00) and one (1) new John Deere Z-Trac mower (\$9,600.00) for a combined total amount of \$19,800.00 for use by the Waste Water Treatment Plant of the Public Services Department. The total amount budgeted for this project is \$25,000.00.

Summary
 On December 1, 2022 quotes were requested for the purchase of one (1) new small utility vehicle and also one (1) new mower. Three (3) quotes for each piece of equipment were received. The utility gator will be used at the water plant property collecting samples, transporting employees, and other daily activities needed while the mower will be used mowing around the entire waste water plant property. These purchases are replacing older equipment that has met all criteria needed to replace and will be sold on the Government Surplus Auction website at www.GovDeals.com after it is deemed surplus equipment by Council. As required by Wyoming State Statute 15-1-113(b), a bid notice was published in a local newspaper once a week for a minimum of two (2) consecutive weeks.

<u>Quote Item</u>	<u>Vendor</u>	<u>Amount</u>	<u>Trade-Ins</u>	<u>Total</u>
(1) Small Utility Vehicle John Deere Turf Gator	Stotz Equipment Casper, WY	\$10,200.00	NA	\$10,200.00
(1) Small Mower John Deere Z-Trac	Stotz Equipment Casper, WY	\$9,600.00	NA	\$9,600.00
(1) Small Utility Vehicle Toro MDX Mid Duty	Midland Implement Billings, MT	\$11,533.00	NA	\$11,533.00
(1) Small Mower Toro Titan Mower	Midland Implement Billings, MT	\$10,995.00	NA	\$10,955.00

(1) Small Utility Vehicle Honda Pioneer UTV	Online Price	\$11,799.00	NA	\$11,099.00
(1) Small Mower Dixie Chopper Zero Turn	Online Price	\$11,989.00	NA	\$11,989.00

The recommended purchase of the new Small Utility Vehicle and Small Mower from Stotz Equipment meets all of the required specifications for equipment in this application.

Financial Considerations

This purchase was approved in the FY23 adopted budget and is funded by one cent funds.

Oversight/Project Responsibility

Dan Coryell, Fleet Manager, will make this purchase. Oversight will be transferred to Megan Lockwood, Waste Water Treatment Plant Manager, after the equipment is received.

Attachments

Quotes

Dixie Chopper 60" Eagle 3160KW (SS) Zero Turn Mower 31HP KAW (2022)

Dixie Chopper 60" Eagle 3160KW (SS) Zero Turn Mower 31HP KAW (2022)

Be the first to review this product

SKU EA3160KW

\$11,989.00

The Dixie Chopper Eagle 3160KW (SS) features a deep 60-inch cutting deck and 31-horsepower Kawasaki engine. The Eagle comes with Parker HTG transmissions with a 1,000-hour oil change interval and puts focus on comfort with a dial suspension seat.

Email



FINANCE
YOUR PURCHASE
RATES AS LOW AS 0%



SHOP ALL
ZERO TURN MOWERS



2022 PIONEER 700

BASE MSRP: \$11,099 [Ⓢ]

Destination Charge: \$785.00

Freight Surcharge: \$400.00

Available Colors

BUILD

GET MY QUOTE

NOTHING MORE THAN EVERYTHING YOU NEED

It's easy to recognize the Honda Pioneer as the best side-by-side choice for worksites and weekends alike, but which model is perfect for your needs? For many, the answer is the middleweight Pioneer 700. The chassis and engine strike a perfect balance between size and capability, helping it rise to nearly any challenge. And with features like a full-tilt bed and stellar handling through the roughest terrain, it's more



Purchase Order for
John Deere Equipment (U.S. Only)

PO# 09033276
PO Revision# Original

PO# 23300278

PURCHASER'S NAME - First Signer (First, Middle Initial, Last) CITY OF CASPER WASTE WATER TREATMENT PLANT (SECOND LINE OF OWNER NAME)			DATE OF ORDER Jul 28, 2022	COMPANY UNIT 07	DEALER ACCOUNT NO. 079909
STREET OR RR 200 N DAVID ST			DEALER ORDER NO. 07504426	SOC. SEC.	IRS NO.
TOWN CASPER			STATE WY	ZIP CODE 82601	EIN NO.
COUNTY Natrona	PURCHASER ACCT. CASPE018	PHONE NO.	TRANSACTION TYPE Cash Sale		PURCHASER SALES TAX EXEMPT
REWARDS #			SELLER'S NAME & ADDRESS Stotz Equipment 352 Blackmore Road Evansville, WY 82636 307-265-1870		
E-MAIL ADDRESS			I (We), the undersigned, hereby order from Dealer the Equipment described below, to be delivered as shown below. This order is subject to Dealer's ability to obtain such Equipment from the manufacturer and Dealer shall be under no liability if delivery of the Equipment is delayed or prevented due to labor disturbances, transportation difficulties, or for any reason beyond Dealer's control. The price shown below is subject to Dealer's receipt of the Equipment prior to any change in price by the manufacturer. It is also subject to any new or increased taxes imposed upon the sale of the Equipment after the date of this order.		
PURCHASER'S NAME - Second Signer					
STREET OR RR					
TOWN			STATE	ZIP CODE	
REWARDS #					
Use County NATRONA		Use State/Province WY			

QTY	NEW	RENTAL	USED	DESCRIPTION	Hours of Use	PRODUCT IDENTIFICATION NUMBER	DELIVERED CASH PRICE (Or Total Lease Payments)
1	X			JOHN DEERE GATOR™ TX (Model Year 2023) Stock # W176674 Equipment & Value Added Service (Give Model, Size & Description)		1M04X2XDTPM180440	\$ 10,200 00
I (We) offer to sell, transfer, and convey the following item(s) at or prior to the time of delivery of the above Equipment, as a "trade-in" to be applied against the cash price. Such item(s) shall be free and clear of all security agreements, liens, and encumbrances at the time of transfer to you. The following is a description and the price to be allowed for each item.							
TOTAL CASH PRICE							\$ 10,200 00
TOTAL TRADE-IN ALLOWANCE							\$ 0 00
1. TOTAL CASH-PRICE							\$ 10,200 00
2. TOTAL TRADE-IN ALLOWANCE							\$ 0 00
3. TOTAL TRADE-IN PAY-OFF							\$ 0 00
4. BALANCE							\$ 10,200 00
8. EST. SERVICE AGREEMENT TAXES							\$ 0 00
9. SUB-TOTAL							\$ 10,200 00
10. CASH WITH ORDER							\$ 0 00
11. RENTAL APPLIED							\$ 0 00
12. CASH DISCOUNT							\$ 0 00
13. BALANCE DUE							\$ 10,200 00

PURCHASER TYPE
1 Commercial

MARKET USE
87 Parks and Cemeteries

COMMENTS:
Delivered to 200 N David ST Casper Wyoming
82601
Net 30 Days

IMPORTANT WARRANTY NOTICE: The John Deere warranty applicable to new John Deere Equipment is printed and included with this document. There is no warranty on used equipment. The new equipment warranty is part of this contract. Please read it carefully. YOUR RIGHTS AND REMEDIES PERTAINING TO THIS PURCHASE ARE LIMITED AS SET FORTH IN THE WARRANTY AND THIS CONTRACT. IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS ARE NOT MADE AND ARE EXCLUDED UNLESS SPECIFICALLY PROVIDED IN THE JOHN DEERE WARRANTY.

Telematics: Orders of telematic devices include only the hardware. Where available, telematics software, including JDLink™ connectivity service, may be enabled from your local John Deere Operations Center or JDLink website. Please see your authorized John Deere dealer for assistance.

DISCLOSURE OF REGULATION APPLICABILITY: When operated in California, any off-road diesel vehicle may be subject to the California Air Resources Board. In-Use Off-Road Diesel Vehicle Regulation. It therefore could be subject to retrofit or accelerated turnover requirements to reduce emissions of air pollutants.

ACKNOWLEDGEMENTS- I (We) promise to pay the Balance Due (line 13) shown above in cash, or to execute a Time Sale Agreement (Retail Installment Contract), or a Loan Agreement, for the purchase price of the Equipment, plus additional charges shown thereon or execute a Lease Agreement, on or before delivery of the Equipment ordered herein. Despite physical delivery of the Equipment, title shall remain in the seller until one of the foregoing is accomplished.

USE OF INFORMATION/PRIVACY NOTICE I understand that Deere & Company and its affiliates ("John Deere") and Dealer collect information, including my personal information and machine data to provide warranty, customer service, product and customer support, marketing and promotional information about Dealer, John Deere and their equipment, products and services and to support other business processes and purposes. See the John Deere Privacy Statement (<https://www.deere.com/en/privacy-and-data/privacy-statements/>) for additional information on the types of personal information and machine data John Deere collects, how it is collected, used and disclosed. See Dealer directly for information about its privacy policy.



Purchase Order for
John Deere Equipment (U.S. Only)

PO# 09033276
PO Revision# Original

PO# 23300293

PURCHASER'S NAME - First Signer (First, Middle Initial, Last) CITY OF CASPER WASTE WATER TREATMENT PLANT (SECOND LINE OF OWNER NAME)			DATE OF ORDER Jul 28, 2022	COMPANY UNIT 07	DEALER ACCOUNT NO. 079909
STREET OR RR 200 N DAVID ST			DEALER ORDER NO.		
TOWN CASPER			SOC. SEC.	IRS NO.	EIN NO.
STATE WY	ZIP CODE 82601	TRANSACTION TYPE Cash Sale		PURCHASER SALES TAX EXEMPT	
COUNTY Natrona	PURCHASER ACCT. CASPE018	PHONE NO.	SELLER'S NAME & ADDRESS Stotz Equipment 352 Blackmore Road Evansville, WY 82636 307-265-1870		
REWARDS #			E-MAIL ADDRESS		
PURCHASER'S NAME - Second Signer			I (We), the undersigned, hereby order from Dealer the Equipment described below, to be delivered as shown below. This order is subject to Dealer's ability to obtain such Equipment from the manufacturer and Dealer shall be under no liability if delivery of the Equipment is delayed or prevented due to labor disturbances, transportation difficulties, or for any reason beyond Dealer's control. The price shown below is subject to Dealer's receipt of the Equipment prior to any change in price by the manufacturer. It is also subject to any new or increased taxes imposed upon the sale of the Equipment after the date of this order.		
STREET OR RR			TOWN		
TOWN			STATE	ZIP CODE	
REWARDS #			Use County NATRONA		
Use State/Province WY			to		

QTY	NEW	RENTAL	USED	Equipment & Value Added Service (Give Model, Size & Description)	Hours of Use	PRODUCT IDENTIFICATION NUMBER	DELIVERED CASH PRICE (Or Total Lease Payments)
1	X			2022 JOHN DEERE Z920M ZTrak Stock # W164886	13	ITC920MEKNT101103	\$ 9,600 00
I (We) offer to sell, transfer, and convey the following item(s) at or prior to the time of delivery of the above Equipment, as a "trade-in" to be applied against the cash price. Such item(s) shall be free and clear of all security agreements, liens, and encumbrances at the time of transfer to you. The following is a description and the price to be allowed for each item.							
TOTAL CASH PRICE							\$ 9,600 00
QTY	DESCRIPTION OF TRADE-IN				Hours of Use	PRODUCT IDENTIFICATION NUMBER	AMOUNT
TOTAL TRADE-IN ALLOWANCE							\$ 0 00
1. TOTAL CASH-PRICE							\$ 9,600 00
2. TOTAL TRADE-IN ALLOWANCE							\$ 0 00
3. TOTAL TRADE-IN PAY-OFF							\$ 0 00
4. BALANCE							\$ 9,600 00
8. EST. SERVICE AGREEMENT TAXES							\$ 0 00
9. SUB-TOTAL							\$ 9,600 00
10. CASH WITH ORDER							\$ 0 00
11. RENTAL APPLIED							\$ 0 00
12. CASH DISCOUNT							\$ 0 00
13. BALANCE DUE							\$ 9,600 00

PURCHASER TYPE
1 Commercial

MARKET USE
87 Parks and Cemeteries

COMMENTS:
Delivered to 200 N David ST Casper Wyoming
82601
Net 30 Days

IMPORTANT WARRANTY NOTICE: The John Deere warranty applicable to new John Deere Equipment is printed and included with this document. There is no warranty on used equipment. The new equipment warranty is part of this contract. Please read it carefully. **YOUR RIGHTS AND REMEDIES PERTAINING TO THIS PURCHASE ARE LIMITED AS SET FORTH IN THE WARRANTY AND THIS CONTRACT. IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS ARE NOT MADE AND ARE EXCLUDED UNLESS SPECIFICALLY PROVIDED IN THE JOHN DEERE WARRANTY.**

Telematics: Orders of telematic devices include only the hardware. Where available, telematics software, including JDLink™ connectivity service, may be enabled from your local John Deere Operations Center or JDLink website. Please see your authorized John Deere dealer for assistance.

DISCLOSURE OF REGULATION APPLICABILITY: When operated in California, any off-road diesel vehicle may be subject to the California Air Resources Board, In-Use Off-Road Diesel Vehicle Regulation. It therefore could be subject to retrofit or accelerated turnover requirements to reduce emissions of air pollutants.

ACKNOWLEDGEMENTS- I (We) promise to pay the Balance Due (line 13) shown above in cash, or to execute a Time Sale Agreement (Retail Installment Contract), or a Loan Agreement, for the purchase price of the Equipment, plus additional charges shown thereon or execute a Lease Agreement, on or before delivery of the Equipment ordered herein. Despite physical delivery of the Equipment, title shall remain in the seller until one of the foregoing is accomplished.

USE OF INFORMATION/PRIVACY NOTICE I understand that Deere & Company and its affiliates ("John Deere") and Dealer collect information, including my personal information and machine data to provide warranty, customer service, product and customer support, marketing and promotional information about Dealer, John Deere and their equipment, products and services and to support other business processes and purposes. See the John Deere Privacy Statement (<https://www.deere.com/en/privacy-and-data/privacy-statements/>) for additional information on the types of personal information and machine data John Deere collects, how it is collected, used and disclosed. See Dealer directly for information about its privacy policy.

Midland Implement



Company, Inc.

402 DANIEL ST BOX 30358 BILLINGS, MT 59107 PH (406)248-7771 FAX (406) 252-5772

July 15, 2022

City of Casper Parks
Attn: Dan Coryell
1800 East K St.
Casper, Wyoming 82801

Dear Dan:

Thank you for your continued interest in Toro Commercial Turf equipment. Per your request, we are pleased to present the following pricing for your review:

	<u>Price Each:</u>
(1) Toro MDX Mid Duty Vehicle w/ Manual Dump Box, Bucket Seats	\$11,553.00

These prices are firm until July 31, 2022. Terms are net 30 days upon delivery.

All new Toro Turf Equipment carries a 2-year limited warranty (begins at date of delivery).

We are confident that you would be completely satisfied with the performance and reliability of this equipment. If you have any questions about our bid or our products, please let us know.

Best Regards,
Julien Pates
Midland Implement Company
Turf Equipment Manager E. Montana & N. Wyoming

Midland Implement

Company, Inc.

402 DANIEL ST BOX 30358 BILLINGS, MT 59107 PH. (406)248-7771 FAX (406) 252-5772



July 15, 2022

City of Casper Parks
Attn: Dan Coryell
1800 East K St.
Casper, Wyoming 82801

Dear Dan:

Thank you for your continued interest in Toro Commercial Turf equipment. Per your request, we are pleased to present the following pricing for your review:

	<u>Price Each:</u>
(1) Toro Titan 2000 Series Zero Turn Mower w/ My Ride Suspension, 60" Side Discharge Deck, 24.5 HP Kohler Engine	\$10,995.00

These prices are firm until July 31, 2022. Terms are net 30 days upon delivery.

All new Toro Turf Equipment carries a 2-year limited warranty (begins at date of delivery).

We are confident that you would be completely satisfied with the performance and reliability of this equipment. If you have any questions about our bid or our products, please let us know.

Best Regards,
Julien Pates
Midland Implement Company
Turf Equipment Manager E. Montana & N. Wyoming

February 3, 2023

MEMO TO: J. Carter Napier, City Manager *FT for JCN*

FROM: Tracey L. Belser, Support Services Director *TLB*
 Dan Coryell, Fleet Manager

SUBJECT: Authorize the Purchase of Seventy (70) New Club Car Tempo Golf Cars (Carts) for Use by the Casper Municipal Golf Course.

Meeting Type & Date
 Regular Council Meeting
 February 7, 2023

Action type
 Minute Action

Recommendation
 That Council, by minute action, authorize the purchase of seventy (70) new Club Car Tempo Golf Carts to be used by the Casper Municipal Golf Course. Total amount budgeted for this project is \$400,000.00.

Summary
 On December 29, 2022, bids were publicly open for seventy (70) new golf carts. Three (3) bids were received.

This purchase will replace seventy (70) 2018 Yamaha golf carts that have reached the end of their five (5) year lease and warranty period. All golf carts will be utilized by golfing patrons at the Casper Municipal Golf Course.

Staff recommends moving forward with the bid of the seventy (70) golf carts from Colorado Golf and Turf, Littleton CO, which meets all of the required specifications.

As required by Wyoming State Statute 15-1-113(b), the notice was published in a local newspaper once a week for a minimum of two (2) consecutive weeks. The bids were as follows:

<u>Bid Item</u>	<u>Vendor</u>	<u>Bid Amount</u>	<u>Trade Amount</u>	<u>Total</u>
(70) New Golf Carts Club Car Tempo's	Colorado Golf and Turf Littleton, CO	\$398,685.00	No Trade	\$398,685.00
(70) New Golf Carts Yamaha AFI's	Masek Distribution Gering, NE	\$436,450.00	No Trade	\$436,450.00

(70) New Golf Carts EZ-GO RXV EX1's	EZ-GO Division Augusta, GA	\$487,639.62	No Trade	\$487,639.62
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Financial Considerations

This purchase was approved in the FY23 adopted budget and is funded by the Opportunity fund.

Oversight/Project Responsibility

This purchase will be made by Dan Coryell, Fleet Manager, with oversight being transferred to Jason Ostlund, Golf Course Superintendent, after the equipment is received.

Attachments

Specifications

CITY OF CASPER
FLEET MAINTENANCE DIVISION
CITY OF CASPER
235-8410
December 1, 2022

Notice is hereby given that the City of Casper, Wyoming will receive sealed bids at the Casper Service Center, 1800 E. K Street, Casper, Wyoming, **until 11:00am, December 29, 2022** for the following:

SEVENTY (70) new **GOLF CARS**, to be used at the Casper Municipal Golf Course, Casper Wyoming;

General Specifications:

It is the intent of these specifications to specify the minimum requirement for the furnishing and delivery of seventy (70) new **Golf Cars**, to be used at the Casper Municipal Golf Course. These units shall be new and the manufacturers current production model. Units shall be delivered complete and ready for service, as specified, and shall be equipped with all of the manufacturer's standard equipment, as advertised, whether or not specifically mentioned in these specifications, in addition to all other equipment and attachments specified herein.

MINIMUM SPECIFICATIONS

CHASSIS

Frame:	A four (4) wheeled configuration consisting of all aluminum frame	_____
Weight:	Maximum weight of 700lbs cart	_____
Body:	Thermo plastic with molded in Color. Beige or White in color.	_____ _____ _____
Steering:	Rack and pinion. Automotive type steering wheel.	_____ _____
Bumpers:	Front and rear energy absorbing.	_____
Seating:	Foam cushions with heavy duty vinyl covering on bench and seat backs. 2 person seating capacity.	_____ _____ _____
Center Console:	Tee and ball holders with minimum 2 cup/drink holders.	_____ _____
Brakes:	Auto-adjusting drum or disc type brakes on rear wheels. Front	_____ _____

parking brake with multi lock.

Suspension: Leaf Spring and shocks

Instrumentation: Reverse warning alarm.

POWER TRAIN

Engine: OHV with Electronic Fuel injection.

Horsepower: Minimum 13.0 hp

Valve Train: Over-head valves

Lubrication: Splash style positive oil lubrication.
Spin on/off oil filter.

Cooling System: Air-cooled.

Air Cleaner: High capacity pleated-paper cartridge type.

Carburetor: Adjustable "High Altitude Carburetor" with setting for +5,000 foot altitude. Electronic Fuel Injection

Oil Capacity: 1 U.S. Quart minimum

Fuel Capacity: 5 U.S. Gallons

Transaxle: Differential with precision helical gears; ground speed governor; forward/reverse

Ignition: Electronic Fuel Injection
foot pedal start.

Electrical System: 12 volt maintenance battery with 400 CCA, 60 minute reserve.

Forward Speed: Maximum 15.0 MPH

Reverse Speed: Maximum 12.0 MPH

Tires and Wheels: 18 x 8.5 x 8 4-ply rated
Steel rims with wheel covers

Accessories

Suntop/Canopy: Constructed of high impact, weather and fade resistant, non-breakable material. White in color. _____

Windshield: Fold-down, impact resistant windshield. _____

Sweater Basket: Basket attached to rear of seat back. _____

Message Holder: See-through plastic message holder attachable to sun top or canopy. _____

Fleet Number Decals: Numbered 1-70. 2 numbers for each Cart _____

USB Ports: 2 usb ports on each vehicle _____

**Optional Fleet
If Necessary:**

Should there be no new Golf Cars Available for the 2023 golf season, Please provide option for renting a Fleet of 70 golf cars until arrival of New golf cars. _____

**GPS Availability
Option:**

Price for purchasing and installing GPS for cart tracking and cart shut off when operating in restricted areas _____

Equipment Data

Warranty: Standard 4 year manufacturer's limited warranty. _____

Manuals: The successful bidder shall furnish at the time of delivery:
-2 Parts & 2 Operators Manuals _____
-2 Tech/Service Manual _____
-2 Original copy of manufacturer's statement of origin for the units. _____

NOTE: ALL AREAS IN THE ABOVE SPECIFICATIONS ARE TO BE ANSWERED, OR THE BID WILL BE CONSIDERED INCOMPLETE AND WILL BE REJECTED

NOTE: This form may be duplicated.

Exceptions to any of the provisions of these specifications may be waived provided they are clearly stated in the Bid, and if in the opinion of the City of Casper, the Bid complied with the intent of the specification.

Should funding be inadequate to cover the items bid, all bids may be rejected or quantities adjusted to fit budget amount.

All contacts should be made through Dan Coryell, Casper Service Center, Casper, Wyoming, 82601. Phone 307-235-8410.

**PROPOSAL FOR FURNISHING
SEVENTY (70) NEW GOLF CARS,
FOR THE
CASPER MUNICIPAL GOLF COURSE**

Proposal of (Company Name) _____
(Address) _____

to furnish equipment as specified to the City of Casper, Wyoming, in accordance with specifications dated December 1, 2022.

BID ITEM: _____
Description: _____

Make and Model: _____
Federal Certified GVW: _____

- | | | |
|------|--|----------------|
| I. | Price bid for one each (1ea.) new Golf Car, as specified | \$ _____ |
| | | X 70 |
| | | Total \$ _____ |
| II. | Optional rental fleet of 70 golf cars if needed | \$ _____ |
| III. | Optional GPS availability price | \$ _____ |
| IV. | NET COST TO THE CITY:
(Total Price) | \$ _____ |
| V. | Delivery: F.O.B. manufacturer of the City of Casper's choice within ____ calendar days after award of contract by City Council. | |
| VI. | Any trade-in units will be considered optional if, in the opinion of the City of Casper authorized staff, it is found to be in the best interest of the City of Casper to do so. | |

In addition to this proposal, the undersigned herewith submits complete information including specifications and descriptive literature to fully describe and illustrate the equipment and accessories offered. Incomplete bid specification will be considered non-compliant and rejected.

Bidder proposes to deliver equipment in accordance with the schedule above and agrees that liquidated damages will be charged to him in accordance with specifications if delivery is not made in accordance with said schedule.

A bid bond, certified check, or cashier's check made payable to the City of Casper, Wyoming, in an amount of five percent (5%) of the total amount of this bid is enclosed. The undersigned certifies that he understands the specifications relating to said bid security and agrees to the conditions set forth in said specifications.

Discounts will be allowed for prompt payment as follows:

10 Day _____%; 20 Days _____%; 30 Days _____%.

Submitted By: _____ Title: _____ Date: _____

Signature: _____ Phone: _____

**CITY OF CASPER, WYOMING
SPECIFICATIONS FOR
SEVENTY (70) NEW GOLF CARS
(Approved by the City Attorney, 2014)
Dated the 1st day of December, 2022**

I. GENERAL:

The following specifications, including exhibits, attached hereto, shall constitute the minimum acceptable specifications for the goods and/or services for which bids are requested. Bidders shall include all items standard to article bid, whether or not specifically mentioned in these specifications.

All goods shall be new and the latest current production models meeting the terms of the specifications.

No bids may be withdrawn within thirty (30) days after the scheduled closing time for receipt of bids without the consent of the City of Casper, Wyoming.

II. BID GUARANTY:

The City of Casper is required by Wyoming Statutes, 15-1-113, to receive a certified check, cashier's check, bank draft upon a reputable bank, or a bid bond in the amount of five percent (5%) of the total bid. If the bid is for more than one hundred and fifty thousand dollars (\$150,000), only a bid bond with sufficient surety in the amount of five percent (5%) of the total bid amount will be accepted to consider any bid. Bid with deposit shall be filed, after the bid opening, with the FINANCE OFFICE, City Hall, 200 N. David, Casper, WY 82601, securely sealed, and endorsed upon the outside of the wrapper, with a brief statement as to the nature for which the bid is provided. Upon bid award, such surety shall be returned to the unsuccessful bidder(s). In the case of the successful bidder, five percent (5%) surety will be retained by the City until a proper bond or other proper bid guarantee to secure performance has been filed and approved if required by the specifications of the bid.

III. SCHEDULE FOR DELIVERY AND LIQUIDATED DAMAGES:

Unless a schedule has been specified in the bidding documents, each bidder shall specify, in its proposal, the time required for delivery of his goods to the place designated.

The provisions of Section II BID GUARANTY, shall apply to all bids, contracts and delivery times as specified. Failure to enter into a contract for said bid with the city within 30 days of the award or failure to proceed and/or deliver upon said bid or contract will result in forfeiture of bid guarantee.

IV. PLACE OF DELIVERY:

The successful bidder shall deliver the goods to the City of Casper, Casper Service Center, 1800 East "K" Street, Casper, Wyoming, unless otherwise specified.

V. CONDITIONS OF DELIVERY; RIGHT OF INSPECTION:

Goods, when delivered, shall be accompanied by a Statement Dealer's Certificate of Servicing and Inspection signed by the bidder certifying that the goods have been inspected and complies in all respects to the contract. Bidder shall attach to said statement a certificate by the manufacturer of the goods certifying that said goods have been inspected and serviced in the event the goods are not manufactured by the bidder. The City may, in its discretion, waive this requirement.

The City further reserves the right to make an inspection of the goods within a reasonable time after delivery to ensure compliance with the contract. Failure by City to make such inspection or upon inspection, failure to discover defects which cannot reasonably be discovered upon inspection, shall not constitute a waiver or be a limitation upon any remedy which the City may have at law or in equity.

VI. WARRANTY:

Each bidder shall enclose, with their bid, a copy of the warranty which applies to the goods proposed to be furnished. The warranty supplied will be considered by the City in determining the responsibility of the bidders.

VII. SERVICE FACILITIES:

It is essential that repair parts and service be adequate and readily available so that the goods can be maintained in good operating condition without protracted time loss for repairs.

The BIDDER SHALL CLEARLY STATE in his proposal the extent to which he carries a complete inventory of repair parts and service facilities. The City reserves the right to evaluate past performance of each bidder in analyzing the bid received and to consider such evaluation, in addition to other factors, in awarding the contracts for equipment.

VIII. DETAILED SPECIFICATIONS:

Goods bid shall conform to the detailed specifications outlined for the various bid items, attached hereto. No deviations from the terms of the specifications will be allowed, and such deviations shall be grounds for rejection of any bid, provided, however, that the City may allow any deviation if it finds, in its sole discretion, that the deviation is not a material deviation.

If bidder submits a bid using differing materials from those specified, he shall submit complete specifications for those items, including proposed manufacturer and catalog numbers with appropriate literature. The City may consider such specifications if it finds, in its sole discretion, that said specifications meet the intent of its specifications set forth herein and do not differ materially from its specifications.

IX. STATEMENT OF COMPLIANCE:

Should any requirement in these specifications not be included in manufacture's specifications sheets, bidder shall include with his bid, a statement of compliance. Failure to do so may be held as grounds for disqualification of bid.

X. CONSIDERATION OF BIDS:

The City of Casper, Wyoming, reserves the right to evaluate all bids received on the basis of the conformance with these specifications, the availability of repair parts, and the adequacy of service facilities, the delivery schedules, and other criteria as well as (net) cost, and to consider such evaluation in awarding contracts for the furnishing of the bid items specified. The City will award the contract to the lowest responsible bidder.

XI. PAYMENT

The City shall make a lump sum payment upon delivery and acceptance of all goods bid. A complete City of Casper voucher shall be processed for payment after an invoice is received from the vendor. Payment will be made within forty-five (45) days pursuant to Wyoming State Statute 16-6-601.

Statute W.S. 16-6-602:

16-6-601. Definitions.

(a) As used in this article:

(i) "Agency" means any department, agency or other instrumentality of the state or of a political subdivision of the state;

W.S. 16-6-602. Payment of agency accounts; interest.

Except as provided by contract, any agency which purchases or procures goods and services from a nongovernmental entity shall pay the amount due within forty-five (45) days after receipt of a correct notice of amount due for the goods or services provided or shall pay interest from the forty-fifth day at the rate of one and one-half percent (1 1/2%) per month on the unpaid balance until the account is paid in full, unless a good faith dispute exists as to the agency's obligation to pay all or a portion of the account.

XII. SALES TAX EXEMPTION CERTIFICATE:

The City of Casper, Wyoming, is exempted for paying the sales tax specified by Wyoming Statutes, and from paying Federal Excise taxes. Upon request, an exemption certificate will be furnished to the successful bidder.

XIII. GOVERNING LAW:

In the event of any claim, suit, or demand which may result from a bid or bids submitted thereunder, or the award of any contract as a result of submission of a bid, the bidder or bidders agree that Wyoming law shall govern any such claim, suit, or demand the rights and duties of the parties thereunder.

XIV. ADDITIONAL INFORMATION:

If additional information is required, written instructions shall be issued. No oral instructions or interpretations will be considered binding unless confirmed in the form of addenda and shall be furnished to all bidders who shall submit a signed copy of all addenda with their bid. Please refer all questions to Dan Coryell, 1800 East "K" Street, Casper, Wyoming, 82601, (307) 235-8410.

January 25, 2023

MEMO TO: City Council
J. Carter Napier, City Manager *JCN*

FROM: Eric Nelson, City Attorney *E. Nelson*
Tracey Belser, Support Services Director *NC for TB*

SUBJECT: Appointment of Eric K. Nelson as the City of Casper's Representative, and Tracey Belser as the City's Alternate Representative, to the Wyoming Association of Risk Management Liability Pool Board of Directors and Property Pool Board of Directors.

Meeting Type & Date
February 7, 2023

Action type
Minute Action

Recommendation

That City Council appoint Eric K. Nelson as the City of Casper's representative, and Tracey Belser as the City's alternate representative, to the Wyoming Association of Risk Management Liability Pool and Property Pool Board or Directors.

Summary

The Wyoming Association of Risk Management (WARM) was formed by local governments to provide liability protection, training, loss control and other risk management services. The City of Casper is a member of WARM, and the City's current representative serving on the Board of Directors for the Liability Pool and Property Boards is Tracey Belser, Support Services Director.

Eric K. Nelson has previously served on the Board and staff is requesting City Council to appoint Eric K. Nelson as the City's representative, with Tracey Belser as the City's alternate representative to the respective boards in the event that Mr. Nelson is unavailable.

Financial Considerations
None

Oversight/Project Responsibility
Eric Nelson, City Attorney

Attachments
None